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| School Site Council Meeting #2  Plaza Elementary School District  2021-22 school year | Thursday January 6th, 20223:00 pm4th Grade – Room 5 |
| *Meeting Minutes* |  |

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| Meeting called by: | Kadie Salazar @ 3:03 pm | Type of meeting: | School Site Council |
| Facilitator: | Kadie Salazar | Note taker: | Jamie Cramer |

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| Attendees: | Scott Fleharty, Mary McDade, Chelsea Sgontz, Patrick Conklin, Jamie Cramer Kadie Salazar |

# Minutes

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| Agenda item: I | Pledge of Allegiance | Presenter: | Patrick Conklin |

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| Agenda item: II | Call Meeting to Order | Presenter: | Kadie Salazar |
| Agenda item: III | Members Present | Presenter: | Patrick Conklin |

#### Conclusions:

It was determined that all members except Cody Stilwell are present.

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| Agenda item: IV | Approved October 14th, 2021 Minutes | Presenter: | Patrick Conklin |

#### Conclusions:

Meeting minutes from October 14th, 2021 were approved

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| Agenda item: V | Health and Wellness Policy | Presenter: | Patrick Conklin |

**Discussion:** A local school wellness policy is a written document that guides a local educational agency (LEA) or school district’s efforts to establish a school environment that promotes students’ health, well-being, and ability to learn. The responsibility for developing a wellness policy is placed at the local level so the unique needs of each school under the LEA’s jurisdiction can be addressed.

#### Our current plan and determine what, if any, revisions should be made to remain compliant with the most recent changes in state and federal regulations.

#### Food shortages due to Covid-19 only slightly impacting our cafeteria

#### Operating under USDA guidelines for nutrition in school provided meals

#### 2 years of essentially universal free breakfast and lunch due to Covid-19, becoming permanent in public schools

#### The importance of the school lunch application within the parent registration required to be filled out at the beginning of each school year. Student status determines portions of funding

#### Conclusions:

Patrick asked the council to think about our current Health and Wellness Policy and come up with any changes or adaptations we see necessary for discussion at the next meeting

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| Agenda item: VI | 2021-22 Safety Plan | Presenter: | Patrick Conklin |

**Discussion:** California Education Code Sections 32280-32289 requires schools to have a comprehensive school safety plan that is written and developed by a SSC. SSC is responsible for ensuring the plan is compliant by reviewing it annually. With no changes in Education Code, I do not recommend amending our current plan. This plan must be approved by the Plaza School board by March 1st.

* Plaza’s current action plans regarding an intruder or an emergency situation are not available for public viewing on our website for the safety of staff and students
* **Scott F. asked:** Do we train staff here at Plaza annually with our different safety plans? What measures have we taken to increase safety in classrooms for students, teachers, and staff? Patrick explained we participate in a large training to overview our different safety plans and different locking mechanisms have been created for classroom doors.
  + Scott F. suggested that teachers and staff receive training yearly to not become complaisant when it comes to emergency situations.
* **Kadie S. asked:** Does each individual classroom have a safety kit of some kind? In reference to Mary M. explaining some teachers purchased wasp spray for their classrooms after the last safety training they had in the event of an intruder in the classroom.
  + Patrick explained they do not have safety kits, but took the suggestion as something to look into along with the continued training as suggested by Scott F.

**Conclusions**:

It was concluded that some great ideas to help in the continued safety of teachers, staff, and students was presented and further exploration into some avenues for training would take place. Patrick asked that we look over the 2021 -2022 Safety Plan in depth and come back next meeting with any suggestions for change or adaptation to be presented to the board for approval by March 1st 2022.

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| Agenda item: VII | School Accountability Report Card (SARC) | Presenter: | Patrick Conklin |

**Discussion:**

Our 2020-21 SARC will be made available on our website February 1st. SARC is a requirement that all California public and nonpublic, nonsectarian schools annually provide information to the community to allow public comparison of schools for student achievement, environment, resources, and demographics. Information about SARC can be found at the following California Department of Education link <http://www.cde.ca.gov/ta/ac/sa/> .

* *Overview:* basically a collection of data about a public school that describes their population of students and different data driven areas including standardized testing results, creates a snapshot of the 2020-21 school year
* The state this year hasn’t released the 2020-21 SARC data in order for schools to publish it publically on their school website
* The pupil outcomes section of the SARC is relative to the CAASPP and for the 2020-2021 school year that testing data was not required to be from the CAASPP, but could be a localized testing entity as long as all students for that grade level took the same one

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| Agenda item: VIII | Local Control and Accountability Plan (LCAP) | Presenter: | Patrick Conklin |

**Discussion:**

In our meeting, we will spend time discussing what actions we can take to help us work towards achieving our goals.

* LCAP refers to the ways we allocate funds for the school year in the budget depending on the different needs of the school and the goals we set in place for different areas of education, most of the school funds used are LCFF funds
* When looking at funding currently a majority is based on ADA which means class sizes, and attendance of students each year
  + Factors that increase the $ amount are students that are categorized as homeless, English Learners, foster youth, or they meet the low income threshold
    - These factors increase the $ amount received in funding for that student

Jamie C. asked: Are there repercussions for not meeting the goals that were set in place for the 3 year plan?

It was answered that there are no repercussions it is simply a way to stay on track and set a realistic progression for the school to follow. It is also a way for the public to see where their tax dollars are going and where the budget is being allocated in terms of education for parents to understand

* Patrick asked us to take a look at the LCAP in depth to really get an understanding of where funds go and bring forward and actions next meeting that we feel should be discussed in order to help us achieve those goals. This year in particular because of Covid-19 it is important we still try to get to those goals even if they are no longer realistic.

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| Agenda item: IX | Adjournment | Presenter: | Kadie Salazar |

**Discussion:**

Next meeting is Thursday, March 31st, 2022 @ 3:00 pm