

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
April 20th, 2016
3:00PM
Agenda

PUBLIC HEARING—3:00pm Proposed adoption of three year Educator Effectiveness Plan

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - a. April's Pirates Post Newsletter
 - b. Letter to Certificated Personnel approving 4 units towards salary schedule
- V. Superintendent Report/Information
 - A. GCOE Building Update
 - B. Plaza Community Club
 - C. Smarter Balanced Assessment Update
 - D. Educator Effectiveness Grant
 - E. Bus Inspection Update
 - F. Local Control and Accountability Plan
 - 1. Technology and Equipment Update
 - 2. Painting Campus
 - 3. Enrollment
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion.
 - a. Approve Minutes of the March 16th, 2016 Regular Board Meeting
 - b. Approve Warrant Registers— 3/10/2016-4/13/2016
 - c. Approve Budget Transfers— None
 - d. Approve 8th Grade class trip to Sacramento State Capitol- April 21st, 2016
 - e. Approve 6th Grade class trip to Water Works Park, Redding, Ca—June 3rd, 2016
 - f. Approve using Cal Fire inmates from Salt Creek Camp to paint the campus May 19th-20th, 2016 and again at a date to be determined in June or July.
 - g. Approve Annual EPA Spending Plan per Prop. 30
 - h. Approve Annual Evaluation of Parent Involvement Policy Ed Code 11503/PESD BP6020
 - i. Approve Amending Local Educational Agency Plan (LEAP)
 - j. Approve Amending Single Plan for Student Achievement (SPSA)
 - k. Annual Approval of School Safety Plan for 2015-16

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2. Approve amending the 2015-16 Salary Schedule to include language that states that this schedule will be retroactive to the first day of service for the 2015-16 school year for all current, active employees
 3. Approve Purchasing Ice Cuber With Bin
 4. Approve Amending 2016-17 School Calendar
- VIII. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- IX. Closed Session-
- a. Pursuant to Government Code 544957- Personnel
 - b. Pursuant to Government Code 544957-Negotiations
- X. Approve Job Share Request for 2016-2017 School Year
- XI. Approve Collective Bargaining Agreement between PTA and PESD for 2015-16. Total District increase cost-- \$18,782
- XII. Adjournment

THE PIRATE'S POST

March 17, 2016



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Dates to Remember:

Mar 24 7/8th Softball v. Oak Tree 1:00

Mar 28-April 1st **Spring Break - No School**

Apr 4 7/8th Softball v. Nord School 3:45

Apr 8 7/8th Softball @ Capay 12:45

Apr 15 7/8th Softball @ Lake 12:45

NO SPARK- Carnival Setup

Apr 16 Plaza School Carnival 4-8pm

Apr 20 Plaza School Board Mtg. 3:00

Apr 21 7/8th Softball @ Lely Park 3:00

Plaza Community Club Mtg. 6:00

Apr 22 7/8th Softball @ Vina 12:45

Apr 27 School Site Council 3:00

Apr 28 7/8th Softball v. Nord 3:45

Spring Concert 7:30

@ Hamilton High School

Apr 29 7/8th Softball v. Capay 12:45

Plaza Community Club:

There are two PCC officer positions that will be open for election this year. If you are interested in serving as President or Treasurer, or have someone you would like to nominate for either of those positions, please attend our April 21st meeting. Elections will be held in May.

The annual **Plaza Community Club Carnival will be Saturday, April 16th**. This is by far the biggest, and most exciting fundraiser of the year. Nearly all of the money raised this year will come from this one great event. The carnival offers delicious food, fun games and rides, a silent auction, and prizes to raffle. If you would like to donate an item for the silent auction or make a monetary contribution, please contact PCC at plazapiratecc@gmail.com or you can see Mr. Conklin.



Oftentimes a very small group of dedicated people spend the next month planning, preparing, and putting on this event. **Anyone interested in volunteering to help set up the day before and/or clean up the day of the carnival**, email PCC or see Mr. Conklin. Furthermore, signup sheets are on classroom doors.



High Honor Roll:

4th
Brayden
Nathan
Alexander

7th
Matt
Finn
Kate
Michael
Ricky
Blake
Ciara

8th
Jillian
Ricardo
Zane
Thea

Honor Roll:

4th
Anthony
Angelina
Caden
Christopher
Damian
Haley F.
Haylee J.

6th
Amelia
George
Babaldeep
Cyrena
Daniel
Lori
Luis

5th
Allisen
Emalee
Yuridia
Brock

7th
Everett
Emily
Bailee

8th
Alex
Ally

Absent and Tardy:

Please make an effort to have your child at school before the 8:30 bell every morning. Having your child enter class after the teacher begins is a disruption to the learning process for everyone. If your child does arrive late, they must be signed into the office by their parent/guardian. Students will be given a tardy slip to bring to their teacher. Each month I ask the office staff to run a report for all absent and tardy students. If either are excessive I will first call to remind you of the Plaza School policy.

Lost & Found:

Please put your child's name on their clothing and belongings and check the lost and found in the cafeteria and primary wing. Thank you.



Plaza Elementary School District

Board of Trustees:
Connie King
Darin Titus
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

March 24, 2016

Dear Jennifer Limberg,

You have been granted 4 units towards your salary schedule placement for your participation in the Formative Assessment Insights Online Course. If you have any questions, please let me know.

Sincerely,



Patrick Conklin
Superintendent/Principal

Cc: Jennifer Limberg personnel file

Cc: Board Trustees Daren Titus, PJ Davis, and Connie King

FORMATIVE ASSESSMENT INSIGHTS ONLINE COURSE

Certificate

OF COMPLETION

PRESENTED TO

Jennifer Limberg

The Formative Assessment Insights Online Course took place from September 14, 2015 – March 14, 2016
and entailed no less than 50 hours of professional learning over this six-month time period.
Details about the course can be found at www.fa.insights.wested.org.

Margaret Heritage
MARGARET HERITAGE • Course Developer

 **Formative Assessment Insights** | WestEd 
A Digital Professional Learning Experience for Teachers
WestEd.org


NANCY GERZON • Course Developer

**LEASE OF REAL PROPERTY BETWEEN
THE GLENN COUNTY OFFICE OF EDUCATION
AND
PLAZA SCHOOL DISTRICT**

This lease ("Lease") is entered into by and between PLAZA SCHOOL DISTRICT, (referred to in this lease as "Lessor") and the GLENN COUNTY OFFICE OF EDUCATION (referred to in this lease as "Lessee").

Lessor is the owner of certain real property in the County of Glenn, State of California located at 7322 Co. Rd. 24, Orland CA 95963

Lessee desires to lease the Premises (together with certain appurtenant rights and easements) for the purpose of constructing classroom buildings for the students of its schools in accordance with the agreement of the parties as set forth in this Lease.

AGREEMENT TO LEASE

1. For and in consideration of the rents to be paid and covenants to be performed by Lessee under this lease, Lessor hereby agrees to lease the Premises to Lessee, and Lessee agrees to lease the Premises from Lessor, on the terms and conditions set forth in this Lease.

TERM OF LEASE

2. The term of this Lease shall be for a period of forty (40) years, commencing on August 1, 2003, and ending on August 1, 2043.

The parties may mutually agree in writing, prior to expiration of this Lease, to extend the terms of this Lease for an additional period of time. Such extension shall be upon the same terms and conditions as set forth herein, unless agreed otherwise.

RENT

3. As rental for the Premises, Lessee agrees to pay to the Lessor a total rent of Zero Dollars (\$0.00) per month. In consideration, Lessee agrees to construct or cause to be constructed a school building(s) for classrooms for the use of Lessor.

PERMITTED USE

4. The Premises are leased to Lessee for the purpose of constructing and maintaining a school building(s) for classrooms. Lessee will, at Lessee's own cost and expense, construct or cause to be constructed a school building for classrooms, on the Premises.

COMPLIANCE WITH LAWS

5. Lessee shall comply with all statutes, ordinances, regulations, and requirements of all governmental entities, both federal and state and county or municipal, relating to Lessee's use of the Premises.

PROHIBITED USES

6. Lessee shall not use or permit the Premises or any portion of the Premises to be improved, developed, used, or occupied in any manner or for any purpose that is in any way in violation of any valid law, ordinance, or regulation of any federal, state, county, or local governmental agency, body, or entity. Furthermore, Lessee shall not maintain, commit, or permit the maintenance or commission of any nuisance as now or hereafter defined by any statutory or decisional law applicable to the Premises or any part of the Premises.

GOOD TITLE

7. Lessor represents, covenants and warrants that Lessor is seized of good and sufficient title to any interest in the Premises and has full authority to enter into and execute this lease. Lessor further covenants that there are no undisclosed liens, judgments or impediments of title on the Premises that would affect this lease.

TAXES AND ASSESSMENTS

8. Lessor shall be responsible for the payment of real property taxes or assessments levied on the Premises.

INSURANCE COVERAGE

9. Lessee shall, at all times during the term of this lease, maintain and keep in force insurance coverage in an aggregate amount of One Million Dollars (\$1,000,000.00) to protect both Lessee and Lessor against public liability and property damage upon the Premises. Lessee shall name the Lessor as an additional insured on such insurance policy. Proof of the insurance coverage obtained by Lessee shall be given to Lessor concurrently with execution of this lease.

MAINTENANCE

10. Lessee shall, at Lessee's own expense, keep and maintain the Premises and all Improvements constructed thereon in good order and repair, unless otherwise agreed.

UTILITIES

11. Lessee shall pay all charges for utilities required by Lessee for Lessee's use of the Premises during the term of this lease, unless otherwise agreed.

PLANNING AND CONSTRUCTION

12. (a) Superintendent, his/her officers, employees, agents and representatives have the right to use of the property of the District, which extends beyond the special education school facility (improvements), at all times necessary for the purposes of the construction or installation, and utilization of the special education facility.

(b) Superintendent develops and submits appropriate documentation to the Office of Public School Construction for the construction of special education facility on District school site unless otherwise assumed by the District.

(c) Superintendent provides educational specifications for classroom design and contracts with architect to develop design. District determines location on campus and gives input to the design to ensure overall coordination of the campus design and function.

(d) Superintendent manages construction of the special education and is responsible for supervision of the construction contract unless otherwise designated to the District.

(e) District agrees to allow Superintendent to make all utility connections to existing utility lines which may be on District property. The District agrees to permit individual metering of utilities to the entity responsible for the payment of such utilities used at the special education facility.

(f) Superintendent is responsible for providing the list of furniture and equipment needed for said facility. Superintendent maintains inventory and retains ownership of furniture and equipment for said classrooms during the time it is needed for operation of its programs.

(g) Superintendent assumes financial obligation for owner-requested costs not approved by the State.

ALTERATIONS AND MECHANICS' LIENS

13. Lessee shall not make or permit any alterations or improvements to the Premises without the prior written consent of Lessor, except for those alterations or improvements related to the use of the Premises for school classrooms.

INDEMNIFICATION

14. (a) Throughout the term of this lease, Lessee shall indemnify and hold harmless the Lessor, its officers, trustees, agents and employees from and against any and all claims, losses, liability or damages, including the payment of attorney's fees, arising out of or resulting from the performance of this lease, caused in whole or in part by any negligent or intentional act or omission of Lessee, its officers, trustees, agents, employees, or invitees.

(b) Throughout the term of this lease, Lessor shall indemnify and hold harmless the Lessee, its officers, trustees, agents and employees from and against any and all claims, losses, liability or damages, including the payment of attorney's fees, arising out of or resulting from the performance of this

lease, caused in whole or in part but only to such extent, by any negligent or intentional act or omission of Lessor, its officers, trustees, agents, employees, or invitees.

ASSIGNMENT AND SUBLEASING

15. Lessee shall not assign, transfer, or encumber this lease, any right or interest in this lease, or any right or interest in the Premises, without the prior written consent of Lessor, whose consent shall not be unreasonably withheld. Lessor may use the premises with agreement of lessee with modifications of these lease terms.

TERMINATION OF LEASE

16. It is mutually understood and agreed upon that in the event there is a breach of this Lease or noncompliance by Lessee with Lessor's policies or procedures, Lessor can terminate this Lease with a ten (10) month written notice. Lease will terminate ten (10) months following written notification of intent to cease this agreement.

DAMAGE OR DESTRUCTION OF PREMISES

17. (a) Should the Premises be damaged or destroyed by natural causes to such extent as to render the Premises unusable for the intended purposes by Lessee, Lessee may, within forty-five (45) days of such damage, notify Lessor in writing of termination of this lease. Such termination shall take effect upon the expiration of fifteen (15) business days from the date such notice was sent to Lessor. Lessee will be liable for the pro rata portion of the compensation up to and including that fifteenth day; provided however, Lessor shall reimburse Lessee for the pro rata portion of the compensation paid that covers any period beyond such date. No other reimbursement of consideration paid under this lease shall be required.

(b) In the event that damage or destruction is caused by the negligent or intentional acts of Lessor or its agents, officers or employees, then Lessee's obligation for compensation, shall terminate upon the date Lessee notifies Lessor, in writing, of such termination of the lease and Lessor shall reimburse Lessee for the pro rata portion of the compensation paid that covers any period beyond such date.

DEFAULT BY LESSEE

18. All covenants and agreements contained in this lease are conditions to this lease. Should Lessee default in the performance of any covenant, condition, or agreement contained in this lease, Lessor shall have the option, in addition to any other remedies available at law or in equity, to terminate this lease.

SCOPE OF USE

19. Lessee shall maintain educational services to students in the same grade range as educational services provided by the lessor.

EXPENSES OF ENFORCEMENT

20. Should any litigation be commenced between the parties to this Lease for the enforcement of any rights of either party against the other pursuant to the provisions of this Lease, or by reason of any alleged breach of any of the provisions of this Lease, the party prevailing in the litigation shall be entitled to receive from the unsuccessful party all costs incurred in connection with the litigation, including a reasonable allowance for attorneys' fees incurred by the prevailing party.

NOTICES

21. Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this lease or by law to be served on or given to either party by the other party shall be in writing and be deemed duly served and given when personally delivered to the party to whom they are directed, or in lieu of such personal service when deposited in the United States mail, first-class postage prepaid, addressed to Lessee at 525 West Sycamore Street, Willows CA 95988 or to Lessor at 7322 Co. Rd. 24, Orland CA 95963. Either party may change its address for the purpose of this Paragraph by giving written notice of the change to the other party in the manner provided in this Paragraph.

EFFECT ON HEIRS AND SUCCESSORS

22. This Lease and each of its provisions shall be binding on and shall inure to the benefit of the respective heirs, devisees, legatees, executors, administrators, trustees, successors and assigns of the parties to this lease.

SEVERABILITY

23. If any term or provision of this Lease or any application thereof shall be held invalid or unenforceable, the remainder of this Lease and any application of the terms and provisions shall not be affected thereby, but shall remain valid and enforceable pursuant to this lease or California law.

PROVISIONS REQUIRED BY LAW DEEMED INSERTED

24. Each and every provision of law and clause required by law to be inserted in this Lease shall be read and enforced as though it were included. If through mistake or otherwise, any provision is not correctly inserted, then upon application of either party, the Lease shall be amended to make the insertion or correction. All references to statutes and regulations shall include all amendments, replacements, and enactments in the subject which are in effect as of the date of this Lease, and any later changes which do not materially and substantially alter the positions of the parties.

GOVERNING LAW/VENUE

25. This agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall be in Glenn County California.

WAIVER

26. None of the provisions of this Lease shall be considered waived by either party unless such waiver is specifically specified in writing.

COMPLETE AGREEMENT

27. This Lease represents the entire agreement between the parties and supercedes all prior negotiations, representations or agreements, either written or oral. This Lease may be amended or modified only by an agreement in writing signed by both parties.

GLENN COUNTY OFFICE OF
EDUCATION

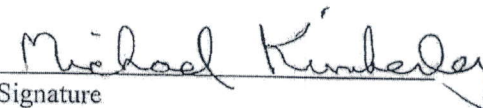
PLAZA SCHOOL DISTRICT



Signature

Print Title

Date/County of Execution



Signature

Principal/Superintendent

Print Title

3/18/03 Glenn

Date/County of Execution

Plaza Community Club (PCC)
Minutes for March 17th , 2016

6:08 pm - John called meeting to order

February minutes read by Karen – m/Tina, 2nd/ Shari – AA

Treasurer report read by Sara – m/ Jackie, 2nd/ Shari – AA

Old Business

1. Chico Bags – Great job! Something to do again
2. PCC Tax ID – All paperwork is complete and signed by PCC board. Waiting on Government Technology Updates – Mr. C said 45 chromebooks came in. Waiting for the rest to arrive. There will be 87 total by the end of April
3. Carnival Updates – Tabled to Open Floor Section
4. Ball Box Update – nothing at this time
5. Library Update – We don't know if there will be a library now. 7th grade will remain in their building. The GCOE is NOT moving at this time, the Orland location does not want them. Mr. C didn't want to get into anything more.
6. In a newsletter going home to parents there will be a reminder about the upcoming nominations for PCC Board
7. The School is mailing out a letter to all parents letting them know the upcoming events; Spring Break, Cal Fire will be at the school, Plaza School Facebook page, no Spark April 15th and June 9th and Plaza Carnival 4/16 with a sign-up sheet for shifts at the bottom.

Open Floor

1. Mrs. Smith requested Easter eggs for K-4 grades, 432 eggs needed. Sara is going to pick some up. There was talk about having the students parents bring in 12 filled eggs for upcoming years.
2. Carnival
 - Games – CC not helping but Kristen will still help, Track Team from OHS is coming to help run games
 - Take Out – Good to go
 - Kitchen – DeeDee needs help, Mr. C has put sign-up sheets on all classroom doors asking for help
 - Ancillary – Sara said all is good. Put in another call to Petting Zoo, may not happen
 - Cake Booth – SavMor has cakes that Sara will pick up daily as it gets closer, Sara's mom will do another nice cake as well
 - Raffle – Sara is going shopping Friday and would like special tickets for big items
 - Auction – All good
 - Tamales?
 - Set Up/ Clean Up – Hoping for Parent help!!
 - Tickets – Karen will get them into folders and distributed this week
 - Spark to do posters to distribute around town

Meeting adjourned @ 6:42 pm
Next Meeting 4/21

PLAZA ELEMENTARY SCHOOL DISTRICT

2015-16 CALIFORNIA EDUCATOR EFFECTIVENESS PROGRAM EXPENDITURE PLAN

Background

Educator Effectiveness funds are intended to support the professional development of certificated teachers, administrators, and paraprofessional educators.

Allocations are currently estimated at \$1,450 per certificated FTE, based upon CalPads count for 2014-15. The California Department of Education plans to distribute 80% of funds in December of 2015 and 20% in March of 2016. Plaza Elementary School District will receive approximately \$12,319.

Implementation Requirements:

School Districts must develop a local expenditure plan for the Educator Effectiveness funds. The plan must be explained in a public meeting of the governing board before its adoption at a subsequent public meeting. School Districts have until June 30, 2018 to spend 100% of the funding. As a condition of receiving funds, each local educational agency (LEA) is required to report detailed expenditure information to the CDE in July 2018. Any unexpended funds must be returned to CDE.

Allowable use of funds (to be coordinated with Title II revenue):

- Beginning teacher and administrator support and mentoring, including programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing;
- Professional Development, coaching, and support services for teachers who have been identified as needing improvement or additional support;
- Professional development for teachers and administrators that is aligned to state-adopted content standards; and
- To promote educator quality and effectiveness that may include training or mentoring and coaching certificated staff to support effective teaching and learning.

District Expenditure Plan:

It is the District's intent to spend the Educator Effectiveness funds on beginning teacher training and mentoring (BTSA) for our new teachers as well as professional development for all of our educators to promote educator quality and to support effective teaching and learning.

Professional Development /BTSA

\$10,000

Training Materials/Supplies

\$2,319

Total

\$12,319

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Regular Board Meeting
March 16th, 2016
3:00PM
Minutes

- I. **Call to Order** – The meeting was called to order at 3:03 PM.
- II. **Pledge of Allegiance**
- III. **Members Present** – PJ Davis, Connie King, Patrick Conklin, Martha Bradshaw, and Veronica Sanchez.
- IV. **Correspondence**
 - a. **March Pirate's Post Newsletter**
 - b. **Letter to Glenn County school community From Glenn Superintendent of Schools**
 - c. **Letter to Parents: Morgan Hill Case**
 - d. **CA Form 700 Statement of Economic Interests** – Connie King informed that she went to the clerk's office and submitted form. PJ Davis requested a form from the clerk's office.
- V. **Superintendent Report/Information**
 - A. **GCOE Building Update** – Mr. Conklin reported that we are acquiring the building as of June 20th, 2016. He also informed of a proposal from Glenn County Superintendent Quarne for a possible building from Orland to be moved to Plaza for the Special Ed program. Connie King and PJ Davis were in agreement with only one building but with pending negotiations on certain items that Mr. Conklin brought up such as timing, location, and septic.
 - B. **Plaza Community Club** – Mr. Conklin informed that PCC had made an \$8,000 purchase of 42 Chromebooks for the students at Plaza. The fundraiser for Chico Bags which brought in a little over \$1,400 would be used to help with the purchase. He also informed that PCC has submitted the paperwork to the IRS for the Tax ID.
 - C. **Second Read to Amend Administrative Review 5141.31 Immunizations**
 - D. **Second Kindergarten Lottery** – A lottery was performed for five students on the waiting list for 2016-17 Kindergarten.
 - E. **Local Control and Accountability Plan**
 1. **Staffing** – Mr. Conklin informed the board that he has asked Kristina Hutson to sub as needed for the front office. Mrs. Sanchez will be going on maternity leave and Mrs. Esparza is off during the summer.
 2. **Technology Update** – Plaza purchased 45 Chromebooks and PCC purchased 42. We will need GCOE technology department to analyze the Wi-Fi capability and determine if we need additional access points.
 3. **Painting Campus** – Mr. Conklin met with members of the Cal Fire crew and inspected the campus. The crew is tentatively scheduled to come March 28th – April 1st, 2016. They will schedule additional time in June or July to finish.
 4. **Quarterly Report on Williams Uniform Complaints as of January 2016** - None
 5. **Enrollment** – Current enrollment is 189.
 6. **Food Facility Inspection Report** – Mr. Conklin reported that the inspector addressed the two previous findings by approving the exhaust plan and had previously approved the drain which will be done in the summer.

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Minutes

VI. **Comments: Agenda Items Only—None**

VII. **Action**

A. **Old Business – None**

B. **Business**

1. **Consent Agenda: Routine matters that can be approved with one motion.**
 - a. **Approve Minutes of the February 10th, 2016 Regular Board Meeting**
 - b. **Approve Warrant Registers— 2/4/16 - 3/9/16**
 - c. **Approve Budget Transfers— None**
 - d. **Approve 2nd Grade Field Trip to Kirshner Wildlife Refuge, Durham May 26th, 2016**
 - e. **Approve 7th Grade Field Trip to Age of Sail Exploration, San Francisco June 2nd, 2016**
 - f. **Approve 8th Grade Field Trip to Six Flags, Vallejo May, 2016**
 - g. **Approve Amending Administrative Review 5141.31 Immunizations**
 - h. **Approve using Cal Fire inmates from Salt Creek Camp to paint the campus March 28th – April 1st, 2016 and again at a date to be determined in June or July.**

PJ Davis motioned to approve the consent agenda, Connie King seconded and the motion carried 2-0.

2. **Approve certification of 2nd Interim Report as of January 31, 2016** - PJ Davis motioned to approve the 2nd Interim Report, Connie King seconded and the motion carried 2-0.
3. **Approve Glenn County Hall of Fame Nominee, due April 15th, 2016** – Connie King motioned to select Cindy Nunes as the recipient, PJ Davis seconded and the motion carried 2-0. Mr. Conklin informed that the ceremony would be May 21st at 8:00 am at the County Fair's Flaherty Hall.
4. **Approve Glenn County Office of Education moving a 2000 sq ft. portable - currently on Orland High School campus to Plaza to house 3-8th grade moderate to severely handicap program pending negotiations with Glenn County Superintendent of Schools Tracey Quarne** – PJ Davis motioned to approve the move of the portable, Connie King seconded and the motion carried 2-0.

VIII. **Comments: Non Agenda Items—None**

IX. **Closed Session- Pursuant to Government Code 544957-Negotiations** – The board of trustees went into closed session at 4:03 PM and returned to open session at 5:04 PM.

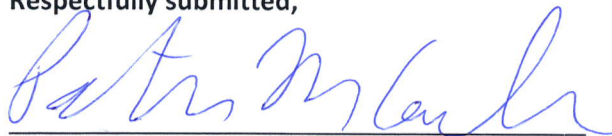
PJ Davis moved to approve the 2015/16 certificated salary schedule which included a 1% raise, Connie King seconded and the motion carried 2-0.

Plaza School District
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Regular Board Meeting
March 16th, 2016
3:00PM
Minutes

PJ Davis moved to approve the 2015/16 classified salary schedule which included a 1% raise, Connie King seconded and the motion carried 2-0.

- X. **Adjournment** – The meeting was adjourned at 5:03 PM.

Respectfully submitted,



Patrick Conklin, Secretary/Board of Trustees

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 03/10/2016 - 04/12/2016
PV#: 000000 - 999999

J25642 PV0100 L.00.00 04/13/16 PAGE 1

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid	Batch	Description	UT-Rate	UT-Amount
000329	000073/00	AMERIGAS										4/11/2016	4/11/2016				42			
		1. 01-0000-0-0000-8100-5540-000-00000											723.18	N						N
		235.9 GAL OF PROPANE																		
000313	000474/00	AT&T										3/22/2016	3/22/2016			3/23/2016	39			
		1. 01-0000-0-0000-8100-5910-000-00000											65.52	N						N
		2/10/16-3/9/16 PHONE SERVICE																		
000328	000491/00	BASIC LABORATORY INC										4/05/2016	4/05/2016				41			
		1. 01-0000-0-0000-8100-5560-000-00000											202.00	N						N
		WATER MONITORING																		
000335	000490/00	CALSTRS/JEM										4/11/2016	4/11/2016				42			
		1. 01-0000-0-0000-2700-5890-000-00000											4.00	N						N
		403(b) MONTHLY ADMIN FEE																		
000316	000505/00	CHRISTY WHITE ACCT CORP									272956198	3/22/2016	3/22/2016			3/23/2016	40			
		1. 01-0000-0-0000-7190-5810-000-00000											1,025.00	N						N
		2014-15 ANNUAL CONTRACT SVC																		
000309	000481/00	CSBA										3/16/2016	3/16/2016			3/23/2016	39			
		1. 01-0000-0-0000-7600-5890-000-00000											1,500.00	N						N
		GASB 45- AMM REPORT 2014-15																		
000304	000471/00	CULLIGAN OF CHICO									454429459	3/15/2016	3/15/2016			3/23/2016	39			
		1. 01-0000-0-0000-8100-5560-000-00000											85.00	N						Y
		MONTHLY OPERATOR SERVICE																		
000306	000336/00	DANIELSEN CO										3/15/2016	3/15/2016			3/23/2016	39			
		1. 13-5310-0-0000-3700-4700-000-00000											973.39	N						N
		CAFETERIA FOOD																		
		2. 13-5310-0-0000-3700-4300-000-00000											29.60	N						N
		CAFETERIA SUPPLIES																		
		3. 01-9124-0-0000-3700-4700-000-00000											376.87	N						N
		AFTERSCHOOL PROGRAM FOOD																		
		Total amount										1,379.86	*							0.00 *

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 03/10/2016 - 04/12/2016
PV#: 000000 - 999999

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PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description	UT-Rate	UT-Amount
000311	000049/00	OFFICE DEPOT										3/22/2016	3/22/2016	3/22/2016	3/23/2016	39				
		1. 01-0000-0-1110-1000-4300-000-000000											36.29	N						N
		K-8 CLASSROOM SUPPLIES																		
		2. 01-0000-0-1110-1000-4300-000-000000											34.15	N						N
		K-8 CLASSROOM SUPPLIES																		
		3. 01-0000-0-1110-1000-4300-000-000000											5.67	N						N
		K-8 CLASSROOM SUPPLIES																		
		Total amount										76.11 *				0.00 *				
000332	000049/00	OFFICE DEPOT										4/11/2016	4/11/2016				42			
		1. 01-0000-0-1110-1000-4300-000-000000											30.41	N						N
		CLASSROOM SUPPLIES																		
000320	000050/00	ORLAND HARDWARE & IMP. CO.										4/04/2016	4/05/2016				41			
		1. 01-0000-0-0000-8100-5630-000-000000											280.93	N						N
		SITE SUPPLIES-PAINTING																		
		2. 01-0000-0-0000-8100-5630-000-000000											47.10	N						N
		SITE SUPPLIES-PAINTING																		
		Total amount										328.03 *				0.00 *				
000312	000054/00	PACIFIC GAS & ELECTRIC CO.										3/22/2016	3/22/2016				39			
		1. 01-0000-0-0000-8100-5545-000-000000											14.27	N						N
		2/17/16-3/16/16 PG&E SERVICE																		
000333	000054/00	PACIFIC GAS & ELECTRIC CO.										4/11/2016	4/11/2016				42			
		1. 01-0000-0-0000-8100-5545-000-000000											1,327.93	N						N
		3/3/16-3/31/16 PG&E SERVICE																		
000307	000175/00	PRO PACIFIC FRESH										3/15/2016	3/15/2016				39			
		1. 13-5310-0-0000-3700-4700-000-000000											510.09	N						N
		CAFETERIA FOOD																		
000310	000175/00	PRO PACIFIC FRESH										3/22/2016	3/22/2016				39			
		1. 13-5310-0-0000-3700-4700-000-000000											309.43	N						N
		CAFETERIA FOOD																		
		2. 13-5310-0-0000-3700-4300-000-000000											27.76	N						N
		CAFETERIA SUPPLIES																		
		Total amount										337.19 *				0.00 *				

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 03/10/2016 - 04/12/2016
PV#: 000000 - 999999

J25642 PV0100 L.00.00 04/13/16 PAGE 4

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered	UT-Obj	UT-Rate	Batch	Description
000326	000175/00	PRO PACIFIC FRESH										4/05/2016	4/05/2016			41	
		1. 13-5310-0-0000-3700-4700-000-000000										615.72	N				N
		CAFETERIA FOOD															
000337	000175/00	PRO PACIFIC FRESH										4/11/2016	4/11/2016			42	
		1. 13-5310-0-0000-3700-4700-000-000000										868.35	N				N
		CAFETERIA FOOD															
		2. 13-5310-0-0000-3700-4300-000-000000										57.69	N				N
		CAFETERIA SUPPLIES															
		Total amount									926.04 *					0.00 *	
000322	000588/00	PROMEVO, LLC										4/04/2016	4/04/2016			41	
		1. 01-5814-0-1110-1000-4400-000-000000										2,610.00	N				N
		87 - GOOGLE CHROME LICENSE															
000321	000365/00	RIVERSIDE COE										4/04/2016	4/04/2016			41	
		1. 01-4035-0-1110-1000-5200-000-000000										2,000.00	N				N
		BTSA CLASS- JAMIE WALDORF															
000317	000419/00	SAV MOR FOODS										3/22/2016	3/22/2016			40	
		1. 13-5310-0-0000-3700-4300-000-000000										2.67	N				N
		CAFETERIA SUPPLIES															
		2. 13-5310-0-0000-3700-4700-000-000000										20.82	N				N
		CAFETERIA FOOD															
		Total amount									23.49 *					0.00 *	
000319	000419/00	SAV MOR FOODS										4/04/2016	4/04/2016			41	
		1. 13-5310-0-0000-3700-4700-000-000000										7.65	N				N
		CAFETERIA FOOD															
000334	000419/00	SAV MOR FOODS										4/11/2016	4/11/2016			42	
		1. 13-5310-0-0000-3700-4700-000-000000										25.16	N				N
		CAFETERIA FOOD															
000330	000195/00	STATE OF CALIFORNIA										4/11/2016	4/11/2016			42	

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 03/10/2016 - 04/12/2016
PV#: 000000 - 999999

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[illegible]

FIELD TRIP REQUEST FORM

☒ Major Field Trip (over 20 miles)

☐ Minor Field Trip (Local /20 miles or less)

Teacher Henning

Destination (Place) /Activity State Capitol

City Sacramento

Distance in miles, one way 90

Purpose Class educational trip to tour Capitol building

Date of proposed trip 7/21/16

Departure Time: 7:45 Return Time: 4 PM

Method of Transportation parent drivers

Minor Field Trip Approval

Signature _____ Date _____
Superintendent

Major Field Trip Approval

Signature _____ Date _____
Clerk, Board of Trustees

FIELD TRIP REQUEST FORM

☒ Major Field Trip (over 20 miles)

☐ Minor Field Trip (Local /20 miles or less)

Teacher Lovell

Destination (Place) /Activity Water Works Park

City Redding, CA

Distance in miles, one way 40

Purpose end of year trip

Date of proposed trip 6/3/2016

Departure Time: 8:30

Return Time: 2:45

Method of Transportation parent drivers

Minor Field Trip Approval

Signature _____ Date _____

Superintendent

Major Field Trip Approval

Signature _____ Date _____

Clerk, Board of Trustees

2016-17 Education Protection Account (EPA) Budget and Spending Plan

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

- These new state revenues will be deposited into a state account called the *Education Protection Account* (EPA).
- School districts will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount. Then, **a corresponding reduction is made to the school district's LCFF funding equal to the amount of their EPA revenues.**
- Beginning in 2013-14 the entitlement will be made quarterly.

- Each year, a spending plan must be approved by the governing board during a public meeting.
- EPA funds cannot be used for salaries or benefits of administrators or any other administrative costs.
- Each year, the district must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.
- There will be a requirement for the annual financial audit to include verification that the EPA funds were used as specified by Proposition 30.
- The EPA entitlement and expenditures will be recorded in Resource Code 1400.

As specified by Proposition 30, it is the district's intent to spend the EPA funds on "instructional activities"; primarily teacher salaries and benefits as detailed below.

<u>Teacher Salaries</u>	<u>STRS</u>	<u>Medicare</u>	<u>Unemployment</u>	<u>Work Comp</u>	<u>H&W</u>	<u>Total</u>
\$177,465.47	\$22,325.16	\$2,573.25	\$88.73	\$4,063.25	\$41,256.60	\$247,772.46
Total EPA Entitlement:						\$247,778.00

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent/Principal or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5145.6 - Parental Notifications)

The Superintendent/Principal or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

(cf. 0500 - Accountability)

Title I Schools

Each year the Superintendent/Principal or designee shall identify specific objectives of the district's parent involvement program. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

(cf. 6171 - Title I Programs)

The Superintendent/Principal or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

PARENT INVOLVEMENT (continued)

The Superintendent/Principal or designee shall consult with parents/guardians in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

(cf. 3100 - Budget)

Non-Title I Schools

The Superintendent/Principal or designee shall develop and implement strategies to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE, TITLE 20

6311 Parental notice of teacher qualifications and student achievement

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 Parent involvement

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

PARENT INVOLVEMENT (continued)

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

STATE BOARD OF EDUCATION POLICIES

89-01 Parent Involvement in the Education of Their Children, rev. 1994

U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

Parental Involvement: Title I, Part A, April 23, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships:
<http://www.cde.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

National PTA: <http://www.pta.org>

No Child Left Behind: <http://www.ed.gov/nclb>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

PLAZA ELEMENTARY SCHOOL SCHOOL CALENDAR 2016-2017

August

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

15

September

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14*	15	16
19	20	21	22	23
26	27	28	29	30

20

October

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				

16

November

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30*		

18

December

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22*	23
26	27	28	29	30

16

January

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25*	26	27
30	31			

16

February

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

15

March

M	T	W	Th	F
		1	2	3
6	7	8*	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

23

April

M	T	W	Th	F
3	4	5*	6	7
10	11	12	13	14*
17	18	19	20	21
24	25	26	27	28

15

May










M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17*	18	19
22	23	24	25	26
29	30	31		

20

June

M	T	W	Th	F
			1	2
5	6	7*	8**	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

6

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/7/2017
- ** Minimum Day (out @ 11:30)

Board Approval: DRAFT