

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
August 16th, 2018
3:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - a. July 10th, 2018 Engineering Geology and Seismology Review
 - b. July 30th, 2018 Principal's Letter
 - c. August 13th, 2018 Principal's Letter
- V. Superintendent Report/Information
 - A. Pirate's Post
 - B. Plaza Community Club
 - C. 2018-19 Bus
 - D. Staffing
 - E. New Construction/Modernization
 - F. Facilities
 - 1. Solar
 - 2. HVAC
 - 3. Septic
 - G. 2018-19 Enrollment
 - H. Local Control and Accountability Plan Goals
 - I. Curriculum Adoption
 - J. Quarterly Report on Williams Uniform Complaints as of July 2018
 - K. County Wide Professional Development Day Sept 17, 2018
 - L. First Read Board Policy 3515 Campus Security
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion.
 - a. Approve Minutes of the June 21st, 2018 Regular Board Meeting
 - b. Approve Minutes of the August 6th, 2018 Special Board Meeting
 - c. Approve Warrant Registers— June 15th – August 10th, 2018
 - d. Approve Budget Transfers— None
 - 2. Approve 3rd/4th Grade Field Trip Request to Gold Nugget Museum Friday, March 29th, 2019
 - 3. Approve Agreement for Professional Services with Dannis Woliver Kelley

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- VIII.** **Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- IX.** **Closed Session-**
- X.** **Adjournment**



State of California • Natural Resources Agency
Department of Conservation
California Geological Survey
801 K Street • MS 12-31
Sacramento, CA 95814
(916) 324-7324 • FAX (916) 445-3334

Edmund G. Brown Jr., Governor
John G. Parrish, Ph.D., State Geologist

Mr. Patrick Conklin
Superintendent/Principal
Plaza Elementary School District
7322 County Road 24
Orland, CA 95963

July 10, 2018

**Subject: Engineering Geology and Seismology Review for
Plaza Elementary School – New Buildings
7322 County Road 24, Orland, CA
CGS Application No. 02-CGS3460 DSA Application No. 02-116764**

Dear Mr. Conklin:

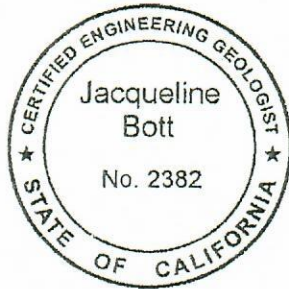
In accordance with your request and transmittal of documents received on May 14, 2018, the California Geological Survey has reviewed the engineering geology and seismology aspects of the consulting report prepared for Plaza Elementary School in Orland. It is our understanding that this project involves construction of a multipurpose building and two relocatable classrooms. This review was performed in accordance with Title 24, California Code of Regulations, 2016 California Building Code (CBC) and followed CGS Note 48 guidelines. We reviewed the following report:

Geological Hazards & Geotechnical Engineering Report, Plaza Elementary School Additions, Orland, California: Mid Pacific Engineering, Inc., 840 Embarcadero Drive, Suite 20, West Sacramento, California 95605; company Project No. 03801-01, report dated May 2, 2018, 37 pages, 11 figures, 5 appendices.

Based on our review, the consultants provide a thorough and well-documented assessment of engineering geology and seismology issues with respect to the proposed improvements. The principal concerns identified by the consultants are the potential for moderate ground shaking, and flooding from Black Butte Dam in the event of failure. The consultants recommend design spectral acceleration parameters of $S_{DS} = 0.559g$ and $S_{D1} = 0.357g$, which are considered reasonable. Their evaluation indicates surface fault rupture, significant liquefaction, significant seismic settlement, and deep-seated slope instability are not design concerns for the project.

July 10, 2018

In conclusion, *the engineering geology and seismology issues at this site are adequately assessed in the referenced report.* If you have any further questions about this review letter, please contact the reviewer at Jacqueline.Bott@conservation.ca.gov.



Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jacqueline Bott".

Jacqueline Bott
Engineering Geologist
PG 7459, CEG 2382

Concur:

A handwritten signature in black ink, appearing to read "Jennifer Thornburg".

Jennifer Thornburg
Senior Engineering Geologist
PG 5476, CEG 2240



Enclosures:

Note 48 Checklist Review Comments

Keyed to: *Note 48 - Checklist for the Review of Engineering Geology and Seismology Reports
for California Public Schools, Hospitals, and Essential Services Buildings*

Copies to:

Woody Joe Pollard, *Certified Engineering Geologist*, and Daniel Smith, *Registered Geotechnical Engineer*
Mid Pacific Engineering, Inc., 840 Embarcadero Drive, Suite 20, West Sacramento, CA 95605

Jeffrey Grau, *Architect*
Rainforth Grau Architects, 2407 J Street, Suite 300, Sacramento, CA 95816

Erik Edgmon, *Senior Architect*
Division of State Architect, 1102 Q Street, Ste 5200, Sacramento, CA 95814

Note 48 Checklist Review Comments

In the numbered paragraphs below, this review is keyed to the paragraph numbers of California Geological Survey Note 48 (October, 2013 edition), *Checklist for the Review of Engineering Geology and Seismology Reports for California Public Schools, Hospitals, and Essential Services Buildings*.

Project Location

1. Site Location Map, Street Address, County Name: Adequately addressed.
2. Plot Plan with Exploration Data with Building Footprint: Adequately addressed.
3. Site Coordinates: Adequately addressed. Latitude and Longitude provided in report: 39.7114°N, 122.1046°W

Engineering Geology/Site Characterization

4. Regional Geology and Regional Fault Maps: Adequately addressed.
5. Geologic Map of Site: Not addressed by consultants and therefore not reviewed.
6. Subsurface Geology: Adequately addressed. The consultants report the site lies near the boundary between what is mapped as the Upper and Lower members of the Holocene and Pleistocene-aged Modesto Formation. The consultants encountered alluvial soils to the maximum depth explored of 51½ feet below existing grade. The consultants initially encountered groundwater at 38 to 40 feet below existing grades.
7. Geologic Cross Sections: Adequately addressed.
8. Active Faulting & Coseismic Deformation Across Site: Adequately addressed. The consultants report the site is not located within a State designated Alquist-Priolo Earthquake Fault Zone, and no known faults or indication of surface rupture or fault-related disturbance was noted during their site reconnaissance and review of aerial photographs.
9. Geologic Hazard Zones (Liquefaction & Landslides): Adequately addressed. The consultants report the site is not located within a State Designated Seismic Hazard Zone for liquefaction or landslides. However, CGS notes that this area has not yet been mapped for liquefaction and earthquake-induced landslides and that consultants should check local city and county safety elements for known geologic hazards.
10. Geotechnical Testing of Representative Samples: Adequately addressed.
11. Geological Consideration of Grading Plans and Foundation Plans: Adequately addressed.

Seismology & Calculation of Earthquake Ground Motion

12. Evaluation of Historic Seismicity: Adequately addressed.
13. Classify the Geologic Subgrade (Site Class): Adequately addressed. The consultants classify the site soil profile as Site Class D, Stiff Soil, based on geology of the site and soil conditions encountered within the borings. The data presented appear to support this conclusion.

14. General Procedure Seismic Parameters: Adequately addressed. The consultants report the following parameters derived from a map-based analysis:
 $S_5 = 0.659$ and $S_1 = 0.296$
 $S_{DS} = 0.559$ and $S_{D1} = 0.357$
15. Seismic Design Category: Adequately addressed. The consultants report the site is in Seismic Design Category D as $S_1 < 0.75$
16. Site-Specific Ground Motion Analysis: Not applicable.
17. Deaggregated Seismic Source Parameters: Not applicable.
18. Time-Histories of Earthquake Ground Motion: Not applicable.

Liquefaction/Seismic Settlement Analysis

19. Geologic Setting for Occurrence of Seismically Induced Liquefaction: Adequately addressed. The consultants report the onsite soils consisted of, sandy gravels and gravelly sands with variable amounts of clay, that are mapped as upper and lower Modesto Formation which is between 9,000 and 42,000 years old. The consultants assign a high groundwater level of around 10 feet, which appears reasonable. The consultants note that there are potential uncertainties in blow counts in some gravelly deposits and used judgement to apply a reduction factor to SPT blowcounts where the sampler met refusal. However, CGS notes the use of SPT blowcounts in gravelly deposits is unreliable, and that almost all reported blow count data appear to be invalid. Artificially high blow counts can be obtained in gravelly deposits, particularly when coarse gravels or cobbles are encountered that are larger than the diameter of the sampler. Therefore, when encountering gravelly soils in future, the consultants are requested to collect a valid measure of density for gravels (see the National Academy of Sciences 2016 publication on the State of the Art and Practice in the Assessment of Earthquake-Induced Soil Liquefaction and its Consequences). However, based on the age of the gravelly deposits, CGS will accept that the potential for liquefaction at this site is probably low.
20. Seismic Settlement Calculations: Marginally addressed. The consultants' quantitative estimates of seismic settlement are invalid because the SPT blowcounts used in the calculations are unreliable due to the presence of gravels, which may artificially inflate blow counts. However, based on their work and the natural variations in the subsurface conditions, the consultants recommend the structure foundations be designed to accommodate approximately ½-inch of seismic settlement in addition to the static settlements, which appears reasonable.
21. Other Liquefaction Effects: Adequately addressed.
22. Mitigation Options for Liquefaction: Not applicable.

Slope Stability Analysis

23. Geologic Setting for Occurrence of Landslides: Adequately addressed. The consultants report the site topography and surrounding area is relatively flat and consider the potential for earthquake-induced landsliding to be minimal. This conclusion is reasonable.
24. Determination of Static and Dynamic Strength Parameters: Not applicable.
25. Determination of Pseudo-Static Coefficient (K_{eq}): Not applicable.
26. Identify Critical Slip Surfaces for Static and Dynamic Analyses: Not applicable.

- 27. Dynamic Site Conditions: Not applicable.
- 28. Mitigation Options/Other Slope Failure: Not applicable.

Other Geologic Hazards or Adverse Site Conditions

- 29. Expansive Soils: Adequately addressed. The consultants report the near-surface soils possess a low plasticity and so no special recommendations are needed to mitigate for expansive soils.
- 30. Corrosive/Reactive Geochemistry of the Geologic Subgrade: Adequately addressed. The consultants report the on-site soils are not considered corrosive to steel reinforcement properly embedded within Portland cement concrete. They also note that sulfate exposure to concrete is not a concern.
- 31. Conditional Geologic Assessment: Selected geologic hazards addressed by the consultant are listed below:
 - C. Flooding: Adequately addressed. The consultants report the site is not located within a Special Flood Hazard Area as designated by FEMA, however, the site is located within a Dam Failure Inundation Area for the Black Butte Creek Dam as mapped by the Butte Creek Watershed Conservancy (2005).
 - H. Regional Subsidence: Adequately addressed. The consultants report the site is located within an area of "High" Estimated Potential Land Subsidence due to groundwater overdraft (withdrawal) in the Glenn County Multi-Jurisdiction Hazard Mitigation Plan (2016). However, the City Hazard Mitigation Plan indicates no current areas of serious overdraft and subsidence was ranked as low-hazard, and no incidences of subsidence have been reported in Orland and the City planning area.

Report Documentation

- 32. Geology, Seismology, and Geotechnical References: Adequately addressed.
- 33. Certified Engineering Geologist: Adequately addressed.
Woody Joe Pollard, Certified Engineering Geologist #2297
- 34. Registered Geotechnical Engineer: Adequately addressed.
Daniel Smith, Registered Geotechnical Engineer #2530

Monday, July 30th, 2018

Dear Plaza School Community Member,

I would like to welcome everyone back for the 2018-19 school year. Like always, I had a great summer traveling to various places and spending time with my family. My summer began with another trip back to New York for a week visiting family and friends who live there. Once again I brought back my nephew, Donivin, to visit my family here. While he was here, we took him to the Boardwalk and beach in Santa Cruz and the Tech Museum in San Jose. After he left, my family stayed a few days outside Mariposa. We were very fortunate to get one day in Yosemite National Park before the wildfires there began.

I am excited for another great year at Plaza School. We will continue to offer a rich educational experience that includes art, band, chorus, and a sports program that emphasizes teaching fundamentals and playing time. Also, students in 4th-8th grades are encouraged to be involved in student government, which meets the first Wednesday of each month at 8am. Of course, our little library will be open each day for kids to sign out books, get some last minute homework help from a teacher, or have a quiet place to read a book.

The main source of revenue our school receives is from Annual Daily Attendance (ADA), which is a figure calculated by the total number of days students are recorded as present when we take daily attendance. Every day that a student is recorded as absent means lost revenue for the district. Although illnesses happen and family emergencies occur, there are no real excused absences in the sense of lost revenue. Therefore, please make sure you take into consideration our school calendar when planning vacations or trips during the school year. **Excessive absences or tardiness can result in your inter-district transfer being revoked.** We have a long list of families who have been waiting patiently for many years to be offered enrollment.

Over the summer additional fences and gates were installed by Isham Fencing in an effort to make the school safer, as well as to limit disruptions to the classrooms. Everyone checking into the office and a single point entry to campus from 8:30-3pm is one way to help do so. In order to come onto campus you will go through gates from the main parking lot. After 8:30, only the gate on the south side of the main parking lot will be open.

Also, recordable cameras have been mounted in various places. Although their primary purpose is for office staff to monitor the entire campus if there is a threat, they will also be used to ensure all visitors are checking into the office as soon as they enter campus. I am also working with local law enforcement to review and improve our lockdown and emergency procedures.

The other thing that will be impossible to miss is the solar panels that are being installed on the west side of campus behind the shop. The work won't be 100% complete by August 9th, but there should be no disruptions to the school day while they finish up. The timeline to connect is dependent upon PGE, not the solar company.

Once again, I'd like to welcome everyone to the new school year. I'm looking forward to learning about how you spent your summer when we all return on Thursday, August 9th at 8:30.

Sincerely,
Patrick Conklin

Dates to Remember

| | |
|---------------------------------------|--|
| Thursday, August 9 th | School Begins @ 8:30am Back to School Night @ 5:45pm |
| Thursday, August 16 th | Board Meeting @ 3pm |
| Friday, August 17 th | Summer Reading Swim Party @ Orland Pool Student Government Nominations Deadline |
| Wednesday, August 22 nd | Student Govt. Speech |
| Thursday, August 23 rd | PCC Meeting @ Orland Round Table 6pm |
| Monday, September 3 rd | Labor Day No School |
| Tuesday, September 11 th | Sept. 11 th Remembrance @ 8:40 |
| Wednesday, September 19 th | Minimum Day Dismissal: Staff Professional Development |
| Thursday, September 20 st | Board Meeting @ 3pm PCC Meeting @ Orland Round Table 6pm |

Monday, August 13th, 2018

Dear Plaza Community,

Welcome back to Plaza School as we start the 2018-19 year. Hopefully your Plaza Pirate(s) came home last week excited about the many learning opportunities and experiences they will have while with us the remaining 177 days. That's right, for some of us the countdown has begun. :) However, if you think about it, 180 days of school is not a lot of time, especially when you take into account how long students are actually learning from their teacher, instructional aide, or a parent helper.

Unlike most school districts, Plaza School District families are from all over Glenn County, while others come from Butte and Tehama. Each day many of us drive out here to experience this incredible little school, returning home where we support our own local neighborhood businesses, churches, organizations, and fire departments. Very few of us actually live within the district boundaries. Because of this, the Plaza community really is just Plaza School District.

Many of our students and nearly all of the staff live outside our district boundaries. Some travel close to 30 minutes just to ensure their child receives a great education, or to work at the best school around. This can make it a challenge to regularly volunteer in your child's class or support one of the many different school activities and events that occur throughout the year. Much of the support that makes Plaza School so great is done by a few people who work in classrooms or the library, plan and execute Plaza Community Club activities, or support events like the bike-a-thon, Pancake Breakfast, Carnival, and softball tournament. Many additional activities, such as our sports program, student government, spirit committee, yearbook, and dances, are carried out by staff members outside their normal responsibilities. Without all of your support, Plaza School wouldn't be such a great experience.

Plaza Community Club (PCC) is one way you can help make Plaza an even better place for your child(ren). This small group of dedicated parents work together to plan, organize, and execute several different activities and events throughout the year. We could really use your help. Each year PCC hosts the Plaza Carnival as their largest fundraiser. Planning and organizing this incredible day takes all year so please join PCC at one of our monthly meetings held at Round Table Pizza in Orland to find out how you can help. Pizza is provided so feel free to bring your whole family.

I know how valuable your time is, but I ask each family to please consider serving a few hours this year by supporting a classroom, a school activity, or an event. Even a little help can have a big impact and doesn't have to be a regularly scheduled time each week. Volunteering in the library, reading to kids, grading student work, or helping a teacher prep for lessons are just a few examples of the little things that can help improve the school experience for our kids.

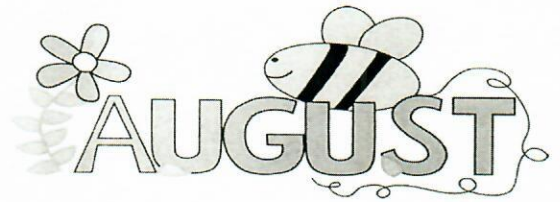
Once again, welcome back to Plaza School. I look forward to another great year getting to know our students while serving as their superintendent/principal.

Sincerely,

Patrick Conklin

THE PIRATE'S POST

August 1, 2018



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Dates to Remember:

- Aug 9** First Day of School @ 8:30 am
Back to School Night @ 5:45 pm
- Aug 16** Board Meeting @ 3pm
- Aug 17** Summer Reading Swim Party- Orland Pool
Student Gov. Nominations Deadline
- Aug 22** Student Gov. Speech
- Aug 23** Plaza Community Club Meeting
@ Orland Round Table 6pm
- Sept 3** **Labor Day: NO SCHOOL**
- Sept 11** September 11th Remembrance @ 8:40
- Sept 19** **Minimum Day Dismissal @ 12:45**
Staff Professional Development
- Sept 20** Board Meeting @ 3pm
Plaza Community Club Meeting
@ Orland Round Table 6pm

Back to School Night:

Back to School Night will be held on Thursday, August 9th at 5:45pm. Back to School Night is an opportunity for teachers to present information and classroom expectations for the year. All parents are to come to the cafeteria by 5:45pm. Mr. Conklin will introduce the classroom teachers, then dismiss them to their rooms while he presents information to parents. Teachers will hold two sessions. If you have more than two children attending, we recommend bringing two parents or guardians so that you will be able to attend all presentations. The first one will begin at 6:05 and end promptly at 6:30. The second session will begin at 6:35.

Out of District Families:

If you live out of Plaza School District boundaries, you must ensure that you have a current inter-district transfer agreement on file with both your home district, as well as Plaza. Most districts require that you fill out a form annually. Willows' agreement is good for five years. Please visit your district of residence for the 2018-19 form.

School Safety

Over the summer additional fences and gates were installed by Isham Fencing in an effort to make the school safer, as well as to limit disruptions to the classrooms. Everyone checking into the office and a single point entry to campus from 8:30-3pm is one way to help do so. In order to come onto campus you will go through gates from the main parking lot. After 8:30, only the gate on the south side of the main parking lot near Road 24 will be open.

I appreciate everyone's help ensuring students are dropped off and picked up safely by following a few policies. All students are dismissed to the cross walk in the main parking lot. If you park on Road S or Road 24 to pick up your child, please come to student area in the parking lot or the school cafeteria to retrieve your child. Road 24 and Road S are very busy roads, especially at drop off and pick up times. It is unsafe for students to cross either road without parent or guardian supervision.

Students are not allowed to wait in the center island of the parking lot for pick up. They will be dismissed to their car once it arrives on campus. In the parking lot, please do not park in the areas painted green for more than five minutes during drop off and pickup times. It is important to keep traffic flowing in those lanes, especially the middle one. Also, please do not park in the areas marked red during drop off and pick up times. Buses and large vans transport students throughout the day and cannot safely do so unless cars are parked in designated areas only. The parking spaces on the south side of campus off of Road 24 are for staff members. The gates along Road 24 will be locked during the day.

Plaza Community Club (PCC):

Last year PCC allocated thousands of dollars towards activities, materials, and equipment for classroom teachers, as well as the school. This was done through lots of hard work and planning by members who donate time, money, and resources in order to ensure students have the best educational experience. This couldn't be possible without the communities support. If you are interested in finding out how you can be a part of this great organization, please come to one of the PCC's monthly meetings held at 6:00pm at Round Table in Orland or feel free to contact Mr. Conklin. Information will be provided at Back to School Night on Thursday, August 16th. The first meeting will be held Thursday, August 23rd.

Attendance and Tardy:

If your child is absent for any reason, it is **your** responsibility to contact the school office that day, as well as the classroom teacher to get any missed work. If students are absent for five or more consecutive days, they can be placed on **Independent Study**, which will allow the school district to collect the ADA missed if students complete the work outlined in the Independent Study agreement.

Excessive tardiness and absences is a violation of the California Education Code and can be reported to the county district attorney's office. Furthermore, as part of the **inter-district agreement** for students, it is the parent's responsibility to ensure students are in school every day, on time. If your child is tardy, please make sure you bring them into the office to sign them in. Please do not just drop them off. Once students are signed in by their guardian, they will bring their tardy slip to their teacher. Parents are not to accompany students to class because it further disrupts teachers and their students.

Lastly, keep in mind that it is disruptive to the classroom, as well as your child's education, when kids are picked up early from school. Doing so forces the teacher to stop lessons in order to answer the phone and gather work for the student. Please try to schedule appointments, trips, vacations, and other activities after the school day in order to limit disrupting the learning environment. If you are unable to do so, please make sure you let the teacher know before the school day begins so he/she can prepare any work that will be missed. This will help limit the disruption when the office calls the classroom.

Remind 101 & Simply Circle:

In order to better reach our community in a more convenient way, Plaza School uses **Remind101** to communicate important school information from the superintendent/principal. Additionally, we use another school wide communication tool called **Simply Circle**, which will send messages to you via your email address. The goal is to utilize these forms of communication rather than always relying on the all call system we have been using the last two school years.

To sign up for **Remind 101** using your cellphone, please follow these simple directions:

1. Using your cellphone's text messaging, enter **81010** as the number to text.
2. Type **@cc6ge8** into the text message and send.

To sign up for Remind 101 using your email address, please follow these simple directions:

1. Using your email, enter cc6ge8@mail.remind.com in the To section and hit send.
2. You do not need to include a subject or message.

To sign up for **Simply Circle**, please list your name and email address on the form provided by your teacher during parent teacher conferences.

REMINDER (6th Grade):

Before the start of the 2018-19 school year, make sure that your incoming 7th grade students are ready!

Vaccines required for 7th grade (California Code of Regulations (CCR), Title 17, Section 6020) include:



- 1 dose of Tdap
- 2 doses of measles-containing vaccine: most students will have received these before starting Kindergarten, but some may have missed doses along the way.
- Other vaccines encouraged but not required for 7th graders include meningococcal and HPV vaccines.

To avoid the back-to-school rush, we encourage 6th graders to make their vaccine appointments now and provide our office with verification.

Students who do not have up to date vaccinations will not be allowed to attend school.

2018-19 Afterschool Program:

Applications are available for the after school program. Space is limited so please enroll your child(ren) soon. The fee will be the same as previous years; \$180 per year for one child or \$200 for more than one. **Your child will not be enrolled if you have any unpaid enrollment fees or cafeteria bill for the 2017-18 school year.** Additionally, to ensure your child is enrolled, you must submit the completed application, as well as the **FULL ANNUAL FEE**. If you have already submitted your application, but not paid the fee, please do so before school begins. Again, only those who turn in payment will be accepted. If you are unable to pay all of your fee when you turn in the application, contact Mr. Conklin by email, phone, or feel free to stop by.

The after school program will not be available the Friday before the Plaza Carnival. Additionally, it will not be offered on the last day of school, which is Thursday, June 6th.

Plaza Community Club (PCC)
Minutes for May 24th, 2018

6:02 pm - John called meeting to order

April minutes read by Kristina – m/Scott, 2nd/DeeDee – AA

Treasurer report read by Sara – m/ Scott, 2nd/DeeDee – AA

Old Business

Review on carnival, agreed we need 1 more big tent and to purchase fold up tables.

Buy 1 more big tent and 6 fold up tables - m/ Scott, 2nd/ John - AA

Teacher Appreciation went well! Thank you to those who helped.

Sports Jerseys - Per Mr. Lovell the Softball Tourney brought in \$1,785.92. The jerseys he approached us about a couple months ago was discussed again. They last a lifetime, can be ordered in any quantity, will replace for free. They will not be reversible and blue in color. It was questioned what about other schools with similar colors, Mr. Lovell brought up that they call the schools ahead of time and work out home/ away and colors so it wouldn't be a problem.

Purchase new sports jerseys for approx \$4,000 - m/ Jen, 2nd/ DeeDee - AA

New Business

We would like everyone to use our Plaza Community Club facebook page more often. Feel free to post ideas, events, etc.

Nominations for the 2018/ 2019 Board were made Final with a unanimous AA

Secretary – Kristina Hutson remains for another year per her term

Treasurer Nomination – John nominated - Sara Yancy

Vice President – John nominated - Cindy Fleharty to finish the 2nd year of the 2 year term

President – PCC members nominated John Canalia

Mary Sexton requested funds to build up a reading corner with bookshelves - m/ Jen, 2nd/ Cindy - AA

John will handle popsicles for the last day of school.

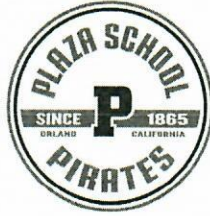
Purchase and have made Plaza Pirate shirts for Kindergarten - m/ Cindy, 2nd/ Gabby - AA

Question was raised why we don't have the Pirate Store anymore that Mona helped run..... Noted that Mr.C has a store in his office that kids use the Pirate Bucks on.

The games at carnival were run by the Lake Sheep Group, Give them \$300 like last year and sheers from Canalias - m/ Jen, 2nd/ Scott - AA

Meeting adjourned @ 6:40 pm

Next Meeting 8/16



Plaza Community Club

7322 County Rd 24
Orland, CA 95963
(530) 865-1250

Welcome to Plaza Elementary School!!

The dates for the Plaza Community Club (Parent/ Teacher Club) for the 2018/ 2019 school year are listed below. We meet the 3rd Thursday of the month (unless school breaks interfere) at Round Table Pizza in Orland @ 6 pm. Kids are welcome!

²³
August 16th, 2018
September 20th, 2018
October 18th, 2018
November 15th, 2018
January 17th, 2019
February 14th, 2019
March 21st, 2019
April 11th, 2019
May 23rd, 2019

Our mission as a club is to provide and support our teachers and school monetarily.
Some of the things we helped fund in the past years:

Funding for new teachers
Field Trips
Scholarships
Playground Equipment
Classroom supplies
Chromebooks for the classrooms

Come to a meeting to see what we are all about! We would love to have you and it's a great way to be involved in our school!!

You can visit us on Facebook at **Plaza School Community Club** or email us at plazapiratecc@gmail.com

"Nothing you do for Children is ever wasted" – Garrison Keillor

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:
(check one)

- ☐ October 2018
☐ January 2019
☐ April 2019
☒ July 2018

Date for information to be reported publicly at governing board meeting: August 16th, 2018

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0 | NA | NA |
| Teacher Vacancy or Misassignment | 0 | NA | NA |
| Facilities Conditions | 0 | NA | NA |
| TOTALS | 0 | NA | NA |

Patrick M. Conklin

Print Name of District Superintendent

Signature of District Superintendent

Date

Business and Noninstructional Operations

CAMPUS SECURITY

The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures which are consistent with the goals and objectives of the district's comprehensive safety plan and site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

(cf. 0450 - Comprehensive Safety Plan)

Surveillance Systems

The Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. In consultation with the safety planning committee and relevant staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

(cf. 5131.1 - Bus Conduct)

(cf. 5145.12 - Search and Seizure)

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff, and visitors that surveillance may occur and shall state whether the district's system is actively monitored by school personnel. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be referred to local law enforcement, as appropriate.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

Legal Reference:

EDUCATION CODE

32020 Access gates
32211 Threatened disruption or interference with classes
32280-32288 School safety plans
35160 Authority of governing boards
35160.1 Broad authority of school districts
38000-38005 Security patrols
49050-49051 Searches by school employees
49060-49079 Student records

PENAL CODE

469 Unauthorized making, duplicating or possession of key to public building
626-626.10 Disruption of schools

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

New Jersey v. T.L.O. (1985) 469 U.S. 325

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ls/ss>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

Issued: DRAFT FIRST READ

Policy: PLAZA ELEMENTARY SCHOOL DISTRICT

Adopted: DRAFT FIRST READ

Orland, CA

(cf. 5145.9 - Hate-Motivated Behavior)

All staff shall receive training in building and grounds security procedures.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Keys

All keys used in a school shall be the responsibility of the principal or designee. Keys shall be issued only to those employees who regularly need a key in order to carry out normal activities of their position.

Keys shall be used only by authorized employees and shall never be loaned to students. The master key shall not be loaned.

***Note: Pursuant to Penal Code 469, a person who knowingly possesses, duplicates, uses, or attempts to use or duplicate, a key without authorization may be guilty of a misdemeanor. ***

The person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal or designee and shall pay for a replacement key.

Policy: PLAZA UNION ELEMENTARY SCHOOL DISTRICT
Adopted: DRAFT FIRST READ

Orland, CA

Business and Noninstructional Operations

CAMPUS SECURITY

The Superintendent or designee shall ensure that the district's campus security plan includes strategies to:

1. Secure the campus perimeter and school facilities in order to prevent criminal activity

These strategies include a risk management analysis of each campus' security system, lighting system, and fencing. Procedures to ensure unobstructed views and eliminate blind spots caused by doorways and landscaping shall also be considered. In addition, parking lot design may be studied, including methods to discourage through traffic.

2. Secure buildings from outsiders and discourage trespassing

These strategies may include requiring visitor registration, staff and student identification tags, and patrolling of places used for congregating and loitering.

(cf. 1250 - Visitors/Outsiders)

(cf. 3515.2 - Disruptions)

(cf. 5112.5 - Open/Closed Campus)

3. Discourage vandalism and graffiti

These strategies may include plans to immediately cover graffiti as well as campus beautification projects and shall also include students and the community in these projects.

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 5137 - Positive School Climate)

4. Control access to keys and other school inventory

(cf. 3440 - Inventories)

5. Detect and intervene with school crime

These strategies may include the creation of a school watch program, an anonymous crime reporting system, analysis of school crime incidents, and collaboration with local law enforcement agencies, including providing for law enforcement presence.

(cf. 3515.3 - District Police/Security Department)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5138 - Conflict Resolution/Peer Mediation)

**Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 21st, 2018
3:00PM
Minutes**

- I. **Call to Order** – The meeting was called to order at 3:00 PM.
- II. **Pledge of Allegiance**
- III. **Members Present** – PJ Davis, Connie King, Patrick Conklin, Mrs. Sanchez and Ms. Limberg.
- IV. **Correspondence**
- V. **Superintendent Report/Information**
 - A. **2018-19 Board Schedule** – Mr. Conklin provided an updated Board schedule.
 - B. **School Bus Child Alert System** – Mr. Conklin notified the board that prior to our next CHP inspection in March, 2019, we will need to have a Child Alert System switch installed at the back of the bus. This new law is to prevent children from being left in a school bus.
 - C. **Teacher in Charge** – Mr. Conklin informed the board that he has appointed Mr. Lovell as teacher in charge due to Mrs. Bradshaw retiring.
 - D. **SELPA** – Mr. Conklin reported to the board that the bill back for Spec Ed has gone up considerably. Part of the increase being that we have more kids, therefore more kids who require services.
 - E. **Staffing** – Mr. Conklin informed the board that the hiring committee had selected candidates for the Instructional Aide and After School Aide positions. Also, we will possibly have an hourly music teacher.
 - F. **New Construction/Modernization** – Mr. Conklin reported that he spoke with the architect and things are moving along.
 - G. **Facilities**
 - 1. **Solar** – Mr. Conklin informed the board that he has signed the contract with United Sun Energy and they will begin the project towards the end of July, early August and it will be completed by the end of our October break.
 - 2. **Fencing** – Mr. Conklin informed the board that the fencing work has been started.
 - 3. **Cameras** – Mr. Conklin informed the board that he was getting a quote for perimeter cameras.
 - H. **2018-19 Enrollment** – Currently there are 209 students enrolled for the 2018-19 school year.
 - I. **Waitlist Lottery** – A lottery was performed.
- VI. **Comments: Agenda Items Only—None**
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Consent Agenda: Routine matters that can be approved with one motion.**
 - a. **Approve Minutes of the June 7th, 2018 Regular Board Meeting**
 - b. **Approve Minutes of the June 7th, 2018 Public Hearing**
 - c. **Approve Warrant Registers— June 7th, 2018- June 14th, 2018**

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 21st, 2018
3:00PM
Minutes

- d. **Approve Budget Transfers— None**
- e. **Approve 2017-18 Local Education Agency Plan (LEAP)**
- f. **Approve 2017-18 Single Plan for Student Achievement (SPSA)**
- g. **Approve School Facilities Annual Evaluation 2017-18**
- h. **Sanction Plaza Community Club Activities for 2018-19**

Connie King motioned to approve the Consent Agenda, PJ Davis seconded and the motion carried 2-0.

- 2. **Approve 2018 Local Agency Biennial Notice** – PJ Davis motioned to approve the Local Agency Biennial Notice, Connie King seconded and the motion carried 2-0.
- 3. **Approve Letter of Resignation from Martha Bradshaw, Kindergarten Teacher**
PJ Davis motioned to approve Mrs. Bradshaw's resignation, Connie King seconded and the motion carried 2-0.
- 4. **Approve Hiring Jennifer Groteguth as Instructional Aide** – Connie King motioned to approve hiring Mrs. Groteguth, PJ Davis seconded and the motion carried 2-0.
- 5. **Approve Hiring Ismael Pureco as After School Activity Assistant** - PJ Davis motioned to approve hiring Mr. Pureco, Connie King seconded and the motion carried 2-0.
- 6. **Approve Contract with School Facility Consultants** - PJ Davis motioned to approve the contract with School Facility Consultants, Connie King seconded and the motion carried 2-0.
- 7. **Approve 2018-19 Local Control and Accountability Plan (LCAP)** - PJ Davis motioned to approve the 2018-19 LCAP, Connie King seconded and the motion carried 2-0.
- 8. **Approve 2018-19 Budget** – Connie King motioned to approve the 2018-19 Budget, PJ Davis seconded and the motion carried 2-0.
- 9. **Approve All 12 Month Classified Contracts for 2018-19** - PJ Davis motioned to approve the 12 month classified contracts for 2018-19, Connie King seconded and the motion carried 2-0.
- 10. **Approve All 11 Month Classified Contracts for 2018-19** - Connie King motioned to approve the 11 month classified contracts for 2018-19, PJ Davis seconded and the motion carried 2-0.
- 11. **Approve Resolution 17-04-Order of Election-Ordering Governing Board Member Election** - PJ Davis motioned to approve Resolution 17-04, Connie King seconded and the motion carried 2-0.

VIII. **Comments: Non Agenda Items—None**

IX. **Closed Session- Pursuant to Government Code 544957- Employee Evaluations** – Mr. Conklin reported all employees were proficient.

X. **Adjournment** - The meeting was adjourned at 3:58 PM.

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
August 6th, 2018
1:30PM
Minutes

- I. **Call to Order** - The meeting was called to order at 1:35 PM.
- II. **Pledge of Allegiance**
- III. **Members Present** – Darin Titus, PJ Davis, Connie King, Patrick Conklin, Mrs. Sanchez, Ms. Limberg, Ms. Carrillo and Ms. Crawford.
- IV. **Correspondence**
- V. **Superintendent Report/Information**
 - A. **Facilities** – Mr. Conklin informed the board that Griffith Fencing would begin the fencing around the solar panels this week. He informed them that we had an issue with solar accidentally damaging a gas line that they will have to repair. He also notified them that we will have to move an irrigation gate to irrigate around solar panels.
 - 1. **Solar** – Mr. Conklin notified the board that a resolution will need to be approved to ground mount the solar panels.
 - 2. **Septic System** – Mr. Conklin reported that per the health inspector we will have to install a new septic tank and pump and add several more leach lines.
- VI. **Comments: Agenda Items Only—None**
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Approve Valley Irrigation Co. Quote for \$7,400 to Move One Irrigation Gate** - PJ Davis motioned to approve the Valley Irrigation Quote, Darin Titus seconded and the motion carried 3-0.
 - 2. **Approve State Building Funds Application Plan for Special Use of New Construction Grants** - PJ Davis motioned to approve the State Building Funds Application Plan, Connie King seconded and the motion carried 3-0.
 - 3. **Approve Resolution 18-01 State Building Funds Application Resolution For Use of New Construction Grants**—Darin Titus motioned to approve Resolution 18-01, PJ Davis seconded and the motion carried 3-0.
 - 4. **Approve 18-02 New Ground Mounted Photovoltaic Panel Project** – Connie King motioned to approve Resolution 18-02, Darin Titus seconded and the motion carried 3-0.
- VIII. **Comments: Non Agenda Items—None**
- IX. **Closed Session-** None
- X. **Adjournment** - The meeting was adjourned at 2:10 PM.

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 06/15/2018 - 08/10/2018
PV#: 000000 - 999999

J77598 PV0100 L.00.00 08/10/18 PAGE 1

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bdr | DD | Tax ID | Inv Date | Entered | UT | Obj | UT-Obj | UT-Rate | Batch | Description |
|--------|-------------|--|----|--------|---|------|------|-----|-----|-----|----|-----------|---------------|-----------|----|-----|--------|-----------|-------|-------------|
| 000001 | 000050/00 | ORLAND HARDWARE & IMP. CO. | | | | | | | | | | | 7/09/2018 | 7/09/2018 | | | | 7/12/2018 | 1 | |
| | | 1. 01-0000-0-0000-8100-4300-000-000000 | | | | | | | | | | | | 26.99 | N | | | | | N |
| | | Inv#367169 Site Supplies | | | | | | | | | | | | | | | | | | |
| | | 2. 01-0000-0-0000-8100-4300-000-000000 | | | | | | | | | | | | 153.01 | N | | | | | N |
| | | Inv#366995 Site Supplies | | | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | | 180.00 * | | | | | 0.00 * | | |
| 000002 | 000531/00 | HEARTLAND PAYMENT SYSTEMS INC | | | | | | | | | | 223755714 | 7/09/2018 | 7/09/2018 | | | | 7/12/2018 | 1 | |
| | | 1. 13-5310-0-0000-3700-5890-000-000-000000 | | | | | | | | | | | | 249.00 | N | | | | | N |
| | | 2018-19 Menu Planning | | | | | | | | | | | | | | | | | | |
| 000003 | 000354/00 | SCHOOLWISE INC. | | | | | | | | | | | 7/09/2018 | 7/09/2018 | | | | 7/12/2018 | 1 | |
| | | 1. 01-0000-0-1110-1000-5890-000-000-000000 | | | | | | | | | | | | 1,602.30 | N | | | | | N |
| | | 2018-19 Schoolwise Support | | | | | | | | | | | | | | | | | | |
| | | 2. 13-5310-0-0000-3700-5890-000-000-000000 | | | | | | | | | | | | 686.70 | N | | | | | N |
| | | 18-19 Cafe Schoolwise Support | | | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | | 2,289.00 * | | | | | 0.00 * | | |
| | | Total for 07/09/2018 | | | | | | | | | | | 2,718.00 *** | | | | | | | 0.00 *** |
| 000004 | 000035/00 | GOLDEN STATE RISK MANAGEMENT | | | | | | | | | | | 7/11/2018 | 7/11/2018 | | | | 7/18/2018 | 3 | |
| | | 1. 01-0000-0-0000-0000-9565-000-000-000000 | | | | | | | | | | | | 42,253.00 | N | | | | | N |
| | | 2018-19 GSRM Insurance | | | | | | | | | | | | | | | | | | |
| | | Total for 07/11/2018 | | | | | | | | | | | 42,253.00 *** | | | | | | | 0.00 *** |
| 000005 | 000004/00 | CORNING SAFE & LOCK | | | | | | | | | | 556279333 | 7/13/2018 | 7/13/2018 | | | | 7/18/2018 | 4 | |
| | | 1. 01-0000-0-0000-8100-4300-000-000-000000 | | | | | | | | | | | | 377.13 | N | | | | | N |
| | | 10 Schlage Locks | | | | | | | | | | | | | | | | | | |
| 000006 | 000471/00 | CULLIGAN OF CHICO | | | | | | | | | | 454429459 | 7/13/2018 | 7/13/2018 | | | | 7/18/2018 | 4 | |
| | | 1. 01-0000-0-0000-8100-5890-000-000-000000 | | | | | | | | | | | | 95.00 | N | | | | | Y |
| | | July Water Operator Serv | | | | | | | | | | | | | | | | | | |
| 000007 | 000404/00 | DNA | | | | | | | | | | | 7/13/2018 | 7/13/2018 | | | | 7/18/2018 | 4 | |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 06/15/2018 - 08/10/2018
PV#: 000000 - 999999

J77598 PV0100 L.00.00 08/10/18 PAGE 2

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bdr | DD | Tax ID | Inv Date | Entered | UT | UT-Obj | Paid | Batch | Description |
|--------|-------------|--|----|--------|---|------|------|-----|-----|-----|----|--------|-----------|-----------|-----|-----------|---------|-----------|-------------|
| | | | | | | | | | | | | | | PV amount | UT | UT-Rate | UT-Rate | UT-Amount | |
| 000007 | (CONTINUED) | | | | | | | | | | | | | | | | | | |
| | | 1. 01-0000-0-1110-1000-5890-000-000000 | | | | | | | | | | | | 50.00 | N | | | | N |
| | | July 2018 Website Hosting | | | | | | | | | | | | | | | | | |
| 000008 | 000036/00 | HOMETOWN SPORTS - MUSIC | | | | | | | | | | | 7/13/2018 | 7/13/2018 | | 7/18/2018 | 4 | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | | | 114.94 | N | | | | N |
| | | 50 Flag Football Flag Sets | | | | | | | | | | | | | | | | | |
| 000009 | 000041/00 | J.C. NELSON SUPPLY CO. | | | | | | | | | | | 7/13/2018 | 7/13/2018 | | 7/18/2018 | 4 | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000000 | | | | | | | | | | | | 713.44 | N | | | | N |
| | | Site Custodial Supplies | | | | | | | | | | | | | | | | | |
| 000010 | 000628/00 | EVERBANK COMMERCIAL FINANCE | | | | | | | | | | | 7/13/2018 | 7/13/2018 | | 7/18/2018 | 4 | | |
| | | 1. 01-0000-0-1110-1000-5890-000-000000 | | | | | | | | | | | | 280.15 | N | | | | N |
| | | 2 Kyocera Copiers Mo. Payment | | | | | | | | | | | | | | | | | |
| | | Total for 07/13/2018 | | | | | | | | | | | | 1,630.66 | *** | | | | 0.00 *** |
| 000011 | 000054/00 | PACIFIC GAS & ELECTRIC CO. | | | | | | | | | | | 7/20/2018 | 7/20/2018 | | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-0000-8100-5545-000-000000 | | | | | | | | | | | | 12.51 | N | | | | N |
| | | 6/15/18-7/16/18 STREET LIGHT | | | | | | | | | | | | | | | | | |
| 000012 | 000491/00 | BASIC LABORATORY INC | | | | | | | | | | | 7/20/2018 | 7/20/2018 | | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-0000-8100-5560-000-000000 | | | | | | | | | | | | 72.00 | N | | | | N |
| | | WATER MONITORING | | | | | | | | | | | | | | | | | |
| 000013 | 000050/00 | ORLAND HARDWARE & IMP. CO. | | | | | | | | | | | 7/20/2018 | 7/20/2018 | | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000000 | | | | | | | | | | | | 44.19 | N | | | | N |
| | | SITE SUPPLIES | | | | | | | | | | | | | | | | | |
| | | 2. 01-0000-0-0000-8100-4300-000-000000 | | | | | | | | | | | | 39.11 | N | | | | N |
| | | SITE SUPPLIES | | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | | 83.30 | * | | | | | 0.00 * |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 06/15/2018 - 08/10/2018
PV#: 000000 - 999999

J77598 PV0100 L.00.00 08/10/18 PAGE 3

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bdr | Tax ID | Inv Date | Entered | UT | UT-Obj | Batch | UT-Amount | Description |
|----------------------|-------------|--|-------|--------|-------|-------|-------|-------|-------|-------|-----------|-----------|-----------|-----------|-----------|-------|-----------|-------------|
| ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| 000014 | 000027/00 | CREATIVE APPLE | | | | | | | | | | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | | 99.95 | N | | | | N |
| | | 3RD GRD CLASSROOM SUPPLIES | | | | | | | | | | | | | | | | |
| 000015 | 000575/00 | Schoolplanners.com | | | | | | | | | | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | | 171.60 | N | | | | N |
| | | 5TH & 6TH 2018-19 PLANNERS | | | | | | | | | | | | | | | | |
| 000016 | 000362/00 | HILLYARD INC. | | | | | | | | | | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000000 | | | | | | | | | | | 4,354.28 | N | | | | N |
| | | SOAP/PAPER TOWELS/TOISSUE | | | | | | | | | | | | | | | | |
| 000017 | 000571/00 | CPM Educational Program | | | | | | | | | | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-1110-1000-4100-000-000000 | | | | | | | | | | | 335.71 | N | | | | N |
| | | 8TH GRD CORE CONNECTIONS BKS | | | | | | | | | | | | | | | | |
| 000018 | 000235/00 | JONES SCHOOL SUPPLY CO INC | | | | | | | | | 570739248 | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | | 67.50 | N | | | | N |
| | | 3RD GRD- RIBBONS/MEDALS | | | | | | | | | | | | | | | | |
| 000019 | 000505/00 | CHRISTY WHITE ACCT CORP | | | | | | | | | 272956198 | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-0000-7190-5810-000-000000 | | | | | | | | | | | 5,017.50 | N | | | | N |
| | | 2017-18 DIST AUDIT | | | | | | | | | | | | | | | | |
| 000020 | 000596/00 | SAN JOAQUIN CO. OFFICE OF ED. | | | | | | | | | | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-1110-1000-5890-000-000000 | | | | | | | | | | | 450.00 | N | | | | N |
| | | 2018-19 EDJOIN FEE | | | | | | | | | | | | | | | | |
| 000021 | 000157/00 | HOUGHTON MIFFLIN | | | | | | | | | 041456030 | 7/20/2018 | 7/20/2018 | 7/20/2018 | 7/25/2018 | 6 | | |
| | | 1. 01-0000-0-1110-1000-4100-000-000000 | | | | | | | | | | | 133.59 | N | | | | N |
| | | 3RD GRD- GO MATH | | | | | | | | | | | | | | | | |
| Total for 07/20/2018 | | | | | | | | | | | | | 10,797.94 | *** | | | 0.00 | *** |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 06/15/2018 - 08/10/2018
PV#: 000000 - 999999

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bdr | DD | Tax ID | Inv Date | Entered | UT | UT-Obj | Paid | Batch | Description |
|--------|-------------|---|----|--------|---|------|------|-----|-----|-----|----|--------|---------------|-----------|----|-----------|---------|-------|----------------|
| | | | | | | | | | | | | | | PV amount | UT | UT-Obj | UT-Rate | Batch | UT-Amount 1099 |
| 000040 | (CONTINUED) | | | | | | | | | | | | | | | | | | |
| | | 17. 01-0000-0-1110-1000-4300-000-00000 | | | | | | | | | | | | 18.31 | N | | | | N |
| | | 3RD GRD SUPPLIES | | | | | | | | | | | | | | | | | |
| | | 18. 01-0000-0-1110-1000-4300-000-00000 | | | | | | | | | | | | 17.28 | N | | | | N |
| | | K-8 SUPPLIES | | | | | | | | | | | | | | | | | |
| | | 19. 01-0000-0-1110-1000-4300-000-00000 | | | | | | | | | | | | 12.98 | N | | | | N |
| | | K-8 SUPPLIES | | | | | | | | | | | | | | | | | |
| | | 20. 01-0000-0-1110-1000-4300-000-00000 | | | | | | | | | | | | 3.45 | N | | | | N |
| | | K-8 SUPPLIES | | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | | 458.64 * | | | | 0.00 * | | |
| | | Total for 08/06/2018 | | | | | | | | | | | 41,801.09 *** | | | | | | 0.00 *** |
| 000041 | 000298/00 | VALLEY IRRIGATION CO INC | | | | | | | | | | | 8/07/2018 | 8/07/2018 | | 8/08/2018 | | 9 | |
| | | 1. 01-0000-0-0000-8500-6170-000-000-00000 | | | | | | | | | | | | 3,700.00 | N | | | | N |
| | | 1/2 Payment-Irrigation Gate | | | | | | | | | | | | | | | | | |
| | | Total for 08/07/2018 | | | | | | | | | | | 3,700.00 *** | | | | | | 0.00 *** |
| 000042 | 000616/00 | DAVID LEE | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | 1. 01-0000-0-1110-1000-4300-000-000-00000 | | | | | | | | | | | | 72.48 | N | | | | N |
| | | REIMB 7TH GRD CLASS SUPPLIES | | | | | | | | | | | | | | | | | |
| 000043 | 000163/00 | JENNIFER LIMBERG | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | 1. 01-0084-0-1110-1000-5200-000-000-00000 | | | | | | | | | | | | 97.20 | N | | | | N |
| | | REIMB MILEAGE- MTSS CONFERENCE | | | | | | | | | | | | | | | | | |
| 000044 | 000615/00 | MARY MCDADE | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | 1. 01-0000-0-1110-1000-4300-000-000-00000 | | | | | | | | | | | | 262.75 | N | | | | N |
| | | REIMB KINDER CLASS SUPPLIES | | | | | | | | | | | | | | | | | |
| 000045 | 000472/00 | CHRISTENSEN TELECOMMUNICATIONS | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | PERIMETER CAMERAS & INSTALL | | | | | | | | | | | | 8,546.64 | N | | | | N |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 06/15/2018 - 08/10/2018
PV#: 000000 - 999999

J77598 PV0100 L.00.00 08/10/18 PAGE 8

| PV NO | Vendor/Addr | Name | LN | Fd | Res | Y | Goal | Func | Obj | Sit | Bdr | DD | Tax ID | Inv Date | Entered | UT | UT-Obj | Paid | Batch | Description |
|----------------------|-------------|--|----|----|-----|---|------|------|-----|-----|-----|----|--------|-----------|------------|-------|---------|------|-------|-------------|
| | | | | | | | | | | | | | | | amount | UT | UT-Rate | | | UT-Amount |
| 000046 | 000298/00 | VALLEY IRRIGATION CO INC | | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | 1. 01-0000-0-0000-8500-6170-000-000000 | | | | | | | | | | | | | 3,700.00 | N | | | | N |
| | | FINAL- NEW GATE & VALVES IRRIG | | | | | | | | | | | | | | | | | | |
| 000047 | 000275/00 | JACQUI SMITH | | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | | | | 71.25 | N | | | | N |
| | | REIMB 1ST GRD CLASS SUPPLIES | | | | | | | | | | | | | | | | | | |
| 000048 | 000419/00 | SAV MOR FOODS | | | | | | | | | | | | 8/10/2018 | 8/10/2018 | | | | 10 | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | | | | 4.96 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | | | |
| Total for 08/10/2018 | | | | | | | | | | | | | | | 12,755.28 | *** | | | | 0.00 *** |
| Grand total | | | | | | | | | | | | | | | 168,191.25 | ***** | | | | 0.00 ***** |

FIELD TRIP REQUEST FORM

☒ Major Field Trip (over 20 miles)

☐ Minor Field Trip (Local /20 miles or less)

Teacher Limberg / Sgontz

Destination (Place) / Activity Gold Nugget Museum

City Paradise

Distance in miles, one way 32.6

Purpose None

Date of proposed trip Fri, 3/29/19

Departure Time: _____ Return Time: _____

Method of Transportation Parent Drivers

Minor Field Trip Approval

Signature _____ Date _____

Superintendent

Major Field Trip Approval

Signature _____ Date _____

Clerk, Board of Trustees

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into on June 4, 2018, by and between the Plaza Elementary School District, hereinafter referred to as District, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

SCOPE OF SERVICES. District appoints Attorney to represent, advise, and counsel it from July 1, 2018, through and including June 30, 2019, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

CLIENT DUTIES. District shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

FEES AND BILLING PRACTICES. Except as hereinafter provided, District agrees to pay Attorney two hundred twenty-five dollars (\$225) to three hundred thirty-five dollars (\$335) per hour for shareholders, special counsel and of counsel; one hundred eighty-five dollars (\$185) to two hundred thirty-five dollars (\$235) per hour for associates; and one hundred thirty dollars (\$130) to one hundred fifty dollars (\$150) per hour for paralegals and law clerks. The rate for Gregory J. Dannis will be three hundred sixty-five dollars (\$365) per hour. Rates for individual attorneys may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services provided. Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of one-tenth (.1) of an hour, except for the first such advice in any business day, which is charged in a minimum of three-tenths (.3) of an hour. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit. If, during the course of representation of District, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, District shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects or particular scopes of work.

OTHER CHARGES. District further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals. District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or emergency conditions which occasionally arise.

District further agrees to pay third parties, directly or indirectly through Attorney, for major costs and expenses including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of District and Attorney, District may either advance or reimburse Attorney for such costs and expenses.

Occasionally Attorney may provide District officials and/or employees with food or meals at Attorney-sponsored trainings or when working with District officials and/or employees. Attorney may provide such food or meals without additional charge in exchange for the consideration provided by the District under this Agreement.

BILLING STATEMENT. Attorney shall send District a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. District shall pay Attorney's statements within thirty (30) days after each statement's date. Upon District office's request for additional statement information, Attorney shall provide a bill to District no later than ten (10) days following the request. District is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request.


INDEPENDENT CONTRACTOR. It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

CONFLICT OF INTEREST. Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest may arise in the course of Attorney's representation. If Attorney becomes aware of any potential or actual conflicts of interest, Attorney will inform the District of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether Attorney has a conflict of interest in its representation of District in any matter, it may contact Attorney or other legal counsel for clarification.

TERMINATION OF CONTRACT. District or Attorney may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

PLAZA ELEMENTARY SCHOOL DISTRICT


Patrick Conklin
Superintendent/Principal

6-21-18
Date

DANNIS WOLIVER KELLEY



Matthew P. Juhl-Darlington
Attorney at Law

June 18, 2018
Date

At its public meeting of _____, 2018, the Board approved this Agreement and authorized the Board President, Superintendent or Designee to execute this Agreement.