

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
August 20th, 2020
3:00PM
Agenda

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2ISTCtGRTQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glennco.org before August 20th, 2020 at 1:00PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - A. July 31st, 2020 Citation from Reese B. Crenshaw, Valley District Engineer for State Water Resources Control Board
- V. Superintendent Report/Information
 - A. Quarterly Report on Williams Uniform Complaints as of July 2020
 - B. Music/Band/Chorus
 - C. November Election
 - D. Facilities
 - E. Staffing
 - F. First Read Board Bylaws 9270 Conflict of Interest
 - G. 2020-21 Enrollment
 - H. Reopening the 2020-21 School Year
 - I. Reopen Waiver
 - J. Learning Continuity and Attendance Plan
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve Minutes of the June 18th, 2020 Regular Board Meeting, Minutes of the July 16th, 2020 Special Board Meeting, and Minutes of the August 3rd, 2020 Special Board Meeting
 - b. Approve Warrant Registers—June 5th-30th, 2020 and July 1st-August 14th, 2020
 - c. Approve Budget Transfers— None
 - d. Sanction Plaza Community Club Activities for 2020-21
 - 2. Approve All 11 Month Certificated Contracts for 2020-21 Year

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7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
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3. Approve All Classified Contracts for 2020-21 School Year

- VIII. Closed Session-
- IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- X. Adjournment

Plaza Elementary School District

Board of Trustees:
Connie King
Jake Cecil
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

August 16th, 2020

Attn:

Pamela Downing, Legal Secretary
Drinking Water Petitions for Reconsiderations
DrinkingWaterPetitions@waterboard.ca.gov

Petitioner:

Patrick Conklin
Superintendent/Principal Plaza School District
7322 County Road 24
Orland, CA 95963
530-865-1250
pconklin@glenncoe.org

Ms. Downing,

Please accept this letter and accompanying **Citation No. 21-20C-014 for Lead and Copper Rule monitoring violation.**

Section 116650(c) of the California Health and Safety Code states, "...correction of the condition constituting the violation." The citation's directive requires copper and lead monitoring every six (6) months for two (2) consecutive periods. Thereafter, annual sampling is allowed if results are below the Action level.

This corrective action is not appropriate for a violation that occurred 17 years ago. Furthermore, based on the annual Consumer Confidence Reports and water testing reports I've found, as well as confirmed in the citation, Plaza School has not had any lead or copper deficiencies in at least 12 years, if not more.

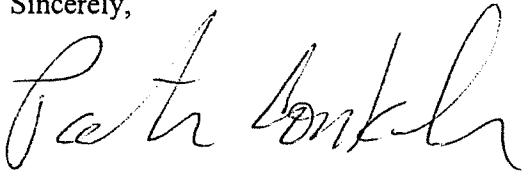
Also included with this petition are emails dated July 9th between Mr. Scott Small, Water Resource Control Engineer, and I. In his email, Mr. Small explains that if I were to have sent him pictures of the kindergarten sink from 2003's sample location, he may be able to determine that samples taken could be considered invalid, therefore reduce the severity of the enforcement action, including public notification may not be necessary. In my follow up email, I explained that the kindergarten building in 2003 was a portable classroom that has since been removed from campus when a new modular building was constructed for our K-3rd grade classes.

Additionally, Mr. Small's email indicates that a public notification would not be necessary if he could prove that a picture of the sample location from 2003 was invalid. While I appreciate Mr. Small's attempt to make the enforcement action less severe, it is obvious to me that the corrective action in the citation is inappropriate. Furthermore, in one of several phone conversations I had with Mr. Small in July, I asked him why this violation is being addressed by the Water Board 17 years later. Mr. Small response was that a former engineer had noted in our file that the issue was rectified, and closed the matter. He also stated that they were now following up on

an EPA audit finding where the Water Board did not have record of the lead and copper samples for Plaza School in our file.

I respectfully request the citation be nullified by the State Water Board. Requiring multiple lead and copper sampling in 2020 and notifying public water users who were not affiliated with the school District 17 years ago for a 2003 violation in a building that no longer exists does not constitute corrective action. The corrective action is already in place, which is evident in that all our lead or copper samples taken since 2003 have been lower than the Action level allowed. Requiring corrective action for a small, rural school district that has not had a copper and lead problem for at least 12 years is a waste of time and money that should be used for educating our students during this unprecedented pandemic.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Conklin". The signature is fluid and cursive, with the first name "Patrick" written in a larger, more prominent script than the last name "Conklin".

Patrick Conklin
Superintendent/Principal

**Citation No. 21-20C-014 FOR NONCOMPLIANCE with Title 22 California Code of Regulations
Sections 64675 and 64690**

**July 9th emails between Patrick Conklin, Plaza School District Superintendent/Principal, and Scott Small,
Water resource Control Engineer**

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF DRINKING WATER

Public Water System: Plaza Elementary School

Water System No.: 1100448

To: Patrick Conklin, Superintendent / Principal
7322 County Road 24
Orland, CA 95963

Issued:

VIA CERTIFIED MAIL 70170190000064130874

CITATION NO. 21-20C-014 FOR NONCOMPLIANCE
with Title 22 California Code of Regulations
Sections 64675 and 64690

Section 116650 of the California Health and Safety Code (CHSC) authorizes the issuance of a citation for failure to comply with a requirement of the California Safe Drinking Water Act (CHSC, Division 104, Part 12, Chapter 4, commencing with Section 116270), or any regulation, standard, permit, or order issued thereunder.

The State Water Resources Control Board, acting by and through its Division of Drinking Water (hereinafter "Division") and the Deputy Director for the Division, hereby issues a citation to Plaza Elementary School for failure to comply with Sections 64675 and 64690, Title 22, of the California Code of Regulations (CCR).

STATEMENT OF FACTS

The Plaza Elementary School (Water System) is classified as a non-transient non-community water system serving approximately 250 people. In 2003 the Water System was testing in accordance with the standard lead and copper sampling frequency and thus was required to collect ten (10) lead and copper samples annually according to Table 64675-A and section 64675.5 of Title 22. The Water System was instructed by the Division of Drinking Water, via letter addressed to Michael G. Kimberley, Supt./Principal, dated July 28, 2003, to collect lead and copper samples every six (6) months as a result of an Action Level Exceedance (ALE) in June of 2003. The June ALE value was 0.018 ug/L. The system failed to collect and report lead and copper samples as directed and did not monitor for lead and copper from 2004 through 2008.

DETERMINATIONS

The Division has determined that the Water System violated Section 64675.5(a)(1) and Section 64690.1, Title 22, of the CCR, in that the Water System failed to collect and report follow-up, as well as the required annual samples in 2004 through 2008.

DIRECTIVES

The Water System is hereby directed to take the following actions:

1. Comply with Section 64675.5, Title 22, of the CCR in all future monitoring periods.



- 1 2. Once school is back in session, and adequate time has been provided to
2 refresh the water in the distribution system, conduct standard monitoring
3 (10 samples) for lead and copper every six (6) months. Samples shall be
4 collected from specified taps for two (2) consecutive periods: July 1 through
5 December 31, 2020 and January 1 through June 30, 2021. Thereafter,
6 annual sampling is allowed at these ten (10) sites if the results are below
7 the Action Level. If the results are less than $\frac{1}{2}$ the action level, triennial
8 sampling at the reduced number of sites (5 ea.) may resume.
9
- 10 3. Samples shall be collected in accordance with the Lead and Copper Rule
11 per Title 22, Section 64677. The analytical results must be reported to the
12 Division by the 10th day of the month following the month in which the
13 analysis was completed and reported on the attached form.
14
- 15 4. The Water System shall provide public notification (by inclusion in the **2020**
16 **Consumer Confidence Report**) of the failure to collect follow-up lead and
17 copper, due to the 2003 ALE, as required by the Lead and Copper
18 regulations. The language used to describe this violation shall be approved
19 by the Division in writing prior to distributing to consumers.
20

21 All documents required by this Citation to be submitted to the Division shall be
22 submitted to the following address:
23

24 Reese B. Crenshaw, P. E.
25 Valley District Engineer
26 Drinking Water Field Operations
27 Division of Drinking Water



1 Division of Drinking Water
2 State Water Resources Control Board
3 364 Knollcrest Drive, Suite 101
4 Redding, CA 96002
5 (530) 224-4800
6

7 Nothing in this Citation relieves the Water System of its obligation to meet the
8 requirements of Health and Safety Code, Division 104, Part 12, Chapter 4 (California
9 Safe Drinking Water Act), or any regulation, permit, standard or order issued or
10 adopted thereunder.

11
12 The Division reserves the right to make such modifications to this Citation, as it may
13 deem necessary to protect public health and safety. Such modifications may be
14 issued as amendments to this Citation and shall be effective upon issuance.

15
16 **FURTHER ENFORCEMENT ACTION**

17 The California SDWA authorizes the State Board to: issue citation with assessment of
18 administrative penalties to a public water system for violation or continued violation of
19 the requirements of the California SDWA or any permit, regulation, permit or order
20 issued or adopted thereunder including, but not limited to, failure to correct a violation
21 identified in a citation or compliance order. The California SDWA also authorizes the
22 State Board to take action to suspend or revoke a permit that has been issued to a
23 public water system if the system has violated applicable law or regulations or has
24 failed to comply with an order of the State Board; and to petition the superior court to
25 take various enforcement measures against a public water system that has failed to

1 comply with violates an order of the State Board. The State Board does not waive any
2 further enforcement action by issuance of this citation.


3
4 **PARTIES BOUND**

5 This Citation shall apply to and be binding upon the Water System, its officers,
6 directors, agents, employees, contractors, successors, and assignees.

7
8 **SEVERABILITY**

9 The directives of this Citation are severable, and the Water System shall comply with
10 each and every provision thereof notwithstanding the effectiveness of any other
11 provision.

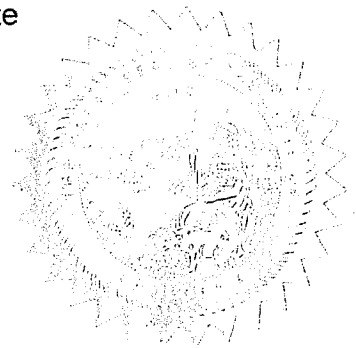
12
13
14 **JUL 3 1 2020**

15 
16 _____
17 Reese B. Crenshaw, P.E., District Engineer
18 Valley District
19 Drinking Water Field Operations Branch

Date

20 Attachments:

21 Lead & Copper Results Reporting Form



Patrick Conklin

From: Patrick Conklin
Sent: Thursday, July 9, 2020 11:13 AM
To: 'Small, Scott@Waterboards'
Subject: RE: Plaza Elementary School (#1100448) - Lead & Copper Monitoring Results

The kindergarten room in 2003 was an old portable that was demolished in 2005 to make room for new construction. The kinder classroom has been in the new building since 2005.

Patrick Conklin

Superintendent/Principal
Plaza Elementary School District
7322 County Road 24
Orland, CA 95963
Ph: 530-865-1250
Fax: 530-865-1252

From: Small, Scott@Waterboards <Scott.Small@Waterboards.ca.gov>
Sent: Thursday, July 9, 2020 10:48 AM
To: Patrick Conklin <pconklin@glenncoe.org>
Subject: Re: Plaza Elementary School (#1100448) - Lead & Copper Monitoring Results

Hi Patrick,

I know you're busy, but could I get you to have someone send me some pictures of the kindergarten sink sample location? The reason behind this is that we are trying to determine if the samples taken from this location, back in 2003, could be considered invalid. If this is the case, it would considerably reduce the severity of the enforcement action from failure to address an Action Level Exceedance (ALE) to just a failure to monitor. Which means that public notification might not be necessary, which in turn means one less headache for the school.

Thanks for your cooperation.

-Scott

From: Patrick Conklin <pconklin@glenncoe.org>
Sent: Thursday, July 9, 2020 9:34 AM
To: Small, Scott@Waterboards <Scott.Small@Waterboards.ca.gov>
Subject: RE: Plaza Elementary School (#1100448) - Lead & Copper Monitoring Results

EXTERNAL:

Scott,

Attached is the most recent copper and lead results. I appreciate your understanding of my frustration and know you are just doing your job.

Patrick Conklin

Superintendent/Principal

Plaza Elementary School District

7322 County Road 24

Orland, CA 95963

Ph: 530-865-1250

Fax: 530-865-1252

From: Small, Scott@Waterboards <Scott.Small@Waterboards.ca.gov>

Sent: Wednesday, July 8, 2020 11:38 AM

To: Patrick Conklin <pconklin@glennco.org>

Cc: Crenshaw, Reese@Waterboards <Reese.Crenshaw@waterboards.ca.gov>

Subject: Plaza Elementary School (#1100448) - Lead & Copper Monitoring Results

Hello Patrick,

I just wanted to check in and see if you were having any success in finding the missing lead & copper monitoring results (2003-2009) that we discussed in our previous phone conversation.

Also, I would like to set up a time in the near future when it would be convenient to come down and take a look at the sample site locations that are being used, in an effort to better understand where exactly (type of fixture, location, etc.) the samples are being pulled. Please let me know a time that works best for you.

Thanks,

Scott Small

Water Resource Control Engineer

Division of Drinking Water – SWRCB

364 Knollcrest Drive, Suite 101

Redding, CA 96002

(530) 224-3252

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:
(check one)

☒

July 2020

☐

October 2020

☐

January 2021

☐

April 2021

Date for information to be reported publicly at governing board meeting: **August 20th, 2020**

Please check the box that applies:

☒

No complaints were filed with any school in the district during the quarter indicated above.

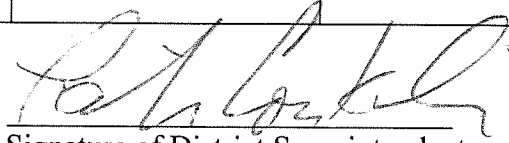
☐

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Patrick M. Conklin

Print Name of District Superintendent



Signature of District Superintendent

____ August 20th, 2020
Date



COUNTY OF GLENN ELECTIONS DEPARTMENT

SENDY PEREZ
Assessor
County Clerk
Recorder
Elections

Courthouse Complex
516 West Sycamore Street, 2nd Floor
Willows, CA 95988

(530) 934-6414
FAX (530) 934-6571

May 21, 2020

To: Local Agencies
From: Karleen Price, Elections
RE: Conflict of Interest, Biennial Review

The Political Reform Act requires every local governmental agency to review its conflict of interest code biennially, and notify the Board of Supervisors as to whether or not the code needs to be amended. The completed biennial notice must be submitted to the Board of Supervisors no later than October 1, 2020.

To assist agencies in complying with this requirement, the FPPC has created two forms:

- *2020 Local Agency Biennial Notice*
- *2020 Conflict of Interest Code Biennial Notice Instructions for Local Agencies*

These forms are also located on the FPPC website at www.fppc.ca.gov

You are encouraged to review the online webinar on how to amend a conflict of interest code. The webinar is located on the FPPC's Training and Outreach page.

If you are not the individual that will complete the Biennial Notice, please forward this information to the appropriate person.

All agencies must complete and return the notice regardless of how recently your code was approved or amended. The notice may be returned to:

Glenn County Board of Supervisors
525 W. Sycamore St, Suite B1
Willows, CA 95988

We appreciate your help in keeping our list of code filers up-to-date.

If you have any questions, please contact our agency at (530)934-6414.

Sincerely,

Karleen Price
Office Technician II

2020 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By July 1, 2020: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By October 1, 2020: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2020 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in **more than one county** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](https://www.fppc.ca.gov).

**PLAZA ELEMENTARY SCHOOL DISTRICT
CONFLICT OF INTEREST CODE**

1. **SECTION 1. Definitions.** The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (2 Cal. Adm. Sections 18100 et seq.), and any amendments to the Act or regulations, are incorporated by reference into this Conflict of Interest Code.
2. **SECTION 2. Designated Employees.** The persons holding positions listed in Section 13 are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on financial interests.
3. **SECTION 3. Disclosure Categories.** With respect to all designated employees, the disclosure categories set forth in Sections 7 – 10 specify which kinds of financial interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the financial interests set forth in a designated employee's disclosure categories are the kinds of financial interests in which he or she foreseeably can affect materially through the conduct of his or her office.
4. **SECTION 4. Statement of Economic Interests. Place of Filing.** The Clerk of the Board of Supervisors shall instruct all designated employees required to file statements of economic interests pursuant to this Conflict of Interest Code to file such statements of economic interests with the District, which shall make and retain a copy and forward the originals to the Clerk of the Board of Supervisors, which shall be the filing officer.
5. **SECTION 5. Statement of Economic Interests. Time of Filing**
 - A. **Initial Statements.** All designated employees employed by the District on the effective date of this Code, as originally adopted, promulgated and approved by the Board of Supervisors shall file statements within thirty days after the effective date of this Code. Thereafter, each person already in a position when it is designated by an amendment to this Code shall file an initial statement within thirty days after the effective date of the amendment.
 - B. **Assuming Office Statements.** All persons assuming designated positions after the effective date of this Code shall file statements within thirty days after assuming the designated positions.
 - C. **Annual Statements.** All designated employees shall file statements no later than April 1.
 - D. **Leaving Office Statements.** All persons who leave designated positions shall file statements within thirty days after leaving office.
6. **SECTION 6. Contents of and Period Covered by Statements of Economic Interests.**
 - A. **Contents of Initial Statements.** Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the Code.
 - B. **Contents of Assuming Office Statements.** Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office.

- C. **Contents of Annual Statements.** Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the Code or the date of assuming office whichever is later.
 - D. **Contents of Leaving Office Statements.** Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.
7. **SECTION 7. Manner of Reporting.** Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the District, and shall contain the following information:
- A. **Investment and Real Property Disclosure.** When an investment or an interest in real property is required to be reported, the statement shall contain the following:
 - 1) A statement of the nature of the investment or interest;
 - 2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
 - 3) The address or other precise location of the real property;
 - 4) A statement whether the fair market value of the investment or interest in real property exceeds one thousand dollars (\$1,000), exceeds ten thousand dollars (\$10,000), or exceeds one hundred thousand dollars (\$100,000).
 - B. **Personal Income Disclosure.** When personal income is required to be reported, the statement shall contain:
 - 1) The name and address of each source of income aggregating two hundred fifty dollars (\$250) or more in value, or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business entity, if any, of each source;
 - 2) A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollar (\$1,000) or less, greater than one thousand dollars (\$1,000) or greater than ten thousand dollars (\$10,000);
 - 3) A description of the consideration, if any, for which the income was received;
 - 4) In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
 - 5) In the case of a loan, the annual interest rate and the security, if any, given for the loan.
 - C. **Business Entity Income Disclosure.** When income of a business entity, including income of a sole proprietorship, is required to be reported, the statement shall contain:
 - 1) The name, address, and a general description of the business activity of the business entity;

- 2) The name of every person from whom the business entity received payments if the filer's pro-rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000).
- D. **Business Position Disclosure.** When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.
- E. **Acquisition or Disposal During Report Period.** In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.
8. **SECTION 8. Disqualification.** No designated employee shall make, participate in making, or use his or her official positions to influence the making of any governmental decision which will foreseeably have a material financial effect, distinguishable from its effect on the public generally, on:
- A. Any business entity in which the designated employee has a direct or indirect investment worth more than one thousand dollars (\$1,000);
- B. Any real property in which the designated employee has a direct or indirect interest worth more than one thousand dollars (\$1,000);
- C. Any source of income, other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating two hundred fifty dollars (\$250) or more in value provided to, received by or promised to the designated employee within twelve months prior to the time when the decision is made; or
- D. Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management. No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.
9. **SECTION 9. Manner of Disqualification.** When a designated employee determines that he or she should not make a governmental decision because he or she has a financial interest in it, the determination not to act must be accompanied by disclosure of the financial interest. In the case of the governing board, this determination and disclosure shall be made a part of the board's official records; in the case of the superintendent/principal, this determination and disclosure shall be made in writing to the governing board; and in the case of other designated employees, this determination and disclosure shall be made in writing to the designated employee's supervisor.
10. **SECTION 10. Governing Board – Contracts.** Governing Board members must comply with California Education Code Section 1174, et. Seq. in addition to the provisions of the Political Reform Act of 1974. Where there is conflict between the Act and Education Code section, the Education Code section shall prevail (California Education Code Section 1175.5)

The following regulations are adopted conformance with Education Code Section 1174, et seq.

- A. No member of the Governing Board of this school district shall be interested in any contract made by the Board (Section 1174)

B. Where a member of the Governing Board has an interest in a contract or other transaction made by the Board of which he is a member, he shall not be disqualified nor will the contract be void or voidable if:

- 1) The fact of such interest is disclosed or known to the Governing Board and noted in the minutes, and the Governing Board thereafter authorizes, approves, or ratifies the contract or transaction in good faith by a vote sufficient for the purpose without counting the vote or votes of such interested members or member, and:
- 2) The contract or transaction is just and reasonable as to the school district at the time it is authorized or approved (Section 1174.5)

C. The following contracts or transactions are prohibited:

- 1) A contract between the school district and a member of the Governing Board.
- 2) A contract between the school district and a "partnership or unincorporated association" of which a member of the Governing Board is a partner, owner, or holder of a proprietorship interest.
- 3) A contract between the school district and a corporation in which any member of the Governing Board holds five per cent or more of outstanding common stock.
- 4) A contract in which a Board member is interested and, without first disclosing such interest in the Governing Board at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract (Section 1175).

11. **SECTION 11. Assistance of Commission and Counsel.** Any designated employee who is unsure of his or her duties under this Code may request assistance from the Fair Political Practices Commission pursuant to Government Code Section 83114 or from the attorney for the district, provided that nothing in this section requires the attorney to issue any formal or informal opinion.

12. **SECTION 12. Violations.** This code has the force and effect of law. Designated employees violating any provision of this Code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000 – 91014. In addition, a decision in relation to which a violation of the disqualification provisions of this Code or of Government Code Section 87100 has occurred may be set aside as void pursuant to Government Code Section 91003.

13. **SECTION 13. Designated Employees.** The Conflict of Interest Code is applicable to the following positions:

A. Governing Board Members

B. Superintendent/Principal

Adopted 3-16-99

Ayes 3

Noes 0

Absent 0

CONFLICT OF INTEREST

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

(cf. 9005 - Governance Standards)

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30

CONFLICT OF INTEREST (continued)

days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

(cf. 4117.2/4217.2/4317.2 - Resignation)

(cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18707)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

CONFLICT OF INTEREST (continued)

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

(cf. 3430 - Investing)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

CONFLICT OF INTEREST (continued)

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Nonschool Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

CONFLICT OF INTEREST (continued)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

41015 Investments

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91014 Political Reform Act of 1974, especially:

82011 Code reviewing body

82019 Definition, designated employee

82028 Definition, gift

82030 Definition, income

82033 Definition, interest in real property

82034 Definition, investment

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

89506 Ethics; travel

91000-91014 Enforcement

PENAL CODE

85-88 Bribes

CONFLICT OF INTEREST (continued)

REVENUE AND TAXATION CODE

203 Taxable and exempt property - colleges

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:

18700-18707 General prohibitions

18722-18740 Disclosure of interests

18753-18756 Conflict of interest codes

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)

Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261

Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)

92 Ops.Cal.Atty.Gen. 19 (2009)

89 Ops.Cal.Atty.Gen. 217 (2006)

86 Ops.Cal.Atty.Gen. 138(2003)

85 Ops.Cal.Atty.Gen. 60 (2002)

82 Ops.Cal.Atty.Gen. 83 (1999)

81 Ops.Cal.Atty.Gen. 327 (1998)

80 Ops.Cal.Atty.Gen. 320 (1997)

69 Ops.Cal.Atty.Gen. 255 (1986)

68 Ops.Cal.Atty.Gen. 171 (1985)

65 Ops.Cal.Atty.Gen. 606 (1982)

63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

Bylaw Adopted:

PLAZA ELEMENTARY SCHOOL DISTRICT

Orland, CA

CONFLICT OF INTEREST

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Plaza Elementary School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Plaza Elementary School District has recently reviewed its positions, and the duties of each position, and has determined that (changes/no changes) to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Plaza Elementary School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

President

Secretary

**Conflict of Interest Code of the
Plaza Elementary School District**

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. **Category 1:** A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. **Category 2:** A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. **Full Disclosure:** Because it has been determined that the district's Board members and/or Superintendent/Principal "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Positions

<u>Designated Position</u>	<u>Disclosure Category</u>
Governing Board Members	1
Superintendent of Schools	1

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent/Principal or designee. The Superintendent/Principal or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 18th, 2020
3:00PM
Agenda

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glenncoe.org before June 18th, 2020 at 2:00PM

- I. Call to Order**—Meeting was called to order at 3:02PM
- II. Pledge of Allegiance**
- III. Members Present** – Connie King, Jake Cecil, Superintendent Conklin, Mr. Thompson. PJ Davis was absent
- IV. Correspondence**
- V. Superintendent Report/Information**
 - A. Reopening the 2020-21 School Year**—Mr. Conklin presented the plan for traditional reopening with modifications
 - B. New Construction and Modernization Update**—Mr. Conklin shared that he’s optimistic new construction funding will occur in Spring 2022, but modernization funding may be delayed if the state doesn’t have a bond measure on the 2020 ballot.
 - C. Staffing**—Mr. Conklin discussed the plan to hire a School/Library Clerk for the office and to use GCOE for business manager duties.
- VI. Comments: Agenda Items Only**—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action**
 - A. Old Business**
 - B. New Business**
 - 1. Consent Agenda: Routine matters that can be approved with one motion**
 - a. Approve Minutes of the June 11th, 2020 Public Hearing**
 - b. Approve Minutes of the June 11th, 2020 Regular Board Meeting**
 - c. Approve Warrant Registers—None**
 - d. Approve Budget Transfers— None**

Connie King moved to approve the Consent Agenda and Jake Cecil seconded. Approved 2-0

2. Approve the 2020-21 Budget

Connie King moved to approve the 2020-21 Budget and Jake Cecil seconded. Approved 2-0

3. Approve Plaza School’s COVID-19 Operations Written Report

Connie King moved to approve the COVID-19 Operations Written Report and Jake Cecil seconded. Approved 2-0

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 18th, 2020
3:00PM
Agenda

4. Approve MOU Between Plaza School District and Walden Academy for Plaza School to Act as Food Service Authority for Walden Academy and to Provide Breakfast and Lunch for 2020-21 School Year

Connie King moved to approve the MOU Between Plaza School District and Walden Academy and Jake Cecil seconded. Approved 2-0

5. Approve MOU Between Plaza School District and GCOE to Provide Business Manager Support for the 2020-21 School Year

Connie King moved to approve the MOU Between Plaza School District and GCOE and Jake Cecil seconded. Approved 2-0

6. Approve MOU Between Plaza School District and GCOE for the After School Education and Safety Program

Connie King moved to approve the MOU Between Plaza School District and GCOE and Jake Cecil seconded. Approved 2-0

7. Approve MOU Between Plaza School District and GCOE for 2020 Summer School Program

Connie King moved to approve the MOU Between Plaza School District and GCOE and Jake Cecil seconded. Approved 2-0

8. Approve 2020-21 Summer School Stipends

Connie King moved to approve the Summer School Stipends and Jake Cecil seconded. Approved 2-0

9. Approve School/Library Clerk Job Description

Connie King moved to approve the School/Library Clerk Job Description and Jake Cecil seconded. Approved 2-0

10. Approve 2020-21 Classified Salary Schedule

Connie King moved to approve the 2020-21 Classified Salary Schedule and Jake Cecil seconded. Approved 2-0

11. Approve 2020-21 Authorized Signatures

Connie King moved to approve 2020-21 Authorized Signatures and Jake Cecil seconded. Approved 2-0

12. Adopt Resolution 19-07 Intent to withdraw from Golden State Risk Management Authority

**Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 18th, 2020
3:00PM
Agenda**

Connie King moved to approve this resolution 19-07 contingent upon Superintendent Patrick Conklin's final decision. Approve 2-0

VIII. Closed Session-

IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.

X. Adjournment

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
July 16th, 2020
3:00PM
Agenda

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glenncoe.org before July 16th, 2020 at 2:00PM

- I. Call to Order**—The meeting was called to order at 3:00PM
- II. Pledge of Allegiance**
- III. Members Present** – PJ Davis, Connie King, Jake Cecil, Patrick Conklin, and Dusty Thompson
- IV. Closed Session- Certificated Personnel Matter** – The board went into Closed Session at 3:02PM and reopened at 3:41PM. No Action Taken
- V. Superintendent Report/Information**
 - A. Reopening the 2020-21 School Year**—Mr. Conklin discussed reopening plans
- VI. Comments: Agenda Items Only**—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action**
 - A. Approve Creating a Temporary Certificated Teaching Position to Manage Distance Learning Due to COVID-19 Pandemic**

PJ Davis moved to approve creating a temporary certificated teaching position to manage distance learning due to COVID-19 pandemic and Connie King seconded. All approved 3-0

- VIII. Comments: Non Agenda Items**—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- IX. Adjournment** Meeting closed at 4:39PM

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
August 3rd, 2020
3:00PM
Agenda

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glennco.org before August 3rd, 2020 at 2:00PM

- I. Call to Order-** The meeting was called to order at 3:01PM
- II. Pledge of Allegiance**
- III. Members Present-** PJ Davis, Connie King, Jake Cecil, and Superintendent Conklin
- IV. Superintendent Report/Information**
 - A. 2020-21 Enrollment-** Mr. Conklin discussed the enrollment. 8 students have moved out of the area and he expects 4 to enroll in district. Additionally, Mr. Conklin believes many people are looking to enroll students in a county off the state monitor-list or homeschooling due to state mandated distance learning requirements.

PJ Davis moved to amend the agenda under the “urgency” exception under the Brown Act. Connie King Second. The motion carried 3-0

Closed Session: Conference With Legal Counsel. Anticipated Litigation. Significant exposure to litigation pursuant to Gov. Code sec. 54956.9, subd. (d)(2). –

Closed Session Opened at 3:10PM

The Board received advice from legal counsel on an anticipated litigation matter and provided direction to the Superintendent and legal counsel.

Open Session Resumed at 4:00PM

- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**

Mr. Conklin presented a comment submitted via email from Lillian Suhre regarding her request that the District course correct and open school normally with increased hygiene practices.

- VI. Action**
 - A. New Business**
 - 1. Approve 2020-21 Reopen Plan-** PJ Davis moved to approve the 2020-21 Reopen Plan and Connie King seconded. Motioned carried 3-0
 - 2. Approve Revising the 2020-21 Calendar -** PJ Davis moved to approve the 2020-21 Calendar and Connie King seconded. Motioned carried 3-0

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
August 3rd, 2020
3:00PM
Agenda

3. **Approve Staff Stipends for Additional Professional Development and Distance Learning Preparation Using Learning Loss Mitigation Money-- \$18,322.84** PJ Davis moved to approve Staff Stipends for Additional Professional Development and Distance Learning Preparation Using Learning Loss Mitigation Money and Connie King seconded. Motioned carried 3-0
- B. **Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- C. **Adjournment – Adjourned at 4:31PM**

005 PLAZA SCHOOL DISTRICT
June Pay Vouchers

Pay Voucher Transactions
Date: 06/05/2020 - 06/30/2020
PV#: 000000 - 999999

J29217 PV0100 L.00.00 08/14/20 PAGE 1

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description
000419	000627/00	ADVANCED DOCUMENT										6/11/2020	6/11/2020		6/17/2020	52	
		1. 01-0000-0-1110-1000-4300-000-000000											107.80	N			N
		MAY 2020 COPIES															
000428	000474/00	AT&T										6/22/2020	6/22/2020		6/30/2020	53	
		1. 01-0000-0-0000-8100-5910-000-000000											50.48	N			N
		14867876															
000429	000491/00	BASIC LABORATORY INC										6/22/2020	6/22/2020		6/30/2020	53	
		1. 01-0000-0-0000-8100-5560-000-000000											78.60	N			N
		2005928															
000425	000505/00	CHRISTY WHITE ACCT CORP									272956198	6/22/2020	6/22/2020		6/30/2020	53	
		1. 01-0000-0-0000-7190-5810-000-000000											1,145.00	N			N
		15927															
000426	000081/00	JOHNSON'S TURBO CLEAN									680242791	6/22/2020	6/22/2020		6/30/2020	53	
		1. 01-0000-0-0000-8100-5630-000-000000											1,225.00	N			Y
		9102															
000430	000049/00	OFFICE DEPOT										6/22/2020	6/22/2020		6/30/2020	53	
		1. 01-0000-0-1110-1000-4300-000-000000											37.70	N			N
		508816919001															
000424	000054/00	PACIFIC GAS & ELECTRIC CO.										6/22/2020	6/26/2020		6/30/2020	53	
		1. 01-0000-0-0000-8100-5545-000-000000											9.90	N			N
		5/16/20-6/16/20 Street															
000418	000656/00	SIERRA WATER UTILITY									843130602	6/11/2020	6/11/2020		6/17/2020	52	
		1. 01-0000-0-0000-8100-5890-000-000000											95.00	N			Y
		OPERATOR SERVICE															
000421	000490/00	TCG ADMINISTRATORS/CALSTRS										6/11/2020	6/11/2020		6/17/2020	52	

Pay Voucher Transactions
Date: 06/05/2020 - 06/30/2020
PV#: 000000 - 999999

PV NO	Vendor/Addr Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description	UT-Amount	
000421	(CONTINUED)																		

1.	01-0000-0-0000-2700-5890-000-000-00000											8.00	N					N	
	MAY 403 (B) ADMIN FEE																		

000427	000069/00	TERMINIX INTERNATIONAL									363478837	6/22/2020	6/22/2020	6/30/2020	53				
	1.	01-0000-0-0000-8100-5530-000-000-00000										47.00	N					Y	
	397392566																		

000422	000628/00	TIAA BANK										6/11/2020	6/11/2020	6/17/2020	52				
	1.	01-0000-0-1110-1000-5890-000-000-00000										280.15	N					N	
	7261314-	COPIER CHARGES																	

000420	000034/00	WASTE MANAGEMENT										6/11/2020	6/11/2020	6/17/2020	52				
	1.	01-0000-0-0000-8100-5520-000-000-00000										265.38	N					N	
	MAY 2020	GARBAGE																	

Grand total 3,350.01 ***** 0.00 *****

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PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	DD	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description
000003	000491/00	BASIC LABORATORY INC											7/09/2020	7/09/2020			7/15/2020	1
			1.	01-0000-0-0000-8100-5560-000-000000										78.60	N			N
		2006869																
			2.	01-0000-0-0000-8100-5560-000-000000										216.00	N			N
		2006686																
		Total amount											294.60 *				0.00 *	
000017	000491/00	BASIC LABORATORY INC											8/03/2020	8/03/2020			8/05/2020	5
			1.	01-0000-0-0000-8100-5560-000-000000										33.00	N			N
		2007388-DRINKING WATER MONITOR																
000024	000455/00	CDW GOVERNMENT											8/06/2020	8/06/2020			8/12/2020	6
			1.	01-3220-0-1110-1000-4300-000-000000										4,645.43	N			N
		ZLN7202 20 CHROME/2 HDMI CABLE																
			2.	01-3220-0-1110-1000-4300-000-000000										700.00	N			N
		ZLP9409 20 GOOGLE CHROME LIC																
			3.	01-3220-0-1110-1000-4300-000-000000										702.68	N			N
		ZLM2335 3 BELKIN TAB. STORE/CH																
		Total amount											6,048.11 *				0.00 *	
000026	000472/00	CHRISTENSEN TELECOMMUNICATIONS											8/06/2020	8/06/2020			8/12/2020	6
			1.	01-0000-0-0000-8100-5630-000-000000										175.00	N			N
		SERVICED CAMERAS- POWER OUTAGE																
000002	000404/00	DNA											7/09/2020	7/09/2020			7/15/2020	1
			1.	01-0000-0-1110-1000-5890-000-000000										50.00	N			N
		1044184																
000020	000404/00	DNA											8/03/2020	8/03/2020			8/05/2020	5
			1.	01-0000-0-1110-1000-5890-000-000000										50.00	N			N
		1044284 AUG 2020 WEB HOSTING																
000010	000132/00	FOLLETT SCHOOL SOLUTIONS INC.											7/17/2020	7/17/2020			7/22/2020	2
			1.	01-0000-0-1144-2420-5890-000-000000										744.83	N			N
		1404085																

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	PV amount	UT	UT-Obj	Paid	Batch	Description

000004	000035/00	GOLDEN STATE RISK MANAGEMENT											7/09/2020	7/09/2020			7/15/2020		1	
		1. 01-0000-0-0000-0000-9565-000-000-000000												28,988.00	N					N
		2. 01-0000-0-0000-7600-5450-000-000-000000												19,725.00	N					N
		Total amount										48,713.00 *						0.00 *		

000031	000531/00	HEARTLAND PAYMENT SYSTEMS										223755714	8/10/2020	8/10/2020					7	
		2020-21 MENU PLANNING												299.00	N					N

000008	000041/00	J.C. NELSON SUPPLY CO.											7/17/2020	7/17/2020			7/22/2020		2	
		1. 01-0000-0-0000-8100-4300-000-000-000000												350.71	N					N
		751369.1																		

000034	000634/00	J.W. WOOD											8/11/2020	8/11/2020					7	
		1. 01-0000-0-0000-8100-4300-000-000-000000												6.74	N					N
		SITE SUPPLIES																		

000014	000044/00	MILLER GLASS											7/20/2020	7/20/2020			7/22/2020		3	
		1. 13-5310-0-0000-3700-4300-000-000-000000												386.18	N					N
		CAFE 32"x96" CLEAR 1/4 PLEX																		

000032	000049/00	OFFICE DEPOT											8/10/2020	8/10/2020					7	
		1. 01-0000-0-1110-1000-4300-000-000-000000												71.66	N					N
		4TH GRD SUPPLIES																		
		2. 01-0000-0-1110-1000-4300-000-000-000000												32.31	N					N
		4TH GRD SUPPLIES																		
		3. 01-0000-0-1110-1000-4300-000-000-000000												18.63	N					N
		2ND GRD SUPPLIES																		
		4. 01-0000-0-1110-1000-4300-000-000-000000												684.24	N					N
		8TH GRD SUPPLIES/20 COPY PAPER																		
		5. 01-0000-0-1110-1000-4300-000-000-000000												123.78	N					N
		3RD GRD SUPPLIES																		
		6. 01-0000-0-1110-1000-4300-000-000-000000												84.42	N					N
		5TH GRD SUPPLIES																		
		7. 01-0000-0-1110-1000-4300-000-000-000000												7.59	N					N
		1ST GRD SUPPLIES																		
		8. 01-0000-0-1110-1000-4300-000-000-000000												14.64	N					N
		1ST GRD SUPPLIES																		
		9. 01-0000-0-1110-1000-4300-000-000-000000												5.66	N					N
		1ST GRD SUPPLIES																		

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PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Batch UT-Rate	Description UT-Amount
000032	(CONTINUED)																
		10. 01-0000-0-1110-1000-4300-000-00000											341.41	N			N
		1ST GRD SUPPLIES															
		11. 01-0000-0-1110-1000-4300-000-00000											8.45	N			N
		1ST GRD SUPPLIES															
		12. 01-0000-0-1110-1000-4300-000-00000											9.68	N			N
		KINDER SUPPLIES															
		13. 01-0000-0-1110-1000-4300-000-00000											34.68	N			N
		KINDER SUPPLIES															
		14. 01-0000-0-1110-1000-4300-000-00000											297.22	N			N
		KINDER SUPPLIES															
		Total amount										1,734.37 *				0.00 *	
000011	000050/00	ORLAND HARDWARE & IMP. CO.										7/20/2020	7/20/2020		7/22/2020		3
		1. 01-0000-0-0000-8100-4300-000-00000											19.64	N			N
		SITE SUPPLIES															
		2. 01-0000-0-0000-8100-4300-000-00000											28.86	N			N
		SITE SUPPLIES															
		3. 01-0000-0-0000-8100-4300-000-00000											44.40	N			N
		SITE SUPPLIES															
		Total amount										92.90 *				0.00 *	
000016	000050/00	ORLAND HARDWARE & IMP. CO.										7/22/2020	7/22/2020		7/29/2020		4
		1. 01-0000-0-0000-8100-4300-000-00000											58.06	N			N
		SITE SUPPLIES- AIR FILTERS															
000018	000050/00	ORLAND HARDWARE & IMP. CO.										8/03/2020	8/03/2020		8/05/2020		5
		1. 01-0000-0-0000-8100-4300-000-00000											164.65	N			N
		441644 FLUORESCENT LAMP 32W															
		2. 01-0000-0-0000-8100-4300-000-00000											65.54	N			N
		441397 SITE SUPPLIES															
		Total amount										230.19 *				0.00 *	
000033	000050/00	ORLAND HARDWARE & IMP. CO.										8/11/2020	8/11/2020				7
		1. 01-0000-0-0000-8100-4300-000-00000											25.67	N			N
		442883 SITE SUPPLIES															
000012	000054/00	PACIFIC GAS & ELECTRIC CO.										7/20/2020	7/20/2020		7/22/2020		3
		1. 01-0000-0-0000-8100-5545-000-00000											9.90	N			N
		6/17/20-7/15/20 STREET LIGHT															

005 PLAZA SCHOOL DISTRICT
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PV NO	Vendor/Addr Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered PV amount	UT	Obj	Paid UT-Rate	Batch Description
000030	000054/00	PACIFIC GAS & ELECTRIC CO.										8/10/2020	8/10/2020				7
	1. 01-0000-0-0000-8100-5545-000-000000											23.82	N				N
	7/2/20-7/30/20 PG&E																
000001	000663/00	Paramex Screening Services										7/09/2020	7/09/2020			7/15/2020	1
	0011642	1. 01-0000-0-0000-3600-5890-000-000000										339.00	N				N
000022	000065/00	SCHOLASTIC INC.									000000000	8/04/2020	8/04/2020			8/12/2020	6
	1. 01-0000-0-1110-1000-4300-000-000000											158.13	N				N
	M6905527 2ND SCHOLASTIC NEWS																
	2. 01-0000-0-1110-1000-4300-000-000000											260.98	N				N
	M6905527 8TH SCIENCE WORLD																
	Total amount										419.11 *					0.00 *	
000027	000664/00	SCHOOLMATE										8/06/2020	8/06/2020			8/12/2020	6
	1. 01-0000-0-1110-1000-4300-000-000000											152.00	Y	9511		7.250%	11.02 N
	539896 40 2020-21 PLANNERS																
000021	000354/00	SCHOOLWISE TECHNOLOGIES										8/03/2020	8/03/2020			8/05/2020	5
	1. 01-0000-0-1110-1000-5890-000-000000											2,002.00	N				N
	2020-21 STUDENT DATA SYSTEM																
	2. 13-5310-0-0000-3700-5890-000-000000											1,234.00	N				N
	2020-21 STUDENT DATA CAFE																
	Total amount										3,236.00 *					0.00 *	
000009	000656/00	SIERRA WATER UTILITY									843130602	7/17/2020	7/17/2020			7/22/2020	2
	Invoice 2159 P03009											95.00	N				Y
000019	000656/00	SIERRA WATER UTILITY									843130602	8/03/2020	8/03/2020			8/05/2020	5
	1. 01-0000-0-0000-8100-5890-000-000000											95.00	N				Y
	2281 OPERATOR SERVICE																
000029	000490/00	TCG ADMINISTRATORS/CALSTRS										8/10/2020	8/10/2020				7

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PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description
000029	(CONTINUED)																	
		1. 01-0000-0-0000-2700-5890-000-000-000000												8.00	N			N
		164826 JUL 403 (b) ADMIN FEE																
000013	000069/00	TERMINIX INTERNATIONAL										363478837	7/20/2020	7/20/2020		7/22/2020	3	
		1. 01-0000-0-0000-8100-5530-000-000-000000												47.00	N			Y
		7/11/2020 PEST CONTROL																
000006	000628/00	TIAA BANK											6/30/2020	7/09/2020		7/15/2020	1	
		1. 01-0000-0-1110-1000-5890-000-000-000000												280.15	N			N
		7343450 COPIER CHARGES																
000023	000628/00	TIAA BANK											8/06/2020	8/06/2020		8/12/2020	6	
		1. 01-0000-0-1110-1000-5890-000-000-000000												280.15	N			N
		7425590 COPIER CHARGE																
000015	000080/00	TRI-COUNTY SCHOOLS INS GROUP											7/22/2020	7/22/2020		7/29/2020	4	
		1. 01-0000-0-0000-0000-9571-000-000-000000												2,459.48	N			N
		JUL 2020 EMPLOYEE PD INS																
		2. 01-0000-0-0000-0000-9572-000-000-000000												17,016.60	N			N
		JUL 2020 DISTRICT PD INS																
		3. 01-0000-0-0000-0000-9573-000-000-000000												1,172.67	N			N
		JUL 2020 RETIREE PD INS																
		4. 01-0000-0-0000-2700-3702-000-000-000000												774.00	N			N
		JUL 2020 DIST RETIREE CLASS																
		5. 01-0000-0-1110-1000-3701-000-000-000000												2,276.33	N			N
		JUL 2020 DIST RETIREE CERT																
		Total amount											23,699.08 *				0.00 *	
000025	000583/00	US BANK											8/06/2020	8/06/2020		8/12/2020	6	
		1. 01-0000-0-1110-1000-4300-000-000-000000												62.18	N			N
		2- 12 PK COMPOSITION NOTE BK																
		2. 01-0000-0-1110-1000-4300-000-000-000000												68.42	N			N
		25 MY WORD/PICTURE DICTIONARY																
		3. 01-0000-0-1110-1000-4300-000-000-000000												108.62	N			N
		25 WORDS I USE... DICTIONARY																
		Total amount											239.22 *				0.00 *	

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	Paid	Batch	Description
														PV amount	UT	UT-Rate	UT-Amount
000028	000034/00	WASTE MANAGEMENT											8/10/2020	8/10/2020			
														265.38	N		N

Grand total

88,481.17 *****

11.02 *****