

# COVID-19 Operations Written Report for Plaza Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Plaza Elementary School District	Patrick Conklin Superintendent/Principal	pconklin@glenncoe.org 530-865-1250 X33	June 18th, 2020

**Descriptions provided should include sufficient detail yet be succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On March 17th Plaza School District went to distance learning only for all students, therefore there was no after school program. Furthermore, all sports programs were cancelled. Our response to intervention program where we had small group phonics instruction for struggling readers was no included in distance learning.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Teachers and classroom aides met with English Learners and low-income students in person and via Zoom or Google Meets to address academic concerns.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Prior to school closing on March 17th, Plaza School began preparing for distance learning. 3rd-8th grade teachers set up Google Classrooms and K-2 began making packets. On March 17th all staff met to discuss how we could implement distance learning. We had a 90 minute professional development opportunity with county office of education experts on Google Classroom, Google Hangouts, and Zoom. Classroom teachers provided high quality learning opportunities for all students from March 17th until May 20th. Teachers met with students in whole class, small group, and individually via video conferencing. Many teachers also met one-on-one at school to assist low performing and English Learners. Plaza School opened up our WiFi so students could use internet on campus if they didn't have service at home. We provided Chromebooks to any student who needed one. On many occasions, teachers and administration delivered work to students homes if they were unable to come to school. Our education specialist provided support to all students who were on IEPs. A translator contacted Spanish speaking families to check in and see how distance learning was going.

provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

As a small, K-8 school district that falls within a large K-12 district, Plaza School did not provide meals. Over 80% of our students reside outside our district boundaries, therefore are much closer to neighboring schools that provided meals. Plaza regularly updated families on times and locations they could receive meals. Furthermore, Plaza School donated all perishable products to a district serving meals.

provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Plaza School closed to students on March 17th, 2020 and did not reopen for the remainder of the year. Supervision was provided via distance learning where teachers, classroom aides, and the administrator interacted with students through Remind text messaging, email, and video chats like Google Meets and Zoom. The purpose was to teacher state standards, check for understanding, encourage socialization, and monitor the social-emotional well being of students. The school clinician reached out to students who struggled social- emotionally or who received counseling services prior to school closure.