

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
December 13th, 2018
3:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - a. November 1st, 2018 Notification Letter—Assembly Bill 2249 from California State Controller
 - b. Superintendent's November 12th, 2018 Camp Fire Letter to Plaza School Community Members
 - c. Superintendent's November 14th, 2018 Camp Fire Letter to Plaza School Community Members
 - d. Superintendent Torlakson's November 30th, 2018 Classified School Employee Summer Assistance Program Letter
- V. Superintendent Report/Information
 - A. November and December Pirate's Post
 - B. Plaza Community Club
 - C. Local Control and Accountability Plan Goals
 - D. After School Basketball
 - E. 5th and 7th Grade 2017-18 Physical Fitness Test
 - F. Facilities
 - G. Williams Quarterly Report October, 2018—NO Complaints Filed
 - H. School Site Council October Meeting
 - I. Safe School Plan
 - J. First Read Board Policy Business and Noninstructional Operations 3311.1: Uniform Public Construction Cost Accounting Procedures
 - K. 2018-19 Enrollment
 - L. Enrollment Lottery
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion.
 - i. Approve Minutes of the October 18th, 2018 Regular Board Meeting
 - ii. Approve Warrant Registers—October 10th, 2018- November 30th, 2018
 - iii. Approve Budget Transfers— None
 - iv. Certification of 35160.5 Policies (Evaluation Competency, Probationary Teacher, and Complaint Procedures)
 - v. Certification of 2017-18 Pupil Attendance Rate—96.62%

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2. Oath of Office for Board Member PJ Davis and Connie King, terms expire December 2nd, 2022
3. Reorganization of Board of Trustees
4. Approve 2019-20 School Calendar
5. Board Affidavit—Request for Allowance of Attendance Because of Emergency Condition
6. Approve and Certification of 1st Interim Report as of October 31st, 2018

- VIII. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- IX. Closed Session-
- X. Adjournment



BETTY T. YEE
California State Controller

November 1, 2018

Superintendent/Principal
Plaza Elementary School District
7322 County Road 24
Orland, CA 95963

SUBJECT: Notification Letter-Assembly Bill 2249 (Chaptered 169, Statutes of 2018)

To Whom It May Concern:

The California Uniform Construction Cost Accounting Commission (CUCCAC) in agreement with the State Controller's Office (SCO) recommended an increase to the bid limit threshold prescribed in Public Contract Code (PCC) 22032, which was signed into law. Pursuant to PCC 22020, and on behalf of the State Controller Betty T. Yee, the SCO would like to inform on the following changes effective as of **January 1, 2019**:

- a) The change would allow projects costing \$60,000 or less to be performed by employees of a public agency by force account, by negotiated contract, or by purchase order;
- b) The change would allow projects costing up to \$200,000 to be contracted by informal bidding procedures; and projects costing over \$200,000 are subject to the formal bidding process.

The noted increases are pursuant to the provisions and benefits found in the Uniform Public Construction Cost Accounting Act (Act), which provides public agencies economic benefits and greater freedom to expedite public works projects. Agencies which elect to follow the cost accounting procedures set forth by the CUCCAC in its *Cost Accounting Policies and Procedures Manual*, will benefit from these increased limits by expediting delivery of public work projects and reduced bid processing costs. A new resolution adopting the change in legislation is not required if your agency is currently subject to the Act.

We encourage participating agencies to sign up on the SCO website for CUCCAC's email subscription service to receive important information concerning CUCCAC updates and legislative changes via e-mail. For more details or to sign up for the email subscription services, please contact the Local Government Programs Services Division at LocalGovPolicy@sco.ca.gov or visit our website at https://www.sco.ca.gov/ard_cuccac.html.

Sincerely,

A handwritten signature in black ink, reading "Sandeep Singh", is positioned below the word "Sincerely,".

Sandeep Singh
Manager, Local Government Policy

Plaza Elementary School District

Board of Trustees:
Connie King
Darin Titus
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

November 12, 2018

Dear Plaza Community,

Nearly all of us have either been or know someone who has been affected by the devastating Camp Fire. At the moment all of our Plaza community members who live in Butte County are safe as we continue to monitor the situation closely until containment.

Since Thursday I have been communicating with all district superintendents throughout Glenn County, as well as the Glenn County Superintendent of Schools. Several of the districts closed Friday due to staffing shortages because they had personnel who were forced to evacuate or were housing family members who had. **As of today, all districts in our county are scheduled to be open on Tuesday, November 13th, 2018.**

Although the immediate concern in Butte County is fire containment, air quality will continue to be an issue throughout a widespread area. While Plaza School is in session this week, poor air quality will cancel outdoor activities, including all recesses. Students are encouraged to wear masks while outside.

There are evacuees who have relocated to the shelter at the Glenn County fairgrounds or are staying in the local area. Even if their homes survived, there are no schools to return to and it's unlikely they will be allowed back anytime soon. This week Glenn County school district superintendents will collaborate to determine which schools have the ability to absorb students who have relocated to our county.

As we approach the holiday season, I recognize just how much I have to be thankful for. All of my family members and friends are safe, and those that have been displaced are currently being taken care of by a very loving community. However, it's important to take a moment and think about those who have not been so fortunate.

Even though Paradise and neighboring communities have experienced the deadliest and most destructive fire in California history, the outpouring of support from all over the west coast and beyond has been nothing short of amazing. If you are interested in helping, please consider monetary donations. They can be done online through North Valley Community Foundation at www.nvcf.org or can be taken to any Tri Counties Bank branch.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Patrick Conklin
Superintendent/Principal

Plaza Elementary School District

Board of Trustees:
Connie King
Darin Titus
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

November 14, 2018

Dear Plaza Community Members,

I have had inquiries about enrollment for kids who have been displaced by the Camp Fire. All of these families have some sort of tie to the Plaza community, either because they know somebody who attends here or are currently housing people who evacuated.

However, at this time, we are not enrolling any additional children while there is still space available in districts where families are currently residing. This applies to displaced families as well. If they are being housed in a district that has availability, they will need to contact that district for enrollment. If space becomes a problem in other districts, I would consider enrolling additional students from our current waitlist in order to open up room in that district. Our Board Policy states that siblings of current Plaza students and children of Plaza alumni would have priority over others.

Plaza School has had a very long wait list for families who want to enroll children. The list is based on a random, unbiased lottery system conducted in a regularly scheduled public board meeting. Some of these families have been on the list for many, many years. In fact, we have several Plaza families who have one or more children currently attending our school with siblings enrolled elsewhere because we are not accepting additional students in those grades. Although I would like to accommodate everyone, I have to take into consideration many other factors. It is not easy telling people enrollment cannot be offered, especially when I have room for one child, but not a sibling.

If you have a questions or concerns, please feel free to give me a call or stop by the office.

Sincerely,

Patrick Conklin
Superintendent/Principal

November 30, 2018

Dear County and District Superintendents:

Classified School Employee Summer Assistance Program

The 2018–19 Budget package signed into law in June 2018, provides \$50 million in one-time funding for the Classified School Employee Summer Assistance Program (CSESAP). The California Department of Education (CDE) will apportion funds to participating local educational agencies (LEAs) in August 2020, to provide up to a dollar for dollar match on amounts withheld from the LEAs participating classified school employees' monthly pay checks during the 2019–20 school year. For purposes of this program, a participating LEA may include a school district or county office of education.

Under the provisions of the program, LEAs have the option to elect to participate in the CSESAP. The following is a summary of key dates and requirements that LEAs need to be aware of, as prescribed in Section 133 of Assembly Bill (AB) 1808 (Chapter 32, Statutes of 2018), as amended by Section 37 of AB 1840 (Chapter 426, Statutes of 2018), in implementing the program if an LEA decides to participate:

- **By January 1, 2019**, a participating LEA shall notify classified employees that the LEA has elected to participate in the program for the 2019–20 school year. Once an LEA elects to participate in the program and notifies classified employees, the LEA is prohibited from reversing the decision.
- **By March 1, 2019**, a classified employee that elects to participate in the program shall notify the LEA in writing, on a form prescribed by the CDE. To participate, the classified employee must meet certain eligibility criteria, specify amounts to be withheld up to 10 percent from their monthly paychecks, and choose whether to receive one or two payments during the 2020 summer recess period. Detailed eligibility requirements are described further below.
- **By April 1, 2019**, a participating LEA shall notify the CDE that it elects to participate in the program, specify the number of classified employees that have elected to participate, and estimate the total amount to be withheld from participating classified employee paychecks for the 2019–20 school year.
- **By June 1, 2019**, a participating LEA shall notify participating classified employees of the estimated amount of state match funding the employee can expect to receive as a result of participating in the program.
- **During the 2019–20 school year**, a participating LEA shall withhold specified amounts from their participating classified employees' monthly paychecks. Participating employees are allowed to withdraw their election to participate in the CSESAP or reduce the amount of the withholding, by notifying the LEA no later than 30 days after the start of the school year. In addition, a classified employee that separates from

employment with the LEA during the 2019–20 school year may request from the LEA any pay withheld.

- **On or before July 31, 2020**, a participating LEA shall request payment from the CDE on a form developed by the CDE for the amount of classified employee pay withheld. If the total amount requested by LEAs exceeds the appropriated amount available for the CSESAP, the CDE will apply a proration accordingly.
- **During summer recess in 2020**, LEAs must pay their classified employees the amounts withheld from their monthly paychecks plus the CSESAP match funds expected from the state, in one or two payments in accordance with the employee's selected payment option. The summer recess period may vary for each LEA, and is the period that regular class sessions are not being held by the LEA during the months of June, July, and August.

If an LEA makes an election to participate in the CSESAP, it is important to note that a classified employee must meet certain eligibility criteria as a condition of participation in the CSESAP:

- The employee must have been employed with the LEA for at least one year at the time the employee elects to participate;
- The employee is employed by the LEA for fewer than 12 months per fiscal year; and
- The regular annual pay the classified employee receives directly from the LEA is less than two times the full time pay of a classified employee, paid at the state minimum wage for an entire school year, at the time of enrollment. For purposes of determining regular annual pay, exclude any pay received by the classified employee during the summer recess period of the previous year.

Participating LEAs are also required to deposit amounts withheld from their participating classified employees' monthly paychecks in a separate account. It is important for LEAs to consider the above requirements for the CSESAP to ensure effective implementation of the program. In addition, LEAs should also be aware that strict adherence to the CDE reporting timeframes is critical to ensure state match funds can be apportioned to the LEA for their participating classified employees.

The CDE will notify participating LEAs of the estimated state match funds the LEA can expect to receive by May 1, 2019. The CDE will make the required apportionment for the state match funds in August 2020. The CDE prescribed forms described above and additional program guidance will be forthcoming and communicated separately from this letter.

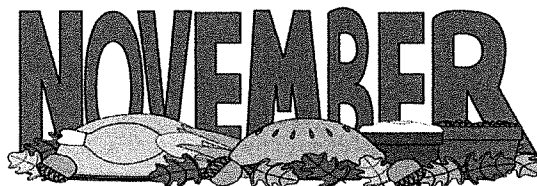
If you have any questions regarding this program, please contact Derrick Andrade, Fiscal Consultant, School Fiscal Services Division, by phone at 916-327-5922, or by email at csesap@cde.ca.gov.

Sincerely,

Tom Torlakson

THE PIRATE'S POST

October 29, 2018



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Dates to Remember:

- Oct 31 Halloween Parade
Minimum Day Dismissal @ 12:45
Professional Development
- Nov 9 End of 1st Trimester
- Nov 10 8th Grade Pancake Breakfast 7am-11am
- Nov 12 NO SCHOOL: VETERANS DAY
- Nov 15 Plaza Community Club Mtg.
@ Orland Round Table 6pm
- Nov 16 4th-8th Band/Choir Rehearsal
@ Capay 9:30-11am
- Nov 16-20 Parent Teacher Conferences
Minimum Day Dismissal 12:45
- Nov 20 Awards Ceremony @ 8:45am
- Nov 21-23 NO SCHOOL:
THANKSGIVING BREAK 
- Nov 26 4th-8th Band/Choir Rehe
@ Capay 1-2:30pm
- Nov 28 Minimum Day Dismissal @ 12:45
Professional Development
- Nov 30 6th-8th Dance 6-9:00pm
- Nov 30- Dec 6 Scholastic Book Fair
- Dec 3 4th-8th Band/Choir Rehearsal
@ Capay 1-2:30pm
- Dec 5 4th-8th Band/Choir Rehearsal
@ Hamilton High 10-1:30
4th-8th Band/Choir Winter Concert
@ Hamilton High 6:30
- Dec 21 Minimum Day Dismissal 12:45
- Dec 17- Jan 4 NO SCHOOL: WINTER BREAK

HALLOWEEN PARADE

10/31 @ 9 AM



Parking Lot Safety:



Please make sure you drive safely in our parking lot, as well as Road S and Road 24 around the campus. The posted speed limit for a school zone is 25mph and there are no passing zones. Unfortunately, many people drive much faster as they pass through this area. When you are in the parking lot, please reduce your speed to no more than 10mph and pay very close attention to the cross walk and drop off areas. I'd much rather your child be late to school than for you to run over someone else's.



Girls on the Run (GOTR) strengthens connections, encourages healthy lifestyles, creates a positive space, and teaches kids life skills. GOTR of the North State will run February 4th through May 6th. Plaza School will not be able to host the program without coaches. If you are interested in coaching 3rd-5th grade GOTR, please stop by and see Mr. Conklin.

Parent Teacher Conferences:

If you have not yet scheduled a time to meet with your child's teacher Friday, Nov. 16th, Monday, Nov. 19th, or Tuesday, Nov. 20th, please do so as soon as possible. Although our teachers do a great job communicating student progress with parents throughout the trimester, it's important to attend scheduled conferences to formally discuss student achievement, as well as any areas of concern.

Orland Free Library:

The Orland Free Library recently launched an initiative to get every student in Glenn County a library card. A brief application was sent home two weeks ago. We will continue to accept them and will deliver to the library. Once they have processed the application, cards and account numbers will be distributed. Even if you don't think you'll visit the library or do not live near Orland, please consider filling one out so your child can benefit from the eBooks and Audiobooks that are available.

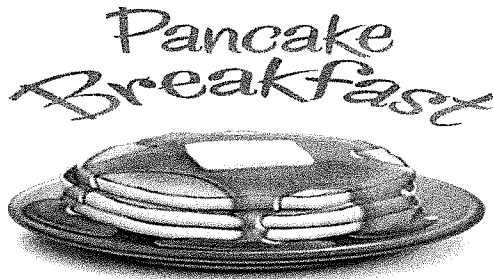
If you have any questions, please feel free to contact Mr. Conklin.

Box Top Volunteer Needed!

Our parent volunteer has been collecting, counting, and submitting box tops for many years. However, since her last child will graduate this year, we really need someone to step in and take over. If someone is interested in taking this on, please let Mr. Conklin know. You'll be able to learn from the current volunteer this year, with the expectation that you'll assume the responsibility next year.

Box Tops are collected to help support the Plaza School library. The goal this year is to raise over \$1,000. Please help us achieve this goal by turning in your box tops. In order to be more efficient, please put box tops in baggies and label how many you have turned in.

The annual Pancake Breakfast that supports the 8th grade class trip, 8th grade graduation, and student government activities will be held on **Saturday, November 10th** in the school cafeteria. 7/8th grade students and their parents who would like to volunteer for the event by helping prepare food after school on Friday, Nov. 9th or by working a shift on the day of the breakfast should contact Mrs. Henning. Any monetary donation to help offset the cost of the breakfast is always appreciated.



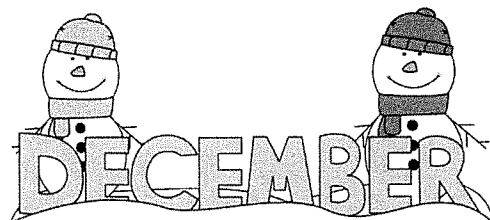
\$ 6.00 per person

Children 3 and under are free

Pancakes, Ham, Eggs, Milk or
Juice, and Coffee

THE PIRATE'S POST

November 29, 2018



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Principal's Award (4.0)

8th Grade

Ciara
Yuridia
Tristen
Dillon
Emalee

7th Grade

Haley F.
Brayden
Alexander

6th Grade

Lochlin
Marlayna
Helen
Gabrielle
Delaney
Amanda
Meghan

Julia
River

5th Grade

Ava
Billy
Ilan
Jackson
Alejandro
Victor
Ramielle
Abigail

Honor Roll (3.5 - 3.99)

8th Grade

Justin
Ethan
Niya
Allison

7th Grade

Anthony
Haylee J.
Angelina
Abby

6th Grade

Jackson
Xiomara
Lauren
Geovani
Michael

5th Grade

Adam
Malia
Max
Sophia
Lilliana
Zala

4th Grade

Olivia
Alexis

Pancake Breakfast



Thank you to everyone who came out to the annual pancake breakfast. Mrs. Henning and her students did a great job serving families, friends, and community members a delicious pancake breakfast. The money raised will go towards the 8th grade graduation and class trip, as well as help support student government activities.

Dates to Remember:

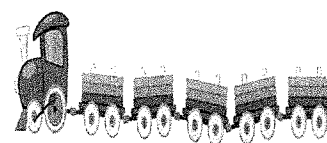
- Dec 3 4th-8th Band/Choir Rehearsal @ Capay 1-2:30pm
- Dec 5 4th-8th Band/Choir Rehearsal @ Hamilton High 10-11:30am
4th-8th Band/Choir Winter Concert @ Hamilton High 6:30pm
- Dec 7 7th-8th Basketball v. Lake @ Orland Rec Center 12:30
- Dec 14 7th-8th Basketball v. Capay @ Orland Rec Center 12:30
- Dec 21 Minimum Day Dismissal 12:45
- Dec 24- Jan 4 NO SCHOOL: Winter Break
- Jan 17 Board Meeting @ 3pm
Plaza Community Club Mtg. @ Orland Round Table 6pm
- Jan 21 NO SCHOOL: Martin Luther King Jr. Day

Glenn County 4-H Coats for Kids

Glenn County 4-H will continue their coat drive. If you would like to donate a used coat please place them in the barrel inside the school cafeteria. The focus is coats for KIDS but they will accept adult sizes as well. For any further information contact the Glenn County Cooperative Extension Office at 821 E, South Street Orland. Their phone number is 865-1107. Thanks for supporting your local youth!

Orland Rotary- Toys for Kids

Orland Rotary is collecting toys for their annual Toys for Kids drive. If you would like to donate anything, please drop it off in the barrel located inside the cafeteria through Dec 12th.



2019-20 Enrollment

Notices went home to families who have at least one child currently attending Plaza and another child who will turn five before September 1st, 2019, therefore will be enrolling into kindergarten next year. If there are more students requesting enrollment than seats available, Plaza School board policy outlines who gets priority, as well as the process for conducting a random unbiased lottery. Families who live within Plaza School district boundaries are enrolled without a lottery process.

Although it is unlikely any siblings will be denied enrollment due to lack of open seats, we will be conducting a lottery for siblings at our December 13th board meeting in case there are additional families we are unaware of at this time or that move into the district before the school year begins. If you have questions or concerns, please see Mr. Conklin.

Lost and Found:

Please check lost and found before Friday, December 21st. After that date, all items will be donated. It is helpful to put your child's name on their clothing and belongings and check the lost and found periodically. Thank you.



Plaza Community Club (PCC)
Minutes for September 20, 2018

6:02 pm - John called meeting to order
August minutes read by Cindy – m/Kristen, 2nd/ Scott – AA
Treasurer report read by Sara – m/ Casey, 2nd/ Kristen – AA

Old Business

(6) 6 ft tables were purchased
Tent - still checking into prices of renting vs buying

New Business

Keeping gun safe as a raffle - m/ Jen, 2nd/ Scott - AA
Keeping traeger bbq as a raffle (if we can purchase for \$250 like last year) - m/ Scott, 2nd/ Mr. Lee - AA

Carnival Committee
Meat - ??
Outside (petting zoo, ice cream, bounce house) - Karen
Raffle Prizes - Cindy and Sara
Signs - Scott/ Cindy Banner - Sara
Games - Kristen
Kitchen - Dee Dee
Take Outs - Lana
Clean Up - Rick/ Jaimee
Silent Auction - Rachelle will head (Lana, Jaimee, Cindy, Casey will gather items)
Cake Coordinator - Jen/ Casey
Ticket Bundle Group - Ask Student Body

Carnival Menu - Tri-Tip (check prices) table til next meeting. Yes on Chicken

Tickets for Games - Charge more, \$0.25 p/ ticket or 4/\$1.00. Lower the amount of tickets per game.

Do we want fish? Purchase little glass bowls for fish? Table to next meeting, check bowl prices.

Mr. C talked about the new lockdown procedures. Looking to update/ change them. New fence and cameras. Mr. C would love feedback from parents.

Coin Drive - Dates are 10/15 - 10/19. Flyer to go out 10/12. Class who collects the most will get a prize of pizza/ drinks.
Jaimee will take coins to the casino.

Meeting adjourned at 6:51 pm

Plaza Community Club Meeting Oct.18, 2018

Call To Order:

Last Months Minutes: Kristen

Treasure's Report: Sara

Old Business:

- 1- tri/tip prices?
- 2- Do we want fish/bowls at the carnival update.
- 3- Coin drive in full swing.

New Business:

- 1-open to the floor.

Upcoming Events: Next meeting

Plaza Community Club (PCC)
Minutes for October 18, 2018

6:07 pm - Cindy called meeting to order
September minutes read by Kristina – m/ Kelly, 2nd/ Casey – AA
Treasurer report read by Sara – m/ Judy, 2nd/ Sara B. – AA

Old Business

Tri-Tip Prices - Sisco (Jaimee) would prefer an account with them in order to buy meat. Olsen Meat (Sara) \$2.59 per lb.
Still looking for more cooks/ help.

Fish Bowls - Case of 12 from Dollar Store (?) the store would match making the cost \$0.50 a pc. Idea to pay 2 tickets for a bowl, have bowls for sale but not handed out with each fish. Table for now.

Coin Drive - Jaimee will pick up after school to have counted - Update 8th grade won!

New Business

Cookie Fundraiser - Sara will find out the turnaround time for orders to be delivered by Christmas. We make 40% on this fundraiser.

11/30-12/7 - Scholastic Book Fair

Umbrellas/ Pop-Ups would be nice for sports in the field and could be re-used for any school function. Sara will get inventory of what we already have and prices.

Smartboards for each class would be cool. Need prices, possibly have the school match our donation. Any grants available for this?

A parent brought up having an “opt-out” option when it comes to fundraisers. Ask for a flat donation to opt out of fundraisers all year long to help parents who are busy or would rather just donate money.

Meeting adjourned at 7:00 pm



CALIFORNIA
DEPARTMENT OF
EDUCATION

2018 California Physical Fitness Report
Overall - Summary of Results
Plaza Elementary District

Additional information can be found at the California Department of Education Physical Fitness Test Web page.

| Physical Fitness Area | Total Tested ² in Grade 5 | Number Grade 5 Students in HFZ ¹ | % Grade 5 Students in HFZ | % Grade 5 Students in Needs Improvement | Total Tested ² in Grade 5 | Number Grade 5 Students in HFZ ¹ | % Grade 5 Students in HFZ | % Grade 5 Students in Needs Improvement | % Grade 5 Students in High Risk | Total Tested ² in Grade 7 | Number Grade 7 Students in HFZ ¹ | % Grade 7 Students in HFZ | % Grade 7 Students in Needs Improvement | % Grade 7 Students in High Risk | Total Tested ² in Grade 9 | Number Grade 9 Students in HFZ ¹ | % Grade 9 Students in HFZ | % Grade 9 Students in Needs Improvement | % Grade 9 Students in High Risk |
|--------------------------|--------------------------------------|---|---------------------------|---|--------------------------------------|---|---------------------------|---|---------------------------------|--------------------------------------|---|---------------------------|---|---------------------------------|--------------------------------------|---|---------------------------|---|---------------------------------|
| Aerobic Capacity | 21 | 13 | 61.9 | 38.1 | 0.0 | 25 | 12 | 48.0 | 24.0 | 28.0 | 0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0.0 | 0.0 | 0.0 |
| Body Composition | 21 | 12 | 57.1 | 19.0 | 23.9 | 25 | 11 | 44.0 | 20.0 | 36.0 | 0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0.0 | 0.0 | 0.0 |
| Abdominal Strength | 21 | 19 | 90.5 | 9.5 | n/a | 25 | 24 | 96.0 | 4.0 | n/a | 0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0.0 | 0.0 | n/ |
| Trunk Extension Strength | 21 | 21 | 100.0 | 0.0 | n/a | 25 | 25 | 100.0 | 0.0 | n/a | 0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0.0 | 0.0 | n/ |
| Upper Body Strength | 21 | 16 | 76.2 | 23.8 | n/a | 25 | 21 | 84.0 | 16.0 | n/a | 0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0.0 | 0.0 | n/ |
| Flexibility | 21 | 16 | 76.2 | 23.8 | n/a | 25 | 14 | 56.0 | 44.0 | n/a | 0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0.0 | 0.0 | n/ |

¹ HFZ is an acronym for Healthy Fitness Zone, a registered trademark of The Cooper Institute.

² Includes partially tested students

n/a Not applicable

The PFT is based on the FITNESSGRAM/ACTIVITYGRAM software, owned by The Cooper Institute, Dallas, TX, and published by Human Kinetics, Champaign, IL. The PFT is created and copyrighted by the California Department of Education (CDE) under a license agreement with Human Kinetics. The FITNESSGRAM is a registered trademark of The Cooper Institute.

The PFT performance standards are available on the CDE FITNESSGRAM: Healthy Fitness Zone Charts Web page. Information about the FITNESSGRAM is available on the Human Kinetics Web site.



CALIFORNIA
DEPARTMENT OF
EDUCATION

2018 California Physical Fitness Report
Overall - Summary of Results
Glenn County

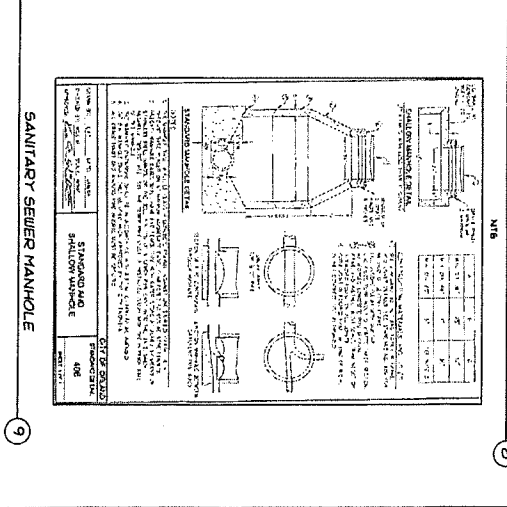
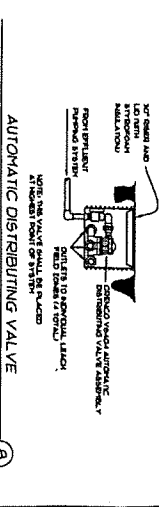
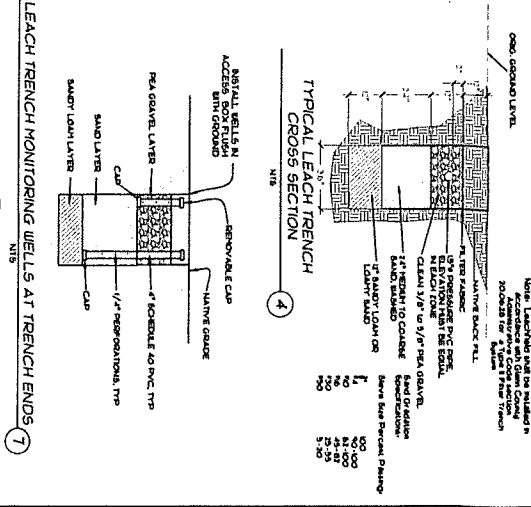
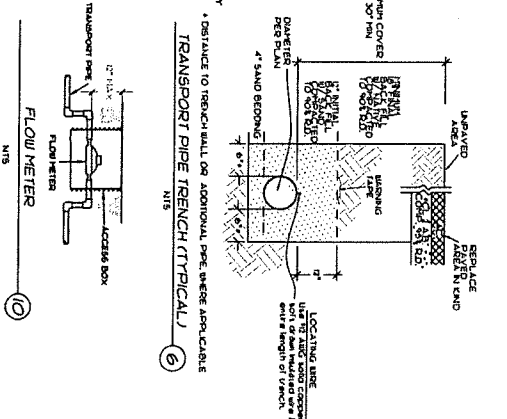
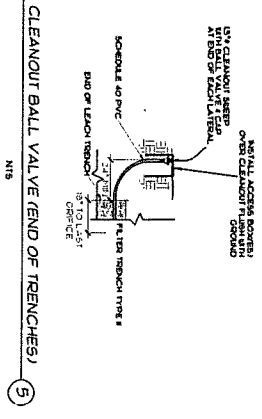
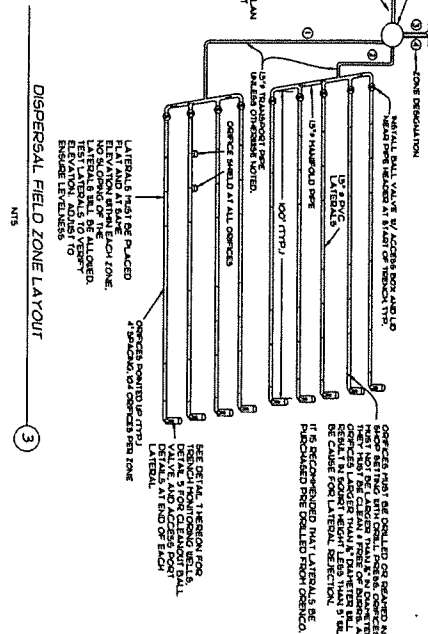
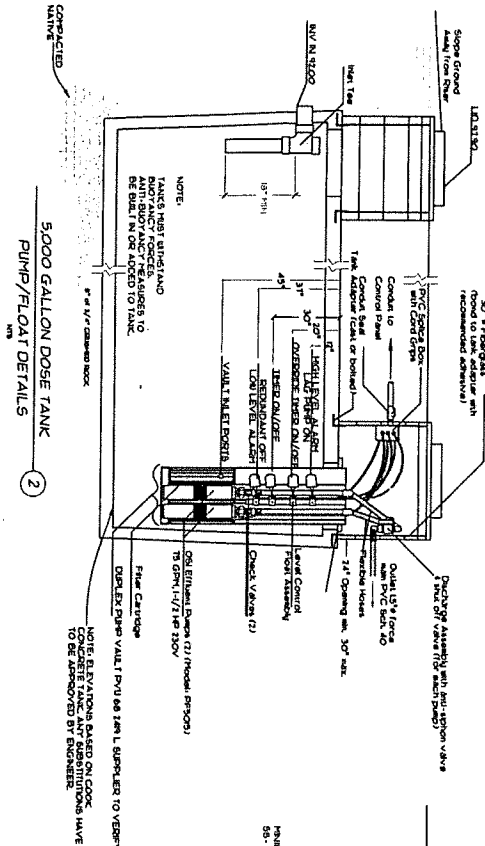
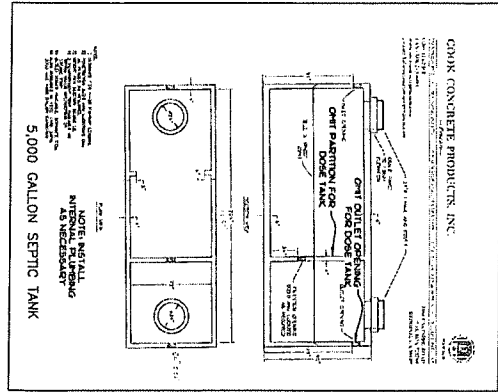
Additional information can be found at the California Department of Education Physical Fitness Test Web page.

| <u>Physical Fitness Area</u> | Grade 5 | | | Grade 7 | | | Grade 9 | | | | | | | |
|------------------------------|--------------------------------------|---|---------------------------|---|--------------------------------------|---|---------------------------|---|--------------------------------------|---|---------------------------|---|---|------|
| | Total Tested ² in Grade 5 | Number Grade 5 Students In HFZ ¹ | % Grade 5 Students In HFZ | % Grade 5 Students in Needs Improvement | Total Tested ² in Grade 7 | Number Grade 7 Students In HFZ ¹ | % Grade 7 Students In HFZ | % Grade 7 Students in Needs Improvement | Total Tested ² in Grade 9 | Number Grade 9 Students In HFZ ¹ | % Grade 9 Students In HFZ | % Grade 9 Students in Needs Improvement | % Grade 9 Student In Need Improvement - High Risk | |
| Aerobic Capacity | 378 | 236 | 62.4 | 31.0 | 6.6 | 433 | 273 | 63.0 | 25.4 | 387 | 240 | 62.0 | 21.2 | 16.1 |
| Body Composition | 378 | 188 | 49.7 | 20.1 | 30.2 | 433 | 245 | 56.6 | 18.9 | 387 | 212 | 54.8 | 24.0 | 21.1 |
| Abdominal Strength | 378 | 183 | 48.4 | 51.6 | n/a | 433 | 375 | 86.6 | 13.4 | 387 | 341 | 88.1 | 11.9 | n/ |
| Trunk Extension Strength | 378 | 299 | 79.1 | 20.9 | n/a | 433 | 386 | 89.1 | 10.9 | 387 | 289 | 74.7 | 25.3 | n/ |
| Upper Body Strength | 378 | 209 | 55.3 | 44.7 | n/a | 433 | 274 | 63.3 | 36.7 | 387 | 264 | 68.2 | 31.8 | n/ |
| Flexibility | 378 | 301 | 79.6 | 20.4 | n/a | 433 | 337 | 77.8 | 22.2 | 387 | 319 | 82.4 | 17.6 | n/ |

¹ HFZ is an acronym for Healthy Fitness Zone, a registered trademark of The Cooper Institute.

² Includes partially tested students
n/a Not applicable

The PFT is based on the FITNESSGRAM/ACTIVITYGRAM software, owned by The Cooper Institute, Dallas, TX, and published by Human Kinetics, Champaign, IL. The PFT is created and copyrighted by the California Department of Education (CDE) under a license agreement with Human Kinetics. The FITNESSGRAM is a registered trademark of The Cooper Institute. The PFT performance standards are available on the CDE FITNESSGRAM: Healthy Fitness Zone Charts Web page. Information about the FITNESSGRAM is available on the Human Kinetics Web site.



WASTEWATER SYSTEM DETAILS

ONSITE WASTEWATER TREATMENT SYSTEM REPAIRS

7322 COUNTY RD 24, ORLAND, CA

FOR: PLAZA ELEMENTARY SCHOOL

Robertson Erickson

CIVIL ENGINEERS & SURVEYORS

888 Main Street Court

Suite 101

Chico, California 95926

530-894-1300 Fax 530-894-8955

robertsonerickson.com

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:
(check one)

x

October 2018

January 2019

April 2019

July 2018

Date for information to be reported publicly at governing board meeting: December 13th, 2018

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0 | NA | NA |
| Teacher Vacancy or Misassignment | 0 | NA | NA |
| Facilities Conditions | 0 | NA | NA |
| TOTALS | 0 | NA | NA |

Patrick M. Conklin

Print Name of District Superintendent

Patricia M.

Signature of District Superintendent

12-13-18
Date

School Site Council Minutes

Tuesday, October 23rd, 2018

3:00pm

1. Welcome/Introduction

Present: Jennifer Folgesong, Jen Limberg, David Lee, Scott Fleharty, Michael Stover, Colleen Cecil, Megan Tanner, Patrick Conklin

Absent:

Called to Order: 3:05

Introductions were made by all.

2. Purpose of SSC

Mr. Conklin explained the purpose of SSC. Plaza receive approximately \$30,000 of Federal money; therefore must have a SSC made up of parents, teachers, administrators who make recommendations to the board for federal plans and monitor spending.

3. Election of Officers

moved to elect Jennifer Limberg, Chair. AA

moved to elect Michael Stover, Vice Chair. AA

moved to elect Megan Tanner, Secretary. AA

4. Approve April 18, 2018 minutes

Mr. Conklin reviewed the minutes. Jennifer Limberg made the motion. Colleen Cecil Second. All approved.

5. School Site Council Handbook and Bylaws

Mr. Conklin discussed the Bylaws

6. School Advisory Committee

With a minimal amount of English Learners, this committee was merged with SSC. Jennifer Foglesong made the motion. Megan Tanner second. All approved.

7. Consolidated Application and Local Education Agency Plan (LEAP)

Mr. Conklin explained that the Consolidated Application and LEAP are federal requirements in order to receive federal money.

8. Local Control and Accountability Plan (LCAP) Goals

Mr. Conklin explained that LCAP is a state requirement, not a federal one. Since the state requires community engagement, SSC will also help develop the LCAP. Group discussed actions and services to meet Goal 1

9. School Safety Plan

Mr. Conklin explained that this is a state requirement that SSC can help monitor. Group discussed Section 1: Disaster preparedness, specifically lockdown and evacuation procedures.

10. School Accountability Report Card (SARC)

Mr. Conklin explained that the SARC must be posted on our website no later than February 1st.

11. Parent-School Compact

Mr. Conklin explained the federal requirement where schools receiving federal money must have students and parents sign a parent-school compact that SSC has helped develop.

12. Health and Wellness Policies

Mr. Conklin explained that districts who participate in the free or reduced price meal program must have a health and wellness policy that is compliant with state and federal code.

Meeting Adjourned at 4:35pm

Uniform Public Construction Cost Accounting Procedures

In awarding contracts for public works projects involving district facilities, the Governing Board desires to obtain the best value to the district and ensure the qualifications of contractors to complete the project in a satisfactory manner. The Board has, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act pursuant to Public Contract Code 22030-22045, including the informal bidding procedures when allowed by law.

(cf. 3311 - Bids)

(cf. 7110 - Facilities Master Plan)

The Board delegates to the Superintendent or designee the responsibilities to award any contract eligible for informal bidding procedures and to develop plans, specifications, and working details for all public projects requiring formal bidding procedures.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for competitive bidding. (Public Contract Code 22033)

Projects awarded through the UPCCAA shall be subject to the cost accounting procedures established by the California Uniform Construction Cost Accounting Commission. (Public Contract Code 22030)

Emergency Actions

When formal bids are required by law but an emergency necessitates immediate repair or replacements, the Board may, upon a four-fifths vote of the Board, proceed to replace or repair a facility without adopting plans, specifications, strain sheets, or working details or giving notice for bids to let contracts. The work may be done by day labor under the direction of the Board and/or contractor. The emergency action shall subsequently be reviewed by the Board in accordance with Public Contract Code 22050 and shall be terminated at the earliest possible date that conditions warrant, so that the remainder of the emergency action may be completed by giving notice for bids to let contracts. (Public Contract Code 1102, 22035, 22050)

(cf. 9323.2 - Actions by the Board)

Uniform Public Construction Cost Accounting Procedures (continued)

Legal Reference:

PUBLIC CONTRACT CODE

1102 Definition of emergency

20110-20118.4 Local Agency Public Construction Act; school districts

22000-22020 California Uniform Construction Cost Accounting Commission

22030-22045 Alternative procedures for public projects (UPCCAA), especially:

22032 Applicability of procedures based on amount of project

22034 Informal bidding procedure

22035 Emergency need for repairs or replacement

22037-22038 Formal bidding procedures for projects exceeding \$175,000

22050 Alternative emergency procedures

Management Resources:

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS

Cost Accounting Policies and Procedures Manual

Frequently Asked Questions

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Uniform Construction Cost Accounting Commission: http://www.sco.ca.gov/ard_cuccac.html

PLAZA ELEMENTARY SCHOOL DISTRICT
Orland, California

Policy Adopted: (date)_____

Uniform Public Construction Cost Accounting Procedures

Procedures for awarding contracts for public works projects shall be determined on the basis of the amount of the project, as follows:

1. Public projects of \$45,000 or less may be performed by district employees by force account, negotiated contract, or purchase order. (Public Contract Code 22032)
2. Contracts for public projects of \$175,000 or less may be awarded through the following informal procedures: (Public Contract Code 22032, 22034, 22038)
 - a. The Superintendent or designee shall maintain a list of qualified contractors, identified according to categories of work.
 - b. The Superintendent or designee shall prepare a notice inviting informal bids which describes the project in general terms, explains how to obtain more information about the project, and states the time and place for submission of bids. The notice shall be disseminated by mail, fax, or email to all contractors on the district's list for the category of work being bid, unless the product or service is proprietary, at least 10 calendar days before bids are due. In addition, the Superintendent or designee may mail, fax, or email a notice inviting informal bids to all construction trade journals identified pursuant to Public Contract Code 22036.
 - c. The district shall review the informal bids and award the contract, except that:
 - (1) If all bids received through the informal process are in excess of \$175,000, the contract may be awarded to the lowest responsible bidder, provided that the Governing Board adopts a resolution with a four-fifths vote to award the contract at \$187,500 or less and the Board determines the district's cost estimate is reasonable.
 - (2) If no bids are received through the informal bid procedure, the project may be performed by district employees by force account or negotiated contract.
3. Public projects of more than \$175,000 shall, except as otherwise provided by law, be subject to formal bidding procedures, as follows: (Public Contract Code 22032, 22037, 22038)
 - a. Notice inviting formal bids shall state the time and place for receiving and opening sealed bids and distinctly describe the project. The notice shall be disseminated in both of the following ways:
 - (1) Through publication in a newspaper of general circulation in the district's jurisdiction or, if there is no such newspaper, then by posting the notice in at least three places designated by the district as places for posting its notices. Such notice shall be published at least 14 calendar days before the date that bids will be opened.

Uniform Public Construction Cost Accounting Procedures (continued)

(2) By mail and electronically, if available, by either fax or email, to all construction trade journals identified pursuant to Public Contract Code 22036. Such notice shall be sent at least 15 calendar days before the date that bids will be opened.

In addition to the notice required above, the district may give such other notice as it deems proper.

b. The district shall award the contract as follows:

(1) The contract shall be awarded to the lowest responsible bidder. If two or more bids are the same and the lowest, the district may accept the one it chooses.

(2) At its discretion, the district may reject all bids presented and declare that the project can be more economically performed by district employees, provided that the district notifies an apparent low bidder, in writing, of the district's intention to reject the bid. Such notice shall be mailed at least two business days prior to the hearing at which the district intends to reject the bid.

(3) If no bids are received through the formal bid procedure, the project may be performed by district employees by force account or negotiated contract.

(cf. 3311 - Bids)

PLAZA ELEMENTARY SCHOOL DISTRICT
Orland, California

Policy approved: (date) _____

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
October 18th, 2018
3:00PM
Minutes

- I. **Call to Order** - The meeting was called to order at 3:10 PM.
- II. **Pledge of Allegiance**
- III. **Members Present** - PJ Davis, Connie King, Patrick Conklin, Mrs. Sanchez and Ms. Limberg.
- IV. **Correspondence**
- V. **Superintendent Report/Information**
 - A. **October Pirate's Post** – Mr. Conklin informed the board that Detective Felton gave a presentation to the 7th and 8th graders on Cyberbullying/Social Media. He also informed them that on October 23rd the Glenn County Child Abuse Prevention Program would be talking with the K-4th grade classes. He also reminded the board that the Pancake Breakfast would be November 10th.
 - B. **Plaza Community Club** – Mr. Conklin informed the board that PCC is currently doing their annual Coin Drive.
 - C. **Facilities** – Mr. Conklin reported that solar is up and running. Regarding the septic issue, he is recommending we look at possibly hiring an engineer to create a design for septic plans which we can then use to go out to bid. The board agreed with Mr. Conklin's recommendation to hire an engineer and use the design to go out to bid.
 - D. **2018-19 Enrollment** - We currently have 207 students enrolled.
 - E. **Local Control and Accountability Plan Goals** – Mr. Conklin discussed the dashboard indicators with the board.
 - F. **November/December Board Meeting** – Mr. Conklin reminded the board that there will not be a November meeting.
 - G. **2019-20 School Calendar** – Mr. Conklin provided the draft school calendar for 2019-20.
 - H. **Smarter Balanced Assessment Report** – Mr. Conklin provided the Smarter Balanced Assessment results to the board.
- VI. **Comments: Agenda Items Only**—None
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Consent Agenda: Routine matters that can be approved with one motion.**
 - i. **Approve Minutes of the September 20th, 2018 Regular Board Meeting**
 - ii. **Approve Warrant Registers— September 10th- October 9th, 2018**
 - iii. **Approve Budget Transfers— None**
Connie King motioned to approve the Consent Agenda, PJ Davis seconded and the motion carried 2-0.
 - 2. **Approve Four Year Loan from Glenn County Office of Education for No More Than \$160,000 at No More Than 3% for Septic Rehabilitation Project** – PJ Davis motioned to approve the GCOE loan for the septic rehabilitation project, Connie King seconded and the motion carried 2-0.
- VIII. **Comments: Non Agenda Items**—None
- IX. **Adjournment** - The meeting was adjourned at 3:55PM.

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 1

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | BdR | Tax ID | Inv Date | Entered | UT | UT-Obj | Batch | Description | UT-Amount |
|--------|-------------|--|----|--------|---|------|------|-----|-----|-----|-----------|------------|------------|------------|--------|-------|-------------|-----------|
| 000175 | 000016/00 | ACCULARM SECURITY SYSTEMS | | | | | | | | | 555586858 | 10/30/2018 | 10/30/2018 | 11/07/2018 | 25 | | | |
| | | 1. 01-0000-0-0000-8100-5630-000-000000 | | | | | | | | | | 660.00 | N | | | | | Y |
| | | 11/1/18-10/31/19 MONITORING | | | | | | | | | | | | | | | | |
| 000158 | 000627/00 | ADVANCED DOCUMENT | | | | | | | | | | 10/19/2018 | 10/19/2018 | 10/24/2018 | 23 | | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | 176.07 | N | | | | | N |
| | | SEPT 2018 COPY CHARGES | | | | | | | | | | | | | | | | |
| 000205 | 000627/00 | ADVANCED DOCUMENT | | | | | | | | | | 11/30/2018 | 11/30/2018 | 11/07/2018 | 29 | | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000000 | | | | | | | | | | 172.06 | N | | | | | N |
| | | Oct 2018 Copies | | | | | | | | | | | | | | | | |
| 000173 | 000621/00 | ARIZA FARM | | | | | | | | | | 10/30/2018 | 10/30/2018 | 11/07/2018 | 25 | | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | 50.00 | N | | | | | N |
| | | 1 BOX- KIWI/ 1 BOX- PERSIMMONS | | | | | | | | | | | | | | | | |
| 000185 | 000621/00 | ARIZA FARM | | | | | | | | | | 11/06/2018 | 11/06/2018 | 11/14/2018 | 26 | | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | 50.00 | N | | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| 000191 | 000621/00 | ARIZA FARM | | | | | | | | | | 11/15/2018 | 11/15/2018 | 11/28/2018 | 27 | | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | 50.00 | N | | | | | N |
| | | CAFE FOOD- KIWI & PERSIMMONS | | | | | | | | | | | | | | | | |
| 000202 | 000621/00 | ARIZA FARM | | | | | | | | | | 11/27/2018 | 11/27/2018 | 11/28/2018 | 29 | | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | 61.00 | N | | | | | N |
| | | CAFETERIA FOOD- KIWI/MANDARIN | | | | | | | | | | | | | | | | |
| 000154 | 000474/00 | AT&T | | | | | | | | | | 10/17/2018 | 10/17/2018 | 10/24/2018 | 23 | | | |
| | | 1. 01-0000-0-0000-8100-5910-000-000000 | | | | | | | | | | 63.25 | N | | | | | N |
| | | 9/10/18- 10/9/18 PHONE SERVICE | | | | | | | | | | | | | | | | |
| 000194 | 000474/00 | AT&T | | | | | | | | | | 11/26/2018 | 11/26/2018 | 11/28/2018 | 27 | | | |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 2

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | BdR | Tax ID | Inv Date | Entered | UT | UT-Obj | Batch | Description |
|--------|-------------|--|----|--------|---|------|------|-----|-----|-----|--------|------------|------------|----|------------|---------|-------------|
| | | | | | | | | | | | | | PV amount | UT | UT-Obj | UT-Rate | UT-Amount |
| 000194 | (CONTINUED) | | | | | | | | | | | | | | | | |
| | | 1. 01-0000-0-0000-8100-5910-000-000000 | | | | | | | | | | 10/10/18 | 55.54 | N | | | N |
| | | 10/10/18-11/9/18 PHONE SERVICE | | | | | | | | | | | | | | | |
| 000155 | 000491/00 | BASIC LABORATORY INC | | | | | | | | | | 10/17/2018 | 10/17/2018 | | 10/24/2018 | 23 | |
| | | 1. 01-0000-0-0000-8100-5560-000-000000 | | | | | | | | | | | 165.00 | N | | | N |
| | | WATER TESTING | | | | | | | | | | | | | | | |
| | | 2. 01-0000-0-0000-8100-5560-000-000000 | | | | | | | | | | | 72.00 | N | | | N |
| | | OCT 2018 WATER MONITORING | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 237.00 * | | | | 0.00 * | |
| 000203 | 000491/00 | BASIC LABORATORY INC | | | | | | | | | | 11/30/2018 | 11/30/2018 | | | 29 | |
| | | 1. 01-0000-0-0000-8100-5560-000-000000 | | | | | | | | | | | 72.00 | N | | | N |
| | | Nov 2018 Water Monitoring | | | | | | | | | | | | | | | |
| 000167 | 000505/00 | CHRISTY WHITE ACCT CORP | | | | | | | | | | 10/25/2018 | 10/25/2018 | | 10/31/2018 | 24 | |
| | | 1. 01-0000-0-0000-7190-5810-000-000000 | | | | | | | | | | | 5,017.50 | N | | | N |
| | | 2017-18 2ND PROG. BILL 50% | | | | | | | | | | | | | | | |
| 000140 | 000600/00 | CORNELL DISTRIBUTING | | | | | | | | | | 10/09/2018 | 10/11/2018 | | 10/17/2018 | 22 | |
| | | 1. 01-9124-0-0000-3700-4700-000-000000 | | | | | | | | | | | 189.50 | N | | | N |
| | | # 717192 DAIRY- SPARK | | | | | | | | | | | | | | | |
| | | 2. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | | 156.20 | N | | | N |
| | | # 717165 DAIRY- CAFE | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 345.70 * | | | | 0.00 * | |
| 000153 | 000600/00 | CORNELL DISTRIBUTING | | | | | | | | | | 10/17/2018 | 10/18/2018 | | 10/24/2018 | 23 | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | | 162.69 | N | | | N |
| | | # 7177449 DAIRY- CAFE | | | | | | | | | | | | | | | |
| | | 2. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | | 72.42 | N | | | N |
| | | # 7177416 DAIRY- CAFE | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 235.11 * | | | | 0.00 * | |
| 000161 | 000600/00 | CORNELL DISTRIBUTING | | | | | | | | | | 10/22/2018 | 10/25/2018 | | 10/31/2018 | 24 | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | | 191.58 | N | | | N |
| | | # 7177500 DAIRY- CAFE | | | | | | | | | | | | | | | |
| | | 2. 01-9124-0-0000-3700-4700-000-000000 | | | | | | | | | | | 83.77 | N | | | N |
| | | # 7177474 DAIRY- SPARK | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 275.35 * | | | | 0.00 * | |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 6

| PV NO | Vendor/Addr | Name | LN | Fd | Res | Y | Goal | Func | Obj | Sit | Bdr | Tax | ID | Inv | Date | Entered | UT | Obj | UT-Obj | Batch | Description |
|--------|-------------|--|----|----|-----|---|------|------|-----|-----|-----|-----|----|------------|------------|------------|----|-----|--------|--------|-------------|
| | | | | | | | | | | | | | | | | | | | | | |
| 000171 | 000148/00 | NOR CAL SEPTIC & TRENCH WORK | | | | | | | | | | | | 10/29/2018 | 10/29/2018 | 11/07/2018 | 25 | | | | |
| | | 1. 01-0000-0-0000-8100-5630-000-000-000000 SEPTIC TANK/DUMP FEE | | | | | | | | | | | | | 750.00 | N | | | | | N |
| 000165 | 000049/00 | OFFICE DEPOT | | | | | | | | | | | | 10/24/2018 | 10/24/2018 | 10/31/2018 | 24 | | | | |
| | | 1. 01-0000-0-0000-2700-4300-000-000-000000 OFFICE SUPPLIES | | | | | | | | | | | | | 22.25 | N | | | | | N |
| 000177 | 000049/00 | OFFICE DEPOT | | | | | | | | | | | | 10/31/2018 | 10/31/2018 | 11/07/2018 | 25 | | | | |
| | | 1. 01-0000-0-1110-1000-4300-000-000-000000 K-8 SUPPLIES | | | | | | | | | | | | | 223.21 | N | | | | | N |
| | | 2. 01-0000-0-1110-1000-4300-000-000-000000 K-8 COPY PAPER | | | | | | | | | | | | | 689.38 | N | | | | | N |
| | | Total amount | | | | | | | | | | | | 912.59 * | | | | | | 0.00 * | |
| 000156 | 000050/00 | ORLAND HARDWARE & IMP. CO. | | | | | | | | | | | | 10/17/2018 | 10/17/2018 | 10/24/2018 | 23 | | | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000-000000 SITE SUPPLIES | | | | | | | | | | | | | 106.16 | N | | | | | N |
| 000174 | 000050/00 | ORLAND HARDWARE & IMP. CO. | | | | | | | | | | | | 10/30/2018 | 10/30/2018 | 11/07/2018 | 25 | | | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000-000000 SITE SUPPLIES | | | | | | | | | | | | | 26.24 | N | | | | | N |
| 000188 | 000050/00 | ORLAND HARDWARE & IMP. CO. | | | | | | | | | | | | 11/15/2018 | 11/15/2018 | 11/28/2018 | 27 | | | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000-000000 SITE SUPPLIES- AIR FILTERS | | | | | | | | | | | | | 91.01 | N | | | | | N |
| 000195 | 000050/00 | ORLAND HARDWARE & IMP. CO. | | | | | | | | | | | | 11/26/2018 | 11/26/2018 | 11/28/2018 | 27 | | | | |
| | | 1. 01-0000-0-0000-8100-4300-000-000-000000 SITE SUPPLIES | | | | | | | | | | | | | 7.75 | N | | | | | N |
| 000208 | 000052/00 | ORLAND UNIT WATER USERS' ASSN. | | | | | | | | | | | | 11/30/2018 | 11/30/2018 | | 29 | | | | |
| | | 1. 01-0000-0-0000-8100-5560-000-000-000000 2019 Irrigation Water/Delivery | | | | | | | | | | | | | 522.48 | N | | | | | N |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 7

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bdr | Tax ID | Inv Date | Entered | UT | UT-Obj | Paid | Batch | Description |
|--------|-------------|--|----|--------|---|------|------|-----|-----|-----|--------|------------|------------|------------|------------|---------|-----------|-------------|
| | | | | | | | | | | | | | PV amount | UT | UT-Obj | UT-Rate | UT-Amount | 1099 |
| 000163 | 000054/00 | PACIFIC GAS & ELECTRIC CO. | | | | | | | | | | 10/22/2018 | 10/22/2018 | 10/22/2018 | 10/31/2018 | 24 | | |
| | | 1. 01-0000-0-0000-8100-5545-000-000-000000 | | | | | | | | | | | 12.53 | N | | | | N |
| | | 9/15/18-10/16/18 STREET LIGHT | | | | | | | | | | | | | | | | |
| 000196 | 000054/00 | PACIFIC GAS & ELECTRIC CO. | | | | | | | | | | 11/26/2018 | 11/26/2018 | 11/26/2018 | 11/28/2018 | 27 | | |
| | | 1. 01-0000-0-0000-8100-5545-000-000-000000 | | | | | | | | | | | 12.52 | N | | | | N |
| | | 10/17/18-11/15/18 STREETLIGHT | | | | | | | | | | | | | | | | |
| | | 2. 01-0000-0-0000-8100-5545-000-000-000000 | | | | | | | | | | | 450.81 | N | | | | N |
| | | 10/2/18-10/8/18 PG&E | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 463.33 * | | | | 0.00 * | | |
| 000152 | 000175/00 | PRO PACIFIC FRESH | | | | | | | | | | 10/17/2018 | 10/17/2018 | 10/17/2018 | 10/24/2018 | 23 | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000-000000 | | | | | | | | | | | 227.30 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| | | 2. 13-5310-0-0000-3700-4300-000-000-000000 | | | | | | | | | | | 33.93 | N | | | | N |
| | | CAFETERIA SUPPLIES | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 261.23 * | | | | 0.00 * | | |
| 000162 | 000175/00 | PRO PACIFIC FRESH | | | | | | | | | | 10/22/2018 | 10/22/2018 | 10/22/2018 | 10/31/2018 | 24 | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000-000000 | | | | | | | | | | | 492.97 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| 000169 | 000175/00 | PRO PACIFIC FRESH | | | | | | | | | | 10/29/2018 | 10/29/2018 | 10/29/2018 | 11/07/2018 | 25 | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000-000000 | | | | | | | | | | | 556.43 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| 000181 | 000175/00 | PRO PACIFIC FRESH | | | | | | | | | | 11/05/2018 | 11/05/2018 | 11/05/2018 | 11/14/2018 | 26 | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000-000000 | | | | | | | | | | | 309.77 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| 000189 | 000175/00 | PRO PACIFIC FRESH | | | | | | | | | | 11/15/2018 | 11/26/2018 | 11/26/2018 | 11/28/2018 | 27 | | |
| | | 1. 13-5310-0-0000-3700-4700-000-000-000000 | | | | | | | | | | | 335.44 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| | | 2. 13-5310-0-0000-3700-4700-000-000-000000 | | | | | | | | | | | 456.58 | N | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| | | Total amount | | | | | | | | | | 792.02 * | | | | 0.00 * | | |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 8

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bgr | Tax ID | Inv Date | Entered | UT | UT-Obj | UT-Rate | Batch | Description |
|--------|-------------|--|----|--------|---|------|------|-----|-----|-----|-----------|------------|------------|----|------------|---------|-------|-------------|
| | | | | | | | | | | | | | | | | | | |
| 000198 | 000562/00 | RAINFORTH GRAU ARCHITECTS | | | | | | | | | 680234378 | 11/26/2018 | 11/26/2018 | | 11/28/2018 | | 27 | |
| | | 1. 01-0000-0-0000-8500-6200-000-000000 | | | | | | | | | | 2,639.99 | N | | | | | N |
| | | ARCHITECT DESIGN PHASE BILLING | | | | | | | | | | | | | | | | |
| 000166 | 000419/00 | SAV MOR FOODS | | | | | | | | | | 10/25/2018 | 10/25/2018 | | 10/31/2018 | | 24 | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | 7.30 | N | | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| 000190 | 000419/00 | SAV MOR FOODS | | | | | | | | | | 11/15/2018 | 11/15/2018 | | 11/28/2018 | | 27 | |
| | | 1. 13-5310-0-0000-3700-4700-000-000000 | | | | | | | | | | 7.44 | N | | | | | N |
| | | CAFETERIA FOOD | | | | | | | | | | | | | | | | |
| 000150 | 000589/00 | STATE OF CALIFORNIA | | | | | | | | | | 10/11/2018 | 10/11/2018 | | 10/17/2018 | | 22 | |
| | | 1. 01-0000-0-0000-8100-5630-000-000000 | | | | | | | | | | 680.82 | N | | | | | N |
| | | JULY 2018 CAL FIRE CREW | | | | | | | | | | | | | | | | |
| 000199 | 000490/00 | TCG ADMINISTRATORS/CALSTRS | | | | | | | | | | 11/26/2018 | 11/26/2018 | | 11/28/2018 | | 27 | |
| | | 1. 01-0000-0-0000-2700-5890-000-000000 | | | | | | | | | | 10.00 | N | | | | | N |
| | | SEPT 2018- 403 (b) MONTHLY FEE | | | | | | | | | | | | | | | | |
| 000201 | 000490/00 | TCG ADMINISTRATORS/CALSTRS | | | | | | | | | | 11/27/2018 | 11/27/2018 | | | | 29 | |
| | | 1. 01-0000-0-0000-2700-5890-000-000000 | | | | | | | | | | 10.00 | N | | | | | N |
| | | OCT 2018 403 (b) ADMIN FEE | | | | | | | | | | | | | | | | |
| 000184 | 000069/00 | TERMINIX INTERNATIONAL | | | | | | | | | 363478837 | 11/06/2018 | 11/06/2018 | | 11/14/2018 | | 26 | |
| | | 1. 01-0000-0-0000-8100-5530-000-000000 | | | | | | | | | | 40.00 | N | | | | | Y |
| | | OCT 2018 PEST CONTROL | | | | | | | | | | | | | | | | |
| 000200 | 000628/00 | TIAA BANK | | | | | | | | | | 11/27/2018 | 11/27/2018 | | 11/28/2018 | | 28 | |
| | | 1. 01-0000-0-1110-1000-5890-000-000000 | | | | | | | | | | 560.30 | N | | | | | N |
| | | OCT/NOV 2018 COPIER CHARGE | | | | | | | | | | | | | | | | |
| 000207 | 000080/00 | TRI-COUNTY SCHOOLS INS GROUP | | | | | | | | | | 11/30/2018 | 11/30/2018 | | | | 29 | |

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 9

| PV NO | Vendor/Addr | Name | LN | Fd Res | Y | Goal | Func | Obj | Sit | Bdr | DD | Tax ID | Inv Date | Entered | UT | UT-Obj | Paid | Batch | Description | UT-Amount | 1099 |
|-------|-------------|------|----|--------|---|------|------|-----|-----|-----|----|--------|----------|---------|----|--------|------|-------|-------------|-----------|------|
|-------|-------------|------|----|--------|---|------|------|-----|-----|-----|----|--------|----------|---------|----|--------|------|-------|-------------|-----------|------|

000207 (CONTINUED)

| | | | | | | | | | | | | | | | | | | | | | |
|--------------|--|--|--|--|--|--|--|--|--|--|--|--|-------------|-----------|---|--------|--|--|--|--|---|
| 1. | 01-0000-0-0000-0000-9571-000-000-00000 | | | | | | | | | | | | | 2,320.46 | N | | | | | | N |
| Oct 2018 | Employee Paid Ins | | | | | | | | | | | | | | | | | | | | |
| 2. | 01-0000-0-0000-0000-9572-000-000-00000 | | | | | | | | | | | | | 18,385.62 | N | | | | | | N |
| Oct 2018 | District Paid Ins | | | | | | | | | | | | | | | | | | | | |
| 3. | 01-0000-0-0000-0000-9573-000-000-00000 | | | | | | | | | | | | | 1,593.67 | N | | | | | | N |
| Oct 2018 | Retiree Paid Ins | | | | | | | | | | | | | | | | | | | | |
| 4. | 01-0000-0-0000-2700-3702-000-000-00000 | | | | | | | | | | | | | 1,982.33 | N | | | | | | N |
| Oct 2018 | Retiree Dist Pd Ins | | | | | | | | | | | | | | | | | | | | |
| 5. | 01-0000-0-0000-0000-9571-000-000-00000 | | | | | | | | | | | | | 2,320.46 | N | | | | | | N |
| Nov 2018 | Employee Paid Ins | | | | | | | | | | | | | | | | | | | | |
| 6. | 01-0000-0-0000-0000-9572-000-000-00000 | | | | | | | | | | | | | 18,385.62 | N | | | | | | N |
| Nov 2018 | District Paid Ins | | | | | | | | | | | | | | | | | | | | |
| 7. | 01-0000-0-0000-0000-9573-000-000-00000 | | | | | | | | | | | | | 1,593.67 | N | | | | | | N |
| Nov 2018 | Retiree Paid Ins | | | | | | | | | | | | | | | | | | | | |
| 8. | 01-0000-0-0000-2700-3702-000-000-00000 | | | | | | | | | | | | | 1,982.33 | N | | | | | | N |
| Nov 2018 | Retiree Dist Pd Ins | | | | | | | | | | | | | | | | | | | | |
| Total amount | | | | | | | | | | | | | 48,564.16 * | | | 0.00 * | | | | | |

000164 000583/00 US BANK

| | | | | | | | | | | | | | | | | | | | | | |
|--------------|--|--|--|--|--|--|--|--|--|--|--|--|----------|--------|---|--------|--|--|--|--|---|
| 1. | 01-0000-0-1110-1000-4300-000-000-00000 | | | | | | | | | | | | | 119.67 | N | | | | | | N |
| PD DAY | SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 2. | 01-0000-0-1110-1000-4100-000-000-00000 | | | | | | | | | | | | | 38.96 | N | | | | | | N |
| 8TH GRD | SCIENCE BOOK | | | | | | | | | | | | | | | | | | | | |
| 3. | 01-0084-0-1110-1000-5200-000-000-00000 | | | | | | | | | | | | | 100.00 | N | | | | | | N |
| CART | REGISTRATION- L. OSBURN | | | | | | | | | | | | | | | | | | | | |
| 4. | 01-0900-0-1110-1000-4300-000-000-00000 | | | | | | | | | | | | | 65.62 | N | | | | | | N |
| BAND | SUPPLIES- MUSIC BOOK | | | | | | | | | | | | | | | | | | | | |
| 5. | 01-0000-0-1110-1000-4300-000-000-00000 | | | | | | | | | | | | | 12.99 | N | | | | | | N |
| 2- | HDMI CABLES FOR KINDER | | | | | | | | | | | | | | | | | | | | |
| 6. | 01-0000-0-0000-8100-5990-000-000-00000 | | | | | | | | | | | | | 2.26 | N | | | | | | N |
| MAIL TO | OPSC | | | | | | | | | | | | | | | | | | | | |
| 7. | 13-5310-0-0000-3700-4700-000-000-00000 | | | | | | | | | | | | | 43.24 | N | | | | | | N |
| CAFETERIA | FOOD | | | | | | | | | | | | | | | | | | | | |
| 8. | 13-5310-0-0000-3700-4300-000-000-00000 | | | | | | | | | | | | | 143.36 | N | | | | | | N |
| CAFE | SUPPLIES- APPLE CORER SET | | | | | | | | | | | | | | | | | | | | |
| 9. | 01-0000-0-0000-2700-5890-000-000-00000 | | | | | | | | | | | | | 19.53 | N | | | | | | N |
| LATE | FEE | | | | | | | | | | | | | | | | | | | | |
| Total amount | | | | | | | | | | | | | 545.63 * | | | 0.00 * | | | | | |

000183 000034/00 WASTE MANAGEMENT

| | | | | | | | | | | | | | | | | | | | | | |
|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|
| 1. | 01-0000-0-0000-8100-5520-000-000-00000 | | | | | | | | | | | | | | | | | | | | N |
| OCT 2018 | GARBAGE SERVICE | | | | | | | | | | | | | | | | | | | | |

11/06/2018 11/06/2018 11/14/2018 26

204.92 N

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 10/10/2018 - 11/30/2018
PV#: 000000 - 999999

J84189 PV0100 L.00.00 12/03/18 PAGE 10

| PV NO | Vendor/Addr | Name | LN | Fd | Res | Y | Goal | Func | Obj | Sit | Bdr | DD | Tax ID | Inv Date | Entered | UT | UT-Obj | Paid | Batch | Description |
|-------|-------------|------|----|----|-----|---|------|------|-----|-----|-----|----|--------|----------|---------|-------------|--------|---------|---------|-------------|
| | | | | | | | | | | | | | | | | PV amount | UT | UT-Rate | UT-Rate | UT-Amount |
| | | | | | | | | | | | | | | | | 72,748.60 | **** | | | 0.00 |
| | | | | | | | | | | | | | | | | Grand total | | | | 0.00 |

Plaza Elementary

7322 County Road 24
Orland, CA 95963-977
(530) 865-1250

Days Taught: 180
All Students

School Attendance Averages For Superintendents
MONTH1 - Beginning: 08/07/2017, MONTH11 - Ending: 06/08/2018

Plaza Elementary

| Section | Teacher | Grade | Days Attended | Days Enrolled | Percentage of Attendance |
|--|----------|-------|---------------|---------------|--------------------------------------|
| Grade0K1 | Bradshaw | 00K | 3,826 | 3,962 | 96.56 |
| | | | 3,826 | 3,962 | Average For Grade 00K: 96.57 |
| Grade0TK-A | McDade | 00TK | 881 | 900 | 97.88 |
| | | | 881 | 900 | Average For Grade 00TK: 97.89 |
| Grade1A | Smith | 01 | 3,398 | 3,570 | 95.18 |
| | | | 3,398 | 3,570 | Average For Grade 01: 95.18 |
| Grade2A | Fowler | 02 | 4,103 | 4,223 | 97.15 |
| | | | 4,103 | 4,223 | Average For Grade 02: 97.16 |
| Grade3A | Limberg | 03 | 4,037 | 4,140 | 97.51 |
| | | | 4,037 | 4,140 | Average For Grade 03: 97.51 |
| Grade4A | Sgontz | 04 | 4,394 | 4,543 | 96.72 |
| | | | 4,394 | 4,543 | Average For Grade 04: 96.72 |
| Grade5A | Osburn | 05 | 3,698 | 3,840 | 96.30 |
| | | | 3,698 | 3,840 | Average For Grade 05: 96.30 |
| Grade6A | Lovell | 06 | 4,224 | 4,373 | 96.59 |
| | | | 4,224 | 4,373 | Average For Grade 06: 96.59 |
| Grade7A | Lee | 07 | 4,253 | 4,430 | 96.00 |
| | | | 4,253 | 4,430 | Average For Grade 07: 96.00 |
| Grade8A | Henning | 08 | 3,607 | 3,715 | 97.09 |
| | | | 3,607 | 3,715 | Average For Grade 08: 97.09 |
| Average For Plaza Elementary: 96.62 | | | | | |



COUNTY OF GLENN ELECTIONS DEPARTMENT

CHARLES M.
MERIAM
Assessor
County Clerk
Recorder
Elections

Courthouse Complex
516 West Sycamore Street, 2nd Floor
Willows, CA 95988

(530) 934-6414 FAX (530) 934-6571

August 20, 2018

Veronica Sanchez, Business Manager
Plaza School District
7322 County Road 24
Orland, CA 95963

RE: NOVEMBER 6, 2018 GENERAL ELECTION

Dear Veronica:

This is notification that the nomination period is closed for offices scheduled to be filled at the November 6, 2018 General Election.

The **Plaza School District** had two candidates for two available governing board positions:

- **Connie J. King**
- **P.J. Davis**

The voters have not filed a petition requesting that an election be held for the offices. Pursuant to Education code Sections 5326 and 5328:

- The district will not have an election.
- The above named candidates shall be seated at the organizational meeting of the district governing board as if elected at an election.

Certificates of Appointment and Oath are enclosed for the positions: please return completed Oaths with original signatures to us for filing.

Sincerely,

Karleen Price
Office Technician II

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of
PLAZA SCHOOL DISTRICT of Glenn County, California, have appointed

P.J. DAVIS

to the office of MEMBER OF THE GOVERNING BOARD, of the above named district
to hold the office for the completion of the term expiring **December 2, 2022.**

Dated _____

ISSUE THIS CERTIFICATE TO PERSON APPOINTED

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of
PLAZA SCHOOL DISTRICT of Glenn County, California, have appointed

P.J. DAVIS

to the office of MEMBER OF THE GOVERNING BOARD, of the above named district
to hold the office for the completion of the term expiring **December 2, 2022.**

Dated _____

OATH OF OFFICE

STATE OF CALIFORNIA
County of Glenn

} ss.

I, **P.J. DAVIS**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

**GOVERNING BOARD MEMBER
PLAZA SCHOOL DISTRICT**

(SIGNATURE)

(ADDRESS)

Subscribed and sworn to (or affirmed) before me, this _____ day of _____

(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)

Before taking office, each member must take and subscribe this Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk.

FILE ORIGINAL CERTIFICATE AND OATH WITH COUNTY CLERK - BOARD RETAINS COPIES

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of
PLAZA SCHOOL DISTRICT of Glenn County, California, have appointed

CONNIE J. KING

to the office of MEMBER OF THE GOVERNING BOARD, of the above named district
to hold the office for the completion of the term expiring **December 2, 2022.**

Dated _____

ISSUE THIS CERTIFICATE TO PERSON APPOINTED

✂

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of
PLAZA SCHOOL DISTRICT of Glenn County, California, have appointed

CONNIE J. KING

to the office of MEMBER OF THE GOVERNING BOARD, of the above named district
to hold the office for the completion of the term expiring **December 2, 2022.**

Dated _____

OATH OF OFFICE

STATE OF CALIFORNIA
County of Glenn

} ss.

I, **CONNIE J. KING**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

GOVERNING BOARD MEMBER
PLAZA SCHOOL DISTRICT

(SIGNATURE)

(ADDRESS)

Subscribed and sworn to (or affirmed) before me, this _____ day of _____

(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)

Before taking office, each member must take and subscribe this Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk.

FILE ORIGINAL CERTIFICATE AND OATH WITH COUNTY CLERK - BOARD RETAINS COPIES

PLAZA ELEMENTARY SCHOOL DISTRICT CALENDAR 2019-20

Approved Draft
September

August

| M | T | W | Th | F |
|----|----|-----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28* | 29 | 30 |

17

| M | T | W | Th | F |
|----|----|-----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18* | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

18

October

| M | T | W | Th | F |
|----|----|----|-----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31* | |

19

November

| M | T | W | Th | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

17

December

| M | T | W | Th | F |
|----|----|----|----|-----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20* |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

15

January

| M | T | W | Th | F |
|----|----|-----|----|----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29* | 30 | 31 |

19

February

| M | T | W | Th | F |
|----|----|-----|----|----|
| | | | | |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26* | 27 | 28 |

15

March

| M | T | W | Th | F |
|----|----|-----|----|----|
| | | | | |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25* | 26 | 27 |
| 30 | 31 | | | |

22

April

| M | T | W | Th | F |
|----|----|-----|----|----|
| | | | | |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29* | 30 | |

17

May










| M | T | W | Th | F |
|----|----|-----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13* | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

18

June

| M | T | W | Th | F |
|----|----|-----|----|----|
| | | | | |
| 1 | 2* | 3** | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | |

3

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/2/2020
- ** Minimum Day (out @ 11:30)

Board Approved: Draft

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/la/palf13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

| | | | | |
|---|---------------------------------|--------------------------------|---|---------------------------------|
| LEA NAME: Plaza Elementary School District | | COUNTY CODE: 11 | DISTRICT CODE: 62638 | CHARTER NUMBER (IF APPLICABLE): |
| LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Patrick Conklin | | FISCAL YEAR: 2018-19 | | |
| ADDRESS: 7322 County Rd. 24 | | COUNTY NAME: Glenn | | |
| CITY: Orland | STATE: CA | ZIP CODE: 95963 | | |
| CONTACT NAME: Patrick Conklin | TITLE: Superintendent | PHONE: 530-865-1250 | E-MAIL: pconklin@glenncoe.org | |

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input checked="" type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites | <input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites | <input type="checkbox"/> CHARTER SCHOOL |
|--|---|--|

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

| |
|--|
| <input checked="" type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq. <input checked="" type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request. |
| <input checked="" type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input checked="" type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request. |
| <input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i> |

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/113a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

Form J-13A | 2

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION C: MATERIAL DECREASE

PART I: NATURE OF EMERGENCY (Describe in detail.)

- ☐ Not Applicable (Proceed to Section D)
☐ Supplemental Page(s) Attached

Due to the Butte County Camp Fire taking place approximately 25 miles from our district, 19% (40 out of 207) students did not attend school on 11/9 due to hazardous smoke conditions, displaced families staying with our families, and concern the fire would spread since there was 0% containment on a rapidly spreading fire.

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/113a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

| A School Name | B School Code | C "Normal" Attendance (October/May) | D Dates Used for Determining "Normal" Attendance | E Date of Emergency | F Actual Attendance | G* Qualifier: 90% or Less (F/C) | H Net Increase of Apportionment Days (C-F) |
|----------------------------------|------------------|---|--|------------------------|------------------------|---------------------------------------|--|
| Plaza Elementary School District | 62638 | 207.00 | 10/8/18 - 11/4/18 | 11/9/18 | 167 | 80.68% | 40.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| | | | - | | | 0.00% | 0.00 |
| Total: | | 207.00 | | | 167 | | 40.00 |

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/113a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

| A School Name | B School Code | C "Normal" Attendance Hours | D Date Used for Determining "Normal" Attendance | E Date of Emergency | F Actual Attendance Hours | G* Qualifier: 90% or Less (F/C) | H Net Increase of Hours (C-F) |
|------------------|------------------|--------------------------------|---|------------------------|---------------------------------|---------------------------------------|-------------------------------------|
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| Total: | | 0.00 | | | 0.00 | | 0.00 |

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.
We, members constituting a majority of the governing board of Plaza Elementary School District, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Darin Titus

PJ Davis

Connie King

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 13th day of December, 2018.

Witness: Patrick Conklin

(Name)

(Signature)

Title: Superintendent of Glenn

County, California

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee):

(Name)

(Signature)

Authorizing LEA Name:

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): Tracey Quarne

(Name)

(Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____.

Witness:

(Name)

(Signature)

Title: _____ of _____

County, California

COE contact/individual responsible for completing this section:

Name:

Title:

Phone:

E-mail:

PLAZA ELEMENTARY SCHOOL DISTRICT

1st Interim Report 2018/19

Veronica Sanchez

Background

- Represents District financial condition through October 31, 2018
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

Comparison

Budget Adoption

| Summary | Unrest./Restrict. |
|--------------------|---------------------------|
| Beginning Fd. Bal. | 828,352 |
| LCFF | 1,782,831 |
| Federal | 39,137 |
| State | 128,939 |
| Local | 161,733 |
| Tf's In Fund 20 | 31,213 |
| Total Revenues | 2,143,853 |
| Expenditures | (2,176,160) |
| Tf's Out Fund 40 | (16,700) |
| Tf's Out Fund 20 | (31,213) |
| | (Include in Expenditures) |
| +/- Rev./Exp. | (80,220) |
| Ending Fd. Balance | 748,132 |

1st Interim

| Summary | Unrest./Restrict. |
|--------------------|---------------------------|
| Beginning Fd. Bal. | 828,352 |
| LCFF | 1,818,673 |
| Federal | 30,484 |
| State | 116,541 |
| Local | 170,572 |
| Tf's In Fund 20 | 31,212.64 |
| Total Revenues | 2,167,483 |
| Expenditures | (2,159,541) |
| Tf's Out Fund 40 | (16,700) |
| Tf's Out Fund 20 | (31,213) |
| | (Include in Expenditures) |
| +/- Rev./Exp. | (39,971) |
| Ending Fd. Balance | 788,381 |

Multiyear Projections

| | 1 st Interim 2018/2019 | Projections 2019/2020 | Projections 2020/2021 |
|--------------------|--------------------------------------|---------------------------|---------------------------|
| Beginning Fd. Bal. | 828,352 | 788,381 | 882,092 |
| LCFF | 1,818,673 | 1,839,385 | 1,806,634 |
| Federal | 30,484 | 30,500 | 30,500 |
| State | 116,541 | 59,000 | 59,000 |
| Local | 170,572 | 141,500 | 141,000 |
| Tf's In Fund 20 | 31,212.64 | 31,213 | 31,213 |
| Total Revenues | 2,167,483 | 2,101,598 | 2,068,347 |
| Expenditures | (2,159,541) | (1,959,974) | (1,884,106) |
| Tf's Out Fund 40 | (16,700) | (16,700) | (16,700) |
| Tf's Out Fund 20 | (31,213) | (31,213) | (31,213) |
| | (Include in Expenditures) | (Include in Expenditures) | (Include in Expenditures) |
| +/- Rev./Exp. | (39,971) | 93,711 | 136,328 |
| Ending Fd. Balance | 788,381 | 882,092 | 1,018,420 |

Other District Funds

| <u>Fund</u> | <u>Name</u> | <u>Balance</u> |
|-------------|--------------------------|----------------|
| 20 | Post Employment Benefits | \$249,600 |
| 40 | Capital Projects | \$1,681 |
| 73 | Mr. K Scholarship | \$700 |