

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 13th, 2019
3:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - a. May and June Pirates Post Newsletter
- V. Superintendent Report/Information
 - A. Plaza Community Club
 - B. June 20th Regular Board Meeting
 - C. 2019-20 Board Schedule
 - D. Staffing
 - E. Facility Hardship Grant Request
 - F. Fair Week Attendance
 - G. April School Site Council Meeting
 - H. Quarterly Report on Williams Uniform Complaints as of April 2019
 - I. First Read Board Policy 5145.13 Response to Immigration Enforcement
 - J. First Read Board Policy 5131.2 Bullying
 - K. Enrollment
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion.
 - a. Approve Minutes of the April 25th, 2019 Regular Board Meeting
 - b. Approve Minutes of the May 30th, 2019 Special Board Meeting
 - c. Approve Warrant Registers—April 13th, 2019 – June 6th, 2019
 - d. Approve Budget Transfers— None
 - e. Annual Approval of Homeless Education Policy ESEA Sect. 722 / AR 5111.13
 - f. Approve All 11 Month Certificated Contracts for 2019-20
 - g. Approve hiring Ellen Heise hourly for 2018-19 to Offer Art instruction
 - h. Approve MOU Between Plaza School District and GCOE for the 2019-20 After School Program
 - 2. Approve 2019-20 LCAP Addendum
 - 3. Approve Adopting Board Policy 5145.13 Response to Immigration Enforcement
 - 4. Approve Adopting Board Policy 5131.2 Bullying
 - 5. Approve 2019-20 Authorized Signatures
- VIII. Closed Session-

Plaza School District
7322 County Road 24
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BOARD OF TRUSTEES
Regular Board Meeting
June 13th, 2019
3:00PM
Agenda

- a. Contract Negotiations-- Pursuant to California Education Code
- IX. Action
 - a. Approve 2019-20 through 2021-22 Tentative Agreement Between Plaza School District and the Plaza Teacher's Association with a \$34,994.23 increase
 - b. Approve 2019-20 Certificated Salary Schedule
 - c. Approve 2019-20 Superintendent Salary Schedule
 - d. Approve 2018-19 Superintendent's Contract for Patrick Conklin
- X. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- XI. Adjournment

7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Public Hearing for 2019/20
Local Control and Accountability Plan and Proposed Budget
June 13th, 2019
3:00 PM
Agenda

1. **Call to Order-**
2. **Pledge of Allegiance-**
3. **Members Present-**
4. **Pursuant to Education Code 52062: Public Hearing for Local Control and Accountability Plan. This public hearing is being held to solicit recommendations and comments regarding the specific actions and expenditures proposed to be included in the 2019-20 Local Control and Accountability Plan (LCAP).**
5. **Pursuant to Education Code 42103: Public Hearing for Proposed Budget. This hearing is being held to provide the public the opportunity to comment on expenditures being proposed in the 2019-20 Budget.**
6. **Adjournment-**

The District Board Packet is available for public viewing @ The Plaza Elementary School District's office located at 7322 Road 24, Orland California on the date and at the time the agenda is posted. (SB 343 -Chapter 298/2007 effective July 1, 2008).

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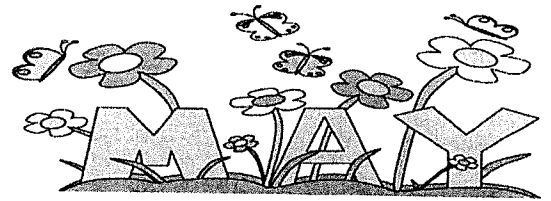
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THE PIRATE'S POST

May 2, 2019



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Dates to Remember:

- May 6-10 Staff Appreciation Week
- May 9-10 7th-8th Plaza School Softball Tournament
- May 15 Minimum Day Dismissal @ 12:45
- May 16-17 NO SCHOOL: Fair
- May 24 Capay Track Meet for 5th-7th Grade
- May 27 NO SCHOOL: Memorial Day 
- May 28 4th Grade Swim Party
- May 29 K-2 Rare Air, 5th and 7th Grade Swim Party
- May 30 1st, 2nd, 8th Grade Swim Party
- May 31 Kinder, 3rd, 6th Grade Swim Party
- Jun 3 4th-8th Field Trip to Chico
- Jun 5 Kinder Promotion at 10:45
- Minimum Day Dismissal @ 11:30 NO SPARK
- 8th Grade Graduation @ 7:00 pm
- Jun 6 Minimum Day Dismissal @ 11:30 NO SPARK
- Last Day of School
- Jun 13 Public Hearing for 2019-20 LCAP and Budget
- Board Meeting @ 3 pm
- Jun 20 Plaza Board Meeting @ 3 pm

We Hope to See You Next Year!

It's hard to believe the school year is almost over. Since it'll go by quickly with no school a couple of days during fair week and all the end of year activities and trips, I want to remind you of a few things.

First, if you live out of Plaza School District boundaries please get the inter-district transfer requests from your district of residence for next year. Most districts require that you fill out a form annually. Willows' agreement is good for five years. You can get the 2019-20 form from the district office where you reside.

Second, in order to guarantee space in the after school program for next year, please turn in an application and payment. Once we are at capacity, we will not be able to enroll students. The annual fee will continue to be the same as it has for many years; \$180 for one child or \$200 for two or more.

Third, all 6th graders must have the last Tdap (Diphtheria, Tetanus, and Pertussis) booster prior to 7th grade, and all 7th or 8th graders must have their second Varicella (Chickenpox) dose. Lastly, please make sure you have paid all meal balances before the end of the year.

If you know your child will not be returning to Plaza next year, please let us know as soon as possible so we can prepare for next year's enrollment.

Teacher Appreciation Week! May 6th-10th

We'd like to invite all students and parents to show extra gratitude to our teachers during this week! Their hard work and dedication is greatly appreciated.



SPARK CANCELLED:

Wed, June 5th & Thurs, June 6th

The after school SPARK program will not be available Wednesday and Thursday, June 5th and 6th, which are the last two days of school. All students are dismissed at 11:30. **SPARK will not be in session either day.**

Fair Week Attendance:

attendance ~~MATTERS~~

In the past Plaza School was in session the whole week of the Glenn County Fair and we had all of Thanksgiving week off of school. However, three years ago I changed the schedule to accommodate students who participated in the fair because I wanted to support our 4H students. Unfortunately, many students are now choosing to miss school on Tuesday and Wednesday. I realize it is near the end of the school year so many people may believe it doesn't affect their education, but it does. Our teachers are still planning educational lessons and it is a disruption to the class schedule when the teacher must reteach lessons or spend time ensuring students understand missed assignments. Furthermore, it impacts the attendance rate for Plaza, which reduces important funding. Plaza School's revenue only comes from students who attend school.

While I understand the fair has specific days and times for animals to be registered and weighed, it is important that students check into school at some point during the day. Coming to school tardy is better than absent for the day. Please make an effort to attend Tuesday and Wednesday.

Plaza After School Program:

Applications are available for next years' after school program. Space is limited so please enroll your child(ren) soon. The fee will be the same as previous years; \$180 per year for one child or \$200 for two or more. Your child will not be enrolled if you have any unpaid enrollment fees from the previous school year. Additionally, to ensure your child is enrolled for next year's program, you must submit the **full** annual fee, as well as the completed application. If you have already submitted your application, but not paid the fee, please do so before the end of the year. Again, only those who turn in payment will be accepted. If you are unable to pay the full fee when you turn in the application, contact Mr. Conklin by email, phone, or feel free to stop by the office.



Meal Account:

As the school year comes to an end it is important that all meal accounts be paid in full.

Please make sure that your student's meal account has a positive balance. Positive balances will be carried over to the new school year. If your child is in 8th grade, any remaining balance will be transferred to a sibling's account or refunded in full by the end of the school year.

Starting May 1st the Food Services Department will be running negative balance reminders daily.

- Parents/guardians will be notified with a postcard reminder sent home with student.

PLEASE CHECK BACKPACKS.

Feel free to contact the Food Services Manager Mary Lohse, if you would like to know the balance of your student's account. 865-1250 ext. 26

Thank you for your cooperation!

Plaza Community Club:

I would like to thank everyone who helped put on another great Plaza School Carnival this year. It was great seeing so many people participate. We couldn't have done it without your donations, volunteerism, and participation. A special thank you is appropriate for our Plaza Community Club members who spent the last several months planning, preparing, and hosting the Carnival. It is just a small group of people who do nearly all the work behind the scenes.



Things to Remember:

- Sign up for the school wide Remind app (**different from classroom Remind**) and SimplyCircle email notification systems
- Turn in box top
- Like us on Facebook

Yearbook:

If you are still interested in purchasing a yearbook, please see Mrs. Henning, or stop by the office as soon as possible.

REMINDER (6th Grade):

Before the start of the 2019-20 school year, make sure that your incoming 7th grade students are ready!

Vaccines required for 7th grade (California Code of Regulations (CCR), Title 17, Section 6020) include:



- 1 dose of Tdap
- 2 doses of Varicella
- 2 doses of measles-containing vaccine: most students will have received these before starting Kindergarten, but some may have missed doses along the way.
- Other vaccines encouraged but not required for 7th graders include meningococcal and HPV vaccines.

To avoid the back-to-school rush, we encourage 6th graders to make their vaccine appointments now and provide our office with verification.

Lost and Found:

Please make sure you check the lost and found rack in the cafeteria and K-3 building.

All lost and found items left after the last day of school will be donated at the end of the year.



THE PIRATE'S POST

June 3, 2019



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Dates to Remember:

- Jun 3 4th-8th Field Trip to Chico
- Jun 4 Kinder Promotion
- Jun 5 Minimum Day Dismissal @ 11:30
SPARK is not in session
8th Grade Graduation @ 7 pm
- Jun 6 Minimum Day Dismissal @ 11:30
Last day of school
SPARK is not in session
- Jun 13 Public Hearing for 2019-20 LCAP and
Budget Board Meeting @ 3 pm
- Jun 20 Board Meeting @ 3 pm



Congratulations to our graduating 8th graders. Although many started Plaza as Kindergarteners, several were new the last few years. It didn't take long for them to become "one of us", a Plaza Pirate. We wish them luck in all their future endeavors.

NO SPARK

June 5th & June 6th

The after school SPARK program will not be available Wednesday and Thursday, June 5th and 6th, which are the last two days of school. All students are dismissed at 11:30. SPARK will not be in session either day.

We Hope to See You Next Year!

If you know your child will not be returning to Plaza next year, please let us know as soon as possible so we can prepare for next year's enrollment.

If you live out of Plaza School District boundaries, you must ensure that you have a current inter-district transfer agreement on file with both your home district, as well as Plaza. Most districts require that you fill out a form annually. Willows' agreement is good for five years. Please visit your district of residence for the 2019-20 form.

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Fee: \$180 per year for one child or \$200 for two or more.

Your child will not be enrolled if you have any unpaid enrollment fees from the previous school year. Additionally, to ensure your child is enrolled for next year's program, you must submit the **FULL ANNUAL FEE** along with the completed application.

Things to Remember:

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- Turn in box tops
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Summer Reading:

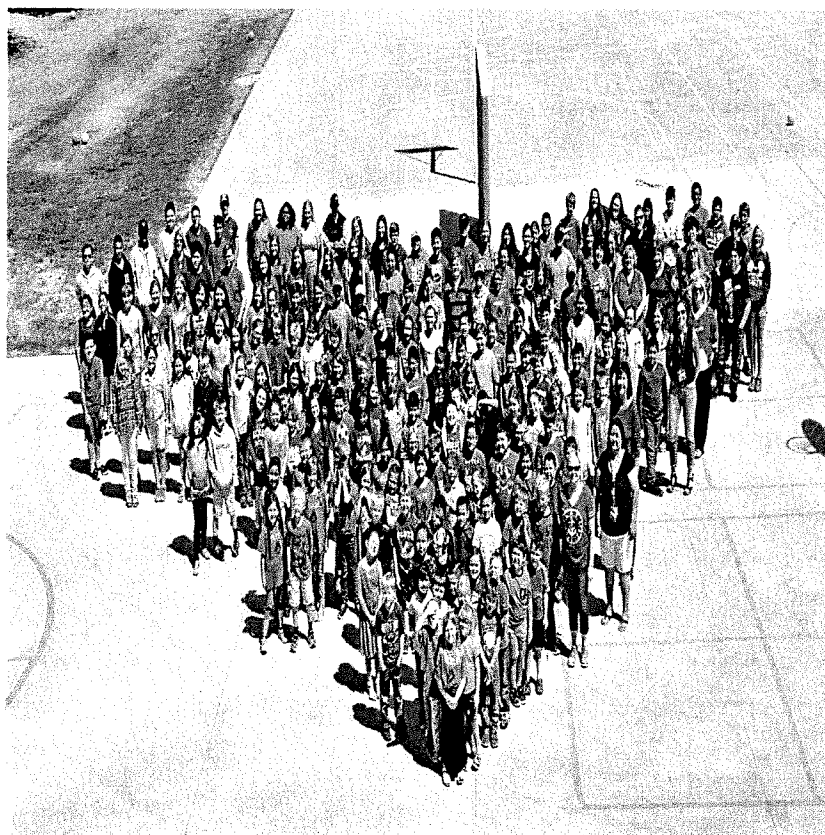


To encourage the children to continue to read over the summer we are again offering a special field trip at the beginning of next school year. All children, Kindergarten through 7th grade are included. Children who have not learned to read yet may have ten books read to them. Children in 2nd through 4th grades next year will have to read ten (10) books and list them. Children in grades 5 through 8 (next year) need to read 5 grade level books containing at least 100 pages each. These books may include the ones read from the Orland Library summer reading program. Make sure you record the books on the note sent home and return it the first day of school.

Congratulations

Mrs. Fowler!

For the last 38 years, Mrs. Fowler has touched the lives of countless kids all over Glenn County. She will always be remembered for her spotless classroom, dedication to her students, witty sense of humor, singing in class, competitive spirit when she was coaching, and her love of chocolate and Plaza School! Thank you Mrs. Fowler for 38 years of hard work and dedication to the Plaza School Community.



Plaza Community Club (PCC)
Minutes for April 11th, 2019

6:05 pm - Cindy called meeting to order

March minutes read by Kristina – m/Kelly, 2nd/Kristen – AA

Treasurer report read by Sharie – m/ Kristen, 2nd/Scott – AA

Old Business

Smartboards - The district will not contribute any funds. Cindy received a quote from a retailer in southern California for \$2,850.00. This includes the board, wall mount and licensing. There will be a demo on 4/15 @ noon with another company for anyone interested.

Cricut - has been purchased and the vinyl. Need to figure out storage of all the items.

Carnival - Kristen has a list of names of helpers from OHS. We discussed a couple games, the fish have been purchased, need a door for a game, mirror and picture frame.

Silent Auction - need an update from teachers after break.

New Business

Need nominations for Vice President, Secretary and Treasurer

Cindy brought up Teacher Appreciation Week 5/6- 5/10 - Door decorations for 5/6 will be Room Moms or they can delegate. Schedule has been coordinated with Mr. C. Motion for a budget of \$350 by Scott, 2nd/ Casey - AA

Meeting adjourned @ 6:53 pm

Next Meeting 5/23

Register Report

4/11/2019 through 5/31/2019

5/29/2019

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 4/10/2019								19,461.48
4/12/2019	Community ... ATM		Amazon		Canival Exp...		R	18.98
4/12/2019	Community ... ATM		Round Table	Pizza	CC Meeting		R	147.69
4/16/2019	Community ... ATM		Walmart	Raffle Prize...	Carnival Exp...		R	78.63
4/17/2019	Community ... ATM		Sav Mor	Ice	Carnival Exp...		R	24.65
4/18/2019	Community ... ATM		Amazon	Raffle Prize	Carnival Exp...		R	266.56
4/19/2019	Community ... ATM		Bath And Body	Raffle Prize	Carnival:Car...		R	41.83
4/19/2019	Community ... 2882		Lowes	Raffle prize...	Carnival Exp...		R	206.91
4/22/2019	Community ... ATM		Oscars	Hats/Visors	Clothing Order		R	380.74
4/22/2019	Community ... ATM		Walmart		Carnival Exp...		R	228.32
4/22/2019	Community ... ATM		Farntown Vi...	Raffle Prize	Carnival:Car...		R	19.93
4/22/2019	Community ... ATM		Walmart		Carnival Exp...		R	37.44
4/23/2019	Community ... 2866		Dee Dee Ca...	Kitchen Ex...	Carnival Exp...			636.23
4/23/2019	Community ... ATM		Dollar Tree	Table Cove...	Carnival Exp...		R	17.29
4/24/2019	Community ... 2867		John Lovel	Black Jack ...	Carnival:Bl...		R	150.00
4/24/2019	Community ... ATM		Amazon	Games	Canival Exp...		R	24.06
4/24/2019	Community ... DEP		Depoist	Carnival Inc...	Carnival Inco...		R	2,761.00
4/25/2019	Community ... 2868		**VOID**		Void Transa...		R	0.00
4/25/2019	Community ... ATM		Amazon	Games	Canival Exp...		R	15.71
4/25/2019	Community ... 2883		Walmart		Carnival Exp...		R	225.38
4/26/2019	Community ... 2870		Cash	start up cas...	Carnival:Cas...		R	450.00
4/26/2019	Community ... 2871		Gonzalez Ta...	Tent/Tables	Canival Exp...			150.00
4/26/2019	Community ... 2872		Gonzalez Ju...	Bounce Ho...	Carnival Exp...			200.00
4/26/2019	Community ... 2873		Funny Faces	Balloon Twi...	Canival Exp...		R	190.00
4/26/2019	Community ... ATM		Sav Mor	Rolls	Canival Exp...		R	113.07
4/26/2019	Community ... ATM		Dollar Tree	decor, tape	Carnival Exp...		R	16.16
4/26/2019	Community ... ATM		Grocery Outlet	Popsicles, ...	Carnival Exp...		R	40.13
4/26/2019	Community ... ATM		Papa Murphy's	Pizza for S...	Carnival Exp...		R	54.00
4/26/2019	Community ... ATM		Taco Bell				R	18.37
4/26/2019	Community ... DEP		Depoist	Carnival Inc...	Carnival Inco...		R	7,552.00
4/26/2019	Community ... DEP		Depoist	Carnival Inc...	Carnival Inco...		R	631.00
4/27/2019	Community ... ATM		Sav Mor	2 liter Sodas	Carnival Exp...		R	79.33
4/27/2019	Community ... ATM		Andy's Butch...	Teacher Ap...	Additional A...		R	193.66
4/27/2019	Community ... DEP		Depoist	Carnival Inc...	Carnival Inco...		R	4,674.00
4/27/2019	Community ... DEP		Depoist	Carnival Inc...	Carnival Inco...		R	2,173.00
4/27/2019	Community ... DEP		Depoist	Carnival Inc...	Carnival Inco...			315.00
5/1/2019	Community ... 2874		Dee Dee Ca...	Kitchen Ex...	Carnival Exp...			400.79
5/1/2019	Community ... 2875		Kristen Cush...	Game Expe...	Carnival Exp...			375.17
5/1/2019	Community ... ATM		Sammy's	Taco Bar/ T...	Additional A...			177.00
5/3/2019	Community ... 2876		Plaza Eleme...	Yearbooks	Yearbook			750.00
5/9/2019	Community ... 2877		Nick Henning	Tri Tip, Chic...	Carnival Exp...			2,380.40
5/9/2019	Community ... 2878		Cindy Fleharty	Game Expe...	Canival Exp...			131.63
5/10/2019	Community ... 2879		Loretta Osburn	Class Fund...	Class Funds:...			181.87
5/10/2019	Community ... 2880		Chelsey Spo...	Class Funds	Class Funds:...			121.23
5/10/2019	Community ... 2881		Lauren Obrian	Painting	Canival Exp...			50.00
5/31/2019	Community ... ATM		Waste	Garbage E...	Carnival Exp...			158.67
4/11/2019 - 5/31/2019								9,354.07

BALANCE 5/31/2019

28,815.55

TOTAL INFLOWS

18,106.00

Plaza Community Club Meeting
5-30-2019

Call To Order: John Canalia

Last Months Minutes: Kristina Hudson

Treasure's Report: Cindy Fleharty

Old Business:

Carnival conclusion-

Smartboards-

New Business:

Nominations-

Treasurer- position vacated by Sara Yancey.

Vice President- position held by Cindy Fleharty.

Secretary- position vacated by Kristina Hudson.

Upcoming Events: Schools out for **SUMMER-** Next meeting?

SCHOOL-CONNECTED ORGANIZATIONS

Persons proposing to establish a school-connected organization shall submit a request to the Governing Board for authorization to operate at the school. The request for authorization shall contain:

1. The name and purpose of the organization
2. The date of application
3. Bylaws, rules, and procedures under which the organization will operate, including procedures for maintaining the organization's finances, membership qualifications, if any, and an agreement that the group will not engage in unlawful discrimination
4. The names, addresses, and phone numbers of all officers
5. A list of specific objectives
6. An agreement to grant the district the right to audit the group's financial records at any time, either by district personnel or a certified public accountant
7. The name of the bank where the organization's account will be located and the names of those authorized to withdraw funds
8. The signature of the principal of the supporting school
9. Planned use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future
10. An agreement to provide evidence of liability insurance as required by law

(cf. 1330 - Use of School Facilities)

Requests for subsequent authorization shall be presented to the Superintendent/Principal or designee annually, along with a financial statement showing all income and expenditures from fund-raisers. If the Superintendent/Principal or designee proposes to deny the request for reauthorization, he/she shall present his recommendation to the Board for approval.

Upon consent of the Superintendent/Principal or designee, school-connected organizations may use the school's name, school team's name, or any logo attributable to the school or district.

School-connected organizations are prohibited from hiring or directly paying district employees. Organizations may make donations to the district to cover the costs of additional

SCHOOL-CONNECTED ORGANIZATIONS (continued)

employees, but only if such positions are approved in advance by the Board. At their discretion, employees may volunteer to perform activities for school-connected organizations during non-working hours.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

PLAZA ELEMENTARY SCHOOL DISTRICT CALENDAR 2019-20

August

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30

17

September

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18*	19	20
23	24	25	26	27
30				

18

October

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31*	

19

November

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

17

December

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20*
23	24	25	26	27
30	31			

15

January

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29*	30	31

19

February

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28

15

March

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25*	26	27
30	31			

22

April

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29*	30	

17

May










M	T	W	Th	F
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4	5	6	7	8
11	12	13*	14	15
18	19	20	21	22
25	26	27	28	29

18

June

M	T	W	Th	F
1	2**	3**	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

3

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/2/2020
- ** Minimum Day (out @ 11:30)

Board Approved: 12/13/18

School Site Council
April 30th, 2019
3:00pm

I. Call meeting to Order

Mr. Conklin called the meeting to order at 3:02pm

II. Pledge of Allegiance

III. Approve February 5th, 2019 minutes

Ms. Limberg moved to approve. Scott Fleharty second. AA

IV. Approve 2019-20 Consolidated Application and Reporting System (CARS)

Mr. Conklin explained that since we receive federal money, we need to apply each year. Scott Fleharty moved to approve. Mr. Lee second. AA

V. 2018-19 LCAP Survey

Mr. Conklin discussed this year's survey and handed them out for members to review. Meghan Tanner recommended using an online site like Survey Monkey next year. Scott Fleharty recommended including in the back to school packets.

VI. 2018-19 Local Control and Accountability Plan (LCAP) Goals

Mr. Conklin discussed the LCAP goals, measurable outcomes, and actions/services. Scott Fleharty moved to approve the goals. Ms. Limberg second. AA.

VII. Local Education Agency Plan (LEAP) Goals

Mr. Conklin explained that the LEAP goals and actions/services will be the same as the LCAP. Ms. Limberg moved. Scott Fleharty second. AA

VIII. Adjournment

The meeting was adjourned at 3:45pm

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date: ☐ October 2018
(*check one*) ☐ January 2019
☒ April 2019
☐ July 2018

Date for information to be reported publicly at governing board meeting: June 13th, 2019

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Patrick M. Conklin

Print Name of District Superintendent

Signature of District Superintendent

6/13/2019
Date

Response to Immigration Enforcement

The Board of Trustees is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

The Superintendent/Principal or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

(cf. 5145.6 - Parental Notifications)

Consistent with requirements of the California Office of the Attorney General, the Superintendent/Principal or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent/Principal or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

Legal Reference:

EDUCATION CODE

- 200 Educational equity
- 220 Prohibition of discrimination
- 234.1 Safe Place to Learn Act
- 234.7 Student protections relating to immigration and citizenship status
- 48204.4 Evidence of residency for school enrollment
- 48980 Parental notifications
- 48985 Notices to parents in language other than English

GOVERNMENT CODE

- 8310.3 California Religious Freedom Act

PENAL CODE

- 422.55 Definition of hate crime
- 627.1-627.6 Access to school premises, outsiders

UNITED STATES CODE, TITLE 20

- 1232g Family Educational Rights and Privacy Act

COURT DECISIONS

- Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

- Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

- Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

WEB SITES

- CSBA: <http://www.csba.org>
- California Office of the Attorney General: <http://oag.ca.gov>
- California Department of Education: <http://www.cde.ca.gov>
- California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>
- California Department of Justice: <http://www.justice.gov>
- U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>
- U.S. Immigration and Customs Enforcement: <https://www.ice.gov>
- U.S. Immigration and Customs Enforcement, Online Detainee Locator System: <https://locator.ice.gov/odls>

Policy adopted: **PLAZA ELEMENTARY SCHOOL DISTRICT Orland, California**

BULLYING

The Board of Trustees recognizes the harmful effects of bullying on student learning and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6163.4 - Student Use of Technology)

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.

(cf. 0420 - School Plans/Site Councils)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

As appropriate, the Superintendent/Principal or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development

and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

(cf. 1020 - Youth Services)

Bullying Prevention

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

(cf. 5137 - Positive School Climate)

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History-Social Science Instruction)

Such instruction shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

The Superintendent/Principal or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent/Principal or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent/Principal or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent/Principal or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent/Principal, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

(cf. 6164.2 - Guidance/Counseling Services)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent/Principal or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 Comprehensive safety plan

32283.5 Bullying; online training

35181 Governing board policy on responsibilities of students

35291-35291.5 Rules

48900-48925 Suspension or expulsion

48985 Translation of notices

52060-52077 Local control and accountability plan
PENAL CODE
422.55 Definition of hate crime
647 Use of camera or other instrument to invade person's privacy; misdemeanor
647.7 Use of camera or other instrument to invade person's privacy; punishment
653.2 Electronic communication devices, threats to safety
CODE OF REGULATIONS, TITLE 5
4600-4687 Uniform complaint procedures
UNITED STATES CODE, TITLE 47
254 Universal service discounts (e-rate)
CODE OF FEDERAL REGULATIONS, TITLE 28
35.107 Nondiscrimination on basis of disability; complaints
CODE OF FEDERAL REGULATIONS, TITLE 34
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
110.25 Notification of nondiscrimination on the basis of age
COURT DECISIONS
Wynar v. Douglas County School District, (2013) 728 F.3d 1062
J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California's Social and Emotional Learning: Guiding Principles, 2018
Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Bullying at School, 2003
CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS
Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Guidance to Schools: Bullying of Students with Disabilities, October 2014
Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ls/ss>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <https://gtlcenter.org>

Collaborative for Academic Social and Emotional Learning: <https://casel.org>

Common Sense Media: <http://www.common sense media.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth: <https://www.partnerforchildren.org>

U.S. Department of Education: <http://www.ed.gov>

PLAZA ELEMENTARY SCHOOL DISTRICT

Policy adopted: First Draft April 25th, 2019

Orland, California

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
April 25th, 2019
3:00PM
Minutes

- I. **Call to Order** - The meeting was called to order at 3:08 p.m.
- II. **Pledge of Allegiance**
- III. **Members Present** - PJ Davis, Connie King, Patrick Conklin, Ms. Limberg, Mrs. Sanchez, Ms. Tefs and Mrs. Lohse.
- IV. **Correspondence**
 - a. **April 9th, 2019 Letter from Lt. Brandy McDonald, GCSO Regarding Youth Tobacco Education and Enforcement Grant** – Mr. Conklin informed the board of a new grant that would fund installation of vape detectors in bathrooms.
- V. **Superintendent Report/Information**
 - A. **Food Service Authority for Walden Academy** – Mr. Conklin discussed the possibility of becoming Walden’s Food Service Authority. This would require adding an additional two hours for Mrs. Bly and charging an indirect cost for Mrs. Lohse’s time.
 - B. **April Pirate’s Post** - Informational
 - C. **Plaza Community Club** – Mr. Conklin reminded the board that the carnival is April 27th.
 - D. **Local Control and Accountability Plan Goals** – Mr. Conklin reviewed the three goals with the board.
 - E. **Facilities**
 - 1. **Septic** – Mr. Conklin informed the board that Norcal is almost done with the septic project and that it had passed inspection.
 - 2. **Water Quality Report** – Informational
 - F. **2018-19 Enrollment** - We currently have 205 students enrolled.
 - G. **Bus Inspection** – Mr. Conklin reported that the bus inspection was performed and we will need to get the hood of the bus painted due to paint fading and chipping.
 - H. **Board Member for 8th Grade Graduation on Wednesday, June 5th at 7:00pm** – Mr. Titus was volunteered.
 - I. **Summer School July 15th-August 1st, 2019** – Mr. Conklin informed the board that Ms. Limberg and Mrs. Edson would be the summer school teachers.
 - J. **June 13th, 2019 Public Hearing and June 20th, 2019 Regular Board Meeting** - Informational
 - K. **First Read Board Policy 5145.13 Response to Immigration Enforcement** - Informational
 - L. **First Read Board Policy 5131.2 Bullying** - Informational
 - M. **LCAP and Cafeteria Survey Results** – Mr. Conklin reported that the surveys had been performed and returned.
- VI. **Comments: Agenda Items Only**—None
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Consent Agenda: Routine matters that can be approved with one motion.**
 - i. **Approve Minutes of the March 21st, 2019 Regular Board Meeting**

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
April 25th, 2019
3:00PM
Minutes

- ii. **Approve Minutes of the April 4th, 2019 Special Board Meeting**
- iii. **Approve Warrant Registers—February 6th - April 12th, 2019**
- iv. **Approve Budget Transfers— None**
- v. **Approve Annual Education Protection Account (EPA) Spending Plan per Prop. 30**
- vi. **Approve Annual Evaluation of Parent Involvement Policy Ed Code 11503/PESD BP6020**
- vii. **Approve 8th Grade class trip to American River Recreation, Coloma, CA May 23rd - 24th, 2019**
- viii. **Certification that 8th Grade Students Meet Graduation Requirements/Sign Diplomas**
- ix. **Approve 2019-20 Consolidated Application**
PJ Davis motioned to approve the Consent Agenda, Connie King seconded and the motion carried 2-0.
- 2. **Approve 2018-19 Summer School Stipends –** Connie King motioned to approve the summer school stipends, PJ Davis seconded and the motion carried 2-0.
- 3. **Approve Plaza School as Food Service Authority for Walden Academy for the 2019-20 School Year -** Connie King motioned to approve Plaza School as Walden Academy's Food Service Authority, PJ Davis seconded and the motion carried 2-0.
- 4. **Approve Adopting EngageNY English Language Arts Curriculum for 7th and 8th Grade -** PJ Davis motioned to approve the EngageNY ELA Curriculum, Connie King seconded and the motion carried 2-0.
- 5. **Appoint Mandy Edson as 1.0 Second Grade Teacher for the 2019-20 School Year -** Connie King motioned to approve Mrs. Edson as the 2nd Grade Teacher for 2019-20, PJ Davis seconded and the motion carried 2-0
- VIII. **Comments: Non Agenda Items—None**
- IX. **Closed Session-** The meeting went into closed session at 3:50 p.m.
- X. **Personnel-- Pursuant to Government Code -** No action was taken.
- XI. **Contract Negotiations-- Pursuant to California Education Code -** No action was taken.
- XII. **Adjournment -** The meeting was adjourned at 4:23 p.m.

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
May 30th, 2019
3:00PM
Minutes

- I. **Call to Order** - The meeting was called to order at 3:02 p.m.
- II. **Pledge of Allegiance**
- III. **Members Present** - Darin Titus, PJ Davis, Connie King, Patrick Conklin, Mrs. Edson, Mrs. McDade and Mrs. Sanchez.
- IV. **Correspondence** - None
- V. **Superintendent Report/Information** - None
- VI. **Comments: Agenda Items Only**—None
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Approve Classified Salary Schedule with 4% raise to Range 1** - PJ Davis motioned to approve a 4% raise to the classified salary schedule, Connie King seconded and the motion carried 3-0.
- VIII. **Comments: Non Agenda Items**—None
- IX. **Closed Session**- The meeting went into closed session at 3:04 p.m.
 - a. **Contract Negotiations-- Pursuant to California Education Code** - The board discussed negotiations. No action was taken.

The meeting returned to open at 3:40 p.m.
- X. **Adjournment** – The meeting adjourned at 3:42 p.m.

005 PLAZA SCHOOL DISTRICT
Warrant Register

J93861 PV0100 L.00.00 06/06/19 PAGE 1

L.00.00 06/06/19 PAGE 1

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	Paid	Batch	Description
													PV amount	UT	UT-Obj	UT-Rate	UT-Amount 1099
000416	000627/00	ADVANCED DOCUMENT											4/18/2019	4/18/2019	4/24/2019	59	
		1. 01-0000-0-1110-1000-4300-000-0000-000000															
		MAR 2019 COPIES											240.56	N			N
000457	000627/00	ADVANCED DOCUMENT											5/14/2019	5/14/2019	5/22/2019	64	
		1. 01-0000-0-1110-1000-4300-000-0000-000000											154.14	N			N
		APR 2019 COPIES															
000415	000474/00	AT&T											4/18/2019	4/18/2019	4/24/2019	59	
		1. 01-0000-0-0000-8100-5910-000-0000-000000											53.82	N			N
		3/10/19-4/9/19 PHONE SERVICE															
000462	000474/00	AT&T											5/20/2019	5/20/2019	5/29/2019	65	
		1. 01-0000-0-0000-8100-5910-000-0000-000000											60.77	N			N
		4/10/19-5/9/19 PHONE SERVICE															
000417	000491/00	BASIC LABORATORY INC											4/18/2019	4/18/2019	4/24/2019	59	
		1. 01-0000-0-0000-8100-5560-000-0000-000000											78.60	N			N
		WATER MONITORING															
000431	000491/00	BASIC LABORATORY INC											4/29/2019	4/29/2019	5/08/2019	61	
		1. 01-0000-0-0000-8100-5560-000-0000-000000											50.60	N			N
		WATER TEST															
000451	000491/00	BASIC LABORATORY INC											5/14/2019	5/14/2019	5/22/2019	64	
		1. 01-0000-0-0000-8100-5560-000-0000-000000											78.60	N			N
		WATER MONITORING															
000446	000455/00	CDW GOVERNMENT INC											5/07/2019	5/07/2019	5/15/2019	63	
		1. 01-0000-0-0000-8100-6400-000-0000-000000											865.21	N			N
		BACK UP BATTERY- SERVER															
000480	000505/00	CHRISTY WHITE ACCT CORP										272956198	5/29/2019	5/29/2019	6/05/2019	66	

000480	000505/00	CHRISTY WHITE ACCT CORP	272956198
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Pay Voucher Transactions
Date: 04/13/2019 - 06/06/2019
PV#: 000000 - 999999

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description
														PV amount	UT		UT-Rate		UT-Amount
000480	(CONTINUED)																		
														1,115.00	N				N
000420	000600/00	CORNELL DISTRIBUTING											4/23/2019	4/25/2019		5/01/2019	60		
														58.52	N				N
														58.51	N				N
														107.90	N				N
														107.90	N				N
													332.83 *				0.00 *		
000429	000600/00	CORNELL DISTRIBUTING											4/29/2019	5/02/2019		5/08/2019	61		
														82.90	N				N
														82.90	N				N
														40.71	N				N
														40.70	N				N
													247.21 *				0.00 *		
000441	000600/00	CORNELL DISTRIBUTING											5/06/2019	5/09/2019		5/15/2019	63		
														81.53	N				N
														81.52	N				N
														75.90	N				N
														75.90	N				N
													314.85 *				0.00 *		

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 04/13/2019 - 06/06/2019
PV#: 000000 - 999999

J93861 PV0100 L.00.00 06/06/19 PAGE 5

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BDR	Tax ID	Inv Date	Entered	UT	Obj	UT-Obj	Batch	Description
													PV amount	UT		UT-Rate		UT-Amount
000439	000577/00	Dick Blick Art Materials										5/03/2019	5/03/2019			5/08/2019	62	
	1. 01-4128-0-1110-1000-4300-000-000000	ART SUPPLIES- E. HEISE											58.75	N				N
000456	000577/00	Dick Blick Art Materials										5/14/2019	5/14/2019			5/22/2019	64	
	1. 01-4128-0-1110-1000-4300-000-000000	ART SUPPLIES- E. HEISE											787.78	N				N
000450	000577/00	Dick Blick Art Materials										5/15/2019	5/15/2019			5/22/2019	64	
	1. 01-0000-0-1110-1000-4300-000-000000	ART SUPPLIES- E. HEISE											99.56	N				N
000463	000577/00	Dick Blick Art Materials										5/20/2019	5/20/2019			5/29/2019	65	
	1. 01-4128-0-1110-1000-4300-000-000000	ART SUPPLIES- E. HEISE											24.15	N				N
	2. 01-0000-0-1110-1000-4300-000-000000	ART SUPPLIES- E. HEISE											49.08	N				N
	Total amount											73.23 *				0.00 *		
000483	000593/00	ELIZABETH RELF										5/30/2019	5/30/2019			6/05/2019	66	
	1. 01-9124-0-1110-1000-4300-000-000000	REIMB SPARK SUPPLIES											29.98	N				N
	2. 01-9124-0-1110-1000-4300-000-000000	REIMB SPARK SUPPLIES											8.62	N				N
	Total amount											38.60 *				0.00 *		
000437	000149/00	GLENN CO ENVIRONMENTAL HEALTH										5/03/2019	5/03/2019			5/08/2019	62	
	1. 13-5310-0-0000-3700-5890-000-000000	ANNUAL FEE- CAFE PERMIT											200.00	N				N
000474	000520/00	GREG'S HEATING & A/C									680370344	5/23/2019	5/23/2019			5/29/2019	65	
	1. 01-0000-0-0000-8100-5630-000-000000	SERVICE- CONTACTOR/ CAPACITOR											200.00	N				Y
000468	000362/00	HILLYARD INC.										5/23/2019	5/23/2019			5/29/2019	65	

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														PV amount	UT		UT-Rate		UT-Amount
000468	(CONTINUED)																		
		1. 01-0000-0-0000-8100-4300-000-000000												588.09	N				N
		SITE SUPPLIES- PAPER TOWELS																	
000478	000367/00	HOBART											5/29/2019	5/29/2019		6/05/2019	66		
		1. 13-5310-0-0000-3700-5630-000-000000												212.41	N				N
		SERVICE WOLF RANGE																	
000458	000055/00	KINGSLEY BOGARD LLP										680174925	5/14/2019	5/14/2019		5/22/2019	64		
		1. 01-0000-0-0000-7600-5815-000-000002												810.50	N				E
		PROFESSIONAL SERVICES- SEPTIC																	
000461	000651/00	LORETTA D. OSBURN											5/15/2019	5/15/2019		5/22/2019	64		
		1. 01-0000-0-1110-1000-4300-000-000000												52.93	N				N
		REIMB. CLASSROOM SUPPLIES																	
000425	000650/00	NATIONAL ANALYTICAL LAB. INC.											4/24/2019	4/24/2019		5/01/2019	60		
		1. 35-7720-0-0000-8500-5840-000-000000												1,705.00	N				N
		ASBESTOS BUILDING INSPECTION																	
000469	000645/00	NOR CAL SOLAR CLEAN										510628048	5/23/2019	5/23/2019		5/29/2019	65		
		1. 01-0000-0-0000-8100-5630-000-000000												150.00	N				N
		SOLAR PANEL CLEANING																	
000418	000049/00	OFFICE DEPOT											4/18/2019	4/18/2019		4/24/2019	59		
		1. 01-0000-0-1110-1000-4300-000-000000												584.29	N				N
		K-8 SUPPLIES																	
000470	000049/00	OFFICE DEPOT											5/23/2019	5/23/2019		5/29/2019	65		
		1. 01-0000-0-1110-1000-4300-000-000000												171.93	N				N
		K-8 SUPPLIES																	
		2. 01-0000-0-0000-2700-4300-000-000000												35.55	N				N
		OFFICE SUPPLIES																	
		Total amount											207.48	*			0.00	*	

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000477	000049/00	OFFICE DEPOT										5/29/2019	5/29/2019	5/29/2019	6/05/2019	66			
	1.	01-0000-0-1110-1000-4300-000-000000										120.46	N						N
		7TH & 8TH BINDERS (CURRICULUM)																	
000489	000049/00	OFFICE DEPOT										6/05/2019	6/05/2019			67			
	1.	01-0000-0-1110-1000-4300-000-000000										70.37	N						N
		KINDER CURRICULUM SUPPLIES																	
	2.	01-0000-0-1110-1000-4300-000-000000										19.60	N						N
		KINDER CURRICULUM SUPPLIES																	
	Total amount											89.97 *				0.00 *			
000421	000050/00	ORLAND HARDWARE & IMP. CO.										4/23/2019	4/23/2019			5/01/2019	60		
	1.	01-0000-0-0000-8100-4300-000-000000										54.51	N						N
		SITE SUPPLIES																	
	2.	01-0000-0-0000-8100-4300-000-000000										23.25	N						N
		SITE SUPPLIES																	
	Total amount											77.76 *				0.00 *			
000433	000050/00	ORLAND HARDWARE & IMP. CO.										4/30/2019	4/30/2019			5/08/2019	61		
	1.	01-0000-0-0000-8100-4300-000-000000										33.19	N						N
		SITE SUPPLIES																	
000448	000050/00	ORLAND HARDWARE & IMP. CO.										5/08/2019	5/08/2019			5/15/2019	63		
	1.	01-0000-0-0000-8100-4300-000-000000										61.14	N						N
		SITE SUPPLIES																	
000476	000050/00	ORLAND HARDWARE & IMP. CO.										5/28/2019	5/28/2019			6/05/2019	66		
	1.	01-0000-0-0000-8100-4300-000-000000										41.25	N						N
		SITE SUPPLIES																	
000485	000050/00	ORLAND HARDWARE & IMP. CO.										6/04/2019	6/04/2019				67		
	1.	01-0000-0-0000-8100-4300-000-000000										50.34	N						N
		SITE SUPPLIES																	
000422	000054/00	PACIFIC GAS & ELECTRIC CO.										4/23/2019	4/23/2019			5/01/2019	60		

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000422	(CONTINUED)																					
		1. 01-0000-0-0000-8100-5545-000-000-000000												9.72	N						N	
		3/19/19-4/17/19 STREET LIGHT																				
000449	000054/00	PACIFIC GAS & ELECTRIC CO.											5/08/2019	5/08/2019			5/15/2019	63				
		1. 01-0000-0-0000-8100-5545-000-000-000000												38.27	N						N	
		4/3/19-5/2/19 PG&E SERVICE																				
000471	000054/00	PACIFIC GAS & ELECTRIC CO.											5/23/2019	5/23/2019			5/29/2019	65				
		1. 01-0000-0-0000-8100-5545-000-000-000000												9.74	N						N	
		4/18/19-5/16/19 STREET LIGHT																				
000447	000556/00	PATRICK CONKLIN											5/08/2019	5/08/2019			5/15/2019	63				
		1. 01-0000-0-0000-2700-4300-000-000-000000												37.04	N						N	
		REIMB. STAFF APPRECIATION SUPPL																				
000455	000573/00	PLAZA SCHOOL REVOLVING FUND											5/14/2019	5/14/2019			5/22/2019	64				
		1. 01-0000-0-0000-8500-6170-000-000-000002												50.00	N						N	
		NOTICE OF EXEMPT FEE- SEPTIC																				
		2. 01-0000-0-0000-8500-6170-000-000-000002												400.00	N						N	
		SEPTIC PLAN REVIEW																				
		Total amount											450.00 *					0.00 *				
000423	000175/00	PRO PACIFIC FRESH											4/23/2019	4/23/2019			5/01/2019	60				
		1. 13-5310-0-0000-3700-4700-000-000-000000												518.65	N						N	
		CAFETERIA FOOD																				
000430	000175/00	PRO PACIFIC FRESH											4/29/2019	5/02/2019			5/08/2019	61				
		1. 13-5310-0-0000-3700-4700-000-000-000000												508.27	N						N	
		CAFETERIA FOOD																				
		2. 13-5310-0-0000-3700-4300-000-000-000000												33.93	N						N	
		CAFETERIA SUPPLIES																				
		3. 13-5310-0-0000-3700-4700-000-000-000000												61.92	N						N	
		CAFETERIA FOOD																				
		4. 13-5310-0-0000-3700-4700-000-000-000000												561.54	N						N	
		CAFETERIA FOOD																				
		Total amount											1,165.66 *					0.00 *				

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													PV amount	UT	UT-Obj	UT-Rate	Batch	UT-Amount
000443	000175/00	PRO PACIFIC FRESH										5/06/2019	5/07/2019		5/15/2019		63	
		1. 13-5310-0-0000-3700-4700-000-000000											256.27	N				N
		CAFETERIA FOOD																
		2. 13-5310-0-0000-3700-4700-000-000000											39.56	N				N
		CAFETERIA FOOD																
		Total amount										295.83 *				0.00 *		
000450	000175/00	PRO PACIFIC FRESH										5/14/2019	5/14/2019		5/22/2019		64	
		1. 13-5310-0-0000-3700-4700-000-000000											235.84	N				N
		CAFETERIA FOOD																
		2. 01-9124-0-0000-3700-4700-000-000000											23.26	N				N
		SPARK FOOD																
		Total amount										259.10 *				0.00 *		
000466	000175/00	PRO PACIFIC FRESH										5/20/2019	5/20/2019		5/29/2019		65	
		1. 13-5310-0-0000-3700-4700-000-000000											536.25	N				N
		CAFETERIA FOOD																
000482	000175/00	PRO PACIFIC FRESH										5/30/2019	5/30/2019		6/05/2019		66	
		1. 13-5310-0-0000-3700-4700-000-000000											538.45	N				N
		CAFETERIA FOOD																
000419	000562/00	RAINFORTH GRAU ARCHITECTS									680234378	4/18/2019	4/18/2019		4/24/2019		59	
		1. 35-7720-0-0000-8500-6200-000-000000											19,800.00	N				N
		DESIGN DEV. PHASE- MODERN.																
000473	000562/00	RAINFORTH GRAU ARCHITECTS									680234378	5/23/2019	5/23/2019		5/29/2019		65	
		1. 35-7720-0-0000-8500-6200-000-000000											13,200.00	N				N
		MODERN- DESIGN DEV/CONSTR. DOC																
000475	000629/00	RAMONA HERNANDEZ										5/28/2019	5/28/2019		6/05/2019		66	
		1. 01-9124-0-1110-1000-4300-000-000000											13.04	N				N
		REIMB. SPARK SUPPLIES																
000459	000644/00	ROBERTSON ERICKSON CIVIL ENGIN										5/14/2019	5/14/2019		5/22/2019		64	

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000459	(CONTINUED)																			
		1. 35-7720-0-0000-8500-6200-000-000000 ENGINEERING- MODERNIZATION													1,098.00	N				N
000472	000419/00	SAV MOR FOODS												5/23/2019	5/23/2019		5/29/2019	65		
		1. 13-5310-0-0000-3700-4700-000-000000 CAFETERIA FOOD													26.83	N				N
000426	000065/00	SCHOLASTIC INC.												4/25/2019	4/25/2019		5/01/2019	60		
		1. 01-0000-0-1110-1000-4300-000-000000 18-19 SCHOLASTIC - J.FOWLER													145.20	N				N
000467	000195/00	STATE OF CALIFORNIA												5/23/2019	5/23/2019		5/29/2019	65		
		1. 13-5310-0-0000-3700-4700-000-000000 CAFETERIA FOOD													142.50	N				N
000424	000490/00	TCG ADMINISTRATORS/CALSTRS												4/23/2019	4/23/2019		5/01/2019	60		
		1. 01-0000-0-0000-2700-5890-000-000000 MAR 2019 403(B) MONTHLY FEE													10.00	N				N
000436	000490/00	TCG ADMINISTRATORS/CALSTRS												5/02/2019	5/02/2019		5/08/2019	61		
		1. 01-0000-0-0000-2700-5890-000-000000 APR 403(B) MONTH ADMIN FEE													10.00	N				N
000488	000490/00	TCG ADMINISTRATORS/CALSTRS												6/05/2019	6/05/2019			67		
		1. 01-0000-0-0000-2700-5890-000-000000 MAY 2019 403(b) MONTHLY FEE													10.00	N				N
000445	000069/00	TERMINIX INTERNATIONAL											363478837	5/07/2019	5/07/2019		5/15/2019	63		
		1. 01-0000-0-0000-8100-5530-000-000000 PEST CONTROL													40.00	N				Y
000442	000628/00	TIAA BANK												5/06/2019	5/06/2019		5/15/2019	63		

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PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	Paid	Batch	Description							
	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	DD	UT	Rate	UT-Obj	UT-Rate	UT-Amount	1099

Grand total											81,504.77	*****	0.00	*****	

RESIDENCY FOR HOMELESS CHILDREN

Homeless students living in the district shall be admitted to the district school upon presentation of any of the following:

1. Hotel or motel receipts
2. A letter from a social service agency or homeless shelter verifying that the student lives within the district
3. An affidavit from the parent/guardian stating that the family lives within the district

A reasonable effort shall be made to secure an address, phone number and medical release from the parent/guardian when a student is placed in a classroom.

(cf. 5125 - Student Records)

(cf. 5141.31 - Immunizations)

(cf. 6173 - Education for Homeless Children)

Legal Reference:

EDUCATION CODE

1980-1986 County community schools

2558.2 Use of revenue limits to determine average daily attendance of homeless children

39807.5 Payment of transportation costs by parents

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

CDE PUBLICATIONS

Enrolling Students in Homeless Situations, 1999

FEDERAL REGISTER

U.S. Department of Education: Notice of school enrollment guidelines, 67 Fed. Reg. 10698

WEB SITES

CDE: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

**Memorandum of Understanding Between
Plaza Elementary School District and
Glenn County Office of Education**

Purpose

This Memorandum of Understanding (MOU) establishes a formal working relationship between **Plaza Elementary School District** and **Glenn County Office of Education** (GCOE) acting as partners in the After School Education and Safety Program (ASES). The goals and objectives of our collaboration are to expand learning opportunities for students, families, and community members; to provide academic, enrichment, mentoring, and tutoring educational support; to develop cultural and linguistic competence; to offer opportunities for after school and summer recreation; to provide center-based and linked health, social, and safety services; to provide technology and career training to students; and to expand school and community participation in drug-free, supervised, and fun activities to be provided in safe and supervised learning environments.

The ASES program in collaboration with the school site and district will provide activities that support student academic achievement in language arts, math, and science that are aligned with California Common Core Content Standards. The After School program will provide activities that support development of students' positive character and behavior traits, including drug, alcohol, and tobacco prevention and violence prevention, including cyber bullying.

Description of Services

Plaza Elementary School will support the After School Education and Safety Program by providing site administration, staffing, food services, facility use, and provide the opportunity for connection with instructional day programming. Plaza Elementary will ensure the following assurances are implemented into the program:

1. The program will maintain at a minimal 85% of the required average daily attendance of 46 students
2. The program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following subject areas: language arts, mathematics, history and social science, science, and computer training.
3. The program will have an educational enrichment element that may include, but is not limited to: fine arts, career technical education, recreation, physical fitness, and prevention activities. Such activities might involve the arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
4. The program will provide a safe physical and emotional environment and opportunities for relationship building and will promote active student engagement.
5. The program will collaborate and integrate with the regular school day program and other extended learning opportunities.
6. The program will agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with EC Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program will agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (EC sections 8482.3[d][1], 8482.3[d][2], and 8483.3[c][8]).
7. The program will provide opportunities for physical activity. (EC Section 8483.3[c][7]).

8. The program is planned through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g., city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
9. The program will maintain a student to staff member ratio of no more than 20:1.
10. The program will begin operation immediately upon the end of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.)
11. The program will operate for a minimum of 15 hours per week.
12. The program will operate until at least 6:00 p.m., on every regular school day.
13. The program will establish a reasonable early release policy for students attending the after school component.
14. Elementary school and middle school or junior high pupils should participate in the full day of the program every day during which pupils participate (EC Section 8483[a][2]).
15. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity.
16. The program is not required to charge family fees or conduct individual eligibility determination based on need or income.
17. If 15 percent or more of the pupils enrolled in a public school that provides instruction in Kindergarten or any of grades 1 to 12, inclusive, speak a single primary language other than English, as determined from the census data submitted to the CDE in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language (EC Section 48985 [a]).
18. The program will establish qualifications for each position so that all staff members directly supervising students meet the minimum qualifications of an instructional aide, pursuant to the policies of the district.
19. Staff and volunteers will fulfill health screening and fingerprint clearance requirements in current law and in compliance with school district, private school, or agency policy.
20. The program will provide staff training and development.
21. A program may provide a maximum of three staff development days a year during regular program hours using grant funds.
22. The program will keep accurate program attendance records and report actual attendance to GCOE on a monthly basis.
23. The program will report school day attendance rates for participating students.
24. The program will meet all evaluation requirements, including participation in a statewide evaluation process as determined by the CDE, and provide all required information on a timely basis.
25. The program will provide information for the statewide independent evaluation.
26. The program will respond to any additional surveys or other methods of data collection that may be required throughout the life of the program.
27. The program agrees to provide information to the department for the purpose of program evaluation and will certify that program evaluations will be based upon any requirements recommended by the Advisory Committee on Before and After School Programs and adopted by the state board, including the annual outcome-based data for evaluation (EC sections 8482.3[f][7], 8482.3[f][8], 8483.3[c][11], and 84884[a]).
28. The program will expend no more than 15 percent of overall grant funding on administrative costs, which include indirect costs.

29. The program will ensure that no less than 85 percent of that funding is allocated to school sites for direct services to pupils. The cost of a program site supervisor may be included as direct services provided that at least 85 percent of the site supervisor's time is spent at the program site (EC Section 8483.9[c]).
30. All funds expended will supplement, but not supplant, existing funding for afterschool programs. State categorical funds for remedial education activities shall not be used to make the required contribution of local funds for those after school programs. (EC sections 8483.5[e] and 8483.7[b]).
31. Each partner in the application agrees to share responsibility for the quality of the program (EC Section 8482.3[f][5]).
32. The program agrees to follow all fiscal reporting and auditing standards required by the CDE (EC Section 8482.3[f][5]).
33. First priority for enrollment of pupils in an after school program shall be given to homeless youth and pupils identified by the program as being in foster care (EC Section 8483[c][1][a]) and second priority shall be given to middle and junior high pupils who attend program daily (EC Section 8483[c][1][b]).
34. The program will engage in community collaboration, including, but not limited to, demonstrated support of the school site principal and staff (EC Section 8483.3[c][6]).
35. The program will engage in the collection and use of social, behavioral, or skill development data collection to support quality program improvement process (EC Section 8483.3[c][12]).
36. The program will provide an amount of cash or in-kind local funds equal to not less than one-third of the total grant from the school district, governmental agencies, community organizations, or the private sector. Facilities or space usage may fulfill not more than 25 percent of the required local contribution (EC Section 8483.7[a]7)).
37. The program acknowledges that State categorical funds for remedial education activities shall not be used to make the required contribution of local funds for those school programs (EC Section 8484.3[b]).
38. The program will provide documentation of details and amounts of how in-kind contribution is allocated. (Documentation forms will be provided by the County Office of Education)
39. The program shall submit evidence of a data driven program quality improvement process that is based on CDE's guidance on program quality standards (EC Section 8484[a][2]).

Glenn County Office of Education will support Plaza Elementary SPARK by providing the following services:

1. Transference of ASES After School funds in the amount listed below.
2. Training and Professional Development Opportunities
3. Fiscal Grant Management to include:
 - a. Submission of annual state report
 - b. Submission of quarterly expenditure reports
 - c. Submission of bi-annual attendance reports
4. Area and Oversight Coordination
5. Continuous Quality Improvement Report Monitoring

Plaza Elementary School District will receive 88% of the ASES grant award allocated to Plaza Elementary School District. GCOE will retain an Indirect Cost of 12% of allocated grant amount.
Award notifications will be sent out annually upon receipt of notifications from CDE.

Terms

The terms of this MOU shall commence on **July 1, 2019** and are renewable thereafter from year to year unless either partner gives prior written notice of termination. This MOU may be modified or terminated in thirty (60) days upon written notice of intention to terminate the agreement with or without cause.

Plaza Elementary School District

Glenn County Office of Education

Patrick Conklin, Superintendent Date

Tracey Quarne, Superintendent Date

**Local Control and Accountability Plan (LCAP)
Every Student Succeeds Act (ESSA)
Federal Addendum Template**

LEA Name

Plaza Elementary School District

CDS Code:

11626386007504

Link to the LCAP:

(optional)

<http://www.plzaschool.org/>

For which ESSA programs apply to your LEA?

Choose From:

TITLE I, PART A

Improving Basic Programs Operated by
State and Local Educational Agencies

TITLE II, PART A

Supporting Effective Instruction

TITLE III, PART A

Language Instruction for English Learners
and Immigrant Students

TITLE IV, PART A

Student Support and Academic
Enrichment Grants

(note: This list only includes ESSA programs with LEA plan requirements; not all ESSA programs.)

In the following pages, ONLY complete the sections for the corresponding programs.

Instructions

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the ESSA.

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

The LEA must address the Strategy and Alignment prompts provided on the following page.

Each provision for each program must be addressed, unless the provision is not applicable to the LEA.

In addressing these provisions, LEAs must provide a narrative that addresses the provision **within the LCAP Federal Addendum Template.**

Under State Priority Alignment, state priority numbers are provided to demonstrate where an ESSA provision aligns with state priorities. This is meant to assist LEAs in determining where ESSA provisions may already be addressed in the LEA's LCAP, as it demonstrates the LEA's efforts to support the state priorities.

The CDE emphasizes that **the LCAP Federal Addendum should not drive LCAP development.** ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. This LCAP Federal Addendum provides LEAs with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for LEAs to innovate with their federally-funded programs and align them with the priority goals they are realizing under the state's Local Control Funding Formula (LCFF).

LCFF provides LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The LCAP planning process supports continuous cycles of action, reflection, and improvement.

Please respond to the prompts below, and in the pages that follow, to describe the LEA's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs as described in the LEA's LCAP.

Strategy

Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.

Plaza School District will use state and federal funds to help maximize conditions of learning by providing a broad course of studies taught by highly qualified staff. Programs will be standards-aligned, rigorous, and take place in facilities that are in good repair. Federal funds will supplement and improve the actions and services paid for with state funds to improve student learning. Additionally, funds will pay for quality instruction and curriculum to prepare students for high school through a research based intervention program.

Alignment

Describe the efforts that the LEA will take to align use of federal funds with activities funded by state and local funds and, as applicable, across different federal grant programs.

Plaza School only receives approximately \$4,500 in Title money annually, plus \$10,000 Title IV Part A funds spent in 2018-19 and 2019-20. Also, Plaza School received a one time Low Performing Student Block Grant for \$19,760 that must be spend by 2019-20. The Title I Part A money decreased from \$13,000 to \$1,500 in 2019-20. This money will be used to pay for part of a reading program. Title II Part A will be \$1,400, which will be used for professional development. The Title III Part A, Title IV Part A, and LPSBG money will be used with state funds to purchase science and social studies curriculum.

ESSA Provisions Addressed Within the LCAP

Within the LCAP an LEA is required to describe its goals, and the specific actions to achieve those goals, for each of the LCFF state priorities. In an approvable LCAP it will be apparent from the descriptions of the goals, actions, and services how an LEA is acting to address the following ESSA provisions through the aligned LCFF state priorities and/or the state accountability system.

TITLE I, PART A

Monitoring Student Progress Towards Meeting Challenging State Academic Standards

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(1) (A–D)	1, 2, 4, 7, 8 <i>(as applicable)</i>

Describe how the LEA will monitor students' progress in meeting the challenging state academic standards by:

- (A) developing and implementing a well-rounded program of instruction to meet the academic needs of all students;
- (B) identifying students who may be at risk for academic failure;
- (C) providing additional educational assistance to individual students the LEA or school determines need help in meeting the challenging State academic standards; and
- (D) identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Plaza School will ensure all students receive a well-rounded program of instruction to meet the academic needs of all students by offering professional development to support teacher growth. Rigorous academic curriculum will be purchased for all subject areas. Teachers, support staff, and administration will identify at risk students and provide support to those students before and after school, as well as throughout the school day. Plaza School has implemented a Multi-Tiered System of Support through a two year grant that includes intensive professional development in social emotional, behavioral, and academic supports, as well as additional academic programs to support instruction.

Overuse in Discipline Practices that Remove Students from the Classroom

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(11)	6 (<i>as applicable</i>)

Describe how the LEA will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the student groups, as defined in Section 1111(c)(2).

MTSS has supported professional development for teachers to enhance strategies that will lead to fewer behavioral issues in order to reduce discipline practices that remove students from the classroom. Plaza School has a very low suspension rate and no expulsions.

Career Technical and Work-based Opportunities

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(12)(A–B)	2, 4, 7 (<i>as applicable</i>)

If determined appropriate by the LEA, describe how such agency will support programs that coordinate and integrate:

- (A) academic and career and technical education content through coordinated instructional strategies, that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and
- (B) work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit.

As a K-8, Plaza School does not have a CTE program or work-based learning.

TITLE II, PART A

Title II, Part A Activities

ESSA SECTION	STATE PRIORITY ALIGNMENT
2102(b)(2)(A)	1, 2, 4 (<i>as applicable</i>)

Provide a description of the activities to be carried out by the LEA under this Section and how these activities will be aligned with challenging State academic standards.

Plaza School will use the \$1,400 to provide professional development to coach and support teacher growth in order to improve student achievement.

TITLE III, PART A

Parent, Family, and Community Engagement

ESSA SECTION	STATE PRIORITY ALIGNMENT
3116(b)(3)	3, 6 (<i>as applicable</i>)

Describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

Plaza School provides bi-lingual staff to translate during parent teacher conferences and any written communication. As a small, one school K-8 with minimal English Learners, we are not required to have a DELAC meet.

ESSA Provisions Addressed in the Consolidated Application and Reporting System

An LEA addresses the following ESSA provision as part of completing annual reporting through the Consolidated Application and Reporting System (CARS).

TITLE I, PART A

Poverty Criteria

ESSA SECTION(S)	STATE PRIORITY ALIGNMENT
1112(b)(4)	N/A

Describe the poverty criteria that will be used to select school attendance areas under Section 1113.

Plaza School uses CALPADS to determine how many students receive free or reduced meals.

ESSA Provisions Not Addressed in the LCAP

For the majority of LEAs the ESSA provisions on the following pages do not align with state priorities. **Each provision for each program provided on the following pages must be addressed**, unless the provision is not applicable to the LEA. In addressing these provisions, LEAs must provide a narrative that addresses the provision **within this addendum**.

As previously stated, the CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

TITLE I, PART A

Educator Equity

ESSA SECTION 1112(b)(2)

Describe how the LEA will identify and address, as required under State plans as described in Section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

THIS ESSA PROVISION IS ADDRESSED BELOW:

As a one school K-8 district, this is not applicable.

Parent and Family Engagement

ESSA SECTIONS 1112(B)(3) AND 1112(B)(7)

Describe how the LEA will carry out its responsibility under Section 1111(d).
Describe the strategy the LEA will use to implement effective parent and family engagement under Section 1116.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Each year Plaza School District administers two parent surveys to determine the school community climate. Both are translated into Spanish. Data obtained help with the decision making process when developing the LCAP. The district communicates with parents several ways, including email, text messaging, mass phone calls, and a monthly bulletin. Each School Site Council and School Board Meeting agendas and minutes are posted on the district website. Administration and at least one teacher attends monthly parent group meetings. Each classroom teacher actively informs parents through a text messaging system. Bi-lingual staff translate parent teacher conferences, IEP meetings, SST meetings, and as requested by parents or teachers.

Schoolwide Programs, Targeted Support Programs, and Programs for Neglected or Delinquent Children

ESSA SECTIONS 1112(b)(5) and 1112(b)(9)

Describe, in general, the nature of the programs to be conducted by the LEA's schools under sections 1114 and 1115 and, where appropriate, educational services outside such schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs.

Describe how teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, in schools operating a targeted assistance school program under Section 1115, will identify the eligible children most in need of services under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

As a one school K-8 district, this is not applicable.

Homeless Children and Youth Services

ESSA SECTION 1112(b)(6)

Describe the services the LEA will provide homeless children and youths, including services provided with funds reserved under Section 1113(c)(3)(A), to support the enrollment, attendance, and success of homeless children and youths, in coordination with the services the LEA is providing under the McKinney-Vento Homeless Assistance Act (42 United States Code 11301 et seq.).

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District does not have homeless children enrolled. However, if there were, Plaza has an agreement with Glenn County Office of Education to ensure programs and services are provided to homeless or foster youth.

Student Transitions

ESSA SECTIONS 1112(b)(8), 1112(b)(10), and 1112(b)(10) (A–B)

Describe, if applicable, how the LEA will support, coordinate, and integrate services provided under this part with early childhood education programs at the LEA or individual school level, including plans for the transition of participants in such programs to local elementary school programs.

Describe, if applicable, how the LEA will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including:

- (A) coordination with institutions of higher education, employers, and other local partners; and
- (B) increased student access to early college high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District does not have an early childhood program. However, administration attends transition meetings for preschool students or TK students on IEPs. Also, 8th grade students attend Freshman orientations at their high school of choice and 8th graders on IEP's hold a transition meeting with their high schools prior to graduating.

Additional Information Regarding Use of Funds Under this Part

ESSA SECTION 1112(b)(13) (A–B)

Provide any other information on how the LEA proposes to use funds to meet the purposes of this part, and that the LEA determines appropriate to provide, which may include how the LEA will:

- (A) assist schools in identifying and serving gifted and talented students; and
- (B) assist schools in developing effective school library programs to provide students an opportunity to develop digital literacy skills and improve academic achievement.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District does not have a GATE program. Last year a school library was created through parent volunteers and community donations. The library is staffed by a credentialed teacher every morning and parent volunteers during recess several times a week. Classroom teachers have scheduled time each week to bring their classes to the library to check out books or do research.

TITLE I, PART D

Description of Program ESSA SECTION 1423(1)

Provide a description of the program to be assisted [by Title I, Part D].

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable.

Formal Agreements ESSA SECTION 1423(2)

Provide a description of formal agreements, regarding the program to be assisted, between the LEA and correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Comparable Education Program ESSA SECTION 1423(3)

As appropriate, provide a description of how participating schools will coordinate with facilities working with delinquent children and youth to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Successful Transitions ESSA SECTION 1423(4)

Provide a description of the program operated by participating schools to facilitate the successful transition of children and youth returning from correctional facilities and, as appropriate, the types of services that such schools will provide such children and youth and other at-risk children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Educational Needs ESSA SECTION 1423(5)

Provide a description of the characteristics (including learning difficulties, substance abuse problems, and other special needs) of the children and youth who will be returning from correctional facilities and, as appropriate, other at-risk children and youth expected to be served by the program, and a description of how the school will coordinate existing educational programs to meet the unique educational needs of such children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Social, Health, and Other Services

ESSA SECTION 1423(6)

As appropriate, provide a description of how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, at-risk children or youth, and other participating children or youth, including prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Postsecondary and Workforce Partnerships

ESSA SECTION 1423(7)

As appropriate, provide a description of any partnerships with institutions of higher education or local businesses to facilitate postsecondary and workforce success for children and youth returning from correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Parent and Family Involvement

ESSA SECTION 1423(8)

Provide a description of formal agreements, regarding the program to be assisted, between the

- (A) LEA; and
- (B) correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Program Coordination

ESSA SECTION 1423(9–10)

Provide a description of how the program under this subpart will be coordinated with other Federal, State, and local programs, such as programs under title I of the Workforce Innovation and Opportunity Act and career and technical education programs serving at-risk children and youth.

Include how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Probation Officer Coordination

ESSA SECTION 1423(11)

As appropriate, provide a description of how schools will work with probation officers to assist in meeting the needs of children and youth returning from correctional facilities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Individualized Education Program Awareness

ESSA SECTION 1423(12)

Provide a description of the efforts participating schools will make to ensure correctional facilities working with children and youth are aware of a child's or youth's existing individualized education program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

Alternative Placements

ESSA SECTIONS 1423(13)

As appropriate, provide a description of the steps participating schools will take to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable

TITLE II, PART A

Professional Growth and Improvement

ESSA SECTION 2102(b)(2)(B)

Provide a description of the LEA's systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District has a MOU with Riverside County Superintendent of Schools' Teacher Credential program for first year teacher induction program. The purpose is to develop skills and strategies for new teachers by working closely with an experienced mentor. Also, through MTSS, teachers participate in professional development to improve academic, behavioral, and social emotional learning. Classroom teachers also work closely with teachers in other districts who have already adopted and implemented new English Language Arts curriculum. Furthermore, teachers have participated in professional development revolving around Next Generation Science Standards.

Prioritizing Funding

ESSA SECTION 2102(b)(2)(C)

Provide a description of how the LEA will prioritize funds to schools served by the agency that are implementing comprehensive support and improvement activities and targeted support and improvement activities under Section 1111(d) and have the highest percentage of children counted under Section 1124(c).

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School prioritizes to implement support and improvement activities through data analysis of the district's greatest needs.

Data and Ongoing Consultation to Support Continuous Improvement

ESSA SECTION 2102(b)(2)(D)

Provide a description of how the LEA will use data and ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Through our MTSS grant, procedures have been developed to collect and analyze data for decision making purposes relating to academic, behavioral, and social-emotional learning. The data compiled helps determine strengths and weaknesses of programs, as well as to track student needs. Data is discussed and analyzed by staff and used with ongoing formative assessments, student work, and standardized testing help determine effectiveness. Data is shared among teachers, SSC members, and board trustees.

TITLE III, PART A

Title III Professional Development

ESSA SECTION 3115(c)(2)

Describe how the eligible entity will provide effective professional development to classroom teachers, principals and other school leaders, administrators, and other school or community-based organizational personnel.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Professional development is encouraged and recommended by administration on an ongoing basis. The focus for 2018-19 and 2019-20 is primarily academic, behavioral, and social-emotional learning for students, with an emphasis on Universal Design Learning and Next Generation Science Standards for all students, including English Language Learners. Furthermore, professional development for first year teachers through effective teacher mentors has led to new teachers becoming highly qualified. English Language Learner population for the district is very small and the amount of federal funding is only approximately \$1,600.

Enhanced Instructional Opportunities

ESSA SECTIONS 3115(e)(1) and 3116

Describe how the eligible entity will provide enhanced instructional opportunities for immigrant children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District embraces all students and families, regardless of citizenship and national origin, and that includes immigrant children and youth. The district will provide enhanced instructional opportunities for immigrant children by providing information in Spanish. Response to intervention and tutoring targets EL's that are not proficient in ELA. Also, a Reading Pals Program will begin between a one-on-one adult-EL student.

Title III Programs and Activities

ESSA SECTIONS 3116(b)(1)

Describe the effective programs and activities, including language instruction educational programs, proposed to be developed, implemented, and administered under the subgrant that will help English learners increase their English language proficiency and meet the challenging State academic standards.

THIS ESSA PROVISION IS ADDRESSED BELOW:

With approximately only \$1,600 in funds received, the money is used for curriculum.

English Proficiency and Academic Achievement

ESSA SECTIONS 3116(b)(2)(A-B)

Describe how the eligible entity will ensure that elementary schools and secondary schools receiving funds under Subpart 1 assist English learners in:

- (C) achieving English proficiency based on the State's English language proficiency assessment under Section 1111(b)(2)(G), consistent with the State's long-term goals, as described in Section 1111(c)(4)(A)(ii); and
- (D) meeting the challenging State academic standards.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District will monitor through ELPAC, CAASPP, SOLOM, formative and summative classroom assessments. Any student who has achieved proficiency will be re-classified based on this data, teacher recommendation, and parent approval. All district curriculum is state approved and aligned with ELA/ELD standards.

TITLE IV, PART A

Title IV, Part A Activities and Programs

ESSA SECTION 4106(e)(1)

Describe the activities and programming that the LEA, or consortium of such agencies, will carry out under Subpart 1, including a description of:

- (A) any partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities under this subpart;
- (B) if applicable, how funds will be used for activities related to supporting well-rounded education under Section 4107;
- (C) if applicable, how funds will be used for activities related to supporting safe and healthy students under Section 4108;
- (D) if applicable, how funds will be used for activities related to supporting the effective use of technology in schools under Section 4109; and
- (E) the program objectives and intended outcomes for activities under Subpart 1, and how the LEA, or consortium of such agencies, will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Plaza School District will use funds to support a well-rounded education by offering a broad course of study. Professional development will support using technology and, coupled with MTSS dollars, behavioral and social-emotional supports. Plaza School has a one-to-one chromebook-student ratio for 2nd-8th grade. Each year administration and SSC assess and review programs to identify strengths and weaknesses in order to assist in decision making.

To : Glenn County Office of Education
Business Department

From: Plaza School District

Date: June 13th, 2019

The following persons are authorized, as required by Education Code 42632 and 42633, to sign vendor warrant registers, payroll registers, budget transfers and purchase orders to be submitted to the Glenn County Schools Office for payment of vendors, employees and transfer of budget funds for Fiscal Year 2019-20. **Two Signatures are required for Payroll and Warrant Registers.**

<u>Name</u>	<u>Signature</u>
1. <u>Darin Titus</u>	_____
2. <u>P.J. Davis</u>	_____
3. <u>Connie King</u>	_____
4. <u>Veronica Sanchez</u>	_____
5. <u>Patrick Conklin</u>	_____

Revised June 13th, 2019

**Tentative Agreement between
Plaza Elementary School District ("District") &
Plaza Elementary Teachers Association ("PTA")
2019-20 – 2021-22 School Years**

The Parties have convened in joint negotiations and have reached the following Tentative Agreement to reach a final Agreement between the Parties effective through the 2021-2022 school years.

2019-20 ARTICLE XIV – Salaries

- 4.0% increase to Step 1 Column 1 only. **Additional odd number Steps 17 through Step 31.** Longevity increment will be **\$750** after Step 16. The remainder of the salary structure will remain the same.

2019-20 ARTICLE XVIII – Active Employee Benefits

- Status quo.

Except as delineated above, the Parties agree to maintain the current language in the 2018-19 Agreement.

2020-21 ARTICLE XIV – Salaries

- 3% increase to Step 1 Column 1 only. Longevity increment will remain **\$750**. The 2019-20 salary schedule structure will remain the same.

2020-21 REOPENERS

- Article 18, Health and Welfare Benefits for active employees **if there is a rate increase.**

Except as delineated above, the Parties agree to maintain the current language in the 2018-19 Agreement.

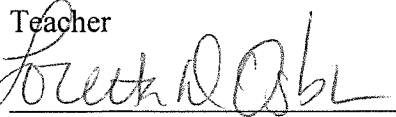
2021-22 REOPENERS

- Reopeners shall be limited to:
 - Article 14, Appendix A-1
 - Article 18, Health and Welfare Benefits for active employees
 - 2 additional Articles in the Agreement

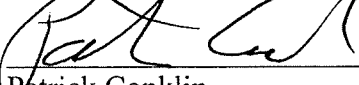
Except as delineated above, the Parties agree to maintain the current language in the 2018-19 Agreement.

Plaza Elementary School District

 6/6/19
John Lovell
Teacher

 6/6/19
Loretta Osburn
Teacher

Plaza Elementary Teachers Association

 6-6-19
Patrick Conklin
Superintendent/Principal

Plaza Teachers Association
7322 Co. Rd. 24
Orland, Ca 95963
June 6, 2019

Dear Mr. Conklin,

The Plaza Teachers Association has reviewed and agrees to the terms as stated in the attached tentative agreement. Thank you for working with us.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Lovell', with a stylized, cursive script.

John Lovell

A handwritten signature in black ink, appearing to read 'Dee Osburn', with a stylized, cursive script.

Dee Osburn

PLAZA ELEMENTARY SCHOOL

Certificated Salary Schedule

DRAFT 2019-20 w/4% + STEPS

Proposed 6/13/19

Step	BA+30	BA+45	BA+60
1	43,888	45,205	46,561
2	45,205	46,561	47,958
3	46,561	47,958	49,397
4	47,958	49,397	50,878
5	49,396	50,879	52,405
6	50,878	52,405	53,977
7			55,596
8			57,264
9			58,982
10			60,752
11			62,574
12			64,451
13			66,385
14			68,376
15			70,428
16			72,541
17			73,291
18			74,041
19			74,791
20			75,541
21			76,291
22			77,041
23			77,791
24			78,541
25			79,291
26			80,041
27			80,791
28			81,541
29			82,291
30			83,041
31			83,791
32			84,541

Teacher in Charge Stipend - \$1,000

Master of Arts/Science Stipend - \$750

After Step 16 employees will advance in one year increments with an increase of \$750.00 per step until the maximum of 32 steps.

In order to advance to Step 28 unit members will be required to have either (A) completed 75 units above a BA or (B) possess a MS or MA Degree.

Any unit member hired by the district after 7/1/13 shall be required to possess a MA or MS to advance to Step 32.

PLAZA ELEMENTARY SCHOOL DISTRICT
 SUPERINTENDENT/PRINCIPAL
 DRAFT 2019-2020 SALARY SCHEDULE
 Proposed 4% Increase
 June 13, 2019

Step	Annual Salary	Days
1	\$95,065	215
2	\$97,917	215
3	\$100,854	215
4	\$103,880	215
5	\$106,996	215
6	\$110,206	215

Any increase to the certificated salary schedule will be added to Step 1-6 of this schedule.
 After Step 6, increases will be the same as any certificated increase.

**PLAZA SCHOOL DISTRICT
OFFER OF EMPLOYMENT - CERTIFICATED PERSONNEL**

Name: Patrick M. Conklin	Social Security #
Address:	Home Telephone

The following terms and conditions are expressly made a part of your employment:

1. **Year**
 - a. This employment is for the **2019-20** school year.
 - b. Your service in this position will begin on **July 1, 2019** and end **June 30, 2020**.
 - c. You will be required to work a minimum of **215** days per year.
2. **Status**
 - a. You are a 1.00 FTE employee.
 - b. You will be employed full time.
 - c. Your tentative assignment is **Superintendent/Principal**
3. **Salary**
 - a. Your annual salary for the **2019-20** school year will be **\$ 106,996.00**
 - b. Your salary will be paid in **12** monthly installments of **\$8,916.33** beginning **7/31/19** and thereafter according to the Glenn County Office Of Education payment schedule.
 - c. Your salary is based on placement on the Superintendent/Principal salary schedule at **Step 5** for the **2019-20** school year and will increase steps accordingly.
4. **Required Documents**

You must have on file with the Glenn County Office of Education:

 - a. The document required by that Office to prove that you are free from active tuberculosis; and
 - b. A valid credential/certificate authorizing service in the above named position.
5. **Terms Included**

This offer of employment is made subject to:

 - a. The laws of the State of California;
 - b. The rules of the State Board of Education;
 - c. The Policies and Regulations of the Governing Board of Plaza School District

Plaza School District, Clerk, Board of Trustees

Dated

ACCEPTANCE OF EMPLOYMENT

I accept employment in the Plaza School District on the terms and conditions set forth above and will report for duty as directed. I hold, and have on file in the Glenn County office of Education, the required credential/certificate authorizing me to render service in the position tentatively assigned to me.

Employee Signature

Dated