

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 20th, 2019
3:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - a. June 6th, 2019 Letter from California Department of General Services
 - b. June 13th, 2019 Letter to Chelsey Sgontz
- V. Superintendent Report/Information
 - A. Salary Schedule Comparison
 - B. SELPA Formula
 - C. Staffing
 - D. Food Service for Walden Academy Update
 - E. Enrollment
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion.
 - a. Approve Minutes of the June 13th, 2019 Regular Board Meeting
 - b. Approve Minutes of the June 13th, 2019 Public Hearing
 - c. Approve Warrant Registers—June 6th, 2019 – June 17th, 2019
 - d. Approve Budget Transfers— None
 - e. Approve School Facilities Annual Evaluation 2018-19
 - f. Approve All 12 Month Classified Contracts for 2019-20
 - g. Approve All 11 Month Classified Contracts for 2019-20
 - h. Approve MOU Between Plaza School District and Capay School District for 2019-20 for Holly Taylor, Music/Band Teacher
 - 2. Approve 2019-20 Local Control and Accountability Plan (LCAP)
 - 3. Approve 2018-19 Budget
 - 4. Approve 6th and 7th Grade Trip to Pacific Environmental Camp September 24th-27th, 2019
 - 5. Board Affidavit—Request for Allowance of Attendance Because of Emergency Condition on November 9th, 2018
- VIII. Closed Session-
 - a. Contract Personnel-- Pursuant to California Education Code
- IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- X. Adjournment

June 6, 2019

Mr. Patrick Conklin
District Representative
Plaza Elementary School District
7322 County Road 24
Orland, CA 95963

Dear Mr. Conklin:

The Office of Public School Construction (OPSC) has received your District's School Facility Program (SFP) application documents for modernization financial hardship, facility hardship, funding at the following school:

Modernization Site
Plaza Elementary

DSA Application Number

Please be advised that this application is subject to the current SFP Regulation Section 1859.2 and Section 1859.95.1 approved by the Office of Administrative Law on **January 24, 2019**. These regulatory changes require the OPSC to accept both eligibility and funding applications when bond authority is exhausted, without fully processing them. If the application has all the required documents for a complete application by the OPSC it will be placed on the "Applications Received Beyond Authority List" in date order received. The list will provide estimates as requested on the SAB 50-04 Application for Funding only for the project funding amounts on the list and will be presented to the Board for acknowledgement, but not approval.

As a reminder, in submitting its application the District has certified compliance with all relevant laws contained in the Application for Funding, Form SAB 50-04.

This certification includes an acknowledgement that the District has entered escrow or already owns the site for which it is seeking funding, in accordance with Education Code Section 17070.70 and 17072.33. However, districts requesting site acquisition financial hardship funding are not required to own the site prior to requesting the funds, pursuant to SFP Regulation 1859.81.1.

Should you have any questions concerning this matter, please contact me at 916-375-5987.

Sincerely,



ADRIAN FELSEGHI
Application Review Analyst
Office of Public School Construction

AF:af

cc: Kirk Aranda, Project Manager
File

Plaza Elementary School District

Board of Trustees:
Connie King
Darin Titus
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

June 13, 2019

To: Chelsey Sgontz

Dear Chelsey,

As a follow up to our phone conversation on Thursday, June 13, 2019, the following information pertains to your request for maternity leave that began May 20th, 2019. The information below is based on AR 4161(a) and Plaza Teachers Association Agreement Article 17.3, 17.4, 17.9, and 17.10: LEAVES. Based on my review of this information I will inform the board of trustees that you be granted the following for your maternity leave:

1. First: Use of all accumulated sick time. **Pay and health and welfare benefits remain in full.**
2. Second: Following exhaustion of all accumulated sick time, difference pay will be used for the remainder of the no more than twelve (12) weeks within the first twelve (12) months following the birth of your child (May 22nd, 2019). **Pay received shall be the difference in your daily rate and that paid to your replacement. Health and welfare remain in full. A letter verifying the length of the temporary disability shall be signed by the unit member and the unit member's physician and filed in the District Office.**

In our phone conversation you stated that other than the thirteen (13) days of leave you used when temporary disability began on May 20th, you are requesting the week of December 16th-20th off as well, which I will approve. As of this letter, you have 79 hours of accumulated sick time remaining. Another 67.5 hours will be added at the beginning of the 2019-20 school year.

I will place this letter on the agenda for the June 20th, 2019 board meeting. If you have any questions or concerns, please let me know.

Sincerely,



Patrick Conklin
Superintendent/Principal
Cc: Personnel File

HAMILTON UNIFIED SCHOOL DISTRICT
 CERTIFICATED SALARY SCHEDULE
 TEACHERS
 DISTRICT COUNSELORS/DEAN OF STUDENTS
 2018-2019
 CAP \$11,370

STEP	COLUMN I Less than clear BA+	COLUMN II BA + 30	COLUMN III BA + 45	COLUMN IV MA + 12 BA + 60	COLUMN V* MA + PPS
1	41,579	46,905	49,329	51,714	65,016
2	42,820	48,312	50,730	53,267	66,569
3	44,111	49,766	52,252	54,865	68,166
4	49,275	51,257	53,818	56,509	69,810
5		52,796	55,433	58,203	71,504
6		54,378	57,094	59,954	73,254
7		56,012	58,809	61,750	75,051
8		57,691	60,573	63,601	76,902
9			62,392	65,510	78,810
10			64,261	67,475	80,775
11			66,189	69,497	82,798
12			68,177	71,588	84,888
13				73,732	87,032
14				75,946	89,246
15				78,222	91,521
16 - 19				80,576	93,878
20 - 23				83,524	96,824
24 - 27				85,474	98,775
28 over				88,041	101,341

184 days for Teachers (Columns I - IV)

*194 days for District Counselors/Dean of Students (Column V)

Effective July 1, 2018

COLA of 2.5% effective 7/1/18

Cap moves from \$11,150 to \$11,370 effective 10/1/17

Master's stipend \$800

Orland Unified School District
Certificated Salary Schedule
 July 1, 2018 through December 31, 2019

COLUMN D B.A. + 30			Column E B.A. + 45			COLUMN F B.A. + 60		
STEP	Annual	Daily Rate	STEP	Annual	Daily Rate	STEP	Annual	Daily Rate
1	47,643	260.34	1	47,737	260.86	1	48,209	263.44
2	48,431	264.65	2	48,773	266.52	2	49,514	270.57
3	49,231	269.02	3	49,821	272.25	3	50,837	277.80
4	50,024	273.36	4	50,855	277.89	4	52,147	284.96
5	50,818	277.69	5	51,894	283.57	5	53,469	292.18
6	51,616	282.05	6	52,950	289.35	6	55,543	303.51
7	52,431	286.51	7	55,005	300.58	7	57,700	315.30
8	54,465	297.62	8	57,140	312.24	8	59,942	327.55
9	56,580	309.18	9	59,361	324.38	9	62,272	340.29
10	58,779	321.20	10	61,667	336.98	10	64,695	353.52
11	61,064	333.68	11	64,067	350.09	11	67,211	367.27
12	64,461	352.24	12	66,558	363.71	12	69,825	381.56
183 Duty Days /New Teachers 184 (1 additional day paid) Masters Degree Earns \$1,027 Per year Doctorate Earns \$1,466 Additional per year All bargaining unit members WITHOUT a CLAD certificate or equivalent, will have the amount of a second credential deducted from their salary. Dean of Students 205 days 1.13 time salary schedule placement						13	72,542	396.41
						14	74,158	405.24
						15	75,774	414.07
						16	77,389	422.89
						17	79,014	431.77
						18	80,621	440.55
						19	82,238	449.39
						20	83,855	458.22
						21	85,471	467.05
						22	87,088	475.89
						23	88,705	484.73
						24	90,322	493.56
						25-26	91,941	502.41
						27-28	93,563	511.28
						29-30	95,190	520.16

*Semester Units - Any teacher with less than 30 units shall be paid at Column D, Step 1. When a teacher completes 30 units and receives a clear credential, he/she shall be credited with all his/her years of service credit.

One year step on the salary schedule will be allowed for each full year of teaching experience outside the District to a maximum of five years.

Board Approved 7-23-18

PLAZA ELEMENTARY SCHOOL

Certificated Salary Schedule

DRAFT 2019-20 w/4% + STEPS

Proposed 6/13/19

Step	BA+30	BA+45	BA+60
1	43,888	45,205	46,561
2	45,205	46,561	47,958
3	46,561	47,958	49,397
4	47,958	49,397	50,878
5	49,396	50,879	52,405
6	50,878	52,405	53,977
7			55,596
8			57,264
9			58,982
10			60,752
11			62,574
12			64,451
13			66,385
14			68,376
15			70,428
16			72,541
17			73,291
18			74,041
19			74,791
20			75,541
21			76,291
22			77,041
23			77,791
24			78,541
25			79,291
26			80,041
27			80,791
28			81,541
29			82,291
30			83,041
31			83,791
32			84,541

Teacher in Charge Stipend - \$1,000

Master of Arts/Science Stipend - \$750

After Step 16 employees will advance in one year increments with an increase of **\$750.00** per step until the maximum of 32 steps.

In order to advance to Step 28 unit members will be required to have either (A) completed 75 units above a BA or (B) possess a MS or MA Degree.

Any unit member hired by the district after 7/1/13 shall be required to possess a MA or MS to advance to Step 32.

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 13th, 2019
3:00PM
Minutes

- I. **Call to Order** - The meeting was called to order at 3:19 p.m.
- II. **Pledge of Allegiance**
- III. **Members Present** - Connie King, PJ Davis, Patrick Conklin, Ms. Limberg and Mrs. Sanchez
- IV. **Correspondence**
 - a. **May and June Pirates Post Newsletter** - Informational
- V. **Superintendent Report/Information**
 - A. **Plaza Community Club** – Mr. Conklin reported that new officers were appointed. Mrs. Cushman will be secretary, Mrs. Edson vice president and Mrs. Fleharty will be Treasurer. The board directed Mr. Conklin to ask for actual bank statements and register reports.
 - B. **June 20th Regular Board Meeting** - Informational
 - C. **2019-20 Board Schedule** - Informational
 - D. **Staffing** – Mr. Conklin informed the board that he would be interviewing next week for the after school aide position.
 - E. **Facility Hardship Grant Request** – Mr. Conklin notified the board that the grant request had been submitted last week.
 - F. **Fair Week Attendance** – Mr. Conklin proposed to create a policy for 2019-20 that would help with the fair attendance week.
 - G. **April School Site Council Meeting** – Informational (SSC meeting minutes provided)
 - H. **Quarterly Report on Williams Uniform Complaints as of April 2019** – None to report.
 - I. **Second Read Board Policy 5145.13 Response to Immigration Enforcement** - Informational
 - J. **Second Read Board Policy 5131.2 Bullying** - Informational
 - K. **Enrollment** – We ended the year with 205 students enrolled. Mr. Conklin performed a lottery for 1st and 4th grade for the 2019-20 school year.
- VI. **Comments: Agenda Items Only**—None
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Consent Agenda: Routine matters that can be approved with one motion.**
 - a. **Approve Minutes of the April 25th, 2019 Regular Board Meeting**
 - b. **Approve Minutes of the May 30th, 2019 Special Board Meeting**
 - c. **Approve Warrant Registers—April 13th, 2019 – June 6th, 2019**
 - d. **Approve Budget Transfers— None**
 - e. **Annual Approval of Homeless Education Policy ESEA Sect. 722 / AR 5111.13**
 - f. **Approve All 11 Month Certificated Contracts for 2019-20**
 - g. **Approve hiring Ellen Heise hourly for 2018-19 to Offer Art instruction**

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 13th, 2019
3:00PM
Minutes

h. Approve MOU Between Plaza School District and GCOE for the 2019-20 After School Program

Connie King motioned to approve the Consent Agenda, PJ Davis seconded and the motion carried 2-0.

- 2. Approve 2019-20 LCAP Addendum** - Connie King motioned to approve the LCAP Addendum, PJ Davis seconded and the motion carried 2-0.
- 3. Approve Adopting Board Policy 5145.13 Response to Immigration Enforcement** – PJ Davis motioned to approve BP 5145.13, Connie King seconded and the motion carried 2-0.
- 4. Approve Adopting Board Policy 5131.2 Bullying** - Connie King motioned to approve BP 5131.2, PJ Davis seconded and the motion carried 2-0.
- 5. Approve 2019-20 Authorized Signatures** - Connie King motioned to approve the 2019-20 authorized signatures, PJ Davis seconded and the motion carried 2-0.

VIII. Closed Session- The meeting went into closed session at 3:55 p.m.

- a. Contract Negotiations-- Pursuant to California Education Code** – Negotiations were discussed.

The meeting returned to open at 4:15 p.m.

IX. Action

- a. Approve 2019-20 through 2021-22 Tentative Agreement Between Plaza School District and the Plaza Teacher's Association with a \$34,994.23 increase** - PJ Davis motioned to approve the 2019-20 through 2021-22 Tentative Agreement between Plaza School District and the Plaza Teacher's Association, Connie King seconded and the motion carried 2-0.
- b. Approve 2019-20 Certificated Salary Schedule** - PJ Davis motioned to approve the 2019-20 certificated salary schedule, Connie King seconded and the motion carried 2-0.
- c. Approve 2019-20 Superintendent Salary Schedule** - Connie King motioned to approve the 2019-20 superintendent salary schedule, PJ Davis seconded and the motion carried 2-0.
- d. Approve 2019-20 Superintendent's Contract for Patrick Conklin** - Connie King motioned to approve the 2019-20 superintendent's contract, PJ Davis seconded and the motion carried 2-0.

X. Comments: Non Agenda Items—None

XI. Adjournment - The meeting was adjourned at 4:20 p.m.

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 13th, 2019
3:00PM
Minutes

- I. **Call to Order** - The meeting was called to order at 3:19 p.m.
- II. **Pledge of Allegiance**
- III. **Members Present** - Connie King, PJ Davis, Patrick Conklin, Ms. Limberg and Mrs. Sanchez
- IV. **Correspondence**
 - a. **May and June Pirates Post Newsletter** - Informational
- V. **Superintendent Report/Information**
 - A. **Plaza Community Club** – Mr. Conklin reported that new officers were appointed. Mrs. Cushman will be secretary, Mrs. Edson vice president and Mrs. Fleharty will be Treasurer.
 - B. **June 20th Regular Board Meeting** - Informational
 - C. **2019-20 Board Schedule** - Informational
 - D. **Staffing** – Mr. Conklin informed the board that he would be interviewing next week for the after school aide position.
 - E. **Facility Hardship Grant Request** – Mr. Conklin notified the board that the grant request had been submitted last week.
 - F. **Fair Week Attendance** – Mr. Conklin proposed to create a policy for 2019-20 that would help with the fair attendance week.
 - G. **April School Site Council Meeting** – Informational (SSC meeting minutes provided)
 - H. **Quarterly Report on Williams Uniform Complaints as of April 2019** – None to report.
 - I. **Second Read Board Policy 5145.13 Response to Immigration Enforcement** - Informational
 - J. **Second Read Board Policy 5131.2 Bullying** - Informational
 - K. **Enrollment** – We ended the year with 205 students enrolled. Mr. Conklin performed a lottery for 1st and 4th grade for the 2019-20 school year.
- VI. **Comments: Agenda Items Only—None**
- VII. **Action**
 - A. **Old Business** - None
 - B. **New Business**
 - 1. **Consent Agenda: Routine matters that can be approved with one motion.**
 - a. **Approve Minutes of the April 25th, 2019 Regular Board Meeting**
 - b. **Approve Minutes of the May 30th, 2019 Special Board Meeting**
 - c. **Approve Warrant Registers—April 13th, 2019 – June 6th, 2019**
 - d. **Approve Budget Transfers— None**
 - e. **Annual Approval of Homeless Education Policy ESEA Sect. 722 / AR 5111.13**
 - f. **Approve All 11 Month Certificated Contracts for 2019-20**
 - g. **Approve hiring Ellen Heise hourly for 2018-19 to Offer Art instruction**
 - h. **Approve MOU Between Plaza School District and GCOE for the 2019-20 After School Program**

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
June 13th, 2019
3:00PM
Minutes

Connie King motioned to approve the Consent Agenda, PJ Davis seconded and the motion carried 2-0.

2. **Approve 2019-20 LCAP Addendum** - Connie King motioned to approve the LCAP Addendum, PJ Davis seconded and the motion carried 2-0.
3. **Approve Adopting Board Policy 5145.13 Response to Immigration Enforcement** – PJ Davis motioned to approve BP 5145.13, Connie King seconded and the motion carried 2-0.
4. **Approve Adopting Board Policy 5131.2 Bullying** - Connie King motioned to approve BP 5131.2, PJ Davis seconded and the motion carried 2-0.
5. **Approve 2019-20 Authorized Signatures** - Connie King motioned to approve the 2019-20 authorized signatures, PJ Davis seconded and the motion carried 2-0.

VIII. **Closed Session-** The meeting went into closed session at 3:55 p.m.

- a. **Contract Negotiations-- Pursuant to California Education Code** – Negotiations were discussed.

The meeting returned to open at 4:15 p.m.

IX. **Action**

- a. **Approve 2019-20 through 2021-22 Tentative Agreement Between Plaza School District and the Plaza Teacher's Association with a \$34,994.23 increase** - PJ Davis motioned to approve the 2019-20 through 2021-22 Tentative Agreement between Plaza School District and the Plaza Teacher's Association, Connie King seconded and the motion carried 2-0.
- b. **Approve 2019-20 Certificated Salary Schedule** - PJ Davis motioned to approve the 2019-20 certificated salary schedule, Connie King seconded and the motion carried 2-0.
- c. **Approve 2019-20 Superintendent Salary Schedule** - Connie King motioned to approve the 2019-20 superintendent salary schedule, PJ Davis seconded and the motion carried 2-0.
- d. **Approve 2019-20 Superintendent's Contract for Patrick Conklin** - Connie King motioned to approve the 2019-20 superintendent's contract, PJ Davis seconded and the motion carried 2-0.

X. **Comments: Non Agenda Items**—None

XI. **Adjournment** - The meeting was adjourned at 4:20 p.m.

PLAZA SCHOOL DISTRICT
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Public Hearing for 2019/20
Local Control and Accountability Plan and Proposed Budget
June 13th, 2019
3:00 PM
Minutes

1. **Call to Order-** The meeting was called to order at 3:02 p.m.
2. **Pledge of Allegiance**
3. **Members Present-** Connie King, PJ Davis, Patrick Conklin, Ms. Limberg and Mrs. Sanchez
4. **Pursuant to Education Code 52062: Public Hearing for Local Control and Accountability Plan.** This public hearing is being held to solicit recommendations and comments regarding the specific actions and expenditures proposed to be included in the 2019-20 Local Control and Accountability Plan (LCAP).

Mr. Conklin discussed the LCAP goals and updates. – No public comment.
5. **Pursuant to Education Code 42103: Public Hearing for Proposed Budget.** This hearing is being held to provide the public the opportunity to comment on expenditures being proposed in the 2019-20 Budget.

Mrs. Sanchez presented the 2019-20 proposed budget. No public comment.
6. **Adjournment-** The meeting was adjourned at 3:18 p.m.

The District Board Packet is available for public viewing @ The Plaza Elementary School District's office located at 7322 Road 24, Orland California on the date and at the time the agenda is posted. (SB 343 -Chapter 298/2007 effective July 1, 2008).

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 06/07/2019 - 06/17/2019
PV#: 000000 - 999999

J94613 PV0100 L.00.00 06/17/19 PAGE 1

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bgr	DD	Tax ID	Inv Date	Entered	UT	Obj	Paid	Batch	Description
														PV amount	UT	UT-Obj	UT-Rate	UT-Amount	
000492	000275/00	JACQUI SMITH											6/10/2019	6/10/2019				68	
		1. 01-0000-0-1110-1000-4300-000-00000												224.36	N				N
		REIMB. GRAD PICS/BENCHMARK																	
000495	000163/00	JENNIFER LIMBERG											6/11/2019	6/11/2019				68	
		1. 01-0000-0-1110-1000-4300-000-00000												8.00	N				N
		REIMB.- NOVEL STUDY																	
000493	000148/00	NOR CAL SEPTIC & TRENCH WORK											6/10/2019	6/11/2019				68	
		1. 01-0000-0-0000-8500-6170-000-000-00002												170,715.00	N				Y
		NEW SEPTIC SYSTEM INSTALLATION																	
000494	000054/00	PACIFIC GAS & ELECTRIC CO.											6/10/2019	6/10/2019				68	
		1. 01-0000-0-0000-8100-5545-000-000-00000												183.81	N				N
		5/3/19-6/3/19 PG&E SERVICE																	
000496	000583/00	US BANK											6/11/2019	6/11/2019				68	
		1. 01-0000-0-0000-8100-5990-000-000-00000												11.35	N				N
		POSTAGE- OPSC SEPTIC HARDSHIP																	
		2. 01-0000-0-1110-1000-4300-000-000-00000												27.52	N				N
		SCREEN FOR CHROME BOOK																	
		3. 13-5310-0-0000-3700-4700-000-000-00000												172.40	N				N
		CAFETERIA FOOD																	
		Total amount											211.27 *					0.00 *	

Grand total

171,342.44 *****

0.00 *****

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION		COUNTY	
Plaza Elementary School District/Glenn County Office of Education		Glenn	
SCHOOL SITE	SCHOOL TYPE (GRADE LEVELS)	NUMBER OF CLASSROOMS ON SITE	
Plaza Elementary School District	K-8	9	
INSPECTOR'S TITLE	NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE)		
Anthony Fissori	Patrick Conklin		
TIME OF INSPECTION	WEATHER CONDITION AT TIME OF INSPECTION		
6/06/18 @ 10:00am	Sunny		

PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR	C. CLEANLINESS		D. ELECTRICAL	E. RESTROOMS/FOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
		GAS LEAKS	MECH/HVAC	SEWER		OVERALL CLEANLINESS	PEST/VERMIN INFESTATION		RESTROOMS	SINKS/FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	ROOFS	PLAYGROUND/ SCHOOL GROUNDS	WINDOWS/DOORS/ GATES/FENCES
7	Number of "✓"'s.	7	6	4	6	7	7	6	3	6	7	7	6	6	1	7
	Number of "D"'s.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Number of "X"'s.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Number of N/A's.	0	1	3	1	0	0	1	4	1	0	0	1	1	6	0
Percent of System in Good Repair Number of "✓"'s divided by (Total Areas - "NA"'s)*		100.00%		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Total Percent per Category (average of above)*		100.00%			100.00%	100.00%		100.00%	100.00%		100.00%		100.00%		100.00%	
Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%		GOOD			GOOD	GOOD		GOOD	GOOD		GOOD		GOOD		GOOD	

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

OVERALL RATING:	DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE	100.00%	SCHOOL RATING**	EXEMPLARY
-----------------	--	---------	-----------------	-----------

**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75 %-99.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

COMMENTS AND RATING EXPLANATION:

**SMALL SCHOOLS CONSORTIUM FOR THE SUPPORT OF THE
ITINERANT MUSIC TEACHER/PROGRAM
2019-2020**

**Agreement for Services of Itinerant Music Teacher for Capay Joint Union Elementary
District, Lake Elementary School District, and Plaza Elementary School District**

The undersigned representatives of the three districts agree to participate in the consortium known as the "Small Schools Consortium for the Support of Itinerant Music Teacher/Program" for the 2019-2020 school year.

Capay Joint Union Elementary will serve as the fiscal agent for the purpose of contracting with a music teacher to perform the duties of an itinerant music teacher for the districts involved in the consortium.

The districts understand the agreement is for one year renewable annually beginning on July 1 of each year. In consideration for the participation in the consortium the districts agree to pay for the teacher, including salary, benefits and travel. The teacher will be placed at the appropriate level on the Capay Joint Union Elementary's Certificated Salary Schedule. Included in the final costs are the salary and benefits, as well as the Intern cost of \$1500 from CSU, Chico. The cost per school district is according to the following percentages:

District	Percentage	Budget Amount
Capay JUSD	33.33%	\$23,152
Lake ESD	33.33%	\$23,150
Plaza ESD	33.33%	\$23,150
Total	100%	\$69,450

**Actual amounts will be billed in July 2020*

Administrators from the consortium members agree to evaluate the music teacher each year. The lead evaluator will rotate to a different administrator with input gained from all consortium administrators involved. Copies of the final evaluation will be available to all administrators involved in its development, upon request.

The members of the consortium agree to inform the other partners by March 15th of each year of non-participation in the consortium. If no notification is made by this date the consortium will automatically continue.

Superintendent, Capay JUSD _____

Superintendent, Lake ESD _____

Superintendent, Plaza ESD _____

FIELD TRIP REQUEST FORM

☒ Major Field Trip (over 20 miles)

☐ Minor Field Trip (Local /20 miles or less)

Teacher Lovell / Lee

Destination (Place) /Activity 24100 Mackerriche, State Park Rd

City St. Beagg, CA 95437

Distance in miles, one way 177 miles

Purpose Pacific Environmental Education Center

Date of proposed trip Sept 24-27th

Departure Time: 7:00am Return Time: 5pm

Method of Transportation Parent Drivers / HHS Vans

Minor Field Trip Approval

Signature _____ Date _____
Superintendent

Major Field Trip Approval

Signature _____ Date _____
Clerk, Board of Trustees

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fig/aa/pa/13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: Plaza Elementary School District	COUNTY CODE: 11	DISTRICT CODE: 62638	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Patrick Conklin	FISCAL YEAR: 2018-19		
ADDRESS: 7322 County Rd. 24	COUNTY NAME: Glenn		
CITY: Orland	STATE: CA	ZIP CODE: 95963	
CONTACT NAME: Patrick Conklin	TITLE: Superintendent	PHONE: 530-865-1250	E-MAIL: pconklin@glenncoe.org

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input checked="" type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
--	---	--

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input checked="" type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input checked="" type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

PART I: NATURE OF EMERGENCY (Describe in detail.)

[illegible][illegible]

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION C: MATERIAL DECREASE

PART I: NATURE OF EMERGENCY (Describe in detail.)

- ☐ Not Applicable (Proceed to Section D)
☐ Supplemental Page(s) Attached

The Butte County Camp Fire that began 11/8/18 was approximately 25 miles from our district. By dismissal that day smoke from the fire inundated our area. The following day, 11/9/18, 19% of the students didn't attend due to smoke, evacuations, or displaced families. Smoke from the fire continued to be a health hazard until the rain fell on 11/22, two weeks later. All schools in Glenn County, as well as all surrounding counties, closed due to hazardous smoke several times during this period. Purple Air reported hazardous air quality. All local, state, and national media reported hazardous air quality in our area.

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
Plaza Elementary School District	62638	203.13	10/1/18 - 10/26/18	11/9/18	167	82.21%	36.13
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		203.13			167		36.13

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.
We, members constituting a majority of the governing board of Plaza Elementary School District, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Darin Titus

PJ Davis

Connie King

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 20th

day of June, 2019

Witness: Patrick Conklin

(Name)

Patrick Conklin

(Signature)

Title: Superintendent

of Glenn

County, California

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee):

(Name)

(Signature)

Authorizing LEA Name:

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): Tracey Quarne

(Name)

Subscribed and sworn (or affirmed) before me, this

day of

(Signature)

Witness:

(Name)

(Signature)

Title:

of

County, California

COE contact/individual responsible for completing this section:

Name:

Title:

Phone:

E-mail:

PLAZA ELEMENTARY SCHOOL DISTRICT CALENDAR 2018-19

August

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

17

September

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19*	20	21
24	25	26	27	28

18

October

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31*		

18

November

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30

18

December

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21*
24	25	26	27	28
31				

15

January

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30*	31	

18

February

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	

15

March

M	T	W	Th	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29

21

April

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
29	30			

16

May










M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15*	16	17
20	21	22	23	24
27	28	29	30	31

20

June

M	T	W	Th	F
3	4	5*	6**	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

4

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/5/2019
- ** Minimum Day (out @ 11:30)

Board Approved: 12/14/17

NEWS > BREAKING NEWS

Air pollution soaring to hazardous levels

By STEVE SCHOONOVER | sschoonover@chicoer.com | Chico Enterprise-Record

PUBLISHED: November 15, 2018 at 7:39 am | UPDATED: November 15, 2018 at 7:48 pm

Air pollution due to the Camp Fire is at levels unseen recently, with one temporary monitor exceeding a federal health threshold by 300 percent Thursday morning.

The danger from smoke isn't what you can see, but the microscopic bits of soot and ash that can be inhaled deeply into the lungs and become lodged, causing health problems.

The federal government says any more than 35 micrograms of that "small-particulate" matter per cubic meter of air poses a health problem today.

Thursday morning a temporary monitor placed at the Tuscan Ridge Golf Course off the Skyway between Chico and Paradise was reading 964.1 micrograms per cubic meter, according to a U.S. Forest Service web site. A second temporary monitor in Palermo was at 400.3 $\mu\text{g}/\text{m}^3$.

Conditions improved by afternoon at Tuscan Ridge, down to 777.1 $\mu\text{g}/\text{m}^3$, but worsened at Palermo to 466.1 $\mu\text{g}/\text{m}^3$.

The permanent monitors in Chico and Gridley, which allow a more accurate average, were also far in excess of the standard. Thursday after in Chico the day's average was 235.2 $\mu\text{g}/\text{m}^3$, according to information on the Air Resources Board web site. In Gridley the average was 290.1 $\mu\text{g}/\text{m}^3$.

Air quality at this level is considered hazardous. People with heart or lung disease, older adults, and children should remain indoors and keep activity levels low, according to the Air Quality District website. Everyone else should avoid all physical activity outdoors.

N95 respirator masks, which are recommended for all people at these air quality levels, can be thought of like phone batteries or home air filters, said Nicole Johansson, marketing and communications manager for Enloe Medical Center. They should be replaced when they are visibly soiled, clogged with particles or wet, Johansson said.

"Don't leave it somewhere it can soak up a bunch of bad air," she said.

The Air Quality District has issued a "check before you light" advisory through Monday. County residents are asked to refrain from lighting wood fires in their fireplaces and woodstoves. The wood-burning ban is mandatory inside the Chico city limits.

Tags: **Breaking, Camp Fire, Local News, Wildfires**



Steve Schoonover

Steve Schoonover is the city editor of the Enterprise-Record and Oroville Mercury-Register. A resident of Chico since 1963 and a 1975 graduate of Chico State University, he has been with the E-R since 1980.

Follow Steve Schoonover @ER_sschoonover

NEWS > BREAKING NEWS

Air quality 'very unhealthy' Sunday

By STAFF REPORTS | Chico Enterprise-Record

November 18, 2018 at 9:34 am

Air quality today is forecast by the Butte County Air Quality Management District to be very unhealthy. The winds in the foothills that have triggered a Red Flag Warning are expected to die down this afternoon, which will allow smoke to settle into the valley.

People with heart or lung disease, older adults, and children should avoid all physical activity outdoors. Everyone else should avoid prolonged or heavy exertion.

A "Check Before You Light" advisory has been issued, meaning people are asked to refrain from lighting fires in their fireplaces or wood stoves. The advisory triggers a mandatory ban on wood fires inside the Chico city limits.

Tags: **Breaking, Camp Fire, Local News, Wildfires**

Staff Reports

Caltrans provides dump site...

CODORA — Just east of the Four Corners intersection of Highway 45 and 162, the Caltrans burn pile rises again. A citizen unloads rubbish here, proving that neglect invites neglect. Accumulating on the right-of-way, the attractive nuisance is an unattractive

feature of what is otherwise a scenic route. In the past it took half a year before Caltrans burned its trash pile. Requests for information on how this is permitted have not been met with answers. *Valley Mirror* photo by Tim Crews.

Hold your breath, the air is very smoky

From Marcie Skelton, Air Pollution Control Officer, Grinnell Norton, Deputy Director Public Health/ Director of Nursing

Willows Regional air quality is forecast to potentially reach unhealthy levels.

The Glenn County Air Pollution Control District and the Glenn County Public Health Department are issuing this Air Pollution Advisory to notify the public of continued poor air quality conditions in Glenn County due to the recent smoke impact from the Camp Fire.

Smoke impacts are expected to vary during the course of the next several days depending on wind direction and the intensity of the fire activity.

The major air pollutant of concern is fine particulate matter also known as PM2.5. While all persons may experience varying degrees of symptoms, more sensitive populations, such as the young, the elderly, pregnant women, smokers, and

Air Pollution Index (AQI): Particle Pollution and Visibility Chart

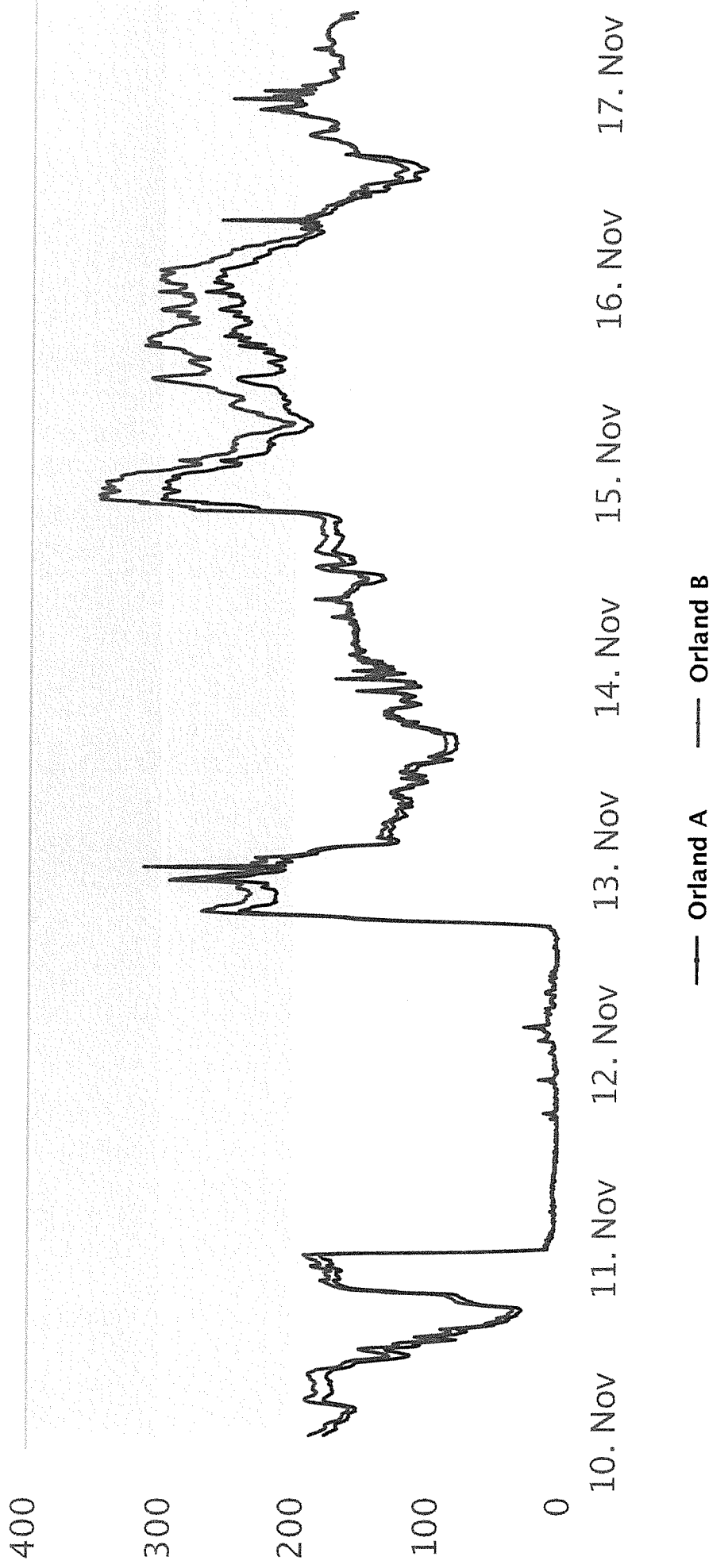
Index Values	Levels of Health Concern	Cautionary Statements	Visibility Range in Miles
0-50	Good	None	10+ miles
51-100*	Moderate	Unusually sensitive people should consider reducing prolonged or heavy exertion.	5 - 10 miles
101-150	Unhealthy for Sensitive Groups	People with heart or lung disease, older adults, and children should reduce prolonged or heavy exertion.	3 - 5 miles
151-200	Unhealthy	People with heart or lung disease, older adults, and children should avoid prolonged or heavy exertion. Everyone else should reduce prolonged or heavy exertion.	1.5 - 2.5 miles
201-300	Very Unhealthy	People with heart or lung disease, older adults, and children should avoid all physical activity outdoors. Everyone else should avoid prolonged or heavy exertion.	1 - 1.25 miles
301-500	Hazardous	People with heart or lung disease, older adults, and children should remain indoors and keep activity levels low. Everyone else should avoid all physical activity outdoors.	< 0.75 miles

See Air, Page 15



US EPA PM2.5 AQI

X



Plaza Elementary Montessori Attendance Report

Beginning: 10/01/2018 - Ending: 10/26/2018

Current School

Days Taught: 15

Section Id	Teacher	Enrolled Last Day Prev Mon	Last Day Drops	First Day Adds	Begin Count	Add		Last Day Count	Max. Enroll.	Days Not Enroll	Days of Absence	I. S. Credit	I. S. No Credit	I. S. Pend	Actual Attend	Total For School	ADA	% of actual Attend	1st Day Next Month
Grade0K1 - McDade		22	0	0	22	0	0	22	22	0	4	0	0	0	326	326	21.733	98.78	22
Grade 00K		22	0	0	22	0	0	22	22	0	4	0	0	0	326	326	21.733	98.78	22
Grade1A - Smith		22	0	0	22	0	0	22	22	0	6	0	0	0	324	324	21.600	98.18	22
Grade 01		22	0	0	22	0	0	22	22	0	6	0	0	0	324	324	21.600	98.18	22
Grade2A - Fowler		22	0	0	22	0	0	22	22	0	7	0	0	0	323	323	21.533	97.87	22
Grade 02		22	0	0	22	0	0	22	22	0	7	0	0	0	323	323	21.533	97.87	22
Grade3A - Limberg		23	0	0	23	0	0	23	23	0	4	0	0	0	341	341	22.733	98.84	23
Grade 03		23	0	0	23	0	0	23	23	0	4	0	0	0	341	341	22.733	98.84	23
Sub Total	GRADES 0K-3	89	0	0	89	0	0	89	89	0	21	0	0	0	1,314	1,314	87.600	98.42	89
Grade4A - Sgontz		24	0	0	24	0	0	24	24	0	3	0	0	0	357	357	23.800	99.16	24
Grade 04		24	0	0	24	0	0	24	24	0	3	0	0	0	357	357	23.800	99.16	24
Grade5A - Osburn		24	0	0	24	0	0	24	24	0	9	5	0	0	346	351	23.400	96.11	24
Grade 05		24	0	0	24	0	0	24	24	0	9	5	0	0	346	351	23.400	96.11	24
Grade6A - Lovell		22	0	0	22	0	0	22	22	0	10	5	0	0	315	320	21.333	95.45	22
Grade 06		22	0	0	22	0	0	22	22	0	10	5	0	0	315	320	21.333	95.45	22
Sub Total	GRADES 4-6	70	0	0	70	0	0	70	70	0	22	10	0	0	1,018	1,028	68.533	96.95	70
Grade7A - Lee		23	0	0	23	0	0	23	23	0	5	0	0	0	340	340	22.666	98.55	23
Grade 07		23	0	0	23	0	0	23	23	0	5	0	0	0	340	340	22.666	98.55	23
Grade8A - Henning		25	0	0	25	0	0	25	25	0	10	0	0	0	365	365	24.333	97.33	25
Grade 08		25	0	0	25	0	0	25	25	0	10	0	0	0	365	365	24.333	97.33	25
Sub Total	GRADES 7-8	48	0	0	48	0	0	48	48	0	15	0	0	0	705	705	47.000	97.91	48

