

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
March 16, 2017
3:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - a. March Pirates Post Newsletter
 - b. Changes to the Public Records Act: Kingsley Bogard Attorneys
 - c. CA Form 700 Statement of Economic Interests
 - d. Vendor Activity: Pacific Gas and Electric Co.
- V. Superintendent Report/Information
 - A. GCOE Building Update
 - B. Plaza Community Club
 - C. Local Control and Accountability Plan
 - D. Facilities
 - E. Washington DC Class Trip
 - F. Quarterly Report on Williams Uniform Complaints as of January, 2017
 - G. Select Glenn County Educators Hall of Fame Recipient-Deadline April 14, 2017
 - H. 8th Grade Class Trip
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve Minutes of the February 16, 2017 Regular Board Meeting
 - b. Approve Warrant Registers—2/11/2017 through 3/13/2017
 - c. Approve Budget Transfers— None
 - 2. Approve certification of 2nd Interim Report as of January 31, 2017
 - 3. Approve 5th-8th grade field trip request to Water Works Park in Redding on June 2nd, 2017
 - 4. Approve up to \$7,000 for concrete to be poured on the playground
- VIII. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- IX. Closed Session-
- X. Adjournment

THE PIRATE'S POST

March 1, 2017



Check out our website at www.Plazaschool.org for Information, Events and Dates!

Dates to Remember:

Mar 2	Read Across America Day	
Mar 3	End of 2 nd Trimester	
Mar 7	6 th Grade to Chico State	
Mar 8	Minimum Day Dismissal	12:45
Mar 16	Plaza School Board Mtg.	3pm
	Plaza Community Club Mtg.	6pm
	@ Orland Round Table	
Mar 17	2 nd Trimester Awards Ceremony	8:45
Mar 31	3 rd /4 th Grade to Gold Nugget Museum	

Parent & Cafeteria Survey:

Please take time to complete the two different surveys that each family will receive this week. Both are being sent home in order to gather feedback letting us know what is going well at Plaza Elementary, as well as what improvements we can make to better your child's experience at school. You can also find them on the homepage of our website. **Please only complete one per family and return by Friday, March 17th!**

Yearbook:

The Yearbook Committee is working hard on this year's book. If you have group pictures of students doing school activities, please email them to Mrs. Henning at khenning@glenncoe.org. The goal is to get every student in at least one picture other than their portrait. **If you would like to purchase an advertisement for your business or an 8th grade congratulation space, please see Mrs. Henning, or stop by the office.**

Plaza Community Club Needs Your Help!



The annual **Plaza Community Club Carnival** will be **Saturday, April 8th** from **4-8pm**. If you would like to donate an item for the silent auction or make a monetary contribution, please contact PCC at plazapiratecc@gmail.com or you can see Mr. Conklin.

We could really use help setting up on **Friday, April 7th** from 3-5pm, and/or volunteering to work a shift during the event on **Saturday**. **Saturday's shifts include game stations, kitchen help, drive thru meals, raffle, cake wheel, and clean up and putting things away after the event concludes.** If you're interested in helping, please join us at our next monthly meeting on **Thursday, March 16th**. Or you can sign up through this link:

www.SignUpGenius.com/go/5080D4EADA622ABFB6-2017

Student Trip to Washington D.C.:

Students in 5th-8th grades will be presented with information about an opportunity to participate in a 5 day trip to Washington D.C. through a company called WorldStrides as early as June, 2018. If you would like to learn more please visit <https://worldstrides.com/>. More specific information will be presented by Mr. Conklin at the next Plaza Community Club meeting on **Thursday, March 16th** at Round Table in Orland. If you are interested in being a part of this amazing opportunity next summer, please come to the PCC meeting.



Things to Remember:

- Sign up for the school wide Remind app and SimplyCircle email notification systems
- Turn in box tops
- Like us on Facebook
- Sign up to help with the Carnival by visiting the following link:

www.SignUpGenius.com/go/5080D4EADA622ABFB6-2017



Plaza Elementary School Menu: March 2017



Reduced Breakfast \$.30
Student Breakfast \$2.00

Milk - \$.35
Adult Lunch \$4.00

Reduced Lunch \$.40
Student Lunch \$2.75

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Bagel, Cream Cheese, Fruit choice Fish & Chips, fruit Salad	2 Cat in the Hat's Parfait Wocket in my Pocket Taco Crazy Fruit	3 Breakfast Pizza, Fruit Choice Toasted Cheese Sandwich, Soup, fruit choice
6 French toast sticks Fruit Choice, Yogurt Nachos, Salsa, Beans, Fruit Choice	7 Muffin, yogurt fruit choice Country Fried Steak Mashed Potato Fruit	8 Breakfast Sandwich, Fruit Choice Corndog, fries Fruit choice	9 Cinnamon roll Yogurt, fruit choice Mac & Cheese, Green Beans, Applesauce	10 Breakfast Pizza, Fruit Choice PB&J, yogurt, fruit choice, carrot sticks
13 Pancake stick Banana, Juice Milk Smoked Sausage, Colcannon, Spiced Apples, Irish Brown Bread	14 Breakfast Burrito, Fresh Fruit, Juice, Milk Pizza, Carrots, Fruit Choice	15 Bagel, Cream Cheese, Fresh Fruit, Juice, Milk Spaghetti, mixed veg, fruit choice	16 Yogurt Parfait Juice, Fresh Fruit, Milk Chicken & Biscuit, Cole Slaw, Apple Slices	17 Breakfast Pizza, Fruit, Juice, Cracker Milk Tuna Salad Sandwich, Chips, Carrot sticks, Fruit Choice
20 French toast sticks Fruit Choice, Yogurt Burrito, Salsa, Corn, Oranges	21 Muffin, yogurt fruit choice Nachos, Salsa, Beans, Fruit Choice	22 Breakfast Sandwich, Fruit Choice Meatball Sub, Fries, Fruit choice	23 Cinnamon roll Yogurt, fruit choice Chili, Corn bread, fruit choice	24 Breakfast Pizza, Fruit, Juice, Cracker Milk Egg Salad Sandwich, Chips, fruit choice
27 Chocolate Muffin Yogurt, Banana, Juice, Milk Orange Chicken Rice, Broccoli, Fruit Choice	28 Hot Oatmeal, Fresh Fruit, Juice, Milk Tostada, beans, fruit salad	29 Bagel, Cream Cheese, Fresh Fruit, Juice, Milk Pizza Salad, Fruit Choice	30 Yogurt Parfait Juice, Fresh Fruit, Milk Chicken nuggets, fries, fruit choice	31 Breakfast Pizza, Fruit, Juice, Cracker Milk Toasted Cheese Sandwich, Soup, fruit choice

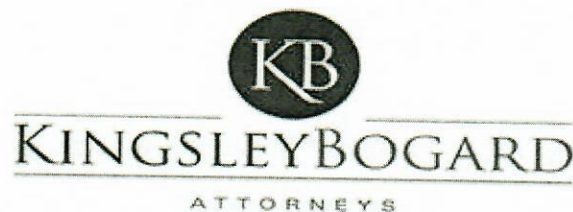
- Whole Grain Cereal is offered daily for breakfast.
- Salad Bar is offered Monday - Thursday.
- Milk Choice is offered at every meal.

KB Client Update: Changes to the Public Records Act

Maria Amador [mamador@kblegal.us]

Sent: Wednesday, March 08, 2017 10:25 AM

To: Patrick Conklin

**CLIENT UPDATE****Topic:
Changes to the Public Records Act**

In 2014, the Court of Appeals in *City of San Jose v. Superior Court of Santa Clara County* determined that emails and other written materials sent on employees' personal accounts were not subject to disclosure under the Public Records Act ("PRA"). The case was appealed to the California Supreme Court. The Supreme Court finally issued its decision last week, reversing the Court of Appeals and holding that all non-exempt records, deemed responsive to the PRA request and located on employees' personal devices, must be disclosed.

The Supreme Court's decision has substantial implications for all government employers, including school districts. However, when a PRA request is received, public agencies should now notify all employees who may have responsive records on their personal devices, and require that such records be produced. Those employees should also be required to submit a sworn declaration indicating that all responsive records have been provided.

Even when records are held on an employee's personal device, government employers are not obligated to release records that are "exempt" from disclosure under the PRA's many potential exemptions. Before disclosing requested records, agencies should allow their legal counsel to review the request to determine what, if any exemptions apply.

Kingsley Bogard is in the process of analyzing the decision to determine what, if any, additional policy changes must be implemented as a result of the Supreme Court's ruling. In the meantime, please feel free to contact us with any questions.

Nothing in this post is intended to provide legal advice. If you have any questions about these cases, the Public Records Act, or any other issue, please contact Kingsley Bogard LLP.

KINGSLEY BOGARD LLP

600 Coolidge Drive, Suite 160

Folsom, CA 95630

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Facsimile: (916) 932-2510

www.kblegal.us

District: 005

Vendor Activity

QSS/OASIS

Page 1 of 1

Vendor Number: 000054 - PACIFIC GAS & ELECTRIC CO.
 Beginning Date 07/01/2015 Ending Date 06/30/2017
 Transaction Types
 --
 Reference Number: 0
 PO Acct Line: 0
 Invoice Number:

/var/opt/qss/data/VENDET last updated TUE, MAR 07, 2017, 05:05 AM

Transaction Type	Encumbered Balance	Pending Payment	Payment
Canceled Warrants			0.00
Credit Memo		0.00	0.00
Est Payables/Payments	-2,414.48	0.00	2,414.48
Hand Warrants			0.00
Liability Payments		0.00	0.00
Purchase Orders/Payments	0.00	0.00	0.00
Pay Vouchers		0.00	42,152.63
Travel Claims		0.00	0.00
Revolving cash		0.00	0.00
Vendor Total	-2,414.48	0.00	44,567.11

1 vendor(s) and 40 detail record(s) selected.

Entered	Reference	Paid	Warrant	Enc	Amount	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Invoice No
07/30/2015	CL-000001	08/05/2015	40248336 O	-2,414.48	2,414.48	01-1400-0-0000-8100-5545-000-000-00000								June 2015 PG&E Service
08/11/2015	PV-000026	08/19/2015	40248777 O		1,782.92	01-0000-0-0000-8100-5545-000-000-00000								JULY PG&E SERVICE
08/21/2015	PV-000049	09/02/2015	40249241 O		14.09	01-0000-0-0000-8100-5545-000-000-00000								7/17/15-8/17/15 PG&E Service
09/09/2015	PV-000088	09/16/2015	40249783 O		3,369.37	01-0000-0-0000-8100-5545-000-000-00000								8/3/15-9/1/15 PG&E SERVICE
09/23/2015	PV-000109	09/30/2015	40250346 O		14.07	01-0000-0-0000-8100-5545-000-000-00000								8/18/15-9/16/15 PG&E SERVICE
10/12/2015	PV-000121	10/14/2015	40250753 O		3,278.12	01-0000-0-0000-8100-5545-000-000-00000								9/2/15-10/1/15 PG&E SERVICE
10/28/2015	PV-000146	11/04/2015	40251750 O		14.03	01-0000-0-0000-8100-5545-000-000-00000								9/17/15-10/15/15 PG&E SERVICE
11/09/2015	PV-000161	11/18/2015	40252282 O		2,572.52	01-0000-0-0000-8100-5545-000-000-00000								10/2/15-11/1/15 PG&E SERVICE
11/24/2015	PV-000179	12/09/2015	40252816 O		14.04	01-0000-0-0000-8100-5545-000-000-00000								10/16/15-11/16/15 PG&E SERVICE
12/14/2015	PV-000197	12/16/2015	40253185 O		1,271.94	01-0000-0-0000-8100-5545-000-000-00000								11/2/15-12/2/15 PG&E SERVICE
01/05/2016	PV-000209	01/06/2016	40253675 O		14.03	01-0000-0-0000-8100-5545-000-000-00000								11/17/15-12/15/15 PG&E SERVICE
01/12/2016	PV-000220	01/13/2016	40253807 O		1,118.84	01-0000-0-0000-8100-5545-000-000-00000								12/3/15-1/3/16 PG&E SERVICE
01/26/2016	PV-000246	02/03/2016	40254705 O		14.11	01-0000-0-0000-8100-5545-000-000-00000								12/16/15-1/14/16 PG&E SERVICE
02/08/2016	PV-000262	02/17/2016	40260301 O		1,386.34	01-0000-0-0000-8100-5545-000-000-00000								1/4/16-2/1/16 PG&E SERVICE
02/23/2016	PV-000280	03/02/2016	40260797 O		14.17	01-0000-0-0000-8100-5545-000-000-00000								1/15/16-2/16/16 PG&E SERVICE
03/08/2016	PV-000300	03/16/2016	40261310 O		1,313.73	01-0000-0-0000-8100-5545-000-000-00000								2/2/16- 3/2/16 PG&E SERVICE
03/22/2016	PV-000312	03/23/2016	40261614 O		14.27	01-0000-0-0000-8100-5545-000-000-00000								2/17/16-3/16/16 PG&E SERVICE
04/11/2016	PV-000333	04/13/2016	40262248 O		1,327.93	01-0000-0-0000-8100-5545-000-000-00000								3/3/16-3/31/16 PG&E SERVICE
04/21/2016	PV-000346	05/04/2016	40263050 O		14.33	01-0000-0-0000-8100-5545-000-000-00000								3/17/16-4/15/16 PG&E SERVICE
05/09/2016	PV-000370	05/11/2016	40263275 O		2,064.05	01-0000-0-0000-8100-5545-000-000-00000								04/01/16-05/02/16 PGE SERVICE
05/31/2016	PV-000397	06/01/2016	40264100 O		14.34	01-0000-0-0000-8100-5545-000-000-00000								4/16/16-5/16/16 PG&E
06/09/2016	PV-000408	06/15/2016	40264556 O		3,367.15	01-0000-0-0000-8100-5545-000-000-00000								5/3/16-6/1/16 PG&E SERVICE
06/21/2016	PV-000416	06/22/2016	40264888 O		20.00	01-0000-0-0000-2700-5890-000-000-00000								Notary Service for G-5 Account
06/28/2016	PV-000423	06/29/2016	40265145 O		14.33	01-0000-0-0000-8100-5545-000-000-00000								PG&E Streetlight
07/26/2016	PV-000009	07/27/2016	40265943 O		3,050.15	01-0000-0-0000-8100-5545-000-000-00000								6/2/16-6/30/16 PG&E SERVICE
07/26/2016	PV-000010	07/27/2016	40265943 O		14.33	01-0000-0-0000-8100-5545-000-000-00000								6/16/16-7/15/16 PG&E SERVICE
08/10/2016	PV-000037	08/17/2016	40266520 O		2,316.63	01-0000-0-0000-8100-5545-000-000-00000								7/1/16-8/1/16 PG&E
08/22/2016	PV-000064	08/31/2016	40266988 O		14.34	01-0000-0-0000-8100-5545-000-000-00000								PGE SERVICE 8/16-9/02
09/08/2016	PV-000098	09/14/2016	40267538 O		3,795.30	01-0000-0-0000-8100-5545-000-000-00000								8/2/16-8/31/16 PG&E SERVICE
09/21/2016	PV-000124	09/28/2016	40268063 O		14.33	01-0000-0-0000-8100-5545-000-000-00000								8/17/16-9/15/16 PG&E SERVICE
10/11/2016	PV-000149	10/19/2016	40268686 O		3,380.87	01-0000-0-0000-8100-5545-000-000-00000								9/1/16-10/2/16 PG&E SERVICE
10/21/2016	PV-000162	11/02/2016	40269229 O		14.40	01-0000-0-0000-8100-5545-000-000-00000								9/16/16-10/14/16 PG&E
11/07/2016	PV-000180	11/16/2016	40269753 O		2,264.60	01-0000-0-0000-8100-5545-000-000-00000								10/3/16-10/31/16 PG&E SERVICE
11/21/2016	PV-000209	11/30/2016	40270057 O		14.45	01-0000-0-0000-8100-5545-000-000-00000								10/15/16-11/15/16 PG&E SERVICE
12/08/2016	PV-000242	12/14/2016	40270646 O		1,511.52	01-0000-0-0000-8100-5545-000-000-00000								11/1/16-12/1/16 PG&E SERVICE
12/20/2016	PV-000261	01/04/2017	40270985 O		14.44	01-0000-0-0000-8100-5545-000-000-00000								11/16/16-12/14/16 PG&E SERVICE
01/11/2017	PV-000279	01/18/2017	40271588 O		1,347.99	01-0000-0-0000-8100-5545-000-000-00000								12/2/16-1/2/17 PG&E SERVICE
01/20/2017	PV-000286	02/01/2017	40272306 O		14.40	01-0000-0-0000-8100-5545-000-000-00000								PG&E Service 12/15/16-1/13/17
02/07/2017	PV-000319	02/15/2017	40272723 O		1,341.85	01-0000-0-0000-8100-5545-000-000-00000								1/3/17-1/31/17 PG&E SERVICE
02/23/2017	PV-000335	03/01/2017	40273241 O		14.31	01-0000-0-0000-8100-5545-000-000-00000								1/14/17-2/14/17 PG&E SERVICE

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Plaza Community Club (PCC)
Minutes for February 16th, 2017

6:00 pm - Sharie called meeting to order

Roll Call – All PCC Officers present

January minutes read by Kristina – m/Kristen, 2nd/ Tina – AA

Treasurer report read by Sara – m/ Kristen, 2nd/ DeeDee – AA

Old Business

Nominations are open for President CC position. Current Nomination is for John Canalia.

New Business

CC current state – We have back taxes from current back to 1998. The Accountant wrote a letter on our behalf explaining we are a volunteer organization and not a business as the IRS sees us due to not filing. We will wait until we hear back to do anything.

Bathroom renovations will happen during break. Mr. C will look into options when it comes to the mirrors and getting new ones/ upgrading them.

Hydration Stations – they range from \$1,100 to \$1,400 with a 5 yr warranty. Filters come in a 3 pk for \$210. Need to know if they can go inside and if not where do we put it. Plumbing appt to investigate options will be March 3rd.

Playground Update – we will add new equipment in where there is an L shape currently and make it a complete square playground in total. The insurance has to approve the equipment first. After that we will meet with Mr. C. A flyer will be made with the top 3 pcs of equipment that are approved and sent home for families to vote. Grades 3rd to 5th.

Lots of discussion about ticket printing, prices and which business to go with. We want to keep costs down this year. We spent a large sum of money last year on printing tickets. Sending them home in family packs will help keep cost down as well. Discussed Kinko's, Creative Comp and Vista Print. We will be doing the business card size with Vista Print and include both ticket winners.

Online Carnival Sign Up has been created! Teachers have been emailed the link to disperse to their students. We would like Mr. C to also send it home via the new email system. This should keep communication on point!

www.SignUpGenius.com/go/5080D4EADA622ABFB6-2017

Tom Ball will cook the meat! But only tri-tip. Need volunteers to cook the chicken with their own barbeques. Mr. Henning and John might volunteer. Tabled to next meeting.

Bouncy Bands – Mrs. Fowler had them donated to her class. We need approx 42 more per teacher requests. They are \$14.95 each ~ approx \$630. – m/ Jen, 2nd/ Kristen - AA

Meeting adjourned at 6:45 pm



Plaza Community Club

7322 County Rd 24

Orland, CA 95963

(530) 865-1250

March 16, 2017 - Meeting Agenda

Call meeting to order:

Roll call of officers

Reading of Minutes by Secretary from Feb

Treasurer Report by Sara

Old Business:

-Bathroom renovations over break, Mirrors for the most part are in okay shape

Hydration Stations, plumber came on the 3rd

-Playground: we will make playground a complete square, insurance will approve equipment we choose, a flyer will be sent out with 3 top choices for families to vote on. Maybe grades 3rd-5th

-Carnival tickets: We will be going with Vista print in business card sizes without stubs we are saving a ton of money. Tickets will be sent home in packets to one child per family instead this year.

-Signup Genius has been created for carnival

Mr Conklin has recruited a couple families and teachers have volunteered to help out more this year, so if we keep the momentum going we should have plenty of help.

Tom Ball is BBQing Tritip, John's wife volunteered him to BBQ chicken and Mr Henning might help Bouncy Bands purchased and delivered!!

New Business:

Bouncy BaND feedback from teachers

HYDRATION STATION: Earl's Plumbing came our quote is \$533.86, we will purchase the fountain from Build.com \$991.90 and 3 filters \$210 (MOTION to approve)

SPIRIT WEAR: I would like to get it from Oscars. we can get clothing all year that way. True to sizes. We have to purchase in advance (need motion to approve ongoing purchase) would like to sell at OPEN HOUSE, send letters home, and be available 1st Friday of every month in Cafeteria if poss

CARNIVAL TICKET update: make tickets posters instead? Times 4-7 or 730.

WASHINGTON DC Trip: Mr Conklin

Anything anyone would like to add for next meetings agenda?

Hosting a Book Faire

Photo booth at carnival

Door prize at PCC mtgs

"Nothing you do for Children is ever wasted" – Garrison Keillor

PROPOSAL/CONTRACT

GREG'S HEATING & A/C
740 East Walker St., Orland, Ca. 95963
530-865-9677 Fax 530-865-8261
License #716260

Name: Plaza School
Address:
Phone: 865-1250
Date: March 2, 2017
Job Location: Same

We hereby submit specifications and estimates for:

Gas reconnection

Connect to existing gas line on the roof and route new gas line to new package units on the gym and add wireless thermostat.

TOTAL \$1,450.00

Includes material, prevailing wage for labor and taxes.

Excludes painting, patching, framing, electrical.

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of: _____ dollars \$ _____

Payment to be made as follows: **Payment due upon completion**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

NOTE: This proposal may be withdrawn by us if not accepted within _____

Authorized Signature _____ Date _____

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to work as specified. Payment will be made as outlined above. Acceptance of this Proposal constitutes a Contract.

Date of Acceptance: _____ Signature _____
Signature _____

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:
(check one)

- ☐ October 2016
☒ January 2017
☐ April 2017
☐ July 2017

Date for information to be reported publicly at governing board meeting: March 16th, 2017

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Patrick M. Conklin

Print Name of District Superintendent

Signature of District Superintendent

Date

February 16, 2017

To: District Superintendents,

It's time to begin the process of selecting educators from your district for the Glenn County's Educators' Hall of Fame. Please see the attached list of those individuals who have been selected in the past.

Each district is responsible for purchasing individual recipient plaques. Glenn County Office of Education will purchase the plaque that includes all 2017 recipients to be displayed in the Chrome School on the Fairgrounds.

DEADLINE	<u>April 14</u> - notify Imelda Diaz at Glenn County Office of Education who your recipient is.
CRITERIA	Criteria for selection will be left entirely up to each district's Board of Trustees. Recipients may represent any area of education i.e. teacher, trustee, administration, secretary, custodian, etc.
SEND INFORMATION	<u>By April 21</u> – send to Imelda: <ul style="list-style-type: none">- Short biographical sketch- Picture of recipient for display binder- Name and address of recipient
NUMBER OF RECIPIENTS	Capay School – 1 Hamilton Unified - 2 Lake School - 1 Plaza School - 1 Orland Unified - 2 Princeton Unified - 1 Stony Creek Unified- 1 Willows Unified - 2 Glenn Co. Office of Education -2
CEREMONY	<u>Saturday, May 20, 2017, 8:00 a.m.</u> at the Glenn County Fair's Flaherty Hall, located near the Depot Fair Office. In the interest of time we are asking that inductees limit their presentation to 5 minutes.

It is the district's responsibility to contact the recipient(s) and notify them of the award. Let the recipient(s) know that they and their relatives are invited to attend. If a recipient is deceased, please notify their relatives of the selection and the specifics of the ceremony.

Please notify my office if you do not have a recipient this year. For additional information, please let Imelda at 934-6575 – ext 3061.

Sincerely,

Tracey Quarne
Superintendent of Schools

Enclosure

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
February 16, 2017
3:00PM
Minutes

- I. **Call to Order** – The meeting was called to order at 3:08 PM.
- II. **Pledge of Allegiance**
- III. **Members Present** – Darin Titus, Connie King, Patrick Conklin, Jennifer Limberg and Veronica Sanchez
- IV. **Correspondence**
 - a. **February Pirates Post Newsletter** – Mr. Conklin reminded the board that the Carnival will be on April 8th.
- V. **Superintendent Report/Information**
 - A. **GCOE Building Update** - Mr. Conklin informed the board that the fencing has been put up to get the building work started.
 - B. **Plaza Community Club** – Mr. Conklin informed the board that a notice was sent out by PCC to families asking for nominations for PCC president. He also informed the board that PCC had been notified by the IRS that their Tax ID was not tax exempt and therefore may be facing a penalty of having to pay back taxes.
 - C. **Playground** – Mr. Conklin discussed with the board possibly pouring concrete to expand the play area and create paths of travel, along with creating a wall ball and putting in permanent tether ball posts.
 - D. **Local Control and Accountability Plan**
 1. **Student Achievement** - Mr. Conklin informed the board that Mrs. Henning has been tutoring 3rd – 5th grade students in math during the SPARK program after school. He also let the board know that March 3rd was the end of the second trimester.
 2. **Staffing** – Mr. Conklin discussed with the board the options for creating a temporary TK-8th grade teaching position for the 2017-18 school year and doing a job share for the 2nd grade teacher position.
 3. **Facilities** – Mr. Conklin reminded the board that the HVAC work to replace the units and thermostats would be done during the break next week. He also informed them that the bathrooms would be painted during that week as well.
 - E. **Washington DC Class Trip** – Mr. Conklin reported to the board that there were several teachers interested in becoming the lead chaperone on a future trip. He told the board we needed to have a participation of fifteen or more students to make a trip possible hopefully sometime in June of 2018.
 - F. **County-Wide Training** – Mr. Conklin reported that he and Mrs. Sanchez had attended the Brown Act training and that it had been very informative. Mr. Conklin suggested possibly having the presenter attend one of the board meetings to give a brief presentation.
 - G. **School Site Council (SSC)**
 1. **Health and Wellness Policy** – Mr. Conklin informed the board that the state is requiring the policy be revised to include measureable goals and that Mrs. Lohse is reworking our current policy to include those goals, as well as ways to assess them annually. The state requires the policy be adopted by the school board no later than June 30, 2017.
 2. **School Safety Plan** – Mr. Conklin reported to the board that the plan had been approved by the SSC and is available on our website.
 3. **School Accountability Report Card** – Mr. Conklin notified the board that our SARC had been posted online on February 1st.

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
February 16, 2017
3:00PM
Minutes

VI. **Comments: Agenda Items Only - None**
VII. **Action**

- A. **Old Business - None**
- B. **New Business**

- 1. **Consent Agenda: Routine matters that can be approved with one motion**
 - a. **Approve Minutes of the January 19, 2017 Regular Board Meeting**
 - b. **Approve Warrant Registers—1/12/2017 through 2/10/2017**
 - c. **Approve Budget Transfers— None**

Darin Titus motioned to approve the consent agenda, Connie King seconded and the motion carried 2-0.

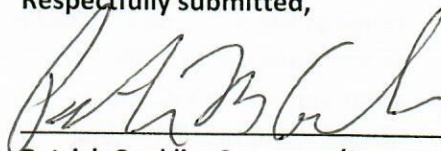
- 2. **Approve 2016-17 School Safety Plan** - Darin Titus motioned to approve the School Safety Plan, Connie King seconded and the motion carried 2-0.
- 3. **Approve 4th Grade Field Trip Request to 3 Creeks Ranch in Elk Creek on March 24th, 2017** - Darin Titus motioned to approve the 4th Grade Field Trip, Connie King seconded and the motion carried 2-0.
- 4. **Approve 6th Grade Field Trip Request to Shasta Caverns in Redding on May 8th, 2017** - Darin Titus motioned to approve the 6th Grade Field Trip, Connie King seconded and the motion carried 2-0.
- 5. **Approve Reduced Workload Program (RWP) for 2017-18 for 2nd Grade Teacher if a Suitable Candidate is Hired to Job Share** - Darin Titus motioned to approve the hiring of a candidate to job share with the 2nd Grade Teacher, Connie King seconded and the motion carried 2-0.
- 6. **Approve Hiring a "Temporary" .2 (1 day per week) Certificated TK-8th Grade Teacher for 2017-18 School Year** - Connie King motioned to approve the hiring of a temporary .2 FTE TK-8th grade teacher for the 2017-18 school year, Darin Titus seconded and the motion carried 2-0.
- 7. **Approve Hiring a "Temporary" 1.0 (5 day per week) Certificated TK-8th Grade Teacher for 2017-18 School Year** - Darin Titus motioned to approve the hiring of a temporary 1 FTE TK-8th Grade Teacher for the 2017-18 school year, Connie King seconded and the motion carried 2-0.

VIII. **Comments: Non Agenda Items—None**

IX. **Closed Session – None**

X. **Adjournment – The meeting was adjourned at 4:16 PM.**

Respectfully submitted,



Patrick Conklin, Secretary/Board of Trustees

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 02/11/2017 - 03/13/2017
PV#: 000000 - 999999

J45067 PV0100 L.00.00 03/13/17 PAGE 4

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered	UT	Obj	Paid	Batch	Description
													PV amount	UT		UT-Rate		UT-Amount
000346	000050/00	ORLAND HARDWARE & IMP. CO.										3/06/2017	3/06/2017	3/06/2017	3/08/2017	57		
	1.	01-0000-0-0000-8100-4300-000-00000										51.13	N					N
		SITE SUPPLIES																
000335	000054/00	PACIFIC GAS & ELECTRIC CO.										2/23/2017	2/23/2017	2/23/2017	3/01/2017	54		
	1.	01-0000-0-0000-8100-5545-000-00000										14.31	N					N
	1/14/17-2/14/17	PG&E SERVICE																
000355	000054/00	PACIFIC GAS & ELECTRIC CO.										3/09/2017	3/09/2017	3/09/2017		59		
	1.	01-0000-0-0000-8100-5545-000-00000										1,317.49	N					N
	2/1/17-3/2/17	PG&E SERVICE																
000328	000175/00	PRO PACIFIC FRESH										2/13/2017	2/13/2017	2/13/2017	2/22/2017	52		
	1.	13-5310-0-0000-3700-4700-000-00000										643.89	N					N
		CAFETERIA FOOD																
	2.	13-5310-0-0000-3700-4700-000-00000										36.00	N					N
		CAFETERIA FOOD																
		Total amount										679.89 *				0.00 *		
000336	000175/00	PRO PACIFIC FRESH										2/28/2017	2/28/2017	2/28/2017	3/08/2017	55		
	1.	13-5310-0-0000-3700-4700-000-00000										476.82	N					N
		CAFETERIA FOOD																
000349	000175/00	PRO PACIFIC FRESH										3/06/2017	3/06/2017	3/06/2017	3/08/2017	57		
	1.	13-5310-0-0000-3700-4700-000-00000										395.36	N					N
		CAFETERIA FOOD																
	2.	13-5310-0-0000-3700-4300-000-00000										61.38	N					N
		CAFETERIA SUPPLIES																
		Total amount										456.74 *				0.00 *		
000339	000419/00	SAV MOR FOODS										2/28/2017	2/28/2017	2/28/2017	3/08/2017	55		
	1.	13-5310-0-0000-3700-4700-000-00000										21.26	N					N
		CAFETERIA FOOD																
000352	000419/00	SAV MOR FOODS										3/08/2017	3/08/2017	3/08/2017		58		

005 PLAZA SCHOOL DISTRICT
Warrant Register

Pay Voucher Transactions
Date: 02/11/2017 - 03/13/2017
PV#: 000000 - 999999

J45067 PV0100 L.00.00 03/13/17 PAGE 6

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	UT	Obj	Paid	Batch	Description
														PV amount	UT		UT-Rate		UT-Amount
000344	(CONTINUED)																		
		3. 13-5310-0-0000-3700-4700-000-000000												27.25	N				N
		CAFETERIA FOOD																	
		4. 13-5310-0-0000-3700-5200-000-000000												211.26	N				N
		PROCUREMENT TRAINING- M. LOHSE																	
		5. 13-5310-0-0000-3700-4700-000-000000												52.84	N				N
		CAFETERIA FOOD																	
		6. 13-5310-0-0000-3700-4700-000-000000												41.09	N				N
		CAFETERIA FOOD																	
		7. 13-5310-0-0000-3700-4300-000-000000												3.42	N				N
		CAFETERIA SUPPLIES																	
		8. 01-0000-0-0000-2700-4300-000-000000												47.16	N				N
		OFFICE SUPPLIES																	
		9. 01-0000-0-1110-1000-4300-000-000000												19.82	N				N
		4TH GRD CLASSROOM SUPPLIES																	
		10. 01-0000-0-0000-8100-4300-000-000000												20.29	N				N
		SITE SUPPLIES																	
		Total amount												775.58 *			0.00 *		
000330	000500/00	VOLTAGE SPECIALISTS										204425558	2/14/2017	2/14/2017			2/22/2017	52	
		1. 13-5310-0-0000-3700-5890-000-000000												105.00	N				Y
		SEMI ANNUAL KITCHEN HOOD INSPE																	
000340	000034/00	WASTE MANAGEMENT											2/28/2017	2/28/2017			3/08/2017	55	
		1. 01-0000-0-0000-8100-5520-000-000000												191.66	N				N
		FEB 2017 GARBAGE SERVICE																	
	Grand total													141,609.84	*****				0.00 *****

PLAZA ELEMENTARY SCHOOL DISTRICT

2nd Interim Report

2016/17

Veronica Sanchez

Background

- Represents District financial condition through January 31, 2017
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

Comparison

1st Interim

Summary	Unrest./Restrict.
Beginning Fd. Bal.	750,599
LCFF	1,469,634
Federal	52,264
State	85,463
Local	117,500
Tf's In Fund 20	16,713
Total Revenues	1,741,574
Expenditures	(1,571,571)
Tf's Out Fund 20	(35,000)
	(Include in Expenditures)
+/- Rev./Exp.	135,003
Ending Fd. Balance	885,602

2nd Interim

Summary	Unrest./Restrict.
Beginning Fd. Bal.	750,599
LCFF	1,552,111
Federal	53,749
State	80,087
Local	121,700
Tf's In Fund 20	16,713
Total Revenues	1,824,360
Expenditures	(1,711,056)
Tf's Out Fund 20	(35,000)
	(Include in Expenditures)
+/- Rev./Exp.	78,304
Ending Fd. Balance	828,903

Multiyear Projections

	2 nd Interim 2016/2017	Projections 2017/2018	Projections 2018/2019
Beginning Fd. Bal.	750,599	828,903	767,689
LCFF	1,552,111	1,566,757	1,625,045
Federal	53,749	35,200	31,100
State	80,087	45,500	30,500
Local	121,700	120,500	120,500
Tf's In Fund 20	16,713	16,713	16,713
Total Revenues	1,824,360	1,784,670	1,823,858
Expenditures	(1,711,056)	(1,810,884)	(1,708,067)
Tf's Out Fund 20	(35,000)	(35,000)	(35,000)
	(Include in Expenditures)	(Include in Expenditures)	(Include in Expenditures)
+/- Rev./Exp.	78,304	(61,214)	80,791
Ending Fd. Balance	828,903	767,689	848,480

Other District Funds

- Fund 20, Post Employment Benefits \$224,905
 - Committed to Other Post Employment Benefits
 - 2016-17 Retiree H&W - \$16,713
- Fund 40, Special Reserve \$101,107
 - 2016-17 Payment for GCOE Building - \$100,000
- Fund 73, Mr. K Scholarship \$1,193
 - 2016-17 Annual Scholarship - \$250

Major Field Trip Request Form

Teacher Osburn / Loneel / Ciquini / Henning

Destination/Activity

Water Works Park

City Redding

Distance in miles, one way

Purpose

End of the year trip!

Date of trip 6/2/17

Transportation Parent Drivers

Approval for teacher driver to transport students
needed? yes ☒ no ☐
(Includes mileage reimbursement)

Signature

Superintendent

Date

Signature

Clerk, Board of Trustees

Date

Concrete

Jim Byerly

Sent: Sunday, March 12, 2017 7:57 PM

To: Patrick Conklin

Pat,

I measured the slab over the weekend.

The big slab is 99.5' X 24.17(2") for a total of 2,670 square feet.

This would take approximately 34 yards of concrete at about \$100 a yard.

\$3,400 in concrete.

\$1,000 for concrete finishers.

\$1,000 for misc.(Rebar, rock fill,,etc)

\$5,400

I think you could tell the board \$6,000 at most.

FYI - If Byerly Concrete bid this job I would probably charge \$5(The going rate is \$6.) a square foot. Which would be \$13,350.

I recall some other GCOE projects that the winning bid was \$8.(Maybe \$8.50) a square foot. Which would be \$21,360. Just to put it into perspective.

The other slab is only 2 yards of concrete. Just a couple hundred dollars that I would save for later and just do by myself.

Thanks,

Jim