

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
March 19<sup>th</sup>, 2020  
3:00PM  
Agenda

**Public Hearing: Level I Developer Fee Justification Study**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Members Present**
- IV. Correspondence**
  - a. February 13<sup>th</sup>, 2020 Letter to David Lee: Professional Development Hours**
- V. Superintendent Report**
  - A. COVID-19 (Coronavirus)**
  - B. March's Pirate's Post**
  - C. Plaza Community Club**
  - D. Facilities**
    - 1. Modernization and New Construction**
  - E. Local Control and Accountability Plan Goals**
  - F. Staffing**
  - G. Quarterly Report on Williams Complaints as of January 2020**
  - H. Technology Replacement**
  - I. June, 2020 Washington D.C. Trip**
  - J. Bus**
  - K. School Clinician**
  - L. Enrollment**
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VII. Action**
  - A. Old Business**
  - B. New Business**
    - 1. Consent Agenda: Routine matters that can be approved with one motion.**
      - a. Approve Minutes of the February 11<sup>th</sup>, 2020 Regular Board Meeting**
      - a. Approve Warrant Registers—February 11<sup>th</sup> – March 10<sup>th</sup>, 2020**
      - b. Approve Budget Transfers— None**
      - c. Approve April 9<sup>th</sup>, 2020 7<sup>th</sup> Grade Trip to Sacramento Underground Tour**
      - d. Approve May 27<sup>th</sup>, 2020 7<sup>th</sup> Grade End of Year Trip to Sacramento River Cats**
      - e. Approve May 1<sup>st</sup>, 2020 6<sup>th</sup> Grade Field Trip to Shasta Caverns**

**Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
March 19<sup>th</sup>, 2020  
3:00PM  
Agenda**

- 2. Approve Resolution 19-04 Level I Developer Fee Justification Study and Increase of Statutory School Fee**
  - 3. Approve February 28<sup>th</sup>, 2020 Letter of Resignation from Jacqui Smith**
  - 4. Approve Nominating Darin Titus as Nominee for 2020 Glenn County Educator's Hall of Fame**
  - 5. Approve Certification of 2<sup>nd</sup> Interim Report as of January 31<sup>st</sup>, 2020**
- VIII. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- IX. Closed Session- - Personnel Matter**
- X. Adjournment**

# *Plaza Elementary School District*

*Board of Trustees:*  
*Connie King*  
*Darin Titus*  
*P. J. Davis*

7322 County Road 24  
Orland, CA 95963  
Phone (530) 865-1250 Fax (530) 865-1252

*Patrick Conklin*  
*Superintendent/Principal*

To: David Lee  
From: Patrick Conklin  
Date: February 13, 2020  
Subject: Transcript Review

I have reviewed your participation in professional development during the 2019-20 school year and have approved the following:

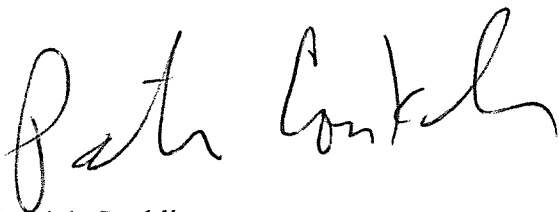
Making Best Use of Google Classroom to Strengthen Math Instruction: February 10<sup>th</sup>, 2020  
Develop a Positive Growth Mindset to Increase Students' Grit and Motivation: February 2<sup>nd</sup>, 2020  
Making Best Use of Google Classroom to Strengthen English Instruction: January 22<sup>nd</sup>, 2020  
Ideas for Making Best use of Google Classroom to Enhance Instruction: January 10<sup>th</sup>, 2020  
Restorative Discipline: Help Your Students Improve Their Behavior: December 10<sup>th</sup>, 2019

These accumulated hours (33.75) equals 2.25 semester units. Therefore, you presently have **60.13 semester units** above your BA Degree.

Based on these accumulated units, you will advance to the BA+60 column on the salary schedule for the 2020-21 school year.

Please let me know if this does not match your records.

Sincerely,



Patrick Conklin  
Superintendent/Principal

Cc: Personnel File

# THE PIRATE'S POST

February 26, 2020



Check out our website at [www.Plazaschool.org](http://www.Plazaschool.org) for Information, Events and Dates!

## Dates to Remember:

Feb 28	End of 2 <sup>nd</sup> Trimester
Mar 6	Report Cards
Mar 12	Orland High School 2020-21 Freshman Open House @ 6pm
Mar 13	2 <sup>nd</sup> Trimester Awards Ceremony 8:45am
Mar 19	Plaza Board Meeting @ 3pm Plaza Community Club Mtg. @ Orland Round Table 6pm
Mar 24	School Site Council @ 3pm
Mar 25	Minimum Day Dismissal @ 12:45
Mar 28	4H Livestock Challenge
Apr 8	Spring Band & Chorus Concert at Hamilton High @ 6:30pm
Apr 13-17	Spring Break: No School
Apr 23	Plaza Board Meeting @ 3pm Plaza Community Club Mtg. @ Orland Round Table 6pm
Apr 24	NO SPARK: Carnival Set Up 2-5pm
Apr 25	Carnival 4-7:00pm
Apr 27-30	7 <sup>th</sup> -8 <sup>th</sup> Smarter Balanced Assessments
Apr 29	Minimum Day Dismissal @ 12:45

## SPARK CANCELLED:

**Friday, April 24<sup>th</sup>**

The after school SPARK program will not be available Friday, April 24<sup>th</sup> because Plaza Community Club will be setting up for the Carnival, which will be held Saturday, April 25<sup>th</sup> from 4-7:00pm.

All students must be picked up when school is dismissed at 2:45pm on Friday, April 24<sup>th</sup>.

## Yearbook:

The Yearbook Committee is working hard on this year's book. If you have group pictures of students doing school activities, please email them to Mrs. Groteguth at [jgroteguth@plazaschool.org](mailto:jgroteguth@plazaschool.org). The goal is to get every student in at least one picture other than their portrait.

## Reading Pals:

Earlier this year we began a program called Reading Pals. This program involves volunteers coming to school once or twice a week to read and discuss a book with one student for 30 minutes. The Reading Pals program claim that according to STAR IRL scores, data demonstrates students enrolled gained an average of 2.3 months of literacy skills for every month they are enrolled in the program. Currently we have two Orland Rotary members who each read with one student for 30 minutes. In order to serve more students, we could use a few more volunteers to work with students. If you are interested, please see Mr. Conklin.



## California Assessment of Student Performance and Progress:

Just a reminder that Smarter Balanced Assessments will begin soon. 7<sup>th</sup> and 8<sup>th</sup> will take the ELA and Math tests April 27<sup>th</sup>-30<sup>th</sup>, while 3<sup>rd</sup>-6<sup>th</sup> will assess May 4<sup>th</sup>-8<sup>th</sup>. 7<sup>th</sup> and 8<sup>th</sup> will also take the California Science Test the week of May 18<sup>th</sup>-22<sup>nd</sup>. To help limit disruptions to the testing schedule, please communicate with the school office if there are doctor appointments coming up. If we know ahead of time that your child will be leaving mid-way through a testing session, we can have them take that test at a different time. Ideally, appointments won't conflict with testing schedules so please try to plan accordingly. Classes test in the mornings.

## Disneyland Ticket Raffle & Orland Round



### Table Fundraiser Night:



Plaza Community Club will be raffling off a 4 pack of Disneyland park hopper tickets at Orland Round Table on March 24<sup>th</sup>. You do not need to be present to win. However, please join us for dinner that evening because 20% of all sales from 6:00-9:00pm will go to Plaza Community Club. Share the news with your friends, family, and neighbors!

Raffle tickets will cost \$5 each and will go home with students in early March. The money collected will be due March 20<sup>th</sup>. If you have any questions, or need more tickets, please stop by the office.

## ***Plaza Community Club Meeting***

**Call To Order:** Kristen

**Last Months Minutes:** Mandy

**Treasure's Report:** Cindy

**Old Business:**

Update on sports bench-

**New Business:**

Open to the floor-

Carnival subcommittees-

Kitchen-DeeDee.

Games- Kristen.

Set-up/Clean-up- This position has not been filled.

Silent Auction- This position has not been filled.

Meat- Nick.

Outside (bounce house, ice cream...)- This position has not been filled.

Take Out- Kacey.

Cake coordinator- Rachael.

Ticket order- John C.

**Upcoming Events:** Next meeting March 19<sup>th</sup>.

February PCC Meeting

Community Club Checking

Page 1

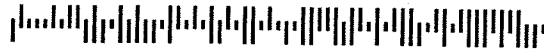
2/23/2020

Date	Num	Transaction	Payment	C	Deposit	Balance
1/17/2020		Round Table memo: PCC Meeting	135.01			19,647.00
1/17/2020		Walmart memo: F/D Dance Decorations	18.77			19,628.23
1/17/2020		Michael's Store memo: F/D Dance Decorations	64.78			19,563.45
1/17/2020		Kmart memo: F/D Dance Balloons	3.67			19,559.78
1/17/2020		Dollar General memo: F/D Dance Decorations	2.25			19,557.53
1/17/2020		Walmart memo: F/D Dance	13.94			19,543.59
1/21/2020		Amazon memo: Sports Badminton Mrs. Henning Re...	33.24			19,510.35
1/21/2020		Amazon memo: Sports Bench	73.54			19,436.81
1/22/2020		Amazon memo: F/D Dance Decorations	36.52			19,400.29
1/22/2020		Dollar Tree memo: F/D Dance	29.07			19,371.22
1/22/2020	2917	Mary McDade memo: Kinder book pictures	79.59	c		19,291.63
1/23/2020		Amazon memo: F/D Dance photo backdrop	11.84			19,279.79
1/28/2020		Amazon memo: F/D Dance Girls Rings	36.62			19,243.17
1/29/2020		Walmart memo: F/D Dance Drinks/Cookies, ect.	107.39			19,135.78
1/30/2020		Safeway memo: F/D Dance Cookies	21.07			19,114.71
1/30/2020		Dollar Tree memo: F/D Dance	4.31			19,110.40
2/7/2020	DEP	Round Table Fundraiser Night			294.63	19,405.03
2/7/2020		Donation Check From Smart And F...			200.00	19,605.03
2/7/2020	TXFR	Transfer From Checking To Savings cat: Savings Account	2,500.00			17,105.03
2/7/2020	2918	Plaza School memo: Mr. K Scholarship	250.00			16,855.03
2/12/2020	2920	Dee Dee Canalia memo: Raffle Prize	85.79			16,769.24
2/14/2020		Walmart memo: Raffle Prize	32.18			16,737.06



# UMPQUA BANK

January 31, 2020 Page: 1 of 3



PLAZA COMMUNITY CLUB  
7322 COUNTY RD 24  
ORLAND CA 95963-9777

UB

Customer Service:  
1-866-486-7782

Last statement: December 31, 2019  
This statement: January 31, 2020

Improve cash flow, streamline accounts payable and simplify bookkeeping with Umpqua card solutions for businesses. Features include company spending reports and online reporting tools to easily track and monitor employee spending. Contact your Umpqua Bank Relationship Manager for details.

## MAIN STREET CHECKING

Account number	2079186867	Beginning balance	\$20,633.72
Low balance	\$19,387.17	Deposits/Additions	\$0.00
Average balance	\$20,019.09	Withdrawals/Subtractions	\$1,246.55
Interest earned	\$0.00	Ending balance	\$19,387.17

## Card Transactions/Withdrawals

Date	Description	Subtractions
01-06	POS Purchase Terminal 24204401 Wal-Mart #2044 Chico CA XXXXXXXXXXXX6308	5.36
01-06	POS Purchase Terminal Vbase2 Amazon.Com*dd0dd46R3 Amzn.Com/ WA XXXXXXXXXXXX6308	10.93
01-09	POS Purchase Terminal Vbase2 Walmart.Com 800-966-6 Ar XXXXXXXXXXXX6308	42.02
01-13	POS Purchase Terminal 50427021 Dollar General # Orland CA XXXXXXXXXXXX6308	10.78
01-15	POS Purchase Terminal Vbase2 Amazon.Com*pz8cc9e V3 Amzn.Com/ WA XXXXXXXXXXXX6308	15.07
01-17	POS Purchase Terminal 0178888527 Round Table PizZa Orland CA XXXXXXXXXXXX6308	135.01
01-17	POS Purchase Terminal 20440074 Wal Wal-Mart Store 011 Chico CA XXXXXXXXXXXX6308	18.77
01-17	POS Purchase Terminal 001 Michaels Stores 91 84 Chico CA XXXXXXXXXXXX6308	64.78
01-17	POS Purchase Terminal 04361375 Nnt Kmart 3086 382 Chico CA XXXXXXXXXXXX6308	3.67
01-17	POS Purchase Terminal 26087022 Dollar General # Hamilton CA XXXXXXXXXXXX6308	2.25
01-17	POS Purchase Terminal 20530045 Wm Supercenter # Willows CA XXXXXXXXXXXX6308	13.94
01-21	POS Purchase Terminal Vbase2 Amazon.Com*de52284 P3 Amzn.Com/ WA XXXXXXXXXXXX6308	33.24
01-21	POS Purchase Terminal Vbase2 Amazon.Com*3g9zf6i K3 Amzn.Com/ WA XXXXXXXXXXXX6308	73.54
01-22	POS Purchase Terminal Vbase2 Amzn Mktp Us*rz20i 28i3 Amzn.Com/ WA XXXXXXXXXXXX6308	36.52
01-22	POS Purchase Terminal 67585001 Dollar Tree Orland CA XXXXXXXXXXXX6308	29.07

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
01-23	POS Purchase Terminal Vbase2 Amzn Mktp Us*w04tw 1n43 Amzn.Com/ WA XXXXXXXXXXXX6308	11.84
01-28	POS Purchase Terminal Vbase2 Amzn Mktp Us*gl69t 05t3 Amzn.Com/ WA XXXXXXXXXXXX6308	36.62
01-29	POS Purchase Terminal 24205301 Wal-Mart #2053 Willows CA XXXXXXXXXXXX6308	107.39
01-30	POS Purchase Terminal 45960002 Safeway #2295 Corning CA XXXXXXXXXXXX6308	21.07
01-30	POS Purchase Terminal 99999999 Dollar Tree 1936 S Olan Corning CA XXXXXXXXXXXX6308	4.31
<b>Total Card Transactions/Withdrawals</b>		<b>\$676.18</b>

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
12-31	20,633.72	01-15	20,058.78	01-28	19,519.94
01-06	20,617.43	01-17	19,820.36	01-29	19,412.55
01-08	20,407.60	01-21	19,713.58	01-30	19,387.17
01-09	20,365.58	01-22	19,568.40	01-31	19,387.17
01-13	20,073.85	01-23	19,556.56		

**Overdraft Fee Summary**

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

**Checks**

<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Date</u>
2915	\$280.95	01-13	2917	\$79.59	01-22
2916	\$209.83	01-08			

(\* Skip in check sequence, R-Check has been returned,+ Electronified check))

Total Checks paid: 3 for **-\$570.37**



**Quarterly Report on Williams Uniform Complaints**  
[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date: ☐ October 2019  
(check one) ☒ January 2020

☐ April 2020  
☐ July 2019

Date for information to be reported publicly at governing board meeting: December 12<sup>th</sup>, 2019

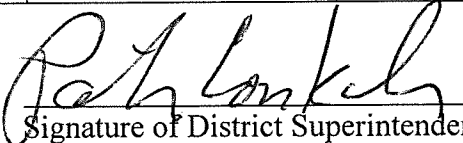
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Patrick M. Conklin

\_\_\_\_\_  
Print Name of District Superintendent

  
\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
March 19<sup>th</sup>, 2020  
Date

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
February 11<sup>th</sup>, 2020  
3:00PM  
Minutes

- I. **Call to Order** - The meeting was called to order at 3:03p.m.
- II. **Pledge of Allegiance**
- III. **Members Present** - PJ Davis, Connie King, Jake Cecil, Patrick Conklin, and Ms. Limberg
- IV. **Correspondence**
  - a. **January 15<sup>th</sup>, 2020 Letter from State Senator Nielsen** - Informational
- V. **Superintendent Report**
  - A. **February's Pirate's Post** - Mr. Conklin discussed the end of year assessment schedule.
  - B. **Plaza Community Club** - Mr. Conklin presented the agenda, minutes, and financial statement for PCC.
  - C. **Facilities** - Mr. Conklin reported that all facilities are in good working order.
  - D. **Local Control and Accountability Plan Goals** - Mr. Conklin discussed the three LCAP goals and actions/services to accomplish them.

**GOAL 1:** Students in grades K-8 will increase academic achievement in all areas.

**GOAL 2:** Provide appropriately assigned and fully credentialed teachers with standards-aligned instructional materials in school facilities that are in good repair in order to fully implement academic content and performance standards in a broad course of study.

**GOAL 3:** Provide a safe and welcoming climate for all stakeholders that includes parent input in decision making and promotes parent participation in student learning in order to improve school attendance rates.

- E. **Enrollment** - Mr. Conklin reported that a family with two students moved into district. They also have a kindergartener for 2020-21. We currently have 205 students enrolled.
  - F. **AB 218 and Parent Volunteers and Drivers** - Mr. Conklin explained the law that took effect January 1<sup>st</sup>, 2020.
  - G. **OPEB Actuarial Study GASB 75** - Mr. Conklin notified the board that the report recommends the district transfer \$76,704 per year for retiree post employment benefits.
- VI. **Comments: Agenda Items Only—None**
- VII. **Action**
  - A. **Old Business**
  - B. **New Business**
    - 1. **Appoint of Jacob Cecil as Board Trustee, Term Ends December 8<sup>th</sup>, 2020**  
Connie King motioned to appoint Jacob Cecil, PJ Davis seconded and the motion carried 2-0. Mr. Conklin administered the oath of office to Mr. Cecil.
    - 2. **Consent Agenda: Routine matters that can be approved with one motion.**
      - a. **Approve Minutes of the January 23<sup>rd</sup>, 2020 Regular Board Meeting**
      - b. **Approve Warrant Registers—January 14<sup>th</sup>- February 5, 2020**
      - c. **Approve Budget Transfers— None**

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
February 11<sup>th</sup>, 2020  
3:00PM  
Minutes

Connie King motioned to approve the Consent Agenda, PJ Davis approved and the motion carried 3-0.

3. **Approve 2019-20 Safe School Plan** - PJ Davis motioned to approve the 2019-20 Safe School Plan, Connie King seconded and the motion carried 3-0.
4. **Approve 8<sup>th</sup> Grade Field Trip Request to Mt. Lassen Visitor Center, Mineral, CA March 5<sup>th</sup>, 2020** - Connie King motioned to approve the field trip request, PJ Davis approved and the motion carried 3-0.
5. **Approve Veronica Sanchez Leave Act Request** - PJ Davis motioned to approve the leave request, Connie King seconded and the motion carried 3-0.

VIII. **Comments: Non Agenda Items**—None

IX. **Closed Session- - Personnel Matter** - The board went into Closed Session at 3:42p.m. and back to open session at 3:57p.m.

X. **Adjournment** - The meeting was adjourned at 3:58p.m.

005 PLAZA SCHOOL DISTRICT  
WARRANT REGISTER

Pay Voucher Transactions  
Date: 02/11/2020 - 03/10/2020  
PV#: 000000 - 000338

J22067 PV0100 L.00.00 03/10/20 PAGE 1

PV NO	Vendor/Addr	Name	LN	Fd	Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description	UT-Rate	UT-Amount	1099
000306	000050/00	ORLAND HARDWARE & IMP. CO.												2/12/2020	2/12/2020	2/12/2020	2/19/2020	38					
		1. 01-0000-0-0000-8100-4300-000-000000												19.36	N								N
		SITE SUPPLIES																					
000307	000455/00	CDW GOVERNMENT												2/12/2020	2/12/2020	2/12/2020	2/19/2020	38					
		1. 01-0000-0-1110-1000-4300-000-000000												3,607.36	N								N
		10-VIEWSONIC PROJECTOR 3600L																					
		Total for 02/12/2020												3,626.72	***							0.00	***
000305	000621/00	ARIZA FARM												2/11/2020	2/14/2020	2/14/2020	2/19/2020	38					
		1. 13-5310-0-0000-3700-4700-000-000000												94.00	N								N
		#878377 FRUIT- CAFE																					
000308	000600/00	CORNELL DISTRIBUTING												2/14/2020	2/14/2020	2/14/2020	2/19/2020	38					
		1. 13-5310-0-0000-3700-4700-000-000000												70.65	N								N
		#7229664 DAIRY-CAFE																					
		2. 13-5310-0-0000-3700-4700-000-002-000000												42.75	N								N
		#7229664 DAIRY- WALDEN																					
		Total amount												113.40	*							0.00	*
000309	000656/00	SIERRA WATER UTILITY											843130602	2/14/2020	2/14/2020	2/14/2020	2/19/2020	38					
		1. 01-0000-0-0000-8100-5890-000-000-000000												95.00	N								Y
		#1453 OPERATOR SERVICES																					
000310	000474/00	AT&T												2/14/2020	2/14/2020	2/14/2020	2/19/2020	38					
		1. 01-0000-0-0000-8100-5910-000-000-000000												52.57	N								N
		01/10/20- 2/9/20 PHONE SERVICE																					
000311	000627/00	ADVANCED DOCUMENT												2/14/2020	2/14/2020	2/14/2020	2/19/2020	38					
		1. 01-0000-0-1110-1000-4300-000-000-000000												216.93	N								N
		JAN 2020 COPIES																					
000312	000195/00	STATE OF CALIFORNIA												2/14/2020	2/14/2020	2/14/2020	2/19/2020	38					











005 PLAZA SCHOOL DISTRICT  
WARRANT REGISTER

J22067 PV0100 L.00.00 03/10/20 PAGE 6

Pay Voucher Transactions  
Date: 02/11/2020 - 03/10/2020  
PV#: 000000 - 000338

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description	UT-Rate	UT-Amount	1099
-----																						
Total for 03/05/2020														280.64	***						0.00	***
000329	000175/00	PRO PACIFIC FRESH											3/02/2020	3/06/2020				42				
		1. 13-5310-0-0000-3700-4300-000-000-000000												33.93	N							N
		CAFETERIA SUPPLIES																				
		2. 13-5310-0-0000-3700-4700-000-002-000000												274.59	N							N
		WALDEN FOOD																				
		3. 13-5310-0-0000-3700-4700-000-000-000000												388.86	N							N
		CAFETERIA FOOD																				
		Total amount											697.38	*				0.00	*			
000334	000535/00	SCHOOLWORKS INC											3/04/2020	3/06/2020				42				
		1. 01-0000-0-0000-7600-5890-000-000-000000												1,500.00	N							N
		PREP- LEVEL 1 DEV. FEE STUDY																				
000337	000145/00	SIMPLOT GROWER SOLUTIONS											3/06/2020	3/06/2020				42				
		1. 01-0000-0-0000-8100-4300-000-000-000000												74.07	N							N
		2.5 GAL OF ROUNDUP																				
000338	000628/00	TIAA BANK											3/06/2020	3/06/2020				42				
		1. 01-0000-0-1110-1000-5890-000-000-000000												280.15	N							N
		# 7009779 COPIER CHARGE																				
Total for 03/06/2020														2,551.60	***						0.00	***
Grand total														39,447.70	*****						0.00	*****

**NOTICE OF HEARING REGARDING PROPOSED ADOPTION OF A  
DEVELOPER FEE STUDY AND THE INCREASE OF THE STATUTORY  
SCHOOL FEE**

NOTICE IS HEREBY GIVEN that the Governing Board of the Plaza Elementary School District will hold a hearing and consider input from the public on the proposed adoption of a Developer Fee Justification Study for the District and an increase in the statutory school facility fee ("Level I Fee") on new residential and commercial/industrial developments as approved by the State Allocation Board on January 22, 2020. The adoption of the Study and the increase of the Level I Fee are necessary to fund the construction of needed school facilities to accommodate students due to development.

Members of the public are invited to comment in writing, on or before March 13<sup>th</sup>, 2020, or appear in person at the hearing at 3:00pm on March 19<sup>th</sup>, 2020 at the following location: Plaza Elementary School District 7322 County Road 24 Orland, CA

Materials regarding the Study and the Level I Fee are on file and are available for public review at the District Office located at Plaza School District Office 7322 County Road 24 Orland, CA.

Dated: March 2, 2020

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE  
PLAZA ELEMENTARY SCHOOL DISTRICT  
GLENN COUNTY, CALIFORNIA**

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In the Matter of Adopting Development	)	
Fees on Residential and Commercial and	)	RESOLUTION
Industrial Development to Fund the	)	NO.19-04
Construction or Reconstruction of School	)	
Facilities	)	

WHEREAS, Education Code section 17620 et seq. and Government Code section 65995, authorize the governing board of any school district to levy a fee, charge, dedication, or other form of requirement (hereinafter “fee” or “fees”), in the maximum amounts specified therein, against residential, commercial and industrial development projects occurring within the boundaries of the district (hereinafter “development”), for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, this Board has previously resolved to levy fees on development projects pursuant to this authority; and

WHEREAS, Government Code section 65995 provides that the maximum fees which may be levied on development projects shall be increased in 2000 and every two years thereafter according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board “SAB” and to become effective at its January meeting; and

WHEREAS, the SAB at its January 22, 2020 meeting, set the maximum fee to \$4.08 per square foot for residential development and to \$0.66 per square foot for commercial/industrial development; and

WHEREAS, the new Fees are an increase of what is currently being collected by Plaza Elementary School District. A copy of the Study is attached hereto, marked Exhibit "A," and incorporated herein by this reference; and

WHEREAS, in the judgment of this Board it is necessary and appropriate, and in the best interests of the District and its students, to levy fees for the purpose of funding the construction or reconstruction of school facilities necessary to serve the students generated by new development occurring within the District;

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NOW, THEREFORE, BE IT RESOLVED, ORDERED AND FOUND by this Board as follows:

1. The foregoing recitals are true and correct.
2. This Board approves and adopts the Study and recommendation of the District Superintendent, or designee, to levy fees in the maximum amounts authorized on new residential, commercial and industrial development that occurs within the District, and based upon the Study and recommendations, and upon all other written and oral information presented to this Board concerning this matter, makes the following findings:

A. The purpose of the fees is to finance the construction and reconstruction of school facilities in order to provide adequate school facilities for the students of the District who will be generated by new residential and commercial/industrial development taking place in the District;

B. The construction or reconstruction of school facilities is necessary to create updated, adequate, appropriate classroom space and academic support facilities for the following reasons:

(1) New residential and commercial and industrial development is projected to occur within the District within the next five years which will generate additional school-aged children;

(2) Additional students projected from new development will impact and increase the need of the District to create updated, adequate, appropriate classroom space and academic support facilities.

(3) Existing school facilities in the District are in need of, or will be in need of, reconstruction or modernization. New development will generate students who will attend District schools and be housed in existing facilities. These students cannot be housed without upgrading existing school facilities, ultimately making reconstruction or modernization of such facilities necessary;

(4) Both existing students and new students generated by future development occurring within the district will need to be housed and served in existing school facilities, as well as new and additional school facilities necessary to serve the projected student population.

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(5) As commercial and industrial development occurs, new jobs are created. Many of the people hired for these jobs move into the community, thereby increasing the need for residential development which generates additional students adding to the impact on the school facilities of the District. The maximum fee that can be levied against residential development is insufficient to cover the full cost of the new or reconstructed school facilities needed by the district to house students generated from new residential development, and therefore justifies a separate fee against commercial and industrial development in the maximum amount allowed by law.

C. Without the addition of new school facilities and/or the reconstruction and modernization of existing facilities, the District will be unable to adequately house and serve additional students generated by new development which will impair or adversely impact the normal functioning of educational programs and services of the District;

D. The District has no, or limited revenue sources available for funding the construction or reconstruction of school facilities attributable to new development;

E. The fees adopted herein bear a reasonable relationship to the need for, and the estimated cost of, the construction or reconstruction of school facilities attributable to the type of new development on which the fees will be imposed;

F. The cost of providing for the construction and/or reconstruction of school facilities attributable to the type of new development occurring in the District will exceed the revenues reasonably anticipated from fees;

G. Existing students will benefit from the use of developer fees for new school facilities. Conversely, students generated from new development will occupy existing school facilities and will benefit from the use of fees to reconstruct or modernize those facilities. Therefore, it is appropriate to use developer fees for existing facilities to the extent of the estimated use of such facilities by students generated by new development.

3. Based on the foregoing, this Board hereby determines:

A. To levy a fee on any new or on other residential development, as described in Education Code § 17620(a), occurring within the District, in the maximum amount currently authorized by law of \$2.45 per square foot of assessable space as such space is defined in

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Government Code § 65995(b)(1). (This represents the elementary share of the \$4.08 total residential fee).

B. To levy a fee on categories of new commercial or industrial development, as described in Education Code § 17620(a), occurring within the boundaries of the District, in the maximum amount currently authorized by law of \$0.40 per square foot of chargeable covered and enclosed space as such space is defined in Government Code § 65995(b)(2), (this represents the elementary share of the \$0.66 total commercial/industrial fee). except for Rental Self-Storage projects in which a fee of \$0.10 per square foot is justified.

4. The fee provisions of this Resolution are not exclusive, and this Board specifically reserves authority to undertake other or additional methods to finance school facilities in partial or complete substitution for, or in conjunction with, the fee provisions set forth therein, as authorized by law. This Board reserves the authority, in its discretion, to substitute the dedication of land or other form of requirement in lieu of fees to be levied pursuant to this Resolution.

5. The District intends to utilize fees for new construction of school facilities, reconstruction or modernization of existing facilities, purchase, lease or lease-purchase of portable or relocatable classrooms and related facilities as interim school facilities to house students pending the construction of permanent facilities, or the purchase, lease or lease-purchase of land for school facilities. This includes all associated costs to plan and execute school facilities projects including, but not limited to, architectural and engineering costs, testing and inspection costs, permits and plan checking, and other administrative costs related to the provision of school facilities. Construction, reconstruction or modernization of school facilities includes, but is not limited to, classrooms and equipment and furnishings for classrooms, and all other reasonable and customary auxiliary, accessory, adjunct, or other supportive facilities for classrooms such as restrooms, gymnasiums, administrative offices, cafeterias, libraries, multi-purpose rooms, maintenance and storage rooms, walkways, overhangs, parking lots, landscaping, and all other similar facilities. Finally, fees may be used for studies and reports necessary to make the findings and determinations required by law for the collection of fees which may include the school facilities needs analysis described in Government Code section 65995.6, for reimbursement of administrative costs to collect fees, and for such other purposes consistent with

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the purpose and intent of this Resolution, or authorized by law, or deemed necessary or appropriate by this governing board.

6. The Superintendent, or designee, is authorized to certify compliance of a particular development project with the fee or other requirement levied by this Board, or to certify where appropriate that a project is fully or partially exempt from fees in appropriate circumstances. Any certification of compliance for a particular residential construction project is expressly conditioned upon the continued satisfaction by that project of the requirements for that certification and failure to meet those requirements in the future may result in the revocation of such certification and enforcement of the appropriate fee requirement for the project.

7. Pursuant to Education Code § 17621(c), this board determines that the fee levied on residential development is not subject to the restrictions set forth in subdivision (a) of Government Code § 66007 and, pursuant to Education Code § 17620(b), shall be collected at the time of issuance of the building or similar permit required for a particular development project.

8. Pursuant to Government Code section 66001(d), the Superintendent or the District's designee shall review the Fund established pursuant to this Resolution for the fifth fiscal year following the first deposit of fees in the Fund, and every five years thereafter, and with respect to any portion of a fee remaining unspent five or more years after deposit, the Superintendent or the District's designee shall report to this Board which shall either make the findings required by section 66001(d) for said unspent fees, or direct the refund of such fees in the manner provided in 66001(e) and (f).

9. Pursuant to Government Code section 66001(e), the Superintendent or designee, shall advise this board whenever it appears sufficient fees have been collected to complete financing on incomplete public improvements that have been identified in the Study. This board shall then make a determination whether or not sufficient fees have been collected for a particular project, and when a determination is made by this board that sufficient fees have been collected, this Board shall identify, within 180 days of the determination, an approximate date by which the construction of the public improvement will be commenced, or shall refund the fees as provided in said section, unless the provisions of section 66001(f) are deemed to apply.

10. The fees adopted herein are effective sixty (60) days after the approval of this Resolution unless the School Board states this is an urgency due to the significant needs and

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impacts of the impending new housing developments and there is a 4/5ths majority vote, to cause that the imposition of fees shall take effect thirty (30) days after the date of this Resolution.

11. The Superintendent or the District's designee is hereby authorized and directed to do the following:

A. As required by Government Code § 66006(a), to establish a separate capital facilities fund (herein "Fund") into which the fees received by the District shall be deposited and shall not be commingled with other revenues and funds of the District. The fees, and any interest earned thereon, shall be expended only for the purpose of funding the construction or reconstruction of school facilities or such other purposes as are permitted by law and authorized by this Board.

B. If applicable, negotiate agreements with other school district(s) with common territorial boundaries ensuring that the total fees collected by each school district does not exceed the maximum fees allowed by law for residential and commercial and industrial development and providing for an equitable division of the fees with such other school district(s). As required by Education Code section § 17623(a), copies of such agreement(s) shall be transmitted to the State Allocation Board, and shall also be sent to any county or city planning agency which is calculating or collecting fees on behalf of the District.

C. Take such further action as is necessary or appropriate to carry out the purpose and intent of this Resolution.

I, Patrick Calkins, Secretary to the Board of Trustees of the Plaza Elementary School

District, do hereby certify that the foregoing Resolution was proposed by Board member Connie King, seconded by Board member JT Dicks, and was duly passed and adopted, by vote of said Board, at an official and public meeting thereof held on March 19<sup>th</sup>, 2020, as follows:

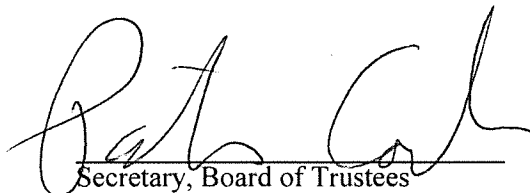
AYES: 3

NOES: 0

ABSENT: 0

ABSTAIN: 0

Dated: 3-19-2020

  
Secretary, Board of Trustees



Jacqui Smith  
7549 County Road 24  
Orland, CA 95963

February 28, 2020

Plaza Elementary School  
7322 County Road 24  
Orland, CA 95963

Dear Mr. Conklin,

This letter is my formal notice that I will be resigning from my job as the first grade teacher. After many years as an educator, I plan to retire as of Monday, August 3, 2020. It has been a difficult decision to make as I love working with the students at Plaza. I sincerely appreciate the freedom and support you have given me while teaching at Plaza. I will miss the staff, students and families I have come to know during my tenure at Plaza.

I am willing to help you to make the transition as smooth as possible.

Sincerely,

A handwritten signature in cursive script that reads "Jacqui Smith". The signature is written in black ink and is positioned above the printed name.

Jacqui Smith



GLENN COUNTY  
OFFICE of EDUCATION

## Office of the Superintendent

311 S. Villa Avenue, Willows CA 95988 (530) 934-6575 • FAX (530) 934-6611

[www.glenncoe.org](http://www.glenncoe.org) • [tracevquarne@glenncoe.org](mailto:tracevquarne@glenncoe.org)

Tracey J. Quarne, Superintendent

February 24, 2020

To: District Superintendents,

It's time to begin the process of selecting educators from your district for the Glenn County's Educators' Hall of Fame. Please see the attached list of those individuals who have been selected in the past.

Each district is responsible for purchasing individual recipient plaques. Glenn County Office of Education will purchase the plaque that includes all 2020 recipients to be displayed in the Chrome School on the Fairgrounds.

DEADLINE **April 10** - notify Imelda Diaz at GCOE who your recipient is.

CRITERIA Criteria for selection will be left entirely up to each district's Board of Trustees. Recipients may represent any area of education i.e. teacher, trustee, administration, secretary, custodian, etc.

SEND  
INFORMATION **By April 17** – send to Imelda:  
- Short biographical sketch  
- Picture of recipient for display binder  
- Name and address of recipient

NUMBER OF  
RECIPIENTS Capay School – 1  
Hamilton Unified - 2  
Lake School - 1  
Plaza School - 1  
Orland Unified - 2  
Princeton Unified - 1  
Stony Creek Unified- 1  
Willows Unified - 2  
Glenn Co. Office of Education -2

CEREMONY **Friday, May 15, 2020, 4:00 pm** at the Glenn Success Square Conference Room, located at 131 E Walker Street, Orland. In the interest of time we are asking that inductees limit their presentation to 5 minutes. Inductees will have the opportunity to ride in a Glenn County school bus in the Orland Fair Parade after the ceremony.

It is the district's responsibility to contact the recipient(s) and notify them of the award. Let the recipient(s) know that they and their relatives are invited to attend. If a recipient is deceased, please notify their relatives of the selection and the specifics of the ceremony.

Please notify my office if you do not have a recipient this year. For additional information, please let Imelda at 934-6575 ext. 3061.

Sincerely,

Tracey Quarne, Superintendent,  
Glenn County Schools

# **PLAZA ELEMENTARY SCHOOL DISTRICT**

2nd Interim Report 2019/20

Veronica Sanchez

## **Background**

- Represents District financial condition through January 31, 2020
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

# Comparison

## 1<sup>st</sup> Interim

Summary	Unrest./Restrict.
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Beginning Fd. Bal.	868,074
LCFF	1,867,871
Federal	59,123
State	47,553
Local	146,572
Tf's In-Fund 20 & New Construction Repayment	214,104
Total Revenues	2,335,223
Expenditures	(1,966,351)
Tf's Out Fund 40	(16,700)
Tf's Out Fund 20	(45,700)
Tf's Out Fund 13	(25,200)
	(Include in Expenditures)
+/- Rev./Exp.	281,272
Ending Fd. Balance	1,149,346

## 2<sup>nd</sup> Interim

Summary	Unrest./Restrict.
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Beginning Fd. Bal.	868,074
LCFF	1,857,386
Federal	61,510
State	47,553
Local	148,572
Tf's In-Fund 20 & New Construction Repayment	214,104
Total Revenues	2,329,125
Expenditures	(1,957,259)
Tf's Out Fund 40	(16,700)
Tf's Out Fund 35	(40,000)
Tf's Out Fund 20	(45,700)
Tf's Out Fund 13	(25,200)
	(Include in Expenditures)
+/- Rev./Exp.	244,266
Ending Fd. Balance	1,112,340

# Multiyear Projections

	2 <sup>nd</sup> Interim 2019/2020	Projections 2020/2021	Projections 2021/2022
Beginning Fd. Bal.	868,074	1,112,340	1,272,155
LCFF	1,857,386	1,890,417	1,926,700
Federal	61,510	34,500	34,500
State	47,553	46,400	46,400
Local	148,572	147,000	147,000
Tf's In-Fund 20 & New Construction Repay (19/20)	214,104	36,604	15,500
Total Revenues	2,329,125	2,154,921	2,170,100
Expenditures	(1,957,259)	(1,917,706)	(1,974,834)
Tf's Out Fund 40	(16,700)	(16,700)	(16,700)
Tf's Out Fund 35	(40,000)		
Tf's Out Fund 20	(45,700)	(45,700)	(13,800)
Tf's Out Fund 13	(25,200)	(15,000)	
	(Include in Expenditures)	(Include in Expenditures)	(Include in Expenditures)
+/- Rev./Exp.	244,266	159,815	164,766
Ending Fd. Balance	1,112,340	1,272,155	1,436,921

# Other District Funds

<u>Fund</u>	<u>Name</u>	<u>Balance</u>
<b>20</b>	Post Employment Benefits Balance	\$287,339
<b>35</b>	School Facilities	\$258,670
	School Facilities Repayment to Fund 01	(\$177,500)
	School Facilities (Interest/AP)	(\$2,840)
	School Facilities Balance	\$78,330
<b>40</b>	Capital Projects Balance	\$1,550
<b>73</b>	Mr. K Scholarship Balance (Will get \$250 donation from PCC)	\$225