



State of California—Health and Human  
Services Agency  
**California Department of  
Public Health**



March 12, 2022

**TO:** All Californians

**SUBJECT:** COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year

Related Materials: Group-Tracing Approach to Students Exposed to COVID-19 in K-12 Setting | 2021-2022 K-12 Schools Guidance Q&A | CDPH Guidance for the Use of Face Coverings | K-12 Schools Testing Framework 2021-2022 (PDF) | Safe Schools for All Hub | American Academy of Pediatrics COVID-19 Guidance for Safe Schools | More Languages

Updates effective as of March 12, 2022:

- The Preamble, General Considerations, and Sections 1 (masking), 2 (physical distancing), 4 (symptoms), 7-9 (quarantine), 16 (extracurriculars), and Additional Considerations have been substantively updated.
- Please also see updates to the Group-Tracing Approach to Students Exposed to COVID-19 in a K-12 setting.

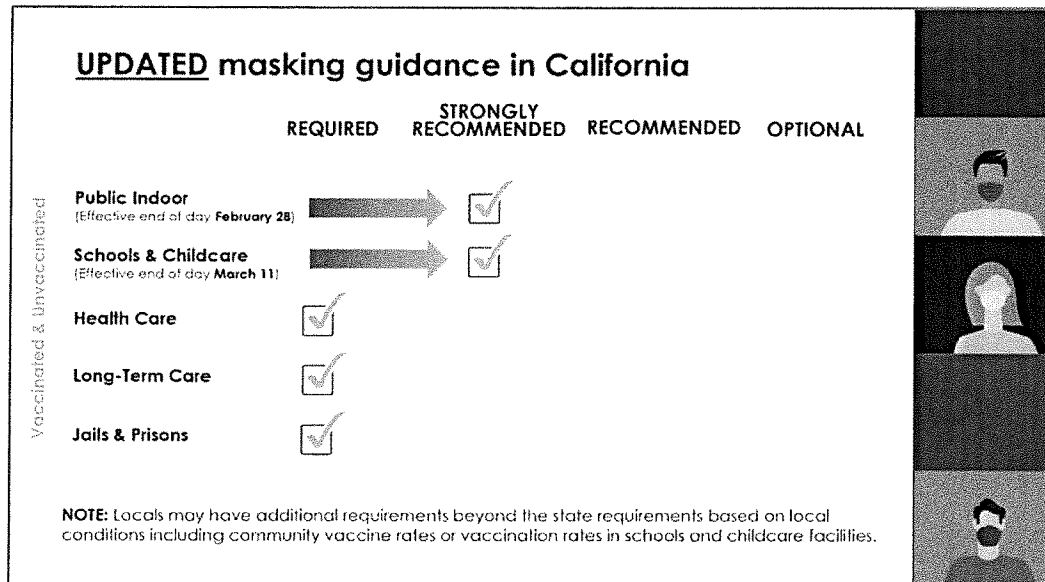
The following guidance is designed to keep California K-12 schools open for in-person instruction safely during the COVID-19 pandemic, consistent with the current scientific evidence. The foundational principles are ensuring access to safe and full in-person instruction for all students and keeping equity at the core of all efforts described below. In-person schooling is critical to the mental and physical health and development of our students.

COVID-19 has impacted children in both direct and indirect ways, and California's response to conditions in schools has adapted to the dynamic challenges of the pandemic, based on humility and the evolving scientific understanding of the virus. To-date during the 2021-22 school year, the state has weathered two COVID-19 surges while prioritizing the safety of students and staff and in-person instruction. Hospitalizations for COVID-19 (including pediatric hospitalizations) and disruptions to in-person learning, although never inconsequential, have been substantially lower in California than in comparable states. As the most recent surge wanes and we collectively move forward, the next phase of mitigation in schools focuses on long-term prevention and our collective responsibility to preserve safe in-person schooling.

SARS-CoV-2, the virus that causes COVID-19, is transmitted primarily by inhalation of respiratory aerosols. To mitigate in-school transmission, a multi-layered strategy continues to be important, including but not limited to getting vaccinated, wearing a mask, staying home when sick, isolating if positive, getting tested, and optimizing indoor air quality.

COVID-19 vaccination for all eligible people in California, including teachers, staff, students, and all eligible individuals sharing homes with members of our K-12 populations is crucial to protecting our communities. More information on how to promote vaccine access and uptake is available on the California Safe Schools Hub and Vaccinate All 58 – Let's Get to Immunity.

On February 28, 2022, California announced that, based on a review of epidemiologic indicators and modeling projections, the universal indoor mask mandate in K-12 school settings will remain in effect through end-of-day March 11, 2022 and transition to a strong recommendation thereafter.



Source: 2/28/22 CalHHS Press Conference

Masks remain one of the most effective and simplest safety mitigation layers to prevent transmission of COVID-19 infections. High quality masks, particularly those with good fit and filtration, offer protection to the wearer and optimal source control to reduce transmission to others. To best protect students and staff against COVID-19, CDPH currently strongly recommends continuing to mask indoors in school settings.

CDPH will continue to assess conditions on an ongoing basis to determine when and how to update masking guidance, with consideration of the indicators and factors noted below, as well as transmission patterns, global surveillance, variant characteristics, disease severity, available effective therapeutics, modeling projections, impacts to the health system, vaccination efficacy and coverage, and other indicators to guide K-12 school operations.

### General Considerations:

The guidance below is designed to help K-12 schools continue to formulate and implement plans for safe, successful, and full in-person instruction in the 2021-22 school year. It applies recommendations provided by the Centers for Disease Control and Prevention (CDC) and American Academy of Pediatrics (AAP) to the California context. The guidance is effective immediately, unless otherwise stated, and will continue to be reviewed regularly by the California Department of Public Health (CDPH). Additional guidance, including additional requirements, may be issued by local public health officials, local educational agencies, and/or other authorities.

This guidance includes mandatory requirements, in addition to recommendations and resources to inform decision-making. Implementation requires training and support for staff and adequate consideration of student and family needs.

When applying this guidance, consideration should be given to the direct school population and the surrounding community. Factors include: (1) community level indicators of COVID-19 and their trajectory; (2) COVID-19 vaccination coverage in the community and among students, teachers, and staff; (3) local COVID-19 outbreaks or transmission patterns; (4) indoor air quality at relevant facilities; (5) availability and accessibility of resources, including masks and tests; (6) ability to provide therapeutics in a timely and equitable manner as they become available; (7) equity considerations, including populations disproportionately impacted by and exposed to COVID-19; (8) local demographics, including serving specialized populations of individuals at high risk of severe disease and immunocompromised populations; and (9) community input, including from students, families, and staff.

In workplaces, employers are subject to the Cal/OSHA COVID-19 Emergency Temporary Standards (ETS) or in some workplaces the Cal/OSHA Aerosol Transmissible Diseases Standard, and should consult those regulations for additional applicable requirements.

## **Safety Measures for K-12 Schools**

### **1. Masks**

- a. No person can be prevented from wearing a mask as a condition of participation in an activity or entry into a school, unless wearing a mask would pose a safety hazard (e.g., watersports).
- b. CDPH strongly recommends that all persons (e.g., students and staff) wear masks in K-12 indoor settings, with consideration of exemptions per CDPH face mask guidance.
- c. Persons exempted from wearing a face covering due to a medical condition are strongly recommended to wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.
- d. Schools must develop and implement local protocols to provide a mask to students who inadvertently fail to bring a face covering to school and desire to use one.
- e. Public schools should be aware of the requirements in AB 130 (Chapter 44 of the Statutes of 2021) to offer independent study programs for the 2021-22 school year.
- f. In situations where use of masks is challenging due to pedagogical or developmental reasons, (e.g., communicating or assisting young children or those with special needs), a face shield with a drape (per CDPH guidelines) (PDF) may be considered instead of a mask while in the classroom.

### **2. Physical distancing**

- a. CDPH recommends focusing on the other mitigation strategies provided in this guidance instead of implementing minimum physical distancing requirements for routine classroom instruction.

### **3. Ventilation recommendations:**

- a. For indoor spaces, indoor air quality should be optimized, which can be done by following CDPH Guidance on Ventilation of Indoor Environments and Ventilation and Filtration to Reduce Long-Range Airborne Transmission of COVID-19 and Other Respiratory Infections: Considerations for Reopened Schools (PDF), produced by CDPH Air Quality Section.

4. Recommendations for staying home when sick and getting tested:

- a. Follow the strategy for Staying Home when Sick and Getting Tested from the CDC.
- b. Get tested for COVID-19 when symptoms are consistent with COVID-19.
- c. Advise staff members and students with symptoms of COVID-19 infection not to return for in-person instruction until they have met CDPH criteria to return to school for those with symptoms:
  - i. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND
  - ii. Other symptoms are improving; AND
  - iii. They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset.
  - iv. If the student or staff member tests positive for SARS-CoV-2, follow the guidance for isolation in Section #10 below.

5. Screening testing recommendations:

- a. CDPH has a robust State- and Federally-funded school testing program and subject matter experts available to support school decision making, including free testing resources to support screening testing programs (software, test kits, shipping, testing, etc.).
  - i. Resources for schools interested in testing include: California's Testing Task Force K-12 Schools Testing Program, K-12 school-based COVID-19 testing strategies (PDF) and Updated Testing Guidance; The Safe Schools for All state technical assistance (TA) portal; and the CDC K-12 School Guidance screening testing considerations (in Section 1.4 and Appendix 2) that are specific to the school setting.

6. Case reporting, contact tracing and investigation

- a. Per AB 86 (2021) and California Code Title 17, section 2500, schools are required to report COVID-19 cases to the local public health department.
- b. Schools or LEAs should have a COVID-19 liaison to assist the local health department with activities related to COVID-19.

**\*\*NOTE: Sections 7-9 below (i.e., Quarantine guidance, including Modified Quarantine) were developed in the now historical context of (1) a universal indoor masking requirement in schools and (2) circulating variants of SARS-CoV-2 with longer incubation periods and less transmissibility than that which is currently predominant in California. The recommendations contained in Sections 7-9 are maintained below for the purposes of allowing for operational continuity. Minor updates have been made to align with general guidance for testing exposed individuals. However, CDPH strongly recommends that schools utilize (or begin transitioning to) the notification-based model provided in Group Tracing Approach to Students Exposed to COVID-19 in a K-12 setting. Notably, the CDC similarly no longer recommends universal case investigation and contact tracing in schools, and instead recommends implementation of "appropriate**

**COVID-19 prevention measures [and] broad-based efforts to notify people of a potential exposure." This is akin to California's Group Tracing Approach. If K-12 schools maintain protocols using strategies outlined in Sections 7-9, due consideration of the aforementioned factors is advised.\*\***

7. Quarantine recommendations for student close contacts who have completed at least the primary series of COVID-19 vaccines OR had COVID-19 within the last 90 days:

a. Quarantine is NOT recommended. Students without symptoms may remain in school and participate in all school activities. It is strongly recommended that exposed students wear a well-fitting mask around others for a total of 10 days following the last date of exposure.

i. Student close contacts who have completed at least the primary series of COVID-19 vaccines should get tested 3-5 days after exposure, or sooner if symptoms develop (in which case they should also stay home); AND

ii. Student close contacts who had COVID-19 within the last 90 days do not need to test unless they develop symptoms (in which case an antigen test is preferred, and they should also stay home); OR

b. Schools are strongly recommended to follow guidance provided in the Group-Tracing Approach to Students Exposed to COVID-19 in a K-12 setting

8. Quarantine recommendations for student close contacts who have NOT completed the primary series of COVID-19 vaccines NOR had COVID-19 within the last 90 days for exposures when both parties were wearing a mask.

These are adapted from the CDC K-12 guidance and CDC definition of a close contact. See the K-12 Schools Guidance 2021-2022 Questions & Answers for additional recommendations to focus on high-value contact tracing to protect students and staff.

a. When both parties were wearing a mask in any school setting in which students are supervised by school staff (including indoor or outdoor school settings and school buses, including on buses operated by public and private school systems), students close contacts (more than 15 minutes over a 24-hour period within 0-6 feet) may undergo a modified quarantine as follows. They may continue to attend school for in-person instruction if they:

i. Are asymptomatic;

ii. Continue to appropriately mask;

iii. Undergo at least twice weekly testing during quarantine; and

iv. Continue to quarantine for all extracurricular activities at school, including sports, and activities within the community setting; OR

b. Schools are strongly recommended to follow the guidance provided in the Group-Tracing Approach to Students Exposed to COVID-19 in a K-12 setting

9. Quarantine duration recommendations for student close contacts who have NOT completed the primary series of COVID-19 vaccines NOR had COVID-19 within the last 90 days in:

- Standard quarantine (i.e., students who were not wearing masks or for whom the infected individual was not wearing a mask during the exposure); OR
- Modified quarantine (i.e., students as described in #8 above).

- a. Quarantine can end after day 5 if symptoms are not present and a diagnostic specimen collected on day 5 or later tests negative. If unable to test or choosing not to test, and symptoms are not present, quarantine can end after day 10. It is strongly recommended that exposed persons wear a well-fitting mask around others for a total of 10 days following the last date of exposure; OR
- b. Schools are strongly recommended to follow the guidance provided in the Group-Tracing Approach to Students Exposed to COVID-19 in a K-12 setting

10. Isolation recommendations

- a. Everyone, regardless of vaccination status, previous infection or lack of symptoms, follow the recommendations listed in Table 1 (Isolation) of the CDPH Guidance on Isolation and Quarantine for the General Public.

11. Hand hygiene recommendations

- a. Teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.
- b. Promote hand washing throughout the day, especially before and after eating, after using the toilet, and after handling garbage, or removing gloves.
- c. Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trashcans, face coverings, and hand sanitizers with at least 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer.

12. Cleaning recommendations

- a. In general, cleaning once a day is usually enough to sufficiently remove potential virus that may be on surfaces. Disinfecting (using disinfectants on the U.S. Environmental Protection Agency COVID-19 list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection.
- b. For more information on cleaning a facility regularly, when to clean more frequently or disinfect, cleaning a facility when someone is sick, safe storage of cleaning and disinfecting products, and considerations for protecting workers who clean facilities, see Cleaning and Disinfecting Your Facility.
- c. If a facility has had a sick person with COVID-19 within the last 24 hours, clean AND disinfect the spaces occupied by that person during that time.
- d. Drinking fountains may be open and used by students and staff. Routine cleaning is recommended.

13. Food service recommendations

- a. Maximize physical distance as much as possible while eating (especially indoors). Using additional spaces outside of the cafeteria for mealtime seating such as classrooms or the gymnasium can help facilitate distancing. Arrange for eating outdoors as much as feasible.
- b. Clean frequently touched surfaces. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals.

- c. Given very low risk of transmission from surfaces and shared objects, there is no need to limit food service approaches to single use items and packaged meals.

#### 14. Vaccination verification considerations

- a. To inform implementation of prevention strategies that vary by vaccination status (testing, contact tracing efforts, and quarantine and isolation practices), refer to the CDPH vaccine verification recommendations.

#### 15. COVID-19 Safety Planning Transparency Recommendations

- a. In order to build trust in the school community and support successful return to school, it is a best practice to provide transparency to the school community regarding the school's safety plans. It is recommended that at a minimum all local educational agencies (LEAs) post a safety plan, communicating the safety measures in place for 2021-22, on the LEA's website and at schools, and disseminate to families in advance of the start of the school year.

Note: With the approval of the federal American Rescue Plan, each local educational agency receiving Elementary and Secondary School Emergency Relief (ARP ESSER) funds is required to adopt a Safe Return to In-Person Instruction and Continuity of Services Plan and review it at least every six months for possible revisions. The plan must describe how the local educational agency will maintain the health and safety of students, educators and other staff. Reference the Elementary and Secondary School Relief Fund (ESSER III) Safe Return to In-Person Instruction Local Educational Agency Plan Template (PDF).

#### 16. School-Based Extracurricular Activities

The requirements and recommendations in this guidance apply to all extracurricular activities that are operated or supervised by schools, and all activities that occur on a school site, whether or not they occur during school hours, including, but not limited to, sports, band, chorus, and clubs.

Indoor mask use remains an effective layer in protecting against COVID-19 infection and transmission, including during sports, music, and related activities, especially activities with increased exertion and/or voice projection, or prolonged close face-face contact. Accordingly:

- Masks are strongly recommended indoors at all times for teachers, referees, officials, coaches, and other support staff.
- Masks are strongly recommended indoors for all spectators and observers.
- Masks are strongly recommended indoors at all times when participants are not actively practicing, conditioning, competing, or performing. Masks are also strongly recommended indoors while on the sidelines, in team meetings, and within locker rooms and weight rooms.
- When actively practicing, conditioning, performing, or competing indoors, masks are strongly recommended by participants even during heavy exertion, as practicable. Individuals using instruments indoors that cannot be played with a mask (e.g., wind instruments) are strongly recommended to use bell coverings and maintain a minimum of 3 feet of physical distancing between participants. If masks are not worn (or bell covers are not used) due to heavy exertion, it is strongly recommended that individuals undergo screening testing at least once weekly, unless they had COVID-19 in the past 90 days. An FDA-authorized antigen test, PCR test, or pooled PCR test is acceptable for evaluation of an individual's COVID-19 status.

### **Additional considerations or other populations**

#### 1. Recommendations for students with disabilities or other health care needs

- a. When implementing this guidance, schools should carefully consider how to address the legal requirements related to provision of a free appropriate public education and requirements to reasonably accommodate disabilities, which continue to apply.
- b. For additional recommendations for students with disabilities or other health care needs, refer to guidance provided by the CDC, AAP, and the Healthy Kids Collaborative.

2. Visitor recommendations

- a. Schools should review their rules for visitors and family engagement activities.
- b. Schools should limit nonessential visitors, volunteers, and activities involving external groups or organizations with people who are not fully vaccinated.
- c. Schools should not limit access for direct service providers, but can ensure compliance with school visitor policies.
- d. Schools should continue to emphasize the importance of staying home when sick. Anyone, including visitors, who have symptoms of infectious illness, such as flu or COVID-19, should stay home and seek testing and care.

3. Boarding schools may operate residential components under the following guidance:

- a. Strongly recommend policies and practices to ensure that all eligible students, faculty and staff have ample opportunity to get vaccinated.
- b. Strongly recommend that unvaccinated students and staff be offered regular COVID-19 screening testing.
- c. Consider students living in multi-student rooms as a "household cohort." Household cohort members, regardless of vaccination status, do not need to wear masks when they are together without non-household cohort members nearby. If different "household cohorts" are using shared indoor space when together during the day or night, continue to strongly recommend mask use, and healthy hygiene behaviors for everyone.

The non-residential components of boarding schools (e.g., in-person instruction for day students) are governed by the guidelines as other K-12 schools, as noted in this document.

Childcare settings and providers remain subject to separate guidance.

Originally published 7/12/2021

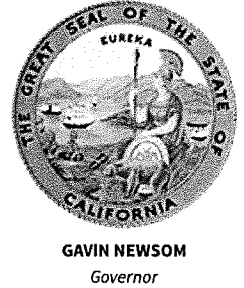
California Department of Public Health  
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377  
Department Website ([cdph.ca.gov](https://www.cdph.ca.gov))







State of California—Health and Human  
Services Agency  
**California Department of  
Public Health**



March 12, 2022

AFL 17-\_\_

**TO:** All Californians

**SUBJECT:** Group-Tracing Approach to Students Exposed to COVID-19 in a K-12 setting

Related Materials: 2021-2022 K-12 Schools Reopening Framework and Guidance | 2021-2022 K-12 Schools Guidance Q&A | Safe Schools for All Hub | More Languages

Updates effective as of March 12, 2022:

- The Preamble has been updated
- Testing guidance has been aligned with CDC recommendations

California's determination to use every available tool to keep schools safe during this pandemic is allowing us to keep classrooms open and in-school transmission low. Since the start of the pandemic, the state has adapted to new challenges presented and responded with strategies harnessing available tools.

The shorter incubation period, airborne nature of SARS-CoV-2 virus transmission, and increased transmissibility of variants currently circulating in California suggest an additional approach to contact tracing is warranted. The framework outlined below allows for a quicker and broader response to cases identified in school settings, accomplishable through prompt notification, testing, and isolation protocols. This strategy also allows for schools to provide safe in-person instruction without undertaking intense (and often protracted) contact tracing processes to identify individual students within a specified radius of someone infected.

All of this is possible in California's schools because the multi-layered approach to COVID-19 mitigation has effectively curbed in-school transmission to-date. These other layers – such as getting vaccinated, wearing high-quality well-fitting masks, staying home and testing if symptomatic, and improving indoor air quality – remain effective and important school-based mitigation efforts.

Additional guidance, including additional requirements, may be issued by local public health officials, local educational agencies, or other authorities. In workplaces, employers are subject to the Cal/OSHA COVID-19 Emergency Temporary Standards (ETS) or in some workplaces the CalOSHA Aerosol Transmissible Diseases Standard, and should consult those regulations for additional applicable requirements.

**Recommendations for students exposed to someone with COVID-19 in a K-12 school:**

1. Schools should notify students who spent more than a cumulative total of 15 minutes (within a 24-hour time period) in a shared indoor airspace (e.g., classroom) with someone with COVID-19 during their period of infectiousness.
  - a. Notification should occur to "groups" of exposed students (e.g., classmates, teammates, cohorts, etc.) rather than contact tracing to identify individual "close contacts" (e.g., those within 6 feet).
  - b. Notifications should be provided to all individuals considered exposed, including those who are vaccinated and/or recently infected.
    - i. For example, if a student in tenth grade is diagnosed with COVID-19, the school should notify groups with whom that student interacted as per the criteria above, such as those in the same classes, sports team, and/or other extracurricular cohorts.
  - c. A sample notification letter is available here for school edit and use.
2. Exposed students, regardless of COVID-19 vaccination status, should get tested for COVID-19 with at least one diagnostic test obtained within 3-5 days after last exposure, unless they had COVID-19 within the last 90 days.
  - a. Exposed students who had COVID-19 within the last 90 days should monitor for symptoms. If symptoms develop, they should isolate and get tested with an antigen test.
  - b. In the event of wide-scale and/or repeated exposures, broader (e.g., grade-wide or campus-wide) once weekly testing for COVID-19 may be considered until such time that exposure events become less frequent.
  - c. Any FDA-authorized antigen diagnostic test, PCR diagnostic test, or pooled PCR test is acceptable for evaluation of an individual's COVID-19 status. For individuals who have been recently infected (within the past 90 days), antigen testing is strongly recommended as PCR results may remain persistently positive and not be indicative of a new active infection. Repeat antigen testing and/or confirmatory molecular testing should be considered in individuals who receive a negative result with an antigen test but have symptoms specific for COVID-19 (such as loss of taste and smell).
3. Exposed students may continue to take part in all aspects of K-12 schooling, including sports and extracurricular activities, unless they develop symptoms or test positive for COVID-19. They should test as recommended in Section (2), report positive test results to the school, and follow other components of this guidance, including wearing masks as is strongly recommended.
  - a. Exposed students who develop symptoms should see Section 4 of the K-12 Guidance.
  - b. Exposed students who receive a positive test result should isolate in accordance with Section 10 of the K-12 Guidance.
4. See the K-12 Schools Guidance 2021-2022 Questions & Answers for additional information.

California Department of Public Health  
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377  
Department Website (cdph.ca.gov)



Plaza School District  
7322 County Road 24  
Orland, CA 95963  
**BOARD OF TRUSTEES**  
Regular Board Meeting  
January 20<sup>th</sup>, 2022  
3:00PM  
Minutes

- I. **Call to Order** – The meeting was called to order at 3:00PM
- II. **Pledge of Allegiance**
- III. **Members Present** – Board Trustees Connie King and Jake Cecil. Superintendent Patrick Conklin and Business Manager Dusty Thompson. Absent- Board Trustee PJ Davis
- IV. **Correspondence**
  - A. **December 27<sup>th</sup>, 2021 Letter from Dr. Tomas Aragon, Director and State Public Health Officer: CDPH COVID Legislative Response to Plaza School District Resolution 21-03 and Plaza School Board Letter Regarding Mandated Vaccines** – Mr. Conklin presented the letter and discussed that it states medical and personal exemptions are permitted under current Health and Safety Code
  - B. **December 17<sup>th</sup>, 2021 Letter from State Sen. James Nielsen** – Mr. Conklin presented and pointed out that the State legislators could include the COVID-19 vaccine into current required immunizations, which would remove personal exemptions
  - C. **December 16<sup>th</sup>, 2021 Email from Division of Drinking Water Letter** – Mr. Conklin informed the board that the Orland City Manager said the project would not come out this far, therefore Plaza could not be included in the Orland Water Project
- V. **Superintendent Report/Information**
  - A. **Plaza Community Club** – Mr. Conklin said PCC did not meet in December, but would discuss their annual carnival at the meeting on January 20<sup>th</sup>.
  - B. **Facilities**
    - 1. **Septic System** – Mr. Conklin explained that a PCV pipe separated from one of the tanks and has been repaired.
    - 2. **New Construction and Modernization** – Mr. Conklin informed the board that it is likely our New Construction money could be allocated as early as October, 2022. Depending on the 2022-23 state budget and if a November 2022 election has a school facility bond passed, we could receive Modernization money within the next 18 months as well.
  - C. **Local Control and Accountability Plan**
    - 1. **Supplemental to the Annual Update for the 2021-22 LCAP** – Mr. Conklin presented a mid year update to the LCAP
  - D. **School Site Council** – Mr. Conklin discussed the January 6<sup>th</sup> SSC meeting
  - E. **Staffing** – Mr. Conklin discussed the staffing shortage due to COVID isolation and quarantine
  - F. **County of Glenn Elections Department: Form 700 Filings** – Mr. Conklin reminded the board that a Form 700 must be filed with the county elections department each year.
  - G. **CA MTSS School Climate Phase 3 Grant - \$50,000** – Mr. Conklin explained that the grant is meant for stipends for staff to conduct professional development outside their contract days/hours. All certificated and classroom classified staff will receive \$1,250 stipend after successfully completing a 60 hour professional development course.

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
January 20<sup>th</sup>, 2022  
3:00PM  
Minutes

Certificated staff will also receive a \$1,250 stipend after attending every additional professional development meeting during the 2022-23 school year.

- H. **Personnel Support Grant Award for COVID Testing - \$86,667** – Mr. Conklin presented the allowable expenditures and grant requirements. He will use the grant to hire to someone temporarily to help with the state required COVID-19 testing. Funds will also be used to purchase technology, materials, and PPE to conduct testing.
- I. **Universal Prekindergarten Planning and Implementation Grant - \$28,727** – Mr. Conklin discussed the UPK program CDE would like fully implemented by 2025-26. This grant money is for planning.
- J. **Expanded Learning Opportunity (ELO-P) - \$59,710** – Mr. Conklin explained that CDE is requiring districts offer an ELO-P this year where unduplicated students are able to attend 30 additional non-school days.
- K. **2021-22 School Year** – Mr. Conklin updated the board on the last 6 weeks of school. Staffing and student absences due to COVID-19 exposure and isolation is creating challenges.
- L. **2021-22 Enrollment** – Mr. Conklin stated that there are currently 194 students enrolled.
- VI. **Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VII. **Action**
  - A. **Old Business**
  - B. **New Business**
    - 1. **Consent Agenda: Routine matters that can be approved with one motion**
      - a. **Approve the Minutes of the December 9<sup>th</sup>, 2021 Regular Board Meeting**
      - b. **Approve Warrant Registers— December 4<sup>th</sup>, 2021 – January 12<sup>th</sup>, 2022**
      - c. **Approve Budget Transfers— None**

Connie King moved to approve the Consent Agenda. Jake Cecil seconded and all approve

**2. Approve the 2021-22 Safe School Plan**

Connie King moved to approve the 2021-22 Safe School Plan. Jake Cecil seconded and all approve

**3. Approve 2020-21 School Accountability Report Card**

Connie King moved to approve the 2020-21 School Accountability Report Card. Jake Cecil seconded and all approve

- VIII. **Closed Session-** The Board went into Closed Session at 4:23PM and returned to Open Session at 4:34PM
- A. **Employee Matter #1908**
- IX. **Closed Session Action**

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
January 20<sup>th</sup>, 2022  
3:00PM  
Minutes

No action or direction given

- X. **Comments: Non Agenda Items—**The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- XI. **Adjournment – Next Regular Scheduled Meeting Thursday, March 17<sup>th</sup> @ 3PM –** The meeting was adjourned at 4:34PM

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description	UT-Rate	UT-Amount	1099
-----																					
000279	000627/00	ADVANCED DOCUMENT										2/02/2022	2/02/2022	2/02/2022	2/09/2022	29					
		1. 01-0000-0-1110-1000-5640-000-00000											216.07	N						N	
		JAN 2022 COPIES																			
000325	000627/00	ADVANCED DOCUMENT										3/04/2022	3/04/2022	3/04/2022	3/09/2022	32					
		1. 01-0000-0-1110-1000-5640-000-00000											292.91	N						N	
		FEB 2022 COPIES																			
000246	000474/00	AT&T										1/14/2022	1/14/2022	1/14/2022	1/26/2022	27					
		1. 01-0000-0-0000-8100-5910-000-00000											60.40	N						N	
		12/10/21-1/09/22 PHONE SERVICE																			
000296	000474/00	AT&T										2/14/2022	2/14/2022	2/14/2022	2/23/2022	31					
		1. 01-0000-0-0000-8100-5910-000-00000											46.94	N						N	
		1/10/22-2/9/22 PHONE SERVICE																			
000313	000455/00	CDW GOVERNMENT										2/28/2022	2/28/2022	2/28/2022	3/09/2022	32					
		1. 01-7830-0-0000-8100-4400-000-00000											573.36	N						N	
		HP COLOR PRINTER - OFFICE																			
		2. 01-7830-0-0000-8100-4300-000-00000											455.78	N						N	
		2 LVO COMPUTER MONITORS - BO																			
		3. 01-7830-0-0000-8100-4400-000-00000											3,307.81	N						N	
		2 LVO THINKBOOK/THINKCENTRE																			
		Total amount										4,336.95 *				0.00 *					
000258	000505/00	CHRISTY WHITE ACCT CORP										1/24/2022	1/24/2022	1/24/2022	2/02/2022	28					
		1. 01-0000-0-0000-7190-5810-000-00000											5,377.50	N						N	
		2020-21 AUDIT PROGRESS BILL #2																			
000241	000600/00	CORNELL DISTRIBUTING										1/10/2022	1/13/2022	1/13/2022	1/19/2022	26					
		1. 13-5310-0-0000-3700-4700-000-00000											300.63	N						N	
		441426 CAFETERIA FOOD																			
		2. 13-5310-0-0000-3700-4700-000-00000											316.55	N						N	
		406375 CAFETERIA FOOD																			
		Total amount										617.18 *				0.00 *					

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	DD	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description	UT-Amount	1099
000328	000600/00	CORNELL DISTRIBUTING											3/07/2022	3/10/2022				33			
		1. 13-5310-0-0000-3700-4700-000-000000													170.98	N				N	
		433138 CAFETERIA FOOD																			
		2. 13-5310-0-0000-3700-4700-000-000000													255.82	N				N	
		433102 CAFETERIA FOOD																			
		Total amount											426.80 *				0.00 *				
000323	000023/00	CORNING LUMBER CO INC											3/02/2022	3/02/2022				32			
		1. 01-0000-0-0000-8100-4300-000-000000													157.30	N				N	
		SITE SUPPLIES - CONCRETE MIX																			
000249	000336/00	DANIELSEN CO											1/14/2022	1/14/2022				27			
		1. 13-5310-0-0000-3700-4700-000-000000													1,794.16	N				N	
		267951 CAFETERIA FOOD																			
		2. 13-5310-0-0000-3700-4300-000-000000													124.92	N				N	
		267951 CAFETERIA SUPPLIES															0.00 *				
		Total amount											1,919.08 *								
000256	000336/00	DANIELSEN CO											1/21/2022	1/21/2022				28			
		1. 13-5310-0-0000-3700-4700-000-000000													2,448.15	N				N	
		268554 CAFETERIA FOOD																			
000269	000336/00	DANIELSEN CO											1/31/2022	1/31/2022				29			
		1. 13-5310-0-0000-3700-4700-000-000000													1,981.36	N				N	
		269340 CAFETERIA FOOD																			
		2. 13-5310-0-0000-3700-4300-000-000000													118.40	N				N	
		269340 CAFETERIA SUPPLIES															0.00 *				
		Total amount											2,099.76 *								
000284	000336/00	DANIELSEN CO											2/07/2022	2/07/2022				30			
		1. 13-5310-0-0000-3700-4700-000-000000													2,048.86	N				N	
		269628 CAFETERIA FOOD																			
		2. 13-5310-0-0000-3700-4300-000-000000													164.84	N				N	
		269628 CAFETERIA SUPPLIES															0.00 *				
		Total amount											2,213.70 *								



PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Obj	Batch UT-Rate	Description UT-Amount
000289	000621/00	DEBORAH ARIZA									000000000	2/08/2022	2/08/2022		2/16/2022	30		
		1. 13-5310-0-0000-3700-4700-000-00000											60.00	N				N
		777426 CAFETERIA FOOD - FRUIT																
000300	000621/00	DEBORAH ARIZA									000000000	2/15/2022	2/15/2022		2/23/2022	31		
		1. 13-5310-0-0000-3700-4700-000-00000											60.00	N				N
		777429 CAFETERIA FOOD - FRUIT																
000317	000621/00	DEBORAH ARIZA									000000000	3/01/2022	3/01/2022		3/09/2022	32		
		1. 13-5310-0-0000-3700-4700-000-00000											60.00	N				N
		777432 CAFETERIA FOOD - FRUIT																
000332	000621/00	DEBORAH ARIZA									000000000	3/08/2022	3/08/2022			33		
		1. 13-5310-0-0000-3700-4700-000-00000											60.00	N				N
		777439 CAFETERIA FOOD - FRUIT																
000288	000404/00	DNA										2/07/2022	2/07/2022		2/16/2022	30		
		1. 01-0000-0-1110-1000-5890-000-00000											50.00	N				N
		FEB 2022 WEB HOSTING																
000320	000404/00	DNA										3/01/2022	3/01/2022		3/09/2022	32		
		1. 01-0000-0-1110-1000-5890-000-00000											50.00	N				N
		MARCH 2022 WEB HOSTING																
000270	000622/00	DWK ATTORNEYS AT LAW									000000000	1/31/2022	1/31/2022		2/09/2022	29		
		1. 01-0000-0-0000-7600-5815-000-00000											210.00	N				N
		PROFESSIONAL SERVICES RENDERED																
000265	000378/00	GLENN COUNTY										1/26/2022	1/27/2022		2/02/2022	28		
		1. 01-0000-0-0000-3600-5890-000-00000											112.50	N				N
		45 DAY INSPEC. 11/04/21																
		2. 01-0000-0-0000-3600-5630-000-00000											187.50	N				N
		D2 Governor Replaced																
		3. 01-0000-0-0000-3600-5630-000-00000											194.52	N				N
		Molding Rear Dr/Seat Strut Rpr																
		Total amount									494.52 *						0.00 *	

PV NO	Vendor/Addr Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	DD	Tax ID	Inv Date	Entered PV amount	UT	Obj	Paid	Batch	Description UT-Rate	UT-Amount
000254	(CONTINUED)																		
		1.	01-7425-0-1110-1000-4300-000-00103									2/28/2022	8.55	N		3/09/2022	32		N
			REIMB. AMAZON - ER BOOK																
000314	000674/00 John Felix											2/28/2022				3/09/2022	32		N
		1.	01-0000-0-0000-8100-5200-000-00000										57.92	N					N
			REIMB. MILEAGE - 1/25/ TO 2/23																
000275	000579/00 KELLY HENNING											2/01/2022	263.81	N		2/09/2022	29		N
		1.	01-7425-0-1110-1000-4300-000-00108																N
			REIMB. - AMAZON DESK																
000245	000055/00 KINGSLEY BOGARD LLP										680174925	1/13/2022	94.50	N		1/19/2022	26		E
		1.	01-0000-0-0000-7600-5815-000-00000																N
			PROFESSIONAL SERVICES RENDERED																
000316	000675/00 LARRY'S PEST & WEED CONTROL											2/28/2022	240.00	N		3/09/2022	32		N
		1.	01-0000-0-0000-8100-5530-000-00000																N
			44067 FEB PEST CONTROL																
000266	000615/00 MARY MCDADE											1/27/2022	37.52	N		2/02/2022	28		N
		1.	01-0000-0-1110-1000-4300-000-00000																N
			KINDER/IST CLASS SUPPLIES																
000301	000047/00 NAPA AUTO PARTS											2/17/2022	31.23	N		2/23/2022	31		N
		1.	01-0000-0-0000-8100-4300-000-00000																N
			OIL FILT/1 GAL OIL - LAWNMOWER																
000306	000047/00 NAPA AUTO PARTS											2/18/2022	62.76	N		3/09/2022	32		N
		1.	01-0000-0-0000-8100-4300-000-00000																N
			AIR FILTER																
000271	000671/00 NONIE RANGLES											1/31/2022				2/09/2022	29		

005 PLAZA SCHOOL DISTRICT  
Plaza Pay Vouchers

Pay Voucher Transactions  
Date: 01/13/2022 - 03/11/2022  
PV#: 000000 - 999999

J62405 PV0100 L.00.00 03/11/22 PAGE 9

PV NO	Vendor/Addr Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch	Description	UT-Amount
000304	000049/00	OFFICE DEPOT										2/17/2022	2/17/2022			2/23/2022	31		
		1.	01-0000-0-1144-2420-4300-000-00000										40.83	N				N	
			LIBRARY SUPPLIES																
		2.	01-0000-0-0000-2700-4300-000-00000										26.61	N				N	
			OFFICE SUPPLIES																
		3.	01-0000-0-1110-1000-4300-000-00000										33.50	N				N	
			7TH GRADE SUPPLIES																
		4.	01-0000-0-1110-1000-4300-000-00000										7.17	N				N	
			K-8 SUPPLIES																
		5.	01-0000-0-1110-1000-4300-000-00000										38.37	N				N	
			K-8 SUPPLIES																
		6.	01-0000-0-0000-2700-4300-000-00000										13.34	N				N	
			OFFICE SUPPLIES																
		7.	01-0000-0-1110-1000-4300-000-00000										185.91	N				N	
			2ND GRADE TONER																
		Total amount										345.73 *				0.00 *			
000312	000049/00	OFFICE DEPOT										2/28/2022	2/28/2022			3/09/2022	32		
		1.	01-0000-0-1110-1000-4300-000-00000										319.99	N				N	
			K-8 SUPPLIES																
		2.	01-0000-0-1110-1000-4300-000-00000										10.32	N				N	
			K-8 SUPPLIES																
		3.	01-0000-0-1110-1000-4300-000-00000										77.73	N				N	
			KINDER TONER																
		Total amount										408.04 *				0.00 *			
000253	000050/00	ORLAND HARDWARE & IMP. CO.										1/20/2022	1/20/2022			1/26/2022	27		
		1.	01-0000-0-0000-8100-4300-000-00000										29.07	N				N	
			488897 SITE SUPPLIES																
000278	000050/00	ORLAND HARDWARE & IMP. CO.										2/01/2022	2/03/2022			2/09/2022	29		
		1.	01-0000-0-0000-8100-4300-000-00000										55.22	N				N	
			490112 SITE SUPPLIES																
		2.	01-0000-0-0000-8100-4300-000-00000										72.19	N				N	
			489902 SITE SUPPLIES																
		Total amount										127.41 *				0.00 *			
000281	000050/00	ORLAND HARDWARE & IMP. CO.										2/04/2022	2/04/2022			2/16/2022	30		
		1.	01-0000-0-0000-8100-4300-000-00000										8.72	N				N	
			490187 SITE SUPPLIES																

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	DD	Tax ID	Inv Date	Entered	UT	Batch	Description
														PV amount	UT	UT-Obj	UT-Rate
000335	000054/00	PACIFIC GAS & ELECTRIC CO.											3/11/2022	3/11/2022			33
		1. 01-0000-0-0000-8100-5545-000-00000												24.64	N		N
		2/01/22 - 3/02/22 PGE															
000251	000175/00	PRO PACIFIC FRESH											1/18/2022	1/18/2022		1/26/2022	27
		1. 13-5310-0-0000-3700-4700-000-00000												262.81	N		N
		6909949 CAFETERIA FOOD															
000267	000175/00	PRO PACIFIC FRESH											1/27/2022	1/27/2022		2/02/2022	28
		1. 13-5310-0-0000-3700-4700-000-00000												88.06	N		N
		6912454 CAFETERIA FOOD															
000273	000175/00	PRO PACIFIC FRESH											2/01/2022	2/01/2022		2/09/2022	29
		1. 13-5310-0-0000-3700-4700-000-00000												541.17	N		N
		6913126 CAFETERIA FOOD															
000283	000175/00	PRO PACIFIC FRESH											2/07/2022	2/07/2022		2/16/2022	30
		1. 13-5310-0-0000-3700-4700-000-00000												447.68	N		N
		6914010 CAFETERIA FOOD															
000297	000175/00	PRO PACIFIC FRESH											2/15/2022	2/15/2022		2/23/2022	31
		1. 13-5310-0-0000-3700-4700-000-00000												652.39	N		N
		6915707 CAFETERIA FOOD															
000308	000175/00	PRO PACIFIC FRESH											2/28/2022	2/28/2022		3/09/2022	32
		1. 13-5310-0-0000-3700-4700-000-00000												555.55	N		N
		6919145 CAFETERIA FOOD															
000329	000175/00	PRO PACIFIC FRESH											3/07/2022	3/07/2022			33
		1. 13-5310-0-0000-3700-4700-000-00000												176.62	N		N
		6920543 CAFETERIA FOOD															
000295	000419/00	SAV MOR FOODS											2/14/2022	2/14/2022		2/23/2022	31

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch	Description UT-Amount	1099
000326	000490/00	TCG ADMINISTRATORS/CALSTRS											3/04/2022	3/04/2022	8.00	N		32		
		1. 01-0000-0-0000-2700-5890-000-000000																		N
		FEB 2022 MONTHLY ADMIN FEE																		
000286	000628/00	TIAA, FSB										0000000000	2/07/2022	2/07/2022	280.15	N	2/16/2022	30		
		1. 01-0000-0-1110-1000-5890-000-000000																		N
		8724894 COPIER CHARGES																		
000330	000628/00	TIAA, FSB										0000000000	3/07/2022	3/07/2022	280.15	N	33			N
		1. 01-0000-0-1110-1000-5890-000-000000																		N
		8785469 COPIER CHARGES																		
000280	000080/00	TRI-COUNTY SCHOOLS INS GROUP											2/03/2022	2/03/2022	2/09/2022	29				
		1. 01-0000-0-0000-0000-9571-000-000000																		N
		JAN 2022 EMPLOYEE PD INS											2,581.59							N
		2. 01-0000-0-0000-0000-9572-000-000000											19,180.49							N
		JAN 2022 DISTRICT PD INS																		N
		3. 01-0000-0-0000-0000-9573-000-000000											1,949.67							N
		JAN 2022 RETIREE PD INS																		N
		4. 01-0000-0-1110-1000-3701-000-000000											1,208.33							N
		JAN 2022 DIST RETIREE CERT																		
		Total amount											24,920.08 *						0.00 *	
000319	000080/00	TRI-COUNTY SCHOOLS INS GROUP											3/01/2022	3/01/2022	3/09/2022	32				
		1. 01-0000-0-0000-0000-9571-000-000000																		N
		MAR 2022 EMPLOYEE PD INS											2,581.59							N
		2. 01-0000-0-0000-0000-9572-000-000000											19,180.49							N
		MAR 2022 DISTRICT PD INS																		N
		3. 01-0000-0-0000-0000-9573-000-000000											1,949.67							N
		MAR 2022 RETIREE PD INS																		N
		4. 01-0000-0-1110-1000-3701-000-000000											1,208.33							N
		MAR 2022 DISTRICT RETIREE CERT																		
		Total amount											24,920.08 *						0.00 *	
000277	000563/00	US BANK											2/01/2022	2/01/2022	2/09/2022	29				
		1. 13-5310-0-0000-3700-4700-000-000000																		N
		CAFETERIA FOOD											96.04							
		2. 01-0000-0-1110-1000-5890-000-000000											49.40							N
		EXTRA STAR READING																		

005 PLAZA SCHOOL DISTRICT  
Plaza Pay Vouchers

Pay Voucher Transactions  
Date: 01/13/2022 - 03/11/2022  
PV#: 000000 - 999999

J62405 PV0100 L.00.00 03/11/22 PAGE 15

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	DD	Tax ID	Inv Date	Entered	UT	UT-Obj	Batch	Description
													PV amount	UT	UT-Rate	UT-Amount	1099	
000331	000034/00	WASTE MANAGEMENT												3/08/2022	3/08/2022		33	
1. 01-0000-0-0000-8100-5520-000-00000													387.92	N			N	
FEB 2022 GARBAGE																		

Grand total 106,119.88 \*\*\*\*\* 0.00 \*\*\*\*\*

# PLAZA ELEMENTARY SCHOOL DISTRICT

2<sup>nd</sup> Interim Report 2021-22

## Background

- Represents District financial condition through January 31<sup>st</sup>, 2022
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations



# Comparison

## 1<sup>st</sup> Interim

Summary	Unrest./Restrict.
Beginning Fd. Bal.	2,008,402
LCFF	1,905,429
Federal	97,962
State	117,946
Local	174,939
Total Revenues	2,296,276
Expenditures	(2,083,475)
Tf In Fund 20	14,868
Tf Out Fund 20	(14,868)
Tf Out Fund 40	(16,667)
+/- Rev./Exp.	<b>196,134</b>
Ending Fd. Balance	<b>2,204,536</b>

## 2<sup>nd</sup> Interim

Summary	Unrest./Restrict.
Beginning Fd. Bal.	2,008,402
LCFF	1,905,429
Federal	97,971
State	339,859
Local	170,939
Total Revenues	2,514,168
Expenditures	(2,191,040)
Tf In Fund 20	14,868
Tf Out Fund 20	(14,868)
Tf Out Fund 40	(5,556)
+/- Rev./Exp.	<b>317,573</b>
Ending Fd. Balance	<b>2,325,975</b>



# Multiyear Projections

	2 <sup>nd</sup> Interim 2021/2022	Projections 2022/2023	Projections 2023/2024
Beginning Fd. Bal.	2,008,402	2,325,975	2,306,068
LCFF	1,905,429	1,786,460	1,833,352
Federal	97,971	76,067	39,296
State	339,859	128,993	128,786
Local	170,939	211,351	170,939
Total Revenues	2,514,168	2,202,871	2,172,373
Expenditures	(2,191,040)	(2,217,222)	(2,226,558)
Tf In Fund 20	14,868	14,868	14,868
Tf Out Fund 20	(14,868)	(14,868)	(14,868)
Tf Out Fund 40	(5,556)	(5,556)	(5,556)
+/- Rev./Exp.	<b>317,573</b>	<b>(19,907)</b>	<b>(59,741)</b>
Ending Fd. Balance	<b>2,325,975</b>	<b>2,306,068</b>	<b>2,246,327</b>

# Other District Funds

<u>Fund</u>	<u>Name</u>	<u>Balance</u>
20	Post Employment Benefits	\$313,710
35	School Facilities	\$123,891
40	Capital Projects	\$1,693
73	Mr. K Scholarship	\$241

# FIELD TRIP REQUEST FORM

☒ Major Field Trip (over 20 miles)

☐ Minor Field Trip (Local /20 miles or less)

Teacher Henning

Destination (Place) /Activity Sunsplash

City Roseville, CA

Distance in miles, one way 116 miles

Purpose 8th grade field trip

Date of proposed trip Fr. May 27th

Departure Time: 8:30 Return Time: TBD (6:00pm)

Method of Transportation parent drivers

## Minor Field Trip Approval

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent

## Major Field Trip Approval

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Clerk, Board of Trustees