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| School Site Council Meeting #3  Plaza Elementary School District  2021-22 school year | Thursday March 31st, 20223:00 pm4th Grade – Room 5 |
| *Meeting Minutes* |  |

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| Meeting called by: | Patrick Conklin @ 2:59 pm | Type of meeting: | School Site Council |
| Facilitator: | Patrick Conklin | Note taker: | Jamie Cramer |

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| Attendees: | Scott Fleharty, Mary McDade, Chelsea Sgontz, Patrick Conklin, Jamie Cramer, Kadie Salazar, Cody Stilwell |

# Minutes

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| Agenda item: I | Call Meeting to Order | Presenter: | Patrick Conklin |

* All members present

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| Agenda item: II | Pledge of Allegiance | Presenter: | Patrick Conklin |

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| Agenda item: III | Approved January 6th , 2022 Minutes | Presenter: | Patrick Conklin |

#### Conclusions:

Meeting minutes from January 6 2022 were approved

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| Agenda item: IV | Approved 2022-23 Consolidated Application and Reporting System (CARS) | Presenter: | Patrick Conklin |

**Discussion:** Title III money is federal money allotted for English Learners

* We use to get more money because of the formula used to decide how much money is allocated per district. The formula took census data that essentially was deemed “double dipping” for us because of the fact that we are K-8 and our students in 7th and 8th grade are within the Orland Unified School District for middle school. We were allocated money based on the # of families in the district and due to the above discovery, that is no longer the case it is directly tied to the number pf EL students we have.
* We use that money to offset the cost of aides in our classrooms because our EL student count is low and the aides are typically the ones working with those EL students
* **Jamie C. asked** “What would a larger school district do with that money?”
  + Patrick explained that a larger school district would have a much higher number of EL students and they would use that federal money each year to develop an EL program and hire multiple staff members to focus on the educational development of those EL students specifically

**Conclusion:** It was concluded that School Site Council approved the 22/23 Consolidated Application and Reporting System with first motion by Scott F. and second motion from Chelsea S.

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| Agenda item: V | 2021-22 LCAP Survey | Presenter: | Patrick Conklin |

**Discussion:** The survey is sent out to parents anonymously each year in the hopes that we get real time feedback about our performance as a school district specifically to see how that feedback aligns with our LCAP goals for the year. The survey is kept anonymous to allow families the privacy of speaking to concerns they have without any fear. The questions are kept short and sweet with the intention of hitting the focus areas of the LCAP and the point is to help us work through concerns that parents have, but also track trends that come up over the years.

* **Jamie C. asked,** “How long have we been implementing the parent survey? How often are the questions changed or altered?”
  + Patrick responded that the survey has been in effect for several years and the questions are rarely changed in a drastic manor for more precise tracking of year-to-year trends in parent answers.

**Conclusion**:

It was concluded that the survey has an effective purpose. Scott F. asked because this year a name space was put on the survey if the phrase “optional” could be added to help keep the anonymity aspect if families felt so inclined. The survey was revised before the close of the meeting.

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| Agenda item: VI | 2022-23 Local Control and Accountability Plan (LCAP) | Presenter: | Patrick Conklin |

**Discussion:**

LCAP refers to the ways we allocate funds for the school year in the budget depending on the different needs of the school and the goals we set in place for different areas of education such as increased academic achievement, appropriate staffing, adequate facilities and materials, a safe and positive learning environment, and a welcoming of parent involvement.

* majority of the school funds used are LCFF funds (state funds) as well as supplemental and concentration funding which is based on the following three: foster youth, English learners, and low income students
  + These factors increase the dollar amount received for each student in a district in the hopes that more money = more resources available to them
  + These students are inherently less likely to graduate or go to college
* We are currently in year 1 of our 3-year plan.
* The County Office of Ed. has to approve this plan in order for it to be passed along to the state.
* In the LCAP and pertaining to Goal #1, the state testing scores are presented for the district’s previous year of testing. Last year’s data shows that it is unusually high percentages for proficiency pretty ]. This is because the testing was made shorter and less rigorous due to overwhelming learning loss in the state. We are at an advantage because we were back to in-person school much faster than most districts allowing us to close the learning loss gap much quicker.
  + **Jamie C. asked** “Is it a concern that we had such high percentages when the likelihood of them staying that high for the following years is low?”
    - Patrick responded that it is not because the goals are simply to help us stay on track and we are confident that they will not make a significant drop this year in comparison
    - **Scott F. asked,** “Does it indicate somewhere that there is a reason for the high percentages?”
      * Patrick responded that there is a section where we have indicated the reasoning and it can be clearly viewed by anyone reading the LCAP to better understand.

**Conclusion:** As the school’s site council, we are allowed to make suggestions for changes to be taken to the board. It was concluded that no changes were suggested.

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| Agenda item: VII |  | 2021 -22 Single Plan for Student Achievement Goals | Presenter: | Patrick Conklin |

**Discussion:** As a one school district, we are required to submit this particular plan to outline how we plan to ensure student achievement. Most of it mirrors the LCAP goals we set and even asks for them verbatim in the plan. There is little to no new information added to this plan that is not already accessible in our LCAP.

**Conclusion:** It was concluded that no questions or concerns were had about this plan.

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| Agenda item: VIII | Health and Wellness Policy | Presenter: | Patrick Conklin |

**Discussion:** A local school wellness policy is a written document that guides a local educational agency (LEA) or school district’s efforts to establish a school environment that promotes students’ health, well-being, and ability to learn. The responsibility for developing a wellness policy is placed at the local level so the unique needs of each school under the LEA’s jurisdiction can be addressed.

#### Our current plan and determine what, if any, revisions should be made to remain compliant with the most recent changes in state and federal regulations.

#### Food shortages due to Covid-19 only slightly impacting our cafeteria

#### Operating under USDA guidelines for nutrition in school provided meals

#### 2 years of essentially universal free breakfast and lunch due to Covid-19, becoming permanent in public schools

* The importance of the school lunch application within the parent registration required to be filled out at the beginning of each school year. Student status determines portions of funding

**Conclusion:** It was concluded that the council feels no changes or adaptations should be suggested for this policy.

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| Agenda item: IX | Adjournment | Presenter: | Patrick Conklin |

**Discussion:**

This was our last School Site Council of the 2021-22 school year. School Site council members hold a 3-year term, but if anyone would like to relinquish their position on the council, it is possible and should contact Patrick.

The meeting was closed @ 3:48pm on Thursday March 31st, 2022