

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
March 6th, 2023
3:30PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. Correspondence
- VII. Superintendent Report/Information
- VIII. Action
 - A. Old Business
 - B. New Business
 - 1. Approve Resolution 22-03 Release/Non-Reelection of Temporary Certificated Employee #2395
 - 2. Accept Letter of Intent to Retire From Employee #1948
 - 3. Approve Resolution 22-04 Selecting United Building Contractors, Inc. for Lease-Leaseback Contractor and Approving Related Contract Documentation for the Plaza Elementary School Modernization and Additions Project
 - 4. Approve Contract for Ray Dalton for IOR Services
- IX. Adjournment – Next Meeting Thursday, March 16, 2023 @ 3PM

PLAZA ELEMENTARY SCHOOL DISTRICT

Resolution No. 22-03

**Release/Non-Reelection of Temporary (including “Probationary 0”)
Certificated Employees**

WHEREAS, Education Code section 44954(b) requires that the Plaza Elementary School District shall notify a temporary employee, in a position requiring certification qualifications, of the decision to release/non-reelect the employee from such a position with for the next succeeding school year; and

WHEREAS, certain employees hired in a temporary capacity by the Plaza Elementary School District *may* retain certain employment protections even though these employees are unable to accrue permanent status in the manner of probationary employees (such employees are otherwise referred to as having “Probationary 0” status).

NOW, THEREFORE, BE IT RESOLVED by the Plaza Elementary School District that:

1. The employees listed by employee number in Exhibit A are temporary employees of the Plaza Elementary School District employed in a position requiring certificated qualifications (including “Probationary 0” employees who are providing a service which has been eliminated or reduced for the 2023/2024 school year (also referred to as categorical service) and each such employee shall be released/non-reelected at the end of the 2022/2023 school year for the 2023/2024 school year.
2. The Plaza Elementary School District, or designee, is authorized and directed to give notice to each affected employee of this decision. Notice shall be given:
 - a. in the manner required by law; and
 - b. in conformity with the mandated timeline.

THIS RESOLUTION was adopted on the 6th day of March, 2023.

Signed and approved by me after its passage.

Ayes _____

Noes _____

Absent _____

3/6/2023

Date

PJ Davis, Board of Trustees

EXHIBIT A

TO RESOLUTION NO. 22-03

**TEMPORARY (including "Probationary 0")
CERTIFICATED EMPLOYEES (LISTED BY EMPLOYEE #)
TO BE RELEASED/NON-REELECTED**

Employee #2395

Plaza Elementary School District

Board of Trustees:
Connie King
Jake Cecil
P. J. Davis

7322 County Road 24
Orland, CA 95963
Phone (530) 865-1250 Fax (530) 865-1252

Patrick Conklin
Superintendent/Principal

March 7th, 2023

VIA HAND DELIVERY

Nonie Randles
21740 Samson Ave
Corning, CA 96021

RE: NOTIFICATION OF RELEASE/NON-REELECTION

Dear Nonie Randles:

In accordance with California Education Code section 44954(b), the Plaza Elementary School District has determined that you be released/non-reelected from your position of employment with the Plaza Elementary School District for the coming 2023/2024 school year.

Accordingly, your last day of employment will be June 7th, 2023.

Very truly yours,

Patrick Conklin
Superintendent/Principal

Enclosures: Education Code section 44954
Resolution No. 22-03

Receipt Acknowledged:

[Name]

Date: _____

California Education Code § 44954. Release of temporary employees

Governing boards of school districts may release temporary employees requiring certification qualifications under the following circumstances:

(a) At the pleasure of the board prior to serving during one school year at least 75 percent of the number of days the regular schools of the district are maintained.

(b) After serving during one school year the number of days set forth in subdivision (a), if the employee is notified before the end of the school year of the district's decision not to reelect the employee for the next succeeding year.

PROOF OF PERSONAL SERVICE

STATE OF CALIFORNIA)
)
COUNTY OF GLENN)
_____)

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of eighteen years and not a party to the within entitled action. My business address is: 7322 County Road 24, Orland, CA 95963

On _____, 2023, I served the within documents:

- NOTIFICATION OF RELEASE/NON-REELECTION
- EDUCATION CODE SECTION 44954
- RESOLUTION NO. 22-03

on the parties in said action, by personal service, to the following:

Nonie Randles

I, _____, certify, under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed on _____, 2023, at _____, California.

Type or Print Name

Signature

Dee Osburn
7520 Cutler Ave
Orland, Ca 95963

Patrick Conklin
Plaza Elementary School
7322 Co Rd 24
Orland, Ca 95963

January 24, 2023

RE: LETTER OF INTENT TO RETIRE

Dear Mr. Conklin,

Please accept this letter as my official notification of retirement from my position as 5th grade teacher at Plaza Elementary School. My last day of work will be June 7, 2023.

It has been an exceptional pleasure and honor to work with you and the teachers and staff here at Plaza. I will always appreciate the experience I had here.

If there is anything I can do to help make the transition with the new teacher easier and smoother, please let me know as I am always willing to help.

Sincerely,

A handwritten signature in black ink that reads "Dee Osburn". The signature is written in a cursive style with a long horizontal flourish at the end.

Dee Osburn

RESOLUTION NO. 22-04

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLAZA ELEMENTARY SCHOOL DISTRICT
APPROVING THE SELECTION OF A LEASE-LEASEBACK CONTRACTOR
AND APPROVING RELATED CONTRACT DOCUMENTATION FOR THE PLAZA
ELEMENTARY SCHOOL MODERNIZATION AND ADDITIONS PROJECT**

WHEREAS, the Plaza Elementary School District (“District”) is a California public school district subject to the California Education Code;

WHEREAS, the District owns real property commonly known as Plaza Elementary School, located at 7322 County Road 24, Orland, California 95963 (“Site”);

WHEREAS, the District desires to perform certain improvements at the Site, to be conducted in two Phases. Phase 1 involves the modernization of Site facilities, including accessibility features, a fire alarm system, an intercom system, basic finishes at existing classrooms and administrative buildings, and re-roofing of the administration building. Phase 2 involves additions to the Site, which include the construction of a gymnasium, three relocatable classrooms, a well, a pumphouse and pump, water storage tanks and associated site work. (Phase 1 and Phase 2 shall be collectively referred to as the “Project”);

WHEREAS, the District developed and issued a Request for Proposals (“RFP”) which sought proposals from prequalified entities to perform the work on the Project. The RFP provided detailed information regarding the Project and identified the District’s evaluation criteria and methodology used to determine which proposer would provide the best value for the District;

WHEREAS, the District received proposals from various contractors in response to its RFP. The District reviewed these proposals and conducted interviews of prospective contractors. Based upon the information provided by the prospective contractors, the District evaluated the proposals on the basis of the factors identified in the RFP to determine which contractor would provide the District with the best value, taking into consideration their demonstrated competence and professional qualifications;

WHEREAS, the District determined that United Building Contractors, Inc. (“Contractor”) proposal would provide the best value for the District, considering price, technical expertise, local experience, safety record, project specific plans and other criteria identified in the RFP;

WHEREAS, the District scored the proposals and determined that Contractor had the highest score and was the best value contractor;

WHEREAS, Contractor proposed a Guaranteed Maximum Price of **\$1,730,530** for Phase 1 of the Project.

WHEREAS, The District’s staff, District’s legal counsel, and Contractor will develop a mutually agreeable contract embodied in a Lease Leaseback Agreement (a Site Lease and a

Facilities Lease, collectively referred to as the “Contract Documents”). Board approval is contingent upon and not final until the Contract Documents are finalized and signed with terms agreeable to Contractor, District’s Superintendent and legal counsel. Further, Board Approval is contingent upon and not final until the District’s Superintendent fully executes the Contract Documents, and such signature may be withheld for any reason, in the Superintendent’s sole discretion. Subject to such finalization and execution, the Board approves of the Contract Documents.

NOW, THEREFORE, the Board of Trustees of the District does hereby resolve, determine, and order as follows:

Section 1. Recitals. All of the recitals above are true and correct.

Section 2. Determination and Basis for Award. Contractor’s proposal provides the best value to the District. This is the basis of the award.

Section 3. Contract Approval. The Contract Documents are hereby ratified and approved subject to any necessary revisions approved by staff and legal counsel, and subject to the Superintendent’s full execution the Contract Documents, and such signature may be withheld for any reason, in the Superintendent’s sole discretion.

Section 4. Authority to Negotiate. The Superintendent/Principal, or his designee, is hereby authorized to negotiate the Lease-Leaseback Agreement and take any other actions necessary to effect the intent of this Resolution.

Section 5. Effective Date. The Resolution shall take effect upon adoption.

PASSED AND ADOPTED, by the Board of Trustees of the District on March 6, 2023, by the following vote:

YEAS:

NOES:

ABSENT:

ABSTAIN:

Clerk, Plaza Elementary School District
Board of Trustees

Attest:

Plaza Elementary School District
Board of Trustees

Agenda Item B3: Resolution No. 22-04 - Resolution of the Board of Trustees of the Plaza Elementary School District Approving the Selection of a Lease-Leaseback Contractor and Approving Related Contract Documentation for the Plaza Elementary School Modernization and Additions Project.

Rationale:

The District issued a Request for Proposals (“RFP”) seeking qualified contractors for its Plaza Elementary School Modernization and Additions Project (“Project”). United Building Contractors, Inc. “Contractor” received the highest best value score. The District’s Board of Trustees must now approve the Contractor selection and associated contract documentation.

Recommended Motion:

Staff recommends that the Board of Trustees adopt Resolution No. 22-04 - Resolution of the Board of Trustees of the Plaza Elementary School District Approving the Selection of a Lease-Leaseback Contractor for the Plaza Elementary School Modernization and Additions Project

Quick Summary/Abstract:

The District desires to perform certain improvements at the Plaza Elementary School site (“Site”), to be conducted in two Phases. “Phase 1” involves the modernization of Site facilities, including accessibility features, a fire alarm system, an intercom system, basic finishes at existing classrooms and administrative buildings, and re-roofing of the administration building. “Phase 2” involves additions to the Site, which include the construction of a gymnasium, three relocatable classrooms, a well, a pumphouse and pump, water storage tanks and associated site work.

On or about January 4, 2023, the District issued its RFP seeking qualified contractors for the Project. The District received responses from various contractors, reviewed each proposal, and scored each proposal based on criteria set forth in the RFP. Contractor’s proposal received the best value score. Contractor proposed a Guaranteed Maximum Price (“GMP”) of **\$1,730,530** for Phase 1 of the Project. The GMP for Phase 2 will be negotiated and finalized at a later point in time. This Resolution approves the award of a contract to Lease-Leaseback agreement to Contractor.

The District’s staff, District’s legal counsel, and Contractor will develop a mutually agreeable contract embodied in a Lease Leaseback Agreement (a Site Lease and a Facilities Lease, collectively referred to as the “Contract Documents”). Board approval is contingent upon and not final until the Contract Documents are finalized and signed with terms agreeable to Contractor, District’s Superintendent and legal counsel. Further, Board Approval is contingent upon and not final until the District’s Superintendent fully executes the Contract Documents, and such signature may be withheld for any reason, in the Superintendent’s sole discretion. Subject to such finalization and execution, the Board approves of the Contract Documents.

Attachments:

Resolution No. 22-04

Site Lease
Facilities Lease