

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
October 17th, 2022
3:00PM
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. Correspondence
 - A. September 1st Letter from California State Treasurer Fiona MA: California Kids Investment and Development Savings Program (CalKIDS)
- VII. Superintendent Report/Information
 - A. The Plaza Promise: 2022-23 School Year
 - 1. Expanded Learning Opportunities Program (ELO-P)
 - 2. School Community Engagement and Events
 - 3. Long Term Strategic Planning and School Site Council
 - B. October Pirates Post
 - C. Plaza Community Club
 - D. Facilities
 - 1. New Construction and Modernization
 - E. Staffing
 - 1. Rtl Temporary Position
 - 2. Cafeteria Manager
 - 3. Custodial
 - F. 2022-23 Enrollment
 - G. 2023-24 School Calendar
 - H. Enrollment Lottery
- VIII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve the Minutes of the September 15th, 2022 Regular Board Meeting
 - b. Approve Warrant Registers— September 9th, 2022 – Friday, October 14th, 2022
 - c. Approve Budget Transfers— None
 - 2. Accept Resignation Letter From Employee #1795
 - 3. Certification of 2021-22 Unaudited Actuals
 - 4. Approval of Resolution 22-02 for Adopting The Gann Limit

**Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
October 17th, 2022
3:00PM
Agenda**

- 5. Approve K-2nd Grade Field Trip Request Form to Turtle Bay on April 19th, 2023**
- 6. Approve Temporary Response to Intervention Certificated Position**
- 7. Approve Cafeteria Manager/Cook Job Description**
- 8. Accept Retirement Letter From Employee #1379**
- 9. Approve Hiring 1.0FTE Custodial Position**
- 10. Approve Enrolling One (1) Additional Student Above Board Directed Class Size
Into 2022-23 Eighth Grade Class**

IX. Adjournment – Next Meeting Thursday, December 8th, 2022 @ 3PM



SCHOLARSHARE INVESTMENT BOARD

915 Capitol Mall, Room 590
Sacramento, CA 95814
p (916) 651-6380
f (916) 589-2835
scholarshare@treasurer.ca.gov
www.treasurer.ca.gov/scholarshare

September 1, 2022

Plaza Elementary
Attention: Board of Education
7322 County Road 24
Orland, CA 95963-9777

Dear Members of the Board,

I am pleased to share a new and exciting program from the State of California – CalKIDS! The recently launched California Kids Investment and Development Savings Program (CalKIDS) provides a minimum of **\$500 in a college savings account** for eligible low-income public school students, with additional financial awards for students identified as foster youth and/or homeless.

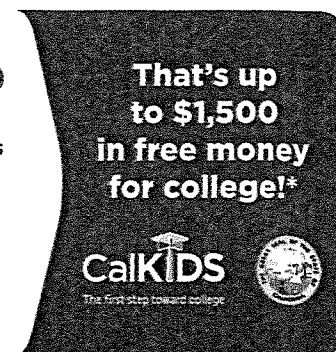
This statewide initiative administered by the ScholarShare Investment Board, an agency of the state of California and chaired by the State Treasurer, will make college or career training a reality for millions of children throughout our state. To ensure all eligible families are aware of this important program, we seek your help in sharing this valuable information with families in your district, campus, and communities.

Studies have shown that children with up to \$500 designated for college savings are three times more likely to enroll in college and four times more likely to graduate than children with no savings¹. Knowing the positive difference higher education and career development can have in their lives, it is vital that our students feel supported in their pursuit of these goals. CalKIDS builds on this research to provide families a starting point for building assets and working to make higher education attainable.

\$500
Every eligible
low-income public
school student
in grades 1-12
will have a CalKIDS
account created in their
name with a
deposit of \$500.

Plus \$500
Eligible students
identified as
foster youth
will receive an
additional one-time
\$500 deposit.

Plus \$500
Eligible students
identified as homeless
will receive an
additional one-time
\$500 deposit.



*California public school students identified as low-income by the Local Control Funding Formula (LCFF) on Fall Academic Census Day who are enrolled in 1st through 12th grades during the 2021-2022 academic year and, beginning in fall 2022, all incoming low-income LCFF public school 1st graders identified on Fall Academic Census Day will be automatically enrolled in CalKIDS. Final seed deposits and financial incentives are determined by state law and are subject to change.

¹Elliott, W., Song, H-a, Nam, I. (2013), Small-dollar children's saving accounts and children's college outcomes by income level. Children and Youth Services Review, Vol. 35, Iss. 3, pp. 560-571

MEMBERS

FIONA MA, CPA, CHAIR
State Treasurer

JOE STEPHENSHAW
Director
Department of Finance

BROOKS ALLEN
Executive Director
State Board of Education

HAL GEIOGUE
Governor Appointee
CA Student Aid Commission

PAUL MARTIN
Governor Appointee
Member at Large

DAVID C. LIZARRAGA
Speaker Appointee

ANGELA ACOSTA-SALAZAR
Senate Rules Committee
Appointee

EXECUTIVE DIRECTOR
Julio Martinez

To access their CalKIDS account, eligible low-income students, their parents, or legal guardians must register their account at the official CalKIDS website, CalKIDS.org. The simple and easy registration process requires key information, including the child's Statewide Student Identifier (SSID) **or** a unique code that is included in a CalKIDS notification letter that the family will receive soon. **To ensure all eligible students have what they need to access their CalKIDS account, we encourage your school district and individual campuses to make SSIDs widely accessible to parents and students.**

I welcome your support and hope you can help in sharing this important program with your campus community. To assist with disseminating Program information, we have made available our comprehensive online marketing toolkit which contains various materials, in English and Spanish, for use. The toolkit can be accessed on the Partners tab at CalKIDS.org. If you have additional questions or would like further details, contact CalKIDS staff directly at **CalKidsAdmin@calkids.org** or (916) 651-6380.

Thank you for your assistance in ensuring that all eligible families know about this exciting new program.

In Peace and Friendship,

A handwritten signature in black ink, appearing to read 'Fiona Ma', with a stylized flourish at the end.

FIONA MA, C.P.A.
California State Treasurer

School Site Council Meeting #3

Plaza Elementary School District
2021-22 school year

Thursday March 31st, 2022

3:00 pm

4th Grade – Room 5

Meeting Minutes

Meeting called by:	Patrick Conklin @ 2:59 pm	Type of meeting:	School Site Council
Facilitator:	Patrick Conklin	Note taker:	Jamie Cramer
Attendees:	Scott Fleharty, Mary McDade, Chelsea Sgontz, Patrick Conklin, Jamie Cramer, Kadie Salazar, Cody Stilwell		

Minutes

Agenda item: I	Call Meeting to Order	Presenter:	Patrick Conklin
	<ul style="list-style-type: none">All members present		

Agenda item: II	Pledge of Allegiance	Presenter:	Patrick Conklin
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Agenda item: III	Approved January 6 th , 2022 Minutes	Presenter:	Patrick Conklin
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Conclusions:

Meeting minutes from January 6 2022 were approved

Agenda item: IV	Approved 2022-23 Consolidated Application and Reporting System (CARS)	Presenter:	Patrick Conklin
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Discussion: Title III money is federal money allotted for English Learners

- We use to get more money because of the formula used to decide how much money is allocated per district. The formula took census data that essentially was deemed “double dipping” for us because of the fact that we are K-8 and our students in 7th and 8th grade are within the Orland Unified School District for middle school. We were allocated money based on the # of families in the district and due to the above discovery, that is no longer the case it is directly tied to the number pf EL students we have.
- We use that money to offset the cost of aides in our classrooms because our EL student count is low and the aides are typically the ones working with those EL students
- Jamie C. asked** “What would a larger school district do with that money?”
 - Patrick explained that a larger school district would have a much higher number of EL students and they would use that federal money each year to develop an EL program and hire multiple staff members to focus on the educational development of those EL students specifically

Conclusion: It was concluded that School Site Council approved the 22/23 Consolidated Application and Reporting System with first motion by Scott F. and second motion from Chelsea S.

Agenda item: V	2021-22 LCAP Survey	Presenter:	Patrick Conklin
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Discussion: The survey is sent out to parents anonymously each year in the hopes that we get real time feedback about our performance as a school district specifically to see how that feedback aligns with our LCAP goals for the year. The survey is kept

anonymous to allow families the privacy of speaking to concerns they have without any fear. The questions are kept short and sweet with the intention of hitting the focus areas of the LCAP and the point is to help us work through concerns that parents have, but also track trends that come up over the years.

- **Jamie C. asked**, “How long have we been implementing the parent survey? How often are the questions changed or altered?”
 - Patrick responded that the survey has been in effect for several years and the questions are rarely changed in a drastic manner for more precise tracking of year-to-year trends in parent answers.

Conclusion:

It was concluded that the survey has an effective purpose. Scott F. asked because this year a name space was put on the survey if the phrase “optional” could be added to help keep the anonymity aspect if families felt so inclined. The survey was revised before the close of the meeting.

Agenda item: VI	2022-23 Local Control and Accountability Plan (LCAP)	Presenter:	Patrick Conklin
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Discussion:

LCAP refers to the ways we allocate funds for the school year in the budget depending on the different needs of the school and the goals we set in place for different areas of education such as increased academic achievement, appropriate staffing, adequate facilities and materials, a safe and positive learning environment, and a welcoming of parent involvement.

- majority of the school funds used are LCFF funds (state funds) as well as supplemental and concentration funding which is based on the following three: foster youth, English learners, and low income students
 - These factors increase the dollar amount received for each student in a district in the hopes that more money = more resources available to them
 - These students are inherently less likely to graduate or go to college
- We are currently in year 1 of our 3-year plan.
- The County Office of Ed. has to approve this plan in order for it to be passed along to the state.
- In the LCAP and pertaining to Goal #1, the state testing scores are presented for the district’s previous year of testing. Last year’s data shows that it is unusually high percentages for proficiency pretty]. This is because the testing was made shorter and less rigorous due to overwhelming learning loss in the state. We are at an advantage because we were back to in-person school much faster than most districts allowing us to close the learning loss gap much quicker.
 - **Jamie C. asked** “Is it a concern that we had such high percentages when the likelihood of them staying that high for the following years is low?”
 - Patrick responded that it is not because the goals are simply to help us stay on track and we are confident that they will not make a significant drop this year in comparison
 - **Scott F. asked**, “Does it indicate somewhere that there is a reason for the high percentages?”
 - Patrick responded that there is a section where we have indicated the reasoning and it can be clearly viewed by anyone reading the LCAP to better understand.

Conclusion: As the school’s site council, we are allowed to make suggestions for changes to be taken to the board. It was concluded that no changes were suggested.

Agenda item: VII	2021 -22 Single Plan for Student Achievement Goals	Presenter:	Patrick Conklin
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Discussion: As a one school district, we are required to submit this particular plan to outline how we plan to ensure student achievement. Most of it mirrors the LCAP goals we set and even asks for them verbatim in the plan. There is little to no new information added to this plan that is not already accessible in our LCAP.

Conclusion: It was concluded that no questions or concerns were had about this plan.

Discussion: A local school wellness policy is a written document that guides a local educational agency (LEA) or school district's efforts to establish a school environment that promotes students' health, well-being, and ability to learn. The responsibility for developing a wellness policy is placed at the local level so the unique needs of each school under the LEA's jurisdiction can be addressed.

Our current plan and determine what, if any, revisions should be made to remain compliant with the most recent changes in state and federal regulations.

- Food shortages due to Covid-19 only slightly impacting our cafeteria
- Operating under USDA guidelines for nutrition in school provided meals
- 2 years of essentially universal free breakfast and lunch due to Covid-19, becoming permanent in public schools
- The importance of the school lunch application within the parent registration required to be filled out at the beginning of each school year. Student status determines portions of funding

Conclusion: It was concluded that the council feels no changes or adaptations should be suggested for this policy.

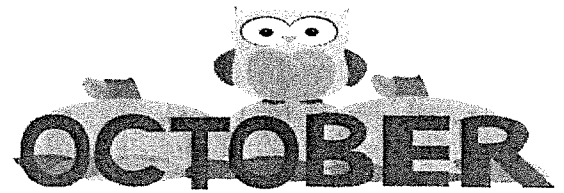
Discussion:

This was our last School Site Council of the 2021-22 school year. School Site council members hold a 3-year term, but if anyone would like to relinquish their position on the council, it is possible and should contact Patrick.

The meeting was closed @ 3:48pm on Thursday March 31st, 2022

THE PIRATE'S POST

September 28, 2022



Check out our website at www.Plazaschool.org for Information, Events and Dates!

The Plaza Promise

One of my favorite parts of my day is when I read to my 10 year old daughter, Allison. With very little exception, her mother or I have read to her every day since she was born. Children whose parents read them 5 books a day begin kindergarten exposed to almost 1.5 million more words than kids who have not been read to. Just one book a day means kids will hear almost 300,000 more words by 5 years old. *"Kids who hear more vocabulary words are going to be better prepared to see those words in print when they enter school," said Jessica Logan, a member of Ohio State's Crane Center for Early Childhood Research and Policy. "They are likely to pick up reading skills more quickly and easily."*

At Plaza, we strive to ensure all students learn to read fluently and comprehend complex text early. At the same time, we want kids to develop a love for reading, which is why we promote reading through our Accelerated Reader program where kids get to choose their own books to read.

All of our K-5th grade and Learning Center teachers are involved in professional development this year called Getting Reading Right where they focus on improving reading practices by learning the science of reading principles. These amazing teachers are lifelong learners who want to continue developing skills and instructional strategies that benefit all students.

Students who read over summer were rewarded with an afternoon bowling at Orland Bowl! The Plaza library is open daily from 8:05-8:30AM and throughout the week teachers bring their classes there to sign books in/out. The Orland Library has a great selection of books and offers different activities all year.

Dates to Remember:

- Every Monday Chess Club & Yearbook Mtgs. 3PM
- Oct 3-7 NO SCHOOL- October Break
- Oct 10-11 Plaza Student Leadership Mtg. @ 12PM
- Oct 11 Picture Make Up
- Oct 13 School Site Council Mtg. @ 3PM
- Oct 14 Volleyball/Football at Plaza @ 12:30
- Oct 20 Plaza School Board Mtg. @ 3PM
PCC Mtg. at Orland Round Table @ 6PM
- Oct 21 6th-8th Dance
- Oct 20-21 Lake Volleyball/Football Tournament
- Oct 26 Minimum Day Dismissal @ 12:45PM
Teacher Professional Development
- Oct 29 Plaza School Carnival 4-7PM
- Nov 10 End of First Trimester
- Nov 11 NO SCHOOL: Veterans Day
- Nov 17-18 Minimum Day Dismissal @ 12:45
Parent Teacher Conferences
- Nov 18 1st Trimester Awards Ceremony @ 8:45AM
- Nov 21-25 NO SCHOOL: Thanksgiving Break

Donations- Mr. K

A huge thank you to everyone that donated money to the Mr. K Scholarship Fund, especially the \$1,200 contribution made by Silveira Farms. In 2011, the Plaza School board created the fund following the death of a former Plaza administrator. An initial contribution from the Mike Kimberly family started the scholarship and with an annual contribution from PCC, every year Plaza has awarded a \$500 scholarship to a graduating senior who successfully completed one semester of college or a technical education program.



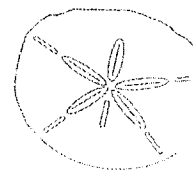
School Site Council

Thursday, October 13th is our first School Site Council Meeting of the year. The purpose of our School Site Council is to act as an advisory committee and help monitor federal funding and progress towards goals for state mandated plans. The council is composed of staff and parents, with representatives serving one or two years.

6th - 8th Grade Pacific Environmental Education Center (PEEC) Week

This week our 6th-8th graders left for a four day trip to Mackerricher State Park in Fort Bragg. PEEC is a non-profit, standards-based, residential outdoor science school. From the site students visit tide pools, beaches, a seal rookery, coastal prairies, a fresh water lake, and a whale skeleton. Off-site, students explore unique sand dunes, and hike through redwood and pygmy forests on the wave-cut terraces of the Jughandle Ecological Staircase Trail.

Thanks Hamilton Unified School District for allowing us to use three of their vans to transport kids. Also, **thank you to all the community members** who pledged donations for the bike a thon. Your generosity ensured every student could attend for free. Another **thanks goes out to all the high school chaperones** who were brave enough to supervise junior high aged kids all week, and to the **parents and grandparents** who drove to Fort Bragg. Transporting 57 kids is not an easy task! A **special thank you** to our 6th-8th grade teachers, **Mr. Lovell, Mr. Lee, and Mrs. Henning**, for their willingness to spend four days ensuring their students enjoy this once in a lifetime experience. Like the rest of our staff, we are so fortunate to have such dedicated educators serving your children.



California Kids Investment and Development Savings Program (CalKIDS)

The State of California recently launched this program to provide a minimum of \$500 in a college savings account for eligible low-income public school students, with additional financial awards for students identified as foster youth and/or homeless. The CalKIDS program states that, "Studies have shown that children with up to \$500 designated for college savings are three times more likely to enroll in college and four times more likely to graduate than children with no savings."



If you have additional questions or would like more details, contact them at CalKidsAdmin@calkids.org or call (916) 651-6380. To register for the program, go to CalkIDS.org

Plaza Extracurricular Activities

Plaza's 6th-8th grade student leadership group has some great activities planned over the next month. They are organizing a **6th-8th grade dance on October 21st** and will host **Red Ribbon Week October 24th-28th**. Look for more information about both in the next few weeks.

Congratulations to the Plaza Chess Club. Last week they placed 2nd in the Chico Unified School District chess tournament. They only missed 1st place by ½ a point! There was a nice article on the Chico ER's Facebook page.

One of the 4th grade PE standards is square dancing. On Monday, our 4th-5th grade classes put on a performance for the whole school. Mrs. Sgontz and Mrs. Osburn worked with students the last few weeks to get them ready. We had a lot of parents, grandparents, and some community members come and watch their performance. Great job kids!

Plaza Community Club Meeting Minutes
Sept 15, 2022

Call To Order: Colleen

Last Meetings Minutes: Looked over and motioned by Kadie and second by Kelly

Treasurer's Report: Looked over and motioned by Kelly and second by Kadie

Colored flyers were purchased along with Kinder shirts

Addressed:

First Round Table Night will be Nov 8th (Election Night)

New Business:

Fall Carnival will be Oct 29th from 4-7pm

Kristen will contact Brooke and Desire about face painting, Colleen will check on the bounce house, Conklin and Kristen will work on goldfish, Kristen will be in charge of games and working on getting volunteers for the games, Kelly volunteered her class to help put together game ticket packets for easier sale. Kristen will put together a sign up genius link for parent volunteers. Food- We discussed food ideas and settled on a baked potato bar with other various foods. Mr. Conklin was going to ask Capay how they ran their potato bar and Kelly mentioned since the 8th grade class would not be selling desserts that they could help run the food area.

Other items discussed: cake booth help and details about collecting baked donated items and what raffle item

students can decide to put their ticket in a raffle to win if they didn't want game tickets for bringing in a dessert. Set up and emergency vehicle and trunk or treat vehicle placement.

Fall Fundraiser idea-

Kadie talked about a wreath idea and also a jelly idea for a fundraiser. The group seemed to still like the pie idea that was brought up at the last meeting and doing the jelly idea for people wanting to get a non-perishable item.

Meeting was Adjourned at 6:58

Next Meeting: Oct 20, 2022 @ 6:00pm IN PERSON!



UMPQUA BANK

September 30, 2022 Page: 1 of 3

PLAZA COMMUNITY CLUB
7322 COUNTY RD 24
ORLAND CA 95963-9777

UB

Customer Service:
1-866-486-7782

Last statement: August 31, 2022
This statement: September 30, 2022

Please be aware that items may be presented for payment multiple times when your account does not contain sufficient funds to pay the item(s). We may charge you a fee each time an item is presented and you do not have sufficient funds in your account to pay the item. For services to help you manage your account, visit www.umpquabank.com/globalassets/media/documents/overdraft_disclosure_for_business_accounts.pdf

COMMUNITY BUSINESS CHECKING

Account number	2079186867	Beginning balance	\$24,763.89
Low balance	\$14,245.65	Deposits/Additions	\$48,309.00
Average balance	\$40,162.99	Withdrawals/Subtractions	\$58,827.24
Interest earned	\$0.00	Ending balance	\$14,245.65

Deposits/Additions

Date	Description	Additions
09-20	Deposit	45,000.00
09-20	Deposit	3,309.00
Total Additions		\$48,309.00

ACH and Electronic Payments/Subtractions

Date	Description	Subtractions
09-28	ACH Debit Harland Clarke Chk Order 20220928	25.70
Total ACH and Electronic Payments/Subtractions		\$25.70

Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
09-16	POS Purchase Terminal 01763439Round Table Pizza 953/ 530-87222 CA XXXXXXXXXXXX6308	151.82
Total Card Transactions/Withdrawals		\$151.82

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08-31	24,763.89	09-19	24,487.35	09-28	69,245.65
09-16	24,612.07	09-20	72,796.35	09-30	14,245.65

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Date</u>
2974	\$124.72	09-19	2977	\$216.00	09-28
*2976	\$3,309.00	09-28	2978	\$55,000.00	09-30

(* Skip in check sequence, R-Check has been returned,+ Electronified check))

Total Checks paid: 4 for **-\$58,649.72**

PLAZA COMMUNITY CLUB
7322 COUNTY RD. 24
ORLAND, CA 95063-9777

DATE 9/15/22 2974

PAY TO THE ORDER OF Kadie Salazar \$ 124.72
one hundred and twenty four 72/100 DOLLARS

UMPQUA BANK (660) 444-7782

FOR Staples-Swag Printing Kadie Salazar

⑆ 123205054⑆ 2079186867⑆ 2974

Check # 2974, Posted 09-19-22, Amount \$124.72

PLAZA COMMUNITY CLUB
7322 COUNTY RD. 24
ORLAND, CA 95063-9777

DATE 9/20/22 2977

PAY TO THE ORDER OF Robyn Bergulad \$ 216
two hundred and sixteen 00/100 DOLLARS

UMPQUA BANK (660) 444-7782

FOR Kindergarten Tshirts 9/8/22 Kadie Salazar

⑆ 123205054⑆ 2079186867⑆ 2977

Check # 2977, Posted 09-28-22, Amount \$216.00

PLAZA COMMUNITY CLUB
7322 COUNTY RD. 24
ORLAND, CA 95063-9777

DATE 9/20/22 2976

PAY TO THE ORDER OF Robyn Bergulad \$ 3,309
three thousand three hundred and nine 00/100 DOLLARS

UMPQUA BANK (660) 444-7782

FOR Plaza Swag Order Kadie Salazar

⑆ 123205054⑆ 2079186867⑆ 2976

Check # 2976, Posted 09-28-22, Amount \$3,309.00

PLAZA COMMUNITY CLUB
7322 COUNTY RD. 24
ORLAND, CA 95063-9777

DATE 9/20/22 2978

PAY TO THE ORDER OF Plaza School \$ 55,000
fifty five thousand and 00/100 DOLLARS

UMPQUA BANK (660) 444-7782

FOR Plan Structure Payments Kadie Salazar

⑆ 123205054⑆ 2079186867⑆ 2978

Check # 2978, Posted 09-30-22, Amount \$55,000.00



UMPQUA BANK

September 30, 2022 Page: 1 of 2

PLAZA COMMUNITY CLUB
7322 COUNTY RD 24
ORLAND CA 95963-9777

Customer Service:
1-866-486-7782

Last statement: June 30, 2022
This statement: September 30, 2022

Please be aware that items may be presented for payment multiple times when your account does not contain sufficient funds to pay the item(s). We may charge you a fee each time an item is presented and you do not have sufficient funds in your account to pay the item. For services to help you manage your account, visit www.umpquabank.com/globalassets/media/documents/overdraft_disclosure_for_business_accounts.pdf

COMMUNITY BUSINESS SAVINGS

Account number	4862613348
Beginning balance	\$48,901.73
Ending balance	\$3,902.83
Low balance	\$3,902.56
Average balance	\$32,402.56
Interest paid year to date	\$3.38
Interest earned	\$1.10

Other Deposits/ Additions

Date	Description	Additions
07-31	Interest Credit	.42
08-31	Interest Credit	.41
09-30	Interest Credit	.27
Total Other Deposits/ Additions		\$1.10

Other Withdrawals/Subtractions

Date	Description	Subtractions
09-20	OTC Withdrawal	45,000.00
Total Other Withdrawals/Subtractions		\$45,000.00

Daily Balances

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
06-30	48,901.73	08-31	48,902.56	09-30	3,902.83
07-31	48,902.15	09-20	3,902.56		

Interest Information

Annual percentage yield earned	.01%
Interest-bearing days	92
Average balance for APY	\$43,521.71
Interest earned	\$1.10
Interest paid year to date	\$3.38
Statement period	07/01 to 09/30

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

J. Soon, Consulting

October 3, 2022

Mr. Pat Conklin
Superintendent/Principal
Plaza Elementary School
Orland, CA. 95963

Dear Pat,

Thank you for allowing me to present a draft proposal regarding the Food Nutrition program at Plaza School. The purpose is to bring up for discussion and put into practice plans to enhance the present program. As financial results are so key in today's school budgets, there will be an in-depth review of all aspects of the present program at Plaza. After a complete review, I will present options for consideration and plans for execution.

It is my intention to assist Plaza School in the review of present staffing levels, review menu offerings, and analyze present food cost per meal and labor cost per meal. Additionally, I will explore the potential of reintroducing a salad bar for the students to enjoy. The salad will provide a daily healthy choice to the students and expand the exposure of different items for the students to select and enjoy.

I will survey present equipment in use at Plaza and make recommendations for the purchase of replacement or new equipment needed to help assure an effective and efficient food service operation.

The fee for this part of J Soon Consulting for Plaza School shall be \$9,500.00 for the period of October 1, 2022 through December 31, 2023.

Additionally, J Soon Consulting shall charge Plaza School the sum of \$1,250.00 per week for temporary Food Service Manager position. This additional fee shall be in place for 1 week after staff member is

J. Soon Consulting

identified and put in place. Period of temporary manager shall start on October 10, 2022 and not go past November 11, 2022.

Thank you very much and I look forward to working with you at Plaza Elementary School.

Aloha,

A handwritten signature in black ink, appearing to read 'Joey Soon', with a stylized flourish extending to the left.

Joey Soon
J Soon Consulting

PLAZA ELEMENTARY SCHOOL DISTRICT
Version I CALENDAR
2023-24

Board Draft December 10th, 2022

August

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30*	31	
				16

September

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October

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November

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December

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January

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29	30	31*		
				17

February

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March

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April










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May

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June

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

































-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
- ** Minimum Day (out @ 11:30)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/4/2024










PLAZA ELEMENTARY SCHOOL DISTRICT

Version 2 CALENDAR

2023-24

Board Draft December 10th, 2022

August					September					October				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2	3	4					1	2	3	4	5	6
7	8	9	10	11	 4	5	 6	 7	 8	9	10	11	12	13
14	15	16	17	18	 11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	18	19	20	21	22	23	24	25*	26	27
28	29	30	31		25	26	27*	28	29	30	31			
									15					22
November					December					January				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
		1	2	3					1	 1	 2	 3	 4	 5
6	7	8	9	 10	4	5	6	7	8	8	9	10	11	12
13	14	15	16	17	11	12	13	14	 15	 15	16	17	18	19
20	21	 22	 23	 24	18	19	 20	 21	 22	22	23	24	25	26
27	28	29	30		 25	 26	 27	 28	 29	29	30	31*		
				18					16					17
February					March					April				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
			1	2					1	 1	 2	 3	 4	 5
5	6	7	8	9	4	5	6	7	8	8	9	10	11	12
 12	13	14	15	16	11	12	13	14	15	15	16	17	18	19
 19	20	21	22	23	18	19	20	21	 22	22	23	24*	25	26
26	27	28	29		25	26	27*	28	29	29	30			
				19					21					21
May					June									
M	T	W	Th	F	M	T	W	Th	F					
		1	2	3	3	4	5	6	7					
6	7	8	9	10	10	11	12	13	14					
13	14	15	16	17	17	 18**	 19**	20	21					
20	21	22	23	24	24	25	26	27	28					
 27	28	29	30	31										
				22					13					

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
- ** Minimum Day (out @ 11:30)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/18/2024

PLAZA ELEMENTARY SCHOOL DISTRICT

Version 3 CALENDAR

2023-24

Board Draft December 10th, 2022

August

M	T	W	Th	F
		1	2	3
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30*	31	19

September

M	T	W	Th	F
4	5	6	7	1
11	12	13	14	8
18	19	20	21	15
25	26	27*	28	22
				29
				20

October

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25*	26	27
30	31			21

November

M	T	W	Th	F
		1	2*	3*
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29*	30	18

December

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				16

January

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31*		17

February

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	19

March

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29
				20

April










M	T	W	Th	F
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8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
29	30			21

May

M	T	W	Th	F
		1	2	3
6	7	8	9**	10**
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				8

June

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
- ** Minimum Day (out @ 11:30)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 5/10/2024

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
September 15th, 2022
3:00PM
Minutes

Public Hearing: Sufficiency of Textbooks and Instructional Materials 2022-23

The public hearing was opened at 2:59PM and closed at 3:01PM. No comments from the public.

- I. **Call to Order** The meeting was called to order at 3:01PM
- II. **Pledge of Allegiance**
- III. **Members Present** Board Trustees PJ Davis, Connie King, and Jake Cecil. Superintendent Conklin and Business Manager Thompson
- IV. **Correspondence**
 - A. **August 24th, 2022 Letter from County of Glenn Elections Department** Mr. Conklin presented the letter informing the district there will not be an election for two board trustee seats because only two individuals declared. Mr. Davis and Mrs. King will be sworn in during the December meeting
- V. **Superintendent Report/Information**
 - A. **2022-23 School Year**
 1. **The Plaza Promise** Mr. Conklin discussed Smarter Balanced Assessment results, COVID-19 testing, and various stakeholder meetings he has and will continue to have with groups like student leadership, the after school program, long term strategic planning committee, and School Site Council.
 - B. **September Pirates Post** Mr. Conklin explained that he used the newsletter to communicate to families the many different extracurricular activities students have available this year.
 - C. **Plaza Community Club** Mr. Conklin discussed last month's agenda, including the carnival, dinner, and calendar of events planned this year.
 - D. **Facilities**
 1. **New Construction and Modernization** Mr. Conklin updated the board members on the new construction and modernization projects, including architectural plans and timeline for funding.
 - E. **Long Term Strategic Planning** Mr. Conklin informed the board of the rationale and process for the plan, as well as the members involved.
 - F. **Staffing**
 1. **Rtl Temporary Position** - Mr. Conklin presented the financial cost for a .85 FTE position on the salary schedule compared to the current extenuating circumstances sub. A formal action item will be on the agenda next month.
 2. **After School Program** Mr. Conklin informed the board that an additional staff member is working in the afterschool program to help with homework hour, and offer more enrichment and PE activities.
 3. **2023-24** Mr. Conklin notified the board that the District will likely have one custodian/bus driver retire by March, 2023 and a teacher indicated she may retire at the end of the school year.

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
September 15th, 2022
3:00PM
Minutes

- G. 6th-8th Grade Pacific Environmental Education Camp (PEEC) Mr. Conklin updated the board on the PEEC trip at the end of the month.
- H. Plaza School Bond Payoff Mr. Conklin explained that the Glenn County Treasurer informed him that the county treasury has collected more funds than due; therefore the bond could be paid off early with board action.
- I. 2022-23 Enrollment Mr. Conklin informed the board that enrollment hasn't changed since the last meeting.
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve the Minutes of the August 18th, 2022 Regular Board Meeting
 - b. Approve Warrant Registers—August 11th, 2022 – September 8th, 2022
 - c. Approve Budget Transfers— None
 - d. Approve Sixth Grade Field Trip Request to Shasta Caverns on May 5th, 2023
 - e. Approve Sixth Grade Field Trip Request to Coleman National Fish Hatchery on September 20th, 2022
 - 2. Approve Resolution 22-01 Regarding Sufficiency of Instructional Materials
Connie King moved to approve Resolution 22-01 REgarding Sufficiency of Instructional Materials and Jake Cecil seconded. Approved 2-0
 - 3. 2022-23 Certification of Provision of Standard-Aligned Instructional Materials
Connie King moved to approve 2022-23 Certification of Provision of Standard-Aligned Instructional Materials and Jake Cecil seconded. Approved 2-0
 - 4. Increase Daily Substitute Pay to \$165 for the 2022-23 School Year Effective September 1st, 2022
Connie King moved to approve Increase Daily Substitute Pay to \$165 for the 2022-23 School Year Effective September 1st, 2022 and Jake Cecil seconded. Approved 2-0
- VIII. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- IX. Adjournment – Next Meeting Thursday, September 15th, 2022 @ 3PM The meeting was adjourned at 4:48PM

Activity for Dates 09/09/2022 to 10/11/2022

Fiscal Year 2022/23

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 4100 - APPRVD TEXTS &									
(000396) 01-6300-0-1110-1000-4100-000-00000	LOTTERY: INSTR,APPRVD TEX								
	MCGRW HILL LLC	EX23-00190	K-5 SCIENCE CURRICULUM	09/14/22				16.16	16.16-
	MCGRW HILL LLC	EX23-00191	K-5 SCIENCE CURRICULUM	09/14/22				18,716.78	18,732.94-
	TCI	EX23-00218	SCIENCE CURRICULUM 6TH - 8	09/21/22				11,819.82	30,552.76-
			Account Total	10/11/22	.00	.00	.00	30,552.76	
			Total for Object 4100, and Expense accounts		.00	.00	.00	30,552.76	30,552.76-
Object 4300 - MATERIALS & SUP									
(000061) 01-0000-0-0000-2700-4300-000-00000	UNRESTRICTED GE,MATERIALS								
	OFFICE DEPOT	EX23-00210	OFFICE SUPPLIES - TONER	09/21/22				95.78	95.78-
(000106) 01-0000-0-0000-8100-4300-000-00000	UNRESTRICTED GE,MATERIALS								
	ORLAND ACE HARDW,	EX23-00192	SITE SUPPLIES	09/14/22				105.49	105.49-
	ORLAND ACE HARDW,	EX23-00193	SITE SUPPLIES	09/14/22				5.59	111.08-
	WILGUS FIRE CONTRC	EX23-00204	PORTABLE FIRE EXTINGUISHEI	09/14/22				73.22	184.30-
	ORLAND ACE HARDW,	EX23-00213	SITE SUPPLIES-UNIVERSAL HAI	09/21/22				11.13	195.43-
	ORLAND ACE HARDW,	EX23-00227	SITE SUPPLIES	09/27/22				213.44	408.87-
	ORLAND ACE HARDW,	EX23-00228	SITE SUPPLIES	09/27/22				21.10	429.97-
	J.W. WOOD COMPANY	EX23-00244	SITE SUPPLIES - PUSH BUTTON	10/05/22				101.12	531.09-
	ORLAND ACE HARDW,	EX23-00246	SITE SUPPLIES	10/05/22				38.25	569.34-
			Account Total	10/11/22	.00	.00	.00	569.34	
(000158) 01-0000-0-1110-1000-4300-000-00000	UNRESTRICTED GE,MATERIALS								
	USI	EX23-00201	HEAT SWITCH FOR LAMINATOR	09/14/22				23.27	23.27-
	Blick Art Materials	EX23-00207	22/23 ART SUPPLIES - ELLEN HI	09/21/22				203.40	226.67-
	OFFICE DEPOT	EX23-00211	K - 8TH SUPPLIES	09/21/22				6.03	232.70-
	OFFICE DEPOT	EX23-00212	K - 8TH SUPPLIES	09/21/22				232.38	465.08-
	OFFICE DEPOT	EX23-00226	K - 8TH SUPPLIES	09/27/22				97.56	562.64-
			Account Total	10/11/22	.00	.00	.00	562.64	
(000165) 01-0000-0-1144-2420-4300-000-00000	UNRESTRICTED GE,MATERIALS								
	DEMCO INC	EX23-00188	LIBRARY BOOK LABELS	09/14/22				81.32	81.32-
(000571) 01-9124-0-1110-1000-4300-000-00000	AFTER SCHOOL LO,MATERIALS								
	Blick Art Materials	EX23-00186	ART SUPPLIES SPARK 22/23- Tl	09/14/22				21.89	21.89-
(000618) 13-5310-0-0000-3700-4300-000-00000	CHILD NUTRITION,MATERIALS								
	THE DANIELSEN CO.	EX23-00196	CAFETERIA SUPPLIES - WALDE	09/14/22				40.12	40.12-
	THE DANIELSEN CO.	EX23-00198	CAFETERIA SUPPLIES	09/14/22				108.94	149.06-
	THE DANIELSEN CO.	EX23-00219	CAFETERIA SUPPLIES	09/21/22				102.68	251.74-
	THE DANIELSEN CO.	EX23-00233	CAFETERIA SUPPLIES - WALDE	09/27/22				72.82	324.56-
	THE DANIELSEN CO.	EX23-00235	CAFETERIA SUPPLIES	09/27/22				72.24	396.80-
Selection	Filtered by User Permissions, (Org = 5, Online/Offline = N, Fiscal Year = 2023, Start Date = 9/9/2022, End Date = 10/11/2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 4-7999, Obj Digits = 0, Page Break Lvl =)							ESCAPE	ONLINE

Activity for Dates 09/09/2022 to 10/11/2022

Fiscal Year 2022/23

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 4300 - MATERIALS & SUP (continued)									
(000618)	THE DANIELSEN CO.	EX23-00250	CHILD NUTRITION MATERIALS (continued)	10/05/22					
			CAFETERIA SUPPLIES	10/11/22				118.71	515.51-
			Account Total		.00	.00	.00	515.51	
			Total for Object 4300, and Expense accounts		.00	.00	.00	1,846.48	1,846.48-
Object 4700 - CAFETERIA FOOD									
(000621)	CORNELL DISTRIBUTII	EX23-00187	CHILD NUTRITION CAFETERIA	09/14/22				224.01	224.01-
	PROPACIFIC FRESH	EX23-00194	CAFETERIA FOOD	09/14/22				335.71	559.72-
	THE DANIELSEN CO.	EX23-00197	CAFETERIA FOOD - WALDEN	09/14/22				975.76	1,535.48-
	THE DANIELSEN CO.	EX23-00199	CAFETERIA FOOD	09/14/22				1,392.20	2,927.68-
	CORNELL DISTRIBUTII	EX23-00208	CAFETERIA FOOD	09/21/22				149.68	3,077.36-
	PROPACIFIC FRESH	EX23-00215	CAFETERIA FOOD - WALDEN	09/21/22				705.38	3,782.74-
	PROPACIFIC FRESH	EX23-00216	CAFETERIA FOOD - WALDEN	09/21/22				519.62	4,302.36-
	PROPACIFIC FRESH	EX23-00217	CAFETERIA FOOD	09/21/22				416.21	4,718.57-
	THE DANIELSEN CO.	EX23-00220	CAFETERIA FOOD	09/21/22				1,197.64	5,916.21-
	CORNELL DISTRIBUTII	EX23-00221	CAFETERIA FOOD	09/27/22				149.68	6,065.89-
	CORNELL DISTRIBUTII	EX23-00222	CAFETERIA FOOD	09/27/22				149.43	6,215.32-
	PROPACIFIC FRESH	EX23-00231	CAFETERIA FOOD - WALDEN	09/27/22				872.54	7,087.86-
	SAV MOR FOODS	EX23-00232	CAFETERIA FOOD	09/27/22				15.80	7,103.66-
	THE DANIELSEN CO.	EX23-00234	CAFETERIA FOOD - WALDEN	09/27/22				1,205.21	8,308.87-
	THE DANIELSEN CO.	EX23-00236	CAFETERIA FOOD	09/27/22				716.42	9,025.29-
	CORNELL DISTRIBUTII	EX23-00241	CAFETERIA FOOD	10/05/22				37.42	9,062.71-
	CORNELL DISTRIBUTII	EX23-00242	CAFETERIA FOOD	10/05/22				130.80	9,193.51-
	PROPACIFIC FRESH	EX23-00247	CAFETERIA FOOD	10/05/22				96.24	9,289.75-
	PROPACIFIC FRESH	EX23-00248	CAFETERIA FOOD	10/05/22				286.34	9,576.09-
	THE DANIELSEN CO.	EX23-00251	CAFETERIA FOOD	10/05/22				1,911.59	11,487.68-
			Account Total	10/11/22	.00	.00	.00	11,487.68	
			Total for Object 4700, and Expense accounts		.00	.00	.00	11,487.68	11,487.68-
Object 5200 - TRAVEL & CONFER									
(000108)	John Felix	EX23-00225	UNRESTRICTED GE TRAVEL & MILEAGE REIMBURSEMENT	09/27/22				93.00	93.00-
			Total for Object 5200, and Expense accounts		.00	.00	.00	93.00	93.00-
Object 5520 - GARBAGE									

Selection

Filtered by User Permissions, (Org = 5, Online/Offline = N, Fiscal Year = 2023, Start Date = 9/9/2022, End Date = 10/11/2022, Unposted JEs? =

N, Assets and Liabilities? = N, Restricted? = Y, Object = 4-7999, Obj Digits = 0, Page Break Lvl =)

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Activity for Dates 09/09/2022 to 10/11/2022

Fiscal Year 2022/23

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 5520 - GARBAGE									
(000109)	01-0000-0-0000-8100-5520-000-000-000000 UNRESTRICTED GE,GARBAGE,P								
	WASTE MANAGEMENT EX23-00203		GARBAGE SERVICE 08/01/22 - 0	09/14/22					
			Total for Object 5520, and Expense accounts		.00	.00	.00	387.92	387.92-
Object 5545 - P G & E									
(000112)	01-0000-0-0000-8100-5545-000-000-000000 UNRESTRICTED GE,P G & E,P								
	PG&E EX23-00214		08/02/22 - 08/31/22 PG&E	09/21/22				48.46	48.46-
	PG&E EX23-00230		08/17/22 - 09/15/22 STREET LIGHT	09/27/22				10.68	59.14-
			Account Total	10/11/22	.00	.00	.00	59.14	
			Total for Object 5545, and Expense accounts		.00	.00	.00	59.14	59.14-
Object 5560 - WATER									
(000113)	01-0000-0-0000-8100-5560-000-000-000000 UNRESTRICTED GE,WATER,PLA								
	PAGE ANALYTICAL SE EX23-00229		DRINKING WATER MONITORING	09/27/22				96.00	96.00-
			Total for Object 5560, and Expense accounts		.00	.00	.00	96.00	96.00-
Object 5890 - OTHER OPERATING									
(000076)	01-0000-0-0000-3600-5890-000-000-000000 UNRESTRICTED GE,OTHER OPE								
	GLENN COUNTY EX23-00243		45 DAY SAFETY INSPECTION OF	10/05/22				112.50	112.50-
(000115)	01-0000-0-0000-8100-5890-000-000-000000 UNRESTRICTED GE,OTHER OPE								
	SIERRA WATER UTILI1 EX23-00195		OPERATOR SERVICE CHARGE,	09/14/22				100.70	100.70-
	VOLTAGE SPECIALIST EX23-00202		ANNUAL MONITORING FEE 10/2	09/14/22				350.00	450.70-
	SIERRA WATER UTILI1 EX23-00249		OPERATOR SERVICE / CHARGE	10/05/22				150.70	601.40-
			Account Total	10/11/22	.00	.00	.00	601.40	
(000708)	01-0000-0-1110-1000-5890-000-000-000000 UNRESTRICTED GE,OTHER OPE								
	ADVANCED DOCUMENT EX23-00185		COPIES AUG. 2022	09/14/22				313.40	313.40-
	TIAA, FSB EX23-00200		RENTAL,PROPERTY TAX 2022,T	09/14/22				340.51	653.91-
	WILGUS FIRE CONTRC EX23-00205		FIRE EXTINGUISHER SERVICE -	09/14/22				257.00	910.91-
	DNA EX23-00223		WEBSITE HOSTING - OCTOBER	09/27/22				50.00	960.91-
	CT23-00173		22/23 LIBRARY SERVICES	09/28/22				600.00	1,560.91-
			Account Total	10/11/22	.00	.00	.00	1,560.91	
(000626)	13-5310-0-0000-3700-5890-000-000-000000 CHILD NUTRITION,OTHER OPE								
	HEARTLAND PAYMEN EX23-00209		MENU PLANNING 22/23	09/21/22				315.00	315.00-
			Total for Object 5890, and Expense accounts		.00	.00	.00	2,589.81	2,589.81-
Object 5910 - TELEPHONE									

Selection	Filtered by User Permissions, (Org = 5, Online/Offline = N, Fiscal Year = 2023, Start Date = 9/9/2022, End Date = 10/11/2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 4-7999, Obj Digits = 0, Page Break Lvl =)	ESCAPE	ONLINE	Page 3 of 4
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Activity for Dates 09/09/2022 to 10/11/2022

Fiscal Year 2022/23

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 5910 - TELEPHONE									
(000116)	01-0000-0-0000-8100-5910-000-0000-00000	UNRESTRICTED GE,TELEPHONE							
	AT&T	EX23-00206	08/10/22-09/09/22 PHONE SERVI	09/21/22					
			Total for Object 5910, and Expense accounts		.00	.00	.00	62.03	62.03-
Object 6200 - BUILDINGS & IMP									
(000122)	01-0000-0-0000-8500-6200-000-0000-00000	UNRESTRICTED GE,BUILDINGS							
	HMC ARCHITECTS C/C	EX23-00224	PROFESSIONAL SERVICES 08/C	09/27/22				38,500.00	38,500.00-
	MID PACIFIC ENGINEE	EX23-00245	GEOTECHNICAL ENGINEERING	10/05/22				1,800.00	40,300.00-
			Account Total	10/11/22	.00	.00	.00	40,300.00	
(000663)	35-7714-0-0000-8500-6200-000-0000-00000	SFP-PLAZA ELEM,BUILDINGS							
	DSA SACRAMENTO R	EX23-00189	PLAN/FIELD REVIEW FEE	09/14/22				49,500.00	49,500.00-
			Total for Object 6200, and Expense accounts		.00	.00	.00	89,800.00	89,800.00-
			Total for Org 005-Plaza Elementary School District		.00	.00	.00	136,974.82	136,974.82-

Selection

Filtered by User Permissions. (Org = 5, Online/Offline = N, Fiscal Year = 2023, Start Date = 9/9/2022, End Date = 10/11/2022, Unposted JEs? =

N, Assets and Liabilities? = N, Restricted? = Y, Object = 4-7999, Obj Digits = 0, Page Break Lvl =)

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Other District Funds

- Fund 20, Post Employment Benefits \$328,174
 - Committed to Other Post Employment Benefits
- Fund 40, Special Reserve \$1,687
 - Committed to Capital Projects
- Scholarship Fund \$2,225

Multiyear Projections

Summary	Unrest./Restrict.	Projections 2022/2023	Projections 2023/2024
Beginning Fd. Bal.	2,008,402	2,580,149	2,638,492
LCFF	1,915,976	1,982,480	2,038,911
Federal	67,763	76,521	41,609
State	385,326	129,207	129,207
Local	207,024	176,729	176,729
Total Revenues	2,576,089	2,364,937	2,387,456
Expenditures	(1,983,919)	(2,307,261)	(2,764,428)
Tr In Fund 20		6,223	
Tf Out Fund 20	(14,868)		
Tf Out Fund 40	(5,556)	(5,556)	(5,556)
+/- Rev./Exp.	571,747	58,343	(382,528)
Ending Fd. Balance	2,580,149	2,638,492	2,255,964

Comparison

2nd Interim

Unaudited Actuals

Summary	Unrest./Restrict.
Beginning Fd. Bal.	2,008,402
LCFF	1,905,429
Federal	97,971
State	339,859
Local	170,939
Total Revenues	2,514,168
Expenditures	(2,191,040)
Tf In Fund 20	14,868
Tf Out Fund 20	(14,868)
Tf Out Fund 40	(5,556)
+/- Rev./Exp.	317,573
Ending Fd. Balance	2,325,975

Summary	Unrest./Restrict.
Beginning Fd. Bal.	2,008,402
LCFF	1,915,976
Federal	67,763
State	385,326
Local	207,024
Total Revenues	2,576,089
Expenditures	(1,983,919)
Tf In Fund 20	0
Tf Out Fund 20	(14,868)
Tf Out Fund 40	(5,556)
+/- Rev./Exp.	571,747
Ending Fd. Balance	2,580,149

PLAZA ELEMENTARY SCHOOL DISTRICT

Unaudited Actuals 2021/22

Background:

Represents District financial condition through June 30th , 2022

**Reviewed by the Governing Board, County Superintendent, Superintendent of Public
Instruction and State Controller**

Purpose is to ensure awareness regarding current and future financial obligations

**PLAZA SCHOOL DISTRICT
RESOLUTION 22-02**

RESOLUTION FOR ADOPTING THE “GANN” LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the

Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2021-22 fiscal year and a projected Gann Limit for the 2022-23 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2021-22 and 2022-23 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2021-22 and 2022-23 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this district

Passed and adopted by the Board of Trustees of Plaza School District this 17th day of October, 2022, by the following vote:

Ayes_____

Noes_____

Absent_____

10/17/2022

Date

PJ Davis, Board of Trustees

FIELD TRIP REQUEST FORM

☒ Major Field Trip (over 20 miles)

☐ Minor Field Trip (Local /20 miles or less)

Teacher McDade, Fifield, Edson

Destination (Place) /Activity Turtle Bay

City Redding Ct.

Distance in miles, one way 62 mi

Purpose Science - Life Cycles - Exploration

Date of proposed trip 4/19/23

Departure Time: 8:45am Return Time: 2:30pm

Method of Transportation Bus K-1, 2nd parent drivers

Minor Field Trip Approval

Signature _____ Date _____
Superintendent

Major Field Trip Approval

Signature _____ Date _____
Clerk, Board of Trustees

Job Description: **CAFETERIA MANAGER/COOK**

Definition

Plans, organizes and directs the school food service program in an elementary school district.

Typical Duties

Directs the district-wide school food service program in conformance with federal and state laws and regulations, local and state health ordinances, and school district policies.

Develops and recommends changes in food service program policies and procedures to the district administrator.

Analyzes food services department financial statements and takes corrective actions when necessary to prevent financial losses.

Develops and implements standards for the operation of an efficient, sanitary and high quality food service program. Follows approved housekeeping and safety practices to assure that sanitary and safe conditions are maintained in the kitchen, food serving areas, and in dining areas.

Develops specifications for and orders food, related supplies and food service equipment.

Orders appropriate quantities of food and supplies and assures proper storage and authorized use of same. Orders USDA donated food and commodities when available and assures its proper use in accordance with government regulations.

Checks goods received against requisitions and invoices and contacts direct-delivery vendors to correct errors.

Takes periodic inventories of food and supplies.

Operates and cleans all kitchen equipment such as range, oven, mixers, and dishwasher.

Tests food and other products prior to and after purchase to determine program acceptability.

Works with vendors regarding new products and services and/or problems involving their products or delivery service.

Develops and tests menus and recipes, meal productions records, plans menus that provide nutritional and appetizing foods and recommends prices for all operations. Assures that menus meet the meal requirements specified by the U. S. Department of Agriculture and the state.

Follows prescribed procedures to protect the anonymity of students who qualify for free or reduced price meals.

Supervise students in the cafeteria, and occasionally on the playground.

Performs related duties as assigned by Superintendent/Principal.

Knowledge of:

Modern methods of preparing, cooking, and serving foods.

Preparing large quantities of food from a standardized recipe and making menu conversions.

Proper care, safety and use of kitchen utensils and equipment.

Ordering, receiving and keeping an inventory of food supplies and commodities.

Federal/State nutritional regulations related to menu planning, portion control and meal production records.

Sanitation principles applicable to food serving and kitchen maintenance.

Supervision

The Cafeteria Manager/Cook is supervised by the Superintendent/Principal.

Requirements

1. High school diploma or G.E.D.
2. Valid California Driver's License
3. Completion of all mandatory tests, trainings or certifications prior to employment, including mandatory child abuse reporting, CPR, TB, etc.
4. Completion of courses pertaining to quantity food preparation, food service management, nutrition, sanitation and supervision.
5. Certification as a Food Service Manager from the School Food Service Foundation is also desirable, but must be obtained within one year of employment.
6. One year of experience on commercial or institutional quantity food preparation, including the preparation and serving of a major component of at least 100 meals per day. Experience in supervision of food service employees, menu planning, food ordering, food service record keeping and in preparing and serving varied and balanced menus is desirable.

Desirable Qualifications

Ability to:

- Learn procedures necessary to perform duties.
- Follow Federal and State guidelines for the National School Lunch Program.
- Establish and maintain cooperative working relationships with school administration, staff, students, community groups, vendors, and the general public.
- Read and comprehend simple instructions, correspondence, and memos
- Write simple correspondence.
- Carry out instructions furnished in written, oral, or diagram form.
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Physical abilities:

- Manual dexterity to shred, chop, assemble and mix foods.
- Stamina to stand and walk on hard flooring for long periods of time
- Withstand a wide range of temperatures.
- Work with chemical cleaning agents.
- Strength to lift and carry objects weighing up to 50 pounds.