PUBLIC HEARING

September 14, 2023 3:00 PM Plaza Elementary School Schoolhouse

Pursuant to Ed Code Section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531(c)

To determine whether each pupil including English learners in the school has sufficient textbooks or instructional materials, or both, to use in class and to take home to complete required homework assignments in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that is consistent with the content and cycles of the curriculum framework adopted by the state board.

Posted 9/1/23 PESD Office Door, Staff room, cafeteria door/Valley Mirror Plaza School District 7322 County Road 24 Orland, CA 95963 BOARD OF TRUSTEES Regular Board Meeting September 14th, 2023 3:00PM Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. Public Hearing: Sufficiency of Textbooks and Instructional Materials 2023-24
- VII. Correspondence
- VIII. Board Trustee Reports
- IX. Superintendent Report/Information
 - A. Plaza Community Club
 - **B.** Facilities
 - 1. New Construction and Modernization
 - 2. Phase III
 - C. Personnel
 - D. Universal Pre-Kindergarten
 - E. 2023-24 Enrollment
 - F. Teacher Evaluations
 - G. Superintendent/Principal Evaluation
- X. Action
 - A. Old Business
 - **B.** New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve the Minutes of the August 17th, 2023 Regular Board Meeting
 - b. Approve Warrant Registers August 12th, 2023 September 7th, 2023
 - c. Approve Budget Transfers None
 - d. Approve Sixth Grade Field Trip Request to Coleman National Fish Hatchery on October 10th, 2023
 - e. Approve Sixth Grade Field Trip Request to Shasta Caverns on May 3rd, 2024
 - 2. Approve Resolution 23-01 Regarding Sufficiency of Instructional Materials
 - 3. 2023-24 Certification of Provision of Standard-Aligned Instructional Materials
- XI. Closed Session
 - A. Negotiations
- XII. Adjournment Next Regularly Scheduled Meeting Thursday, October 26th, 2023 @ 3PM

Plaza Community Club

7322 County Road 24 Orland, CA 95963

Meeting Agenda August 24, 2023 – 6 PM Round Table Pizza, Orland

- 1) Call Meeting to Order Colleen Cecil, President
- 2) Welcome and Introduction of 2023/24 Plaza Community Club Officers
- 3) Approval of Minutes from May 25, 2023 Meeting Mandy Edson, Secretary
- 4) Financial Report Kadie Salazar, Treasurer
- 5) Old Business
 - a) Mother Son Softball
- 6) New Business
 - a) 2023/24 Plaza Community Club Calendar
 - i) Monthly Meetings
 - ii) Fall Carnival
 - iii) Father/Daughter Dance
 - b) 2022/23 Fundraisers
 - i) Fall Fundraiser (Pies)
 - ii) Fall Carnival
 - iii) Color Run
 - iv) Roundtable Nights x2
 - v) Coin Drive (February)
 - vi) Drive Thru Dinner & Raffle (Spring)
 - vii) Bike-a-thon (Lovell)
 - viii) Pancake Breakfast (Henning)
 - c) Box Tops for Education
 - d) Plaza Pirate Gear
 - i) Kindergarten T-Shirts
 - ii) School Wide Order
 - e) Plaza Community Club Facebook
- 7) Adjourn Next Meeting September 21 at 6 PM, Round Table Pizza, Orland

Thank you for attending!

PLAZA PIRATE COMMUNITY CLUB

7322 County Road 24
Orland CA, 95963
Kadie Salazar, PCC Treasurer 2022-2024
kadiesalazarevents@gmail.com – (530) 681-2816

2023/2024 PCC BUDGET

EXPENSES:

YEARLY EXPENSES:		
Class Funds-Supplies/Etc. K-8th Grade	\$350/Each	\$3150.00
Class Funds- Supplies/Etc. Special Day	\$75.00	\$75.00
PCC Monthly Meeting Food	\$150/Month	\$1,350.00
Spring Drive Thru Dinner + Raffle		\$9,000.00
Spring Fundraiser 5k Color Run-March 16,	2024	\$1000.00
Stokes Memorial Scholarship-8th Grade St	tudent	\$50.00
8th Grade Yearbook Purchase (18 Students)) \$25/Each	\$450.00
Graduation Kinder + 8th Grade Refreshmen	nts/Supplies	\$200.00
Sports Fund- Replacement of old equipment	nt	\$1000.00
100th Day of School Supplies- K & 1st Grad	e	\$100.00
Country Reports- 6th Grade		\$50.00
Fall Carnival - October 28, 2023		\$2000.00
Father Daughter Dance- January 19, 2024		\$250.00
Mother Son Softball Game - May 3, 2024		\$250.00
Teacher Appreciation Day- April 29-May 3,	, 2024	\$1,200.00
Annual Special Assembly - DATE TBD		\$850.00
Miscellaneous Expense/Reimbursements		\$100.00
Kindergartener Plaza Pirate T-Shirts (23 St	udents) \$8/Each	\$184.00

TOTAL ESTIMATED EXPENSE BUDGET: \$21,259.00

INCOME:

TOTAL DANK DALANCES.	¢20 060 9 2
SAVINGS ACCOUNT UMPQUA BANK	\$3,903.12
CHECKING ACCOUNT UMPQUA BANK	\$27,066.70
CARRY OVER INCOME FROM 2022/2023 SCHOOL YEAR:	
2023/2024 TOTAL ESTIMATED INCOME:	\$30,200.00
DRIVE THRU DINNER + RAFFLE	\$20,000.00
SPRING FUNDRAISER (5k Color Run March 16, 2024)	\$3,000.00
COIN DRIVE	\$1,000.00
ROUND TABLE PIZZA NIGHT FUNDRAISER x 2	\$200.00
FALL CARNIVAL- October 28, 2023	\$3,000.00
PIE FUNDRAISER (October-November 2023)	\$3,000.00
YEARLY INCOME:	

TOTAL BANK BALANCES: \$30,969.82

2023/2024 PROJECTED INCOME: \$61,169.82

Plaza Community Club

7322 County Road 24 Orland, CA 95963

2023-24 Calendar of Events*

Au	gu	st	2	02	3

24 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

September 2023

21 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

October 2023

Pie Fundraiser

20 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

28 - Fall Carnival 3 PM - 6 PM

November 2023

16 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

January 2024

18 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

19 - Father & Daughter Dance

February 2024

12-16 - Coin Drive

15 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

TBD - Color Run

March 2024

21 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

April 2024

18 – PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland 29-May 3 – Teacher Appreciation

May 2024

3 - Mother & Son Softball Game

7 – PCC Drive Thru Dinner

8 - PCC Raffle

16 - PCC Monthly Meeting, 6PM, RoundTable Pizza, Orland

^{*}All dates are subject to change.

22.23, 10.45.334			about blank	
DALE	TYPL	REI NO.	PAYEE	AMOUNT (USD
36 '04 2023	Deposit	2009191540		923 0
05/11/2023	Deposit	2013111425	Drive Thru Dinner 2023	889 00
05/16/ 202 3	Deposit		Drive Thru Dinner 2023	1,083 0
05/18/2 073	Deposit	2016680385		110.75
05/23/2 023	Deposit	2018888840		30 00
Total				4,333.38
Additional Information	n			
Uncleared checks and	1 payments as of 05/31/2023			
DATE	TYPE	REFINO	PAYEE	AMOUNT (USD)
04/18/2023	Check	3113	Mandy Edson	-151 60
Total				-151.60
Uncleared deposits ar	nd other credits as of 05/31/202	3		
DATE	TYPE	REF NO	PAYEE	AMOUNT (USD
05/16/2023	Check	3115	Chico Locker & Sausage Com	0 00
Total				0.00
Uncleared checks and	d payments after 05/31/2023			
DATE	TYPE	REF NO.	PAYLE	AMOUNT (USD)
06/01/2023	Expense		Winco Foods	-15 56
06.02/2023	Check	3122	Dec Osburn	-94.03
94/12/202 3	Expense		USPS	-12.60
66/12/2023	Check	3124	Chase Rodgers	-50 0
96/15 /2023	Expense		Staples	-15.1-
06/20/2023	Expense		Amazon	-16 00
				-15.00

Audible com

€520:2023

67/02/2023

Total

Expense

Expense

-15.00

-14 95

-233.32

May 31, 2023 Page:1 of 3

Customer Service: 1-866-486-7782

լեստենկի իկիր վեհ կենի հրվինի հիմկի մի մի մինկին PLAZA COMMUNITY CLUB 7322 COUNTY RD 24 ORLAND CA 95963-9777

Last statement April 30, 2023 This statement: May 31, 2023

COMMUNITY BUSINESS CHECKING

Account number Low balance	4862565514 \$27,344.97	Beginning balance Deposits/Additions	\$30,586.36 \$4,333.38
Average balance	\$29,285.49	Withdrawals/Subtractions	\$7,574.77 \$27,344.97
Interest earned	\$0.00	Ending balance	321,344.31

Deposits/Additions

Date	Description	Additions
05-04	Deposit	966 00
05-04	Deposit	923 00
05-04	Deposit	100,00
05-11	Deposit	889.00
05-18	Deposit	1,083 00
05-18	Deposit	110.75
05-23	Deposit	30 00
Total Addi	ions	\$4,101.75

ACH and Electronic Deposits/Additions

Date	Description	Additions
05-01	ACH Credit Square Inc 230501p2 20230501	115 92
05-02	ACH Credit Square Inc 230502p2 20230502	57 96
05-04	ACH Credit Square Inc 230504p2 20230504	57.75
Total ACH	and Electronic Deposits/Additions	\$231.63

Card Transactions/Withdrawals

Date	Description	Subtractions
05-01	POS Purchase Terminal Vbase2 Amzn Mktp U sthm Linky 8mn0 Amzn Conn WA	614 94
	Xxxxxxxxxxx(290)	
05-01	POS Purchase Terminol Vbase2 Amzn Mktp Us*hm96f 4t61 Amzn Com/; WA	120 59
	Xxxxxxxxxxx6861	
05-01	POS Purchase Terminal Vbase2 Amzn Mktp Us*hm2hp 1 jk1 Amzn Com: WA	25 72
	XXXXXXXXXXXXXXX	
05-01	POS Purchasa Terminal Vibase2 Chefstore 7565 Chico — CA Xxxxxxxxxxxxxxx6061	224 69
05-01	POS Purchase Terminal 60000200 Tractor Supply Co #196 Willows CA	482 63
• • • • • • • • • • • • • • • • • • • •	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
05-01	POS Purchase Terminal 30317078Target T-0317 Chico CA Xxxxxxxxxxxxx6903	166 00
05-02	POS Purchase Terminal 99999999Raley S #245 211 WEas Chico CA	73 44
00 01	Xxxxxxxxxxx6861	
05-02	POS Purchase Terminal 60517901 Saymor Foods #14 Orland CA Xxxxxxxxxxxxx0317	44.72
05-02		102 60
05-03	1 OO 1 dichage i chingai ooo 1 oo 1 oo 1 oo a mi 4 o hada - o maaaa aa maaaa aa maaaa aa maaaa aa maaaa aa	243 19
05-08	1 00) dictage remains and get officially 1 000 office of Management	35 51
05-10	1 Out archaec reminial account of a contract of the contract o	10 11
05-11	1 00 1 didiase reliminar 00011301 00411011 0003 11 4 Olland Oll Managara	920 02
05-12	Too talando telimia do to ti to do do ti to to do do to ti to do do to ti to to do do to ti to to do do to ti to do do to ti to do do to ti to to do do to ti to do do to ti to to do do to ti to do	103 57
05-1	Con the diagram of the transfer of the transfe	12.42
	Xxxxxxxxxxx6903	
05-1		15 00
05-2		107 35
	Xxxxxxxxxxx6861	
05-2	POS Purchase Terminal 01788884Round Table Pizza 953/ Orland CA	35.02
	Xxxxxxxxxxx6903	
05-	POS Purchase Terminal Vbase2 Audible v772h3rq3 Amzn Com/ Nj Xxxxxxxxxxx6861	14.95
Total Ca	ard Transactions/Withdrawals	\$3,352.27

Other Withdrawals/Subtractions

Date	Description		Subtractions
05-25	Debit Memo	ANNEX CONT. ANNEX CALLS TO THE CONTROL OF THE CONTR	23.61
Total Other	Withdrawals	/Subtractions	\$23.61

Daily Balances

Date	Amount	Date	Amount	<u>Date</u>	Amount
04-30	30 586 36	05-08	30,457 61	05-18	29,073.85
05-01	29,067.91	05-10	30,447 50	05-23	29,103.85
05-02	28,905.11	05-11	30,416 48	05-25	29,080 24
05-03	28,661 92	05-12	30,312.91	05-26	28,214.16
05-04	30,708 67	05-15	30 300.49	05-30	27,359 92
05-05	30,493 12	05-16	27,895 10	05-31	27,344.97

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	50 00	\$0 0 0
Total Returned Item Fees	\$0.00	\$0 00

Checks

Check #	Amount	<u>Date</u>	Check #	<u>Amount</u>	<u>Date</u>
3112	\$215.55	0 5-05	3119	\$359.98	05-26
'3116	\$2,405,39	05-16	3120	\$355 04	05-26
3117	\$154.24	05-30	3121	\$8.71	05-26
3118	5700 00	05-30			

(* Skip in check sequence, R-Check has been returned + Electronified check)

Total Checks paid 7 for -\$4,198.89

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Plaza Community Club

COMMUNITY BUSINESS CHECKING (5514) - 1, Period Ending 06/30/2023

RECONCILIATION REPORT

Reconciled on 08/22/2023

Reconciled by Kadie Salazar

Summary				usn
Statement beginning t	palance			27,344 97
Checks and payments	cleared (7)			
Deposits and other cre	edits cleared (0)			0.00
Statement ending bala	ince	PRODUCTION OF THE PROPERTY OF	and the second s	27,128 60
Uncleased transaction	s as of 06/30/2023		and the second s	-151.60
Register balance as of	E06/30/2023			26,975 00
Cleared transactions a	ifter 06/30/2023			
Uncleared transaction	s after 06/30/2023	A 1		26,960.05
negister balance as or	1 00/22/2023	e op vojen de ja men e e pop de jor nagolijskem ne jor en stem jo rden nagovejske samme som net i e de e e res		en Approbability (19 per 19 119) a Administration (18 per 19 19 19 19 19 1
Details	•			
Checks and payments	cleared (7)			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2023	Expense		Winco Foods	-15.56
06/02/2023	Check	3122	Dee Osburn	-94.07
06/12/2023	Check	3124	Chase Rodgers	-50.00
06/12/2023	Expense		USPS	-12.60
06/15/2023	Expense		Staples	-15.14
06/20/2023	Expense		·	-15.00
JOI LOI LOUIS	•		Amanaa	-16.00
06/20/2023	Expense		Amazon	-218.37
Total Additional Information	n	,	Amazon	
Total Additional Information				-218.37
Total Additional Information	n	REF NO.	PAYEE	-218.37 AMOUNT (USD)
Total Additional Informatio Uncleared checks and	n payments as of 06/30/2023	REF NO. 3113		-218.37
Additional Informatio Uncleared checks and DATE	n payments as of 06/30/2023 TYPE		PAYEE	-218.37 AMOUNT (USD)
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total	n payments as of 06/30/2023 TYPE	3113	PAYEE	-218.37 AMOUNT (USD) -151.60
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total Uncleared deposits and	payments as of 06/30/2023 TYPE Check	3113	PAYEE	-218.37 AMOUNT (USD) -151.60
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total	payments as of 06/30/2023 TYPE Check d other credits as of 06/30/2023	3113	PAYEE Mandy Edson	-218.37 AMOUNT (USD) -151.60 -151.60
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total Uncleared deposits and	payments as of 06/30/2023 TYPE Check d other credits as of 06/30/2023	3113 3 REF NO.	PAYEE Mandy Edson PAYEE	-218.37 AMOUNT (USD) -151.60 -MOUNT (USD)
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total Uncleared deposits and DATE 05/16/2023 Total	payments as of 06/30/2023 TYPE Check d other credits as of 06/30/2023	3113 3 REF NO.	PAYEE Mandy Edson PAYEE	-218.37 AMOUNT (USD) -151.60 -151.60 AMOUNT (USD) 0 00
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total Uncleared deposits and DATE 05/16/2023 Total	payments as of 06/30/2023 TYPE Check d other credits as of 06/30/2023 TYPE Check	3113 3 REF NO.	PAYEE Mandy Edson PAYEE	-218.37 AMOUNT (USD) -151.60 -151.60 AMOUNT (USD) 0 00
Total Additional Informatio Uncleared checks and DATE 04/18/2023 Total Uncleared deposits and DATE 05/16/2023 Total Uncleared checks and	payments as of 06/30/2023 TYPE Check d other credits as of 06/30/2023 TYPE Check payments after 06/30/2023	3113 3 REF NO. 3115	PAYEE Mandy Edson PAYEE Chico Locker & Sausage Com	-218.37 AMOUNT (USD) -151.60 -151.60 AMOUNT (USD) 0 00



June 30, 2023 Page:

1 of 2

Customer Service 1-866-486-7782



PLAZA COMMUNITY CLU 7322 COUNTY RD 24 ORLAND CA 95963-9777

Last statement May 31 2023 This statement June 30, 2023

COMMUNITY BUSINESS CHECKING

\$27,126,60 \$27,179,39	Deposits/Additions	\$27,344,97 \$0,00 \$218,37 \$27,126,60
	\$27,126.60 \$27,179.39	\$27,126,60 Deposits/Additions \$27,179,39 Withdrawals/Subtractions

Card Transactions/Withdrawals

Odia mandaoni		Subtractions
Date Descrip	otion CA	15.56
06-01 POS	Purchase Terminal 99999999Winco Foods #25 2060 E. Chico. CA	
Xxxx	xxxxxxxx6861	12 60
06-12 POS	Purchase Terminal Vbase2 Usps Po 0532700951 Hamilton CA Xxxxxxxxxxx6903	1514
06-15 POS	Purchase Terminal 003 Staples 0011 4843 Chico CA XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	15 00
06-20 POS	Purchase Terminal Vbase2 Intuit *Qbooks Online Cl Intuit CA Xxxxxxxxxxxx6903 Purchase Terminal Vbase2 Amazan Com*my60l40.63 Amzn.Com/ WA	16 00
06-20 POS	Purchase Terminal Vbase2 Amazon Com*my6ot40 63 Amzn.Com/ WA	
	XXXXXXXX6361	\$74.30
Total Card Transa	actions/Withdrawals	47 7.00

Daily Balances

Onto	Amount	Date	Amount		Amount
Date	27 344 97	06-02	27.235 34	06-15	27,157 60
Complete and a second of the s	27.329.41	06-12	27,172.74	06-20	27,126 60
06-01	,11,325 41	proposal regular today is dispense languagement of re-		06-30	27,126 60

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	50 00	so oo

PLAZA COMMUNITY CLUB

June 30, 2023 Page 2 of 2

Checks

Date Amount Check # ენ-12 Date Amount \$50.00 13121 Check# .↑ Skip in Sheck sequence Ri-Check has been returned + £'ectronitied rateo* 594 07 3122

Total Checks bald 2 for .\$144.07

PLAZA PIRATE COMMUNITY CLUB

7322 County Road 24
Orland CA, 95963
Kadie Salazar, PCC Treasurer 2022-2024
kadiesalazarevents@gmail.com (530) 681-2816

PCC TREASURER REPORT - AUGUST 2023

SAVINGS ACCOUNT #3348

Statement Balance: April 1, 2023- June 20, 2023

Savings Account #3348 Beginning Balance \$3,903.03

April 30, 2023	Interest	+\$.03
May 31, 2023	Interest	+\$.03
June 30, 2023	Interest	+.03

Savings Account #3348 Ending Balance \$3,903.12

Kadie Called Umpqua Bank 8/21/23 and requested this Savings Account be added to PCC's Business Online Banking so we can also link this to our Quickbooks Bookkeeping system. We should have this completed by our September PCC Meeting.

June 30, 2023 Page:

1 of 2

PLAZA COMMUNITY CLUB UB

Customer Service: 1-866-486-7782

PLAZA COMMUNITY CLUB 7322 COUNTY RD 24 ORLAND CA 95963-9777

Last statement, March 31, 2023. This statement, June 30, 2023.

COMMUNITY BUSINESS SAVINGS

Account number	4862613348
Beginning balance	\$3,903.03
Ending balance	\$3,903.12
Low balance	\$3,903.09
Average balance	\$3.903.09
Interest paid year to date	\$0.19
Interest earned	\$0.09

Other Deposits/ Additions

Date	Description	Additions
04-30	Interest Credit	03
05-31	Interest Credit	03
06-30	Interest Credit	03
	eposits Additions	\$0.09

Daily Balances

Date	Balance	Date	Balance	Date	Balance
03-31	3,903.03	05-31	3,903 09	06-30	3 903 12
04-30	3 903 06			1 Works in the state of the sta	0.303.12

Interest Information

01%
91
\$3,903 06
\$0.09
\$0.19
04/01 to 06/30

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	30 00	50 00
Total Returned Item Fees	30.00	30 00

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15 In 1

EVALUATION/SUPERVISION

The Governing Board believes that regular and comprehensive evaluations can help instructional staff improve their teaching skills and raise students' levels of achievement. Evaluations also serve to hold staff accountable for their performance. The Superintendent/Principal or designee shall evaluate the performance of certificated staff members in accordance with law, and Board-adopted evaluation standards.

(cf. 4141/4241 - Collective Bargaining Agreement)

Objective standards from the National Board for Professional Teaching Standards and/or the California Standards for the Teaching Profession shall be reviewed and may be incorporated in district evaluation standards.

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(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4140/4240 - Bargaining Units)
(cf. 4315.1 - Staff Evaluating Teachers)
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Evaluation procedures may include observation of teacher performance in the classroom.

The Superintendent/Principal or designee shall ensure that evaluation ratings have uniform meaning throughout the district.

Evaluations shall be used to recognize the exemplary skills and accomplishments of staff and to identify areas needing improvement. When areas needing improvement are identified, the Board expects employees to accept responsibility for improving their performance. The Superintendent/Principal or designee shall assist employees in improving their performance and may require participation in appropriate programs. Staff members are encouraged to take initiative to request assistance as necessary to promote effective teaching.

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(cf. 4131 - Staff Development)
(cf. 4139 - Peer Assistance and Review)
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Legal Reference: (see next page)

EVALUATION/SUPERVISION (continued)

Legal Reference:

EDUCATION CODE

33039 State guidelines for teacher evaluation procedures

35171 Availability of rules and regulations for evaluation of performance

44500-44508 Peer assistance and review program for teachers

41660-44665 Evaluation and assessment of performance of certificated employees (the Stull Act) GOVERNMENT CODE

3543.2 Scope of representation

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers

801 Definition of highly qualified teacher

Management Resources:

CTC PUBLICATIONS

Standards for the Quality and Effectiveness for Beginning Teacher Support and Assessment Programs,

California Standards for the Teaching Profession, 1997

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

California Commission on Teacher Credentialing: http://www.ctc.ca.gov National Board for Professional Teaching Standards: http://www.nbpts.org

JPE 3 5 2012

Certificated Personnel AR 4115(a)

EVALUATION/SUPERVISION

The Superintendent/Principal or designee shall print and make available to certificated employees written regulations related to the evaluation of their performance in their assigned duties. (Education Code 35171)

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(cf. 4100 - Certificated Personnel)
(cf. 41-1/4241 - Collective Bargaining Agreement)
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Certificated staff shall receive information regarding the district's evaluation criteria and procedures upon employment with the district and whenever the criteria are revised.

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(cf. 4112.21 - Interns)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4315.1 - Staff Evaluating Teachers)
```

Frequency of Evaluations

Each probationary certificated employee shall be evaluated at least once each school year. (Education Code 44664)

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(cf. 4116 - Probationary/Permanent Status)
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In addition, probationary teachers shall be formally observed and given constructive feedback at least once each semester and more often when necessary, as part of the evaluation process. Within ten school days of each formal observation, a conference shall be held between the evaluator and the probationary teacher.

The performance of each certificated employee with over two years service to Lake district shall be evaluated and assessed on a continuing basis as follows: (Education Code 44664)

- 1. At least every other year
- 2. At least every five years if all of the following conditions are met:
 - a. The employee has been employed by the district at least 10 years.
 - b. The employee meets the qualifications of a highly qualified teacher as defined in 20 USC 7801 of the federal No Child Left Behind Act, if 20 USC 6319 requires that his/her position be filled by a highly qualified teacher.
 - c. The employee's previous evaluation rated him/her as meeting or exceeding standards.

EVALUATION/SUPERVISION (continued)

3. Annually, if the permanent employee has received an unsatisfactory evaluation until he/she receives a satisfactory evaluation or is separated from the district

(cf. 4117.4 - Dismissal)

Evaluation Criteria

The Superintendent/Principal or designee shall assess the performance of certificated instructional staff as it reasonably relates to the district's evaluation criteria for certificated personnel: (Education Code 44662)

- 1. The establishment and maintenance of a suitable learning environment within the scope of the employee's responsibilities
- 2. Professional Conduct

The evaluation of certificated employee performance shall not include the use of publishers' norms established by standardized tests. (Education Code 44662)

Noninstructional certificated employees shall be evaluated on their performance in fulfilling their defined job responsibilities. (Education Code 44662)

Evaluation Results

Certificated instructional employees shall receive a written copy of their evaluation no later than 30 days before the last scheduled school day of the school year in which the evaluation takes place. Before the last scheduled school day of the school year, the employee and the evaluator shall meet to discuss the evaluation. (Education Code 44663)

Noninstructional certificated staff members employed on a 12-month basis shall receive a copy of their evaluation no later than June 30 of the year in which the evaluation takes place. Before July 30, the employee and the evaluator shall meet to discuss the evaluation. (Education Code 44663)

Instructional and noninstructional certificated employees shall have the right to respond in writing to their evaluation. This response shall become a permanent attachment to the employee's personnel file. (Education Code 44663)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Evaluations shall include recommendations, if necessary, as to areas in need of improvement in the employee's performance. If an employee is not performing satisfactorily according to

EVALUATION/SUPERVISION (continued)

teaching standards approved by the Governing Board pursuant to Education Code 44662, the Superintendent/Principal or designee shall so notify the employee in writing and shall describe the unsatisfactory performance. The Superintendent/Principal or designee shall confer with the employee, make specific recommendations as to areas needing improvement, and endeavor to provide assistance to the employee in his/her performance. (Education Code 44664)

Any certificated employee who receives an unsatisfactory rating in the area of teaching methods or instruction shall participate in the district's peer assistance and review program. (Education Code 44662, 44664)

(cf. 4139 - Peer Assistance and Review)

The Superintendent/Principal or designee may require any certificated employee who receives an unsatisfactory rating in the area of teaching methods or instruction to participate in a program designed to improve appropriate areas of performance and to further student achievement and the district's instructional objectives. (Education Code 44664)

(cf. 4131 - Staff Development) (cf. 4138 - Mentor Teachers)

CALIFORNIA STANDARDS FOR THE TEACHING PROFESSION

CSTP STANDARD ONE:

1.1

Engaging & Supporting All Students in Learning Using knowledge of students to engage them in learning

- 1.2 Connecting students' prior knowledge, life experience and interests
- 1.3 Connecting subject matter to meaningful, real-life contexts
- *1.4 Using a variety of instructional strategies, resources and technologies to meet students' diverse learning needs
- 1.5 Promoting critical thinking through inquiry, problem solving and reflection
- \$1.6 Monitoring student learning and adjusting instruction while teaching

CSTP STANDARD THREE:

Understanding & Organizing Subject Matter for Student Learning

- Demonstrating knowledge of subject matter, academic content standards, and curriculum frameworks
- Applying knowledge of student development and proficiencies to ensure student understanding of subject matter
- Organizing curriculum to facilitate student understanding of the subject matter
- 3.4 Utilizing instructional strategies that are appropriate to the subject matter
- Using and adapting resources, technologies, and standardsaligned instructional materials, including adopted materials, to make subject matter accessible to all students
- 3.6 Addressing the needs of English learners and students with special needs to provide equitable access to the content

CSTP STANDARD FIVE:

Assessing Students for Learning

- 5.1 Applying knowledge of the purposes, characteristics, and uses of different types of assessments
- •5.2 Collecting and analyzing assessment data from a variety of sources to inform instruction
- 5.3 Reviewing data, both individually and with colleagues, to monitor student learning
- Using assessment data to establish learning goals and to plan, differentiate, and modify instruction
- 5.5 Involving all students in self-assessment, goal setting, and monitoring progress
- 5.6 Using available technologies to assist in assessment, analysis, and communication of student learning
- Using assessment information to share timely and comprehensible feedback with students and their families

CSTP STANDARD TWO:

Creating & Maintaining Effective Environments for Student Learning

- Promoting social development and responsibility within a caring community where each student is treated fairly and respectfully
- Creating physical or virtual learning environments that promote student learning, reflect diversity, and encourage constructive and productive interactions among students
- 2.3 Establishing and maintaining learning environments that are physically, intellectually, and emotionally safe
- 2.4 Creating a rigorous learning environment with high expectations and appropriate support for all students
- 2.5 Developing, communicating, and maintaining high standards for individual and group behavior
- Employing classroom routines, procedures, norms, and supports

 for positive behavior to ensure a climate in which all students
 can learn
- 2.7 Using instructional time to optimize learning

CSTP STANDARD FOUR:

Planning Instruction & Designing Learning Experiences for All Students

- Using knowledge of students' academic readiness, language proficiency, cultural background, and individual development to plan instruction
- 4.2 Establishing and articulating goals for student learning
- 4.3 Developing and sequencing long-term and short-term instructional plans to support student learning
- Planning instruction that incorporates appropriate strategies to meet the learning needs of all students
- 4.5 Adapting instructional plans and curricular materials to meet the assessed learning needs of all students

CSTP STANDARD SIX:

Developing as a Professional Educator

- 6.1 Reflecting on teaching practice in support of student learning
- 6.2 Establishing professional goals and engaging in continuous and purposeful professional growth and development
- 6.3 Collaborating with colleagues and the broader professional community to support teacher and student learning
- 6.4 Working with families to support student learning
- 6.5 Engaging local communities in support of the instructional program
- 6.6 Managing professional responsibilities to maintain motivation and commitment to all students
- 6.7 Demonstrating professional responsibility, integrity, and ethical conduct

PLAZA ELEMENTARY SCHOOL DISTRICT CRITERIA FOR EVALUATION

Criteria and Related Performance Indicators:

- 1. THE PROGRESS OF PUPILS TOWARD ESTABLISHED STANDARDS OF EXPECTED PUPIL ACHIEVEMENT.
 - a) Conveys an attitude that all students can succeed;
 - b) Uses appropriate diagnostic techniques and tools;
 - c) Uses knowledge of the curriculum and the established standards to plan lessons;
 - d) Develops, implements and assesses learning activities relevant to the standards;
 - e) Uses appropriate methods for assessing and recording student progress;
 - f) Uses performance-based assessment and evaluation techniques;
 - g) Assumes responsibility for program success;
 - h) Communicates student progress in a professional manner;
 - i) Is committed to the Mission Statement of the school; and
 - j) Recognizes students learn in different ways.
- 2. THE INSTRUCTIONAL TECHNIQUES AND STRATEGIES USED BY THE UNIT MEMBER.
 - a) Demonstrates a range of effective techniques and strategies for student needs;
 - b) Maximizes instructional time by organizing and presenting effective lessons;
 - c) Uses a variety of instructional resources, including technology;
 - d) Demonstrates learning theory and applies that knowledge;
 - e) Uses strategies that address individual student needs;
 - f) Develops lessons that encourage student interest and involvement;
 - g) Employs a range of questioning techniques; and
 - h) Serves as a role model for students.
- 3. THE UNIT MEMBER'S ADHERENCE TO CURRICULAR OBJECTIVES.
 - Demonstrates knowledge of assigned curriculum, District curriculum guides, course outlines and state frameworks;
 - b) Implements, monitors and paces students toward adopted curricular objectives;
 - c) Approaches subject material in a holistic integrated manner;
 - d) Uses curriculum to promote higher order thinking skills;
 - e) Articulates with other disciplines and grade levels;
 - f) Integrates curriculum across grade levels; and
 - g) Participates in professional growth activities.
- 4. THE ESTABLISHMENT AND MAINTENANCE OF A SUITABLE LEARNING ENVIRONMENT WITHIN THE SCOPE OF THE UNIT MEMBER'S RESPONSIBILITIES.
 - a) Maintains standards and procedures which promote an orderly learning environment;
 - b) Maintains open channels of communication between home and school;
 - c) Maintains personal mutual respect among pupils, teachers and other staff members;
 - d) Maintains professional working relationships with colleagues;
 - e) Creates a climate in which student diversity is accepted;
 - f) Develops respect among all students;
 - g) Promotes and implements the procedures of the school and District;
 - h) Conveys warmth, friendliness and enthusiasm;
 - i) Is confidential and professional in dealing with all student and parent matters;
 - j) Is aware of and implements all emergency procedures and policies related to the well-being of students;
 - k) States expectations and defines expectations; and
 - 1) Develops self esteem.

5. PROFESSIONAL ATTITUDES AND OTHER RESPONSIBILITIES.

- a) Is committed to professional improvement; sees self as a life-long learner;
- b) Demonstrates a positive attitude and enthusiasm for teaching;
- c) Works as part of a collaborative team;
- d) Uses the school community as a resource;
- e) Use of power in an appropriate manner;
- f) Demonstrates effective oral and written communication skills;
- g) Demonstrates effective strategies for resolving conflict;
- h) Serves as role model for students, staff and community;
- i) Evidence of honesty, integrity and impartiality;
- j) Performance of assignment duties and responsibilities;
- k) Apparent physical health and energy;
- 1) Apparent emotional and social adjustments; and
- m) Use of good judgment in making decisions.

RATING SYSTEM

A rating scale has been developed to help the unit member understand the degree to which s/he is performing.

1.	Meets	Standards	(MS):	
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2. Needs Improvement/Progress Evident (P):

The unit member is meeting the above-listed District standards. More work is necessary in specific criteria and related indicators, but

progress is evident.

3. Needs Improvement/No Progress Evident (NP):

Intervention and more work is necessary in specific criteria and

related indicators, and progress is not evident.

4. Unsatisfactory (U):

The unit member is not performing in a satisfactory manner.

RESOURCES FOR PROFESSIONAL GROWTH

1. State university extension service

Mentor teachers

2. Peer helpers or colleagues

4. Curriculum specialist

PLAZA ELEMENTARY SCHOOL DISTRICT Certificated Personnel Evaluation Form _____School Year

Teacher's Na	me:			
Rating Guide:	"MS"= Meets Standards	"P"- No. 4	Assignment: "NP"= Needs Improvement/No Progress Evident	"U"= Unsatisfactory

CRITERIA FOR EVALUATION 1. The progress of pupils toward established standards of expected pupil achievement. 2. The instructional techniques and strategies used by the unit member. 3. The unit member's adherence to curricular objectives. 4. The establishment and maintenance of a suitable learning environment within the scope of the unit member's responsibilities. 5. Professional Attitudes and Other Responsibilities. OVERALL RATING Comments by Evaluator: Domments by Teacher: My signature below does not mean that I necessa agree with the content of this evaluation, but acknowledges that my evaluator has discussed it	0	Unsat	isfactor
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Evaluatee's Signature:			
e: Date:			

APPENDIX D-3

PLAZA ELEMENTARY SCHOOL DISTRICT OBSERVATION LOG

Evaluatee's Name:	Date of Observation:
Assignment:	Time of Obscrvation: From To
OBSERVER'S COMMENTS:	Number of Students Present:
COMMENDATIONS/RECOMMENDATIONS:	
Evaluator's Signature	Date
I certify that this report has been discussed with me. indicate agreement.	I understand my signature does not necessarily
Evaluatee's Signature	Date .

Plaza School District 7322 County Road 24 Orland, CA 95963 **BOARD OF TRUSTEES Regular Board Meeting** August 17th, 2023 3:00PM Agenda

- I. Call to Order The meeting was called to order at 3:00PM
- 11. Pledge of Allegiance
- Members Present Board Trustees PJ Davis, Connie King, and Jake Cecil. Superintendent III. Conklin, Business Manager Thompson
- Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to IV. address the appropriate matters. Speakers will identify themselves when acknowledged by ٧.
- Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes. VI.
- Board Trustee Reports Mr. Cecil reported that he thought all the summer work and getting VII. everything back in order went well, and acknowledged that it was an accomplishment VIII.
- **Superintendent Report/Information**
 - A. The Plaza Promise Mr. Conklin presented a Plaza Promise vision statement. The board

ThePlazaPromise Cultivating respectful, responsible, resilient citizens

The Plaza School Community is committed to promoting a lifelong love of learning in a safe, supportive setting; Students will graduate as respectful, responsible, and resilient citizens who demonstrate character, grace, and compassion.

- B. Pirates Posts Mr. Conklin presented the newsletter
- C. Plaza Community Club Mr. Conklin discussed his meeting with the officers to plan for D. Facilities
- - 1. New Construction and Modernization Mr. Conklin updated the board on Phase I and Phase II, and discussed Phase III
 - 2. Classroom/Office Furniture and Technology Mr. Conklin asked for direction on gathering quotes for classroom/office furniture, as well as technology upgrades
- E. Extended Learning Opportunity Program Mr. Conklin discussed the summer program, and that there are still 10 days left that will be offered before June 30th, 2024 F. Staffing
- - 1. Instructional Aide Mr. Conklin explained the hiring process for the open position
 - 2. Business Manager Mr. Conklin discussed training the school clerk on business manager duties over the next year or two
 - 3. After School Activity Assistant The board directed Mr. Conklin to pursue hiring an additional after school activity assistant

Plaza School District 7322 County Road 24 Orland, CA 95963 **BOARD OF TRUSTEES Regular Board Meeting** August 17th, 2023 3:00PM Agenda

- G. 2023-24 Board Schedule Mr. Conklin informed the board that we will need to reschedule the June 19th, 2024 board meeting because it falls on a holiday
- H. 2023-24 Enrollment Mr. Conklin informed the board that there are 203 students expected
- I. Quarterly Report on Williams Uniform Complaints as of July 2023 No complaints made
- J. 2021-22 Annual Audit as of June 30th, 2022 Mr. Conklin presented the audit, and explained the finding
- K. Superintendent/Principal Evaluation The board directed Mr. Conklin to continue to gather information on an evaluation process. The board will use the sample evaluation to make suggestions on a final version
- L. CSBA Board Policy Workshop Mr. Conklin explained the process to update Plaza's
- M. Dress Code Board Policy 4119.22 All Personnel and 5132 Students Per Mrs. King's request, Mr. Conklin presented the current Dress Code BP for students and staff, as well as CSBA's BP for each

IX. Action

- A. Old Business
- **B.** New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve the Minutes of the June 7th, 2023 Public Hearing
 - b. Approve the Minutes of the June 8th, 2023 Regular Board Meeting
 - c. Approve Warrant Registers June 6th, 2023 August 11th, 2023
 - d. Approve Budget Transfers None
 - e. Sanction Plaza Community Club Activities for 2023-24

PJ Davis moved to approve the Consent Agenda and Connie King seconded. All approved

2. Accept Resignation of Employee #2042

PJ Davis moved to Accept Resignation of Employee #2042 and Connie King seconded. All approved

3. Approve Hiring Riley Hollstrum Instructional Aide and After School Activity Assistant for the 2023-24 School Year

PJ Davis moved to Approve Hiring Riley Hollstrum Instructional Aide and After School Activity Assistant for the 2023-24 School Year and Connie King seconded. All approved

Plaza School District 7322 County Road 24 Orland, CA 95963 BOARD OF TRUSTEES Regular Board Meeting August 17th, 2023 3:00PM Agenda

4. Approve Certificated Contracts for 2023-24 Year

Connie King moved to Approve Classified Contracts for 2023-24 Year and PJ Davis seconded. All approved

5. Approve Classified Contracts for 2023-24 Year

PJ Davis moved to Approve Classified Contracts for 2023-24 Year and Connie King seconded. All approved

- X. Closed Session
 - A. Negotiations No action taken
- XI. Adjournment Next Regularly Scheduled Meeting Thursday, September 14th, 2023 @

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Account Transaction Detail-Activity Cl
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Account Transaction Detail-Activity Change

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Selection

005 - Plaza Elementary School District

ESCAPE ONLINE Page 5 of 5

FIELD TRIP REQUEST FORM

Major Field Trip (over 20 miles)
Minor Field Trip (local/20 miles or less)
Teacher_Mr. Lonce Destination (Place) / Activity_ Lake Shasta Carefors
Destination (Place) / Activity Lake Shasta Cause
City_ Redding
Distance in miles, one way 86 m, les
Purpose The Class will take a tour of the caverns.
The state of the s
Date of proposed trip $5/3/23$
Departure Time: 8:30 Return Time: 2・45
Method of Transportation
Minor Field Trip Approval
SignatureDate
Superintendent Superintendent
Major Field Trip Approval
SignatureDate
Clerk, Board of Trustees

FIELD TRIP REQUEST FORM

Major Field Trip (over 20 miles)
Minor Field Trip (local/20 miles or less)
Teacher_ 7mr. Lovell
Destination (Place) / Activity Coleman Fish Hatcheny
City_Anderson
Distance in miles, one way 58
Purpose This class will tour the hatchery
Date of proposed trip $10/10/23$
Departure Time: 9:00 Return Time: 2:00
Method of TransportationBus
Minor Field Trip Approval
SignatureDate
Superintendent Date
Major Field Trip Approval
SignatureDate
Clerk, Board of Trustees

PLAZA ELEMENTARY SCHOOL DISTRICT RESOLUTION NO. 23-01 RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS

WHEREAS, the governing board of Plaza Elementary School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on 9/14/23, at __3:00__o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least ten days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Plaza School District, and;

WHEREAS; the definition of "sufficient textbooks or instructional materials" means that each student has a textbook or instructional materials to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics: (Adopted September, 2015) K-5 Houghton Mifflin Harcourt GO MATH; 6-8 CPM 2015 Course 1, 2 and 3.
- Science: (Adopted Aug, 2022) K-5 McGraw Hill Inspire Science California; 6-8 TCI Bring Science Alive
- History-social science: (Adopted March, 2019) K-8 StudiesWeekly
- English/language arts: (Adopted February, 2019) K-6 Benchmark; 7th-8th EngageNY.

THEREFORE, it is resolved that for the 2023-24 school year, the Plaza Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PJ Davis, Clerk Plaza Board of Trustees